



# City of Industry Business License (a.k.a. Use Permit): Step-by-Step Guide

*Welcome to the City of Industry. We look forward to helping you make your business a success – and making sure your required paperwork goes smoothly*

## **Step 1 → Contact the Planning Department**

Contact the Planning Department to discuss your proposal. The Planning Department will determine if your proposed use is permitted and which application is required. A copy of the zoning code can be found on the City of Industry website.

15625 Stafford Street  
City of Industry, CA 91744  
Phone: (626) 333-2211  
[www.cityofindustry.org](http://www.cityofindustry.org)

Counter Hours: Monday through Thursday, excluding holidays  
8 am to 11:30 am and 1 pm to 4 pm

## **Step 2 → Obtain a Business License (a.k.a. Use Permit)**

- Download application from City Website: [cityofindustry.org](http://cityofindustry.org)
- Request an application by email: [planning@cityofindustry.org](mailto:planning@cityofindustry.org)
- Request an application by phone: 626-333-2211
- Visit us at City Hall (address above)

## **Step 3 → Fill Out Business License (a.k.a. Use Permit) Application**

Please make sure you have completed all sections of the application prior to moving on to next step. Incomplete applications will not be accepted. **PROVIDE A FLOOR PLAN OF THE PROPOSED BUSINESS.**

## **Step 4 → Fill Out Solid Waste Generator (Form 104)**

## **Step 5 → Comply with statewide Industrial General Permit for Storm Water**

See: [http://www.waterboards.ca.gov/water\\_issues/programs/stormwater/industrial.shtml](http://www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.shtml)

## **Step 6 → Submit Completed Application to City Hall**

Submit the completed application to the Planning Department or email to ([planning@cityofindustry.org](mailto:planning@cityofindustry.org)) for approval. The normal processing time for a new Business License (A.K.A. Use Permit) is one to two weeks. You will be contacted if any additional information is needed. You will receive notice of approval and a certificate by mail when your application has been approved.

## **Step 7 → Obtaining Valley Vista Approval**

Visit [cityofindustry.org](http://cityofindustry.org) for a Valley Vista Services Commercial/Industrial Service application or contact:

17445 Railroad Street  
City of Industry, CA 91745  
800/ 442-6454

## **Step 8 → Obtain Los Angeles County Fire Department Prevention Approval**

Visit [cityofindustry.org](http://cityofindustry.org) for Los Angeles County Fire Department Prevention Approval Package or contact:

5200 Irwindale Ave. #210  
Irwindale, CA 91706  
626/ 430-3050

## **Step 9 → Display Business License (a.k.a. Use Permit) Certificate in a Prominent Location**



# CITY OF INDUSTRY

15625 East Stafford Street • City of Industry • CA • 91744

Phone: (626) 333-2211 • Fax: (626) 961-6795

[www.cityofindustry.org](http://www.cityofindustry.org)

## **BUSINESS LICENSE (A.K.A. USE PERMIT) APPLICATION**

New Business

Owner/Name Change

Change of Address

### **BUSINESS INFORMATION**

Business Name (DBA): \_\_\_\_\_ Federal Tax ID # \_\_\_\_\_

Location Address: \_\_\_\_\_  
street city zip

Corporation Name: \_\_\_\_\_ State Tax ID # \_\_\_\_\_

Mailing Address (if different then location address): \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Email: \_\_\_\_\_

Ownership Type:  Sole Proprietorship  Partnership  Corporation  Other \_\_\_\_\_

Describe in detail the type of business to be conducted and the daily operations of the business.  
\_\_\_\_\_  
\_\_\_\_\_

**SIC CODE:** \_\_\_\_\_ <https://www.osha.gov/pls/imis/sicsearch.html> **NAICS CODE:** \_\_\_\_\_ <http://www.naics.com/search/>  
Do you have a Waste Discharger Identification Number (WDID), WDID application number, Notice of Non-Applicability number (NONA), or a No Exposure Certificate (NEC)? If yes, provide number: \_\_\_\_\_  
If no, explain why not: \_\_\_\_\_

Days of Operation: \_\_\_\_\_ Business Hours: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

### **BUSINESS OWNER/S INFORMATION**

Owner Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ Driver's License# \_\_\_\_\_

Property Management Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

### **IN CASE OF AN EMERGENCY, PLEASE CONTACT**

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

### **BUSINESS OWNER DECLARATION**

I declare, under penalty of perjury that the statements and information contained in this application is true and correct to the best of my knowledge and belief. I agree to conform with all requirements of zoning, building, fire and all other applicable laws, ordinances and regulations pertaining to the operating of such business. Furthermore, I agree to notify the City of Industry Planning Department within TEN (10) days of any changes in the facts stated herein (change of ownership, address, operation, etc.) or any other facts required by this application.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Use: Business License (a.k.a. Use Permit)#: \_\_\_\_\_ Accepted by: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

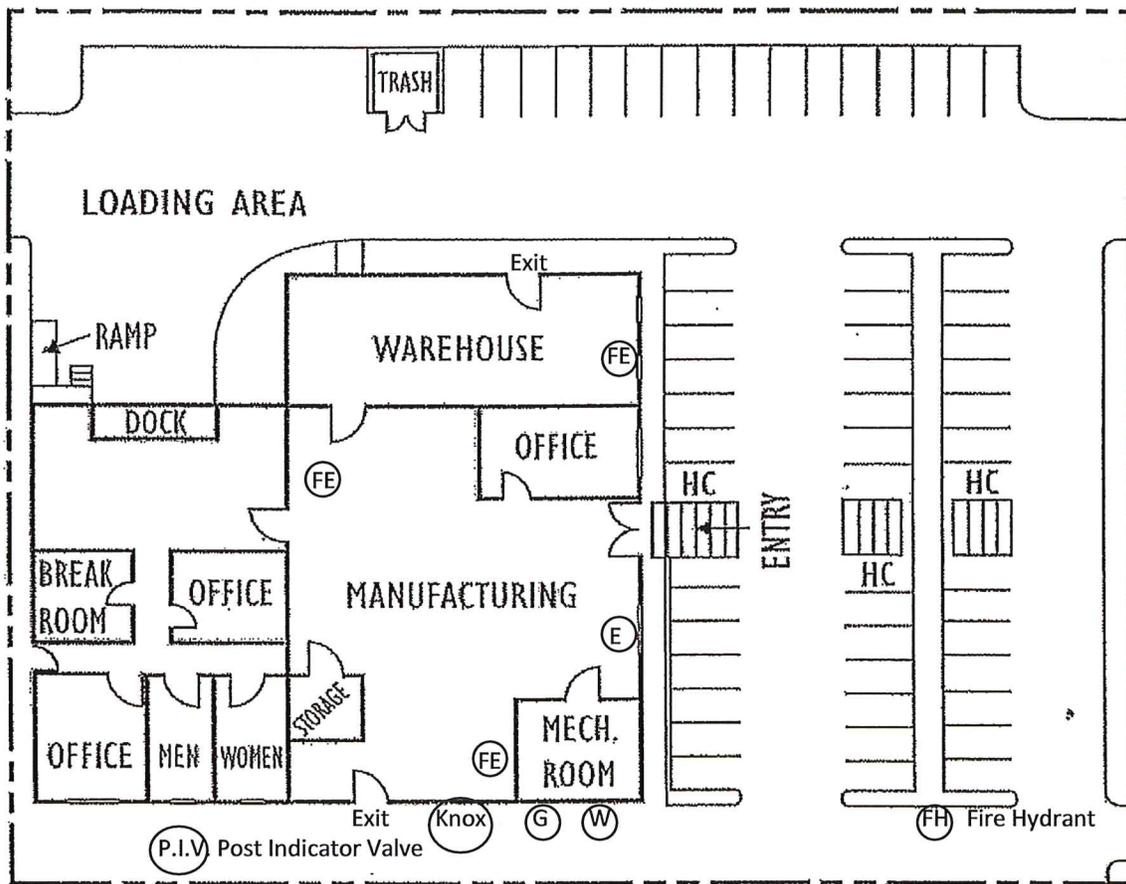
Zoning/GP Designation: \_\_\_\_\_ Use Limitations: \_\_\_\_\_

# City of Industry Example Floor Plan

Please submit a site plan and floor plan for your site. The plan needs to show site layout, size and location on property: both in square feet, cross streets, parking and storage areas. The floor plan needs to indicate how the interior floor plan will be used. If you are sharing the space with others, please indicate how the space will be divided. Show all exit doors, fire extinguishers, fire hose cabinets, special fire or life safety systems. This will be used for both the Use Permit requirement and Los Angeles County Fire Department requirement. Please see example below:

Big Ben Furniture Company  
12345 Gale Avenue, City of Industry

Gale Avenue



- (G) Gas Shut-Off
- (FE) Fire Extinguisher
- (Knox) Access Keys
- (W) Water Shut-Off
- (E) Electrical Panel
- (FH) Fire Hydrant

Gross Building Area:

Office	12,600 SF
Manufacturing Area:	12,600 SF
Warehousing Area:	6,825 SF
Total Area:	32,025 SF



# CITY OF INDUSTRY

## SOLD WASTE GENERATOR RECYCLING AND TRASH- (Form 104)

### GENERATOR INFORMATION – REQUIRED BY ALL BUSINESSES

\*Company Name: \_\_\_\_\_

\*Site Address: \_\_\_\_\_ \*City: City of Industry State: California

\*Zip Code: \_\_\_\_\_

\*Mailing Address: \_\_\_\_\_ \*City: \_\_\_\_\_ \*State: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_

\*Primary Contact: \_\_\_\_\_ \*Phone: \_\_\_\_\_

\*Email: \_\_\_\_\_ \*Title: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Title: \_\_\_\_\_

**\* Required Information**  *I opt-out of receiving City of Industry official information via email.*

Chapter 8.20 of the City of Industry Municipal Code requires that each business located in the City register as a solid waste generator (trash/rubbish/refuse) and choose between the three options below (A, B, or C) for the collection of recyclable materials generated on site.

### PREFERRED OPTION FOR MANAGING RECYCLABLES

- A) Solid Waste Option** – Your business (the generator) chooses to include the recyclable materials with the solid waste and have it handled by Valley Vista Services. Valley Vista will separate, recycle, and prepare the required reports.
- B) Self-Haul Option** – Your business (the generator) chooses to obtain a self-haul permit and assume full responsibility for placing the recyclable materials in the approved bins, hauling the materials, and preparing the required monthly reports. Self-haulers must obtain a Self-Haul Permit from the City and haul the recyclable materials to a registered recycling facility. (See reverse for the requirements and City’s Ordinance regarding the Self-Haul Option).
- C) Recyclable Collector Option** – Your business (the generator) chooses to contract with one of the City’s permitted collectors to recycle the material(s) per the requirements of Chapter 8.20 of the Industry Municipal Code. You may find a list of permitted recyclers on the City’s website or by using the following link: (<http://www.cityofindustry.org/city-hall/departments/development-services/environmental-programs-services>)

If you checked boxes **B** or **C** above, please answer the questions below:

1. Does your location have an existing “Commercial Recycling Program” serviced by a collector?  Yes  No

**If yes, provide the collector’s name:** \_\_\_\_\_

2. Does your location have an existing “Organics Recycling Program” serviced by a collector?  Yes  No

**If yes, provide the collector’s name:** \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A **Commercial Recycling Program** is a program whereby your business (the generator) will separate the recyclable material from the solid waste material and have each material type collected separately.

An **Organics Recycling Program** is a program whereby your business (the generator) will separate the organic waste material from the solid waste material and have each material type collected separately.

#### **8.20.440 Self-hauler—Permit required.**

Every *self-hauler* within the city shall secure a permit to create, accumulate, import or cause to be imported or transport salvage. Applications for *self-hauler* permits required under this chapter shall be filed with the city manager upon printed forms to be prescribed and supplied by the city manager. Within thirty days after receipt of all information requested of an applicant, the city manager shall either grant or deny the *self-hauler* permit and shall immediately notify the applicant by first class mail of the action taken. The permit shall provide for the payment of fees to the city in an amount established from time to time by the city manager. (Ord. 686 § 1, 2002)

#### **8.20.450 Reporting requirements.**

Each salvage collector, salvage generator or *self-hauler* operating under the provisions of this code shall be required at the discretion of the city to submit monthly, quarterly and annual reports containing information relative to its salvaging activities including collection tonnage of salvage or recyclable solid waste collected within the city limits and other information as may be reasonably required by the city to determine the effectiveness of services provided, effectiveness of city and/or salvage collector, salvage generator or *self-hauler* sponsored programs for compliance with the act, as well as current collection tonnages within the city. Such records shall be submitted in a format approved by the city with the affixed signature of a duly authorized representative of the salvage collector, salvage generator or *self-hauler*. Such reports shall be submitted to the city pursuant to a schedule established by the city manager. Notwithstanding the foregoing, each salvage collector, salvage generator or *self-hauler* shall submit, on or before the twenty-eighth day of each month, a monthly weight report prepared on a form approved by the city which shall enable the city to determine the volume of salvage for the preceding month.

Each salvage collector, salvage generator or *self-hauler* shall maintain all records relating to the services provided for in this chapter for twenty-five months from the date upon which such services are provided. The city shall have the right, upon reasonable advanced notice, to inspect and/or audit records which may be relevant to the operations within the city or relating to the imposition of any fees which be imposed by the city. Such records shall be made available to the city at the regular place of business of the salvage collector, salvage generator or *self-hauler*. Should an inspection or audit of a salvage collector, salvage generator or *self-hauler* result in the obtaining of proprietary information between the salvage collector, salvage generator or *self-hauler* and the city, any exchange of information between the city and the salvage collector, salvage generator or *self-hauler* shall be considered to be proprietary between the city and the salvage collector, salvage generator or *self-hauler* and of the utmost confidential nature to the extent allowable by law. (Ord. 686 § 1, 2002)

#### **8.20.520 Cost recovery special fund.**

The salvage collector and *self-hauler* shall be required to pay a fee for purposes of establishing a “cost recovery special fund” pursuant to the act in an amount to be established from time to time by the city manager. Funds deposited into the cost recovery special fund shall be used and applied to pay for costs associated with the preparation, adoption, and implementation of the city’s source reduction and recycling element. Any and all such fees shall be paid monthly concurrently with the regular submission of the monthly weight report. (Ord. 686 § 1, 2002)

#### **8.20.480 Salvaging permit—Revocation.**

A permit issued pursuant to this chapter may be revoked or suspended for cause. For purposes of this chapter, cause shall include the following grounds:

- A. Fraud or deceit in obtaining a permit;
- B. Failure of a permittee to correct a violation within the time prescribed in a notice of violation;
- C. Willful violation of any provision of this chapter, of a condition or limitation of a permit, or of any lawful order of the city manager.

Should a salvage collector, salvage generator or *self-hauler* (“permittee”) be found to be in noncompliance with the provisions of its permit, and the city manager or the city manager’s designee should determine that there is sufficient reason to authorize the suspension or revocation of a such permit, then such permit shall be revoked or suspended by the city manager or the city manager’s designee by issuing a written order to the permittee clearly stating the reasons for such suspension or revocation. Unless the permittee supplies sufficient verification as to the correction of the deficiency stated, to the city. within fifteen days of the written order, then, after fifteen days from the date of the written order, the permit may be revoked or suspended by the city. All notices and orders issued pursuant to this section shall be mailed by certified mail, return receipt requested. (Ord. 686 § 1, 2002)

You may find the permit application forms on the City’s website at:

<http://www.cityofindustry.org/city-hall/departments/development-services/environmental-programs-services>



**Business Owner Please Note:**  
 Code Enforcement will do a follow-up inspection within (30) days from the date your Business License application was issued to verify compliance from each division listed below.

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**APPROVAL SIGNATURE SHEET**

STEP 1		PLANNING DEPARTMENT	
Approval	<input type="checkbox"/>	Denial	<input type="checkbox"/>
Comments:	_____ _____ _____		
Signature:	_____	Date:	_____
STEP 2		VALLEY VISTA SERVICES	
Approval	<input type="checkbox"/>	Denial	<input type="checkbox"/>
Comments:	_____ _____ _____		
Signature:	_____	Date:	_____
STEP 3		LOS ANGELES COUNTY FIRE DEPARTMENT	
Approval	<input type="checkbox"/>	Denial	<input type="checkbox"/>
Comments:	_____ _____ _____		
Signature:	_____	Date:	_____
STEP 4		CODE ENFORCEMENT	
Approval	<input type="checkbox"/>	Denial	<input type="checkbox"/>
Comments:	_____ _____ _____		
Signature:	_____	Date:	_____

**It is the responsibility of the business owner to obtain all proper approval from each division.**

## DISABILITY ACCESS REQUIREMENTS AND RESOURCES

### NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF  
GENERALSERVICES,  
Division of the State  
Architect, CASp Program

[www.dgs.ca.gov/dsa](http://www.dgs.ca.gov/dsa)

[www.dgs.ca.gov/casp](http://www.dgs.ca.gov/casp)

DEPARTMENT OF  
REHABILITATION  
Disability Access Services

[www.dor.ca.gov](http://www.dor.ca.gov)

[www.rehab.cahwnet.gov/](http://www.rehab.cahwnet.gov/)

[disabilityaccessinfo](http://disabilityaccessinfo)

DEPARTMENT OF  
GENERALSERVICES,  
California Commission on  
Disability Access

[www.cdda.ca.gov](http://www.cdda.ca.gov)

[www.cdda.ca.gov/resources-menu/](http://www.cdda.ca.gov/resources-menu/)

### CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit [www.apps2.dgs.ca.gov/DSA/casp/casp\\_certified\\_list.aspx](http://www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx).

## DISABILITY ACCESS REQUIREMENTS AND RESOURCES

### GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

#### Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at [www.irs.gov](http://www.irs.gov).

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at [www.ftb.ca.gov](http://www.ftb.ca.gov).

#### Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at [www.irs.gov](http://www.irs.gov).

#### California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at [www.treasurer.ca.gov/cpcfca/calcap/](http://www.treasurer.ca.gov/cpcfca/calcap/).

### FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at [www.ada.gov](http://www.ada.gov).

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at [www.bsc.ca.gov](http://www.bsc.ca.gov).

# City of Industry

## Commercial Recycling & Waste Reduction Program



### California's 75 Percent Initiative: Defining the Future

The Legislature and Governor Brown set an ambitious goal of 75 percent recycling, composting, and source reduction of solid waste by 2020, calling for the State and the Department of Resources Recycling and Recovery (CalRecycle) to take a statewide approach in decreasing California's reliance on landfills. The state's option of addressing this issue going forward includes five strategies and three additional focus areas.

- Moving **Organics** Out of the Landfill
- Expanding the Recycling/Manufacturing **Infrastructure**: Permitting/Compliance Assistance and Financing
- Exploring New Models for **State and Local** Funding of Materials Management Programs
- Promoting **State Procurement** of Postconsumer Recycled Content Products
- Promoting **Extended Producer Responsibility**

#### Additional Three Focus Areas

- Source Reduction
- Commercial Recycling
- Other Products (packaging, waste tires, e-waste and used oil)

Per the state's direction, the City of Industry strives to be environmentally conscience by continuing to develop and incorporate Mandatory Commercial Recycling and Mandatory Organics Recycling programs.



### Mandatory Commercial Recycling (AB 341)

In 1989, the State of California enacted the Integrated Waste Management Act of 1989 (AB 939) requiring the implementation of programs to divert waste from landfills by 50% by the year 2020. The state has since realized that diverting waste from landfills is simply not enough to meet its goals, so implementation of mandatory recycling is now required. In 2011, AB 341 was signed into law to help meet California's recycling goal of 75% by the year 2020. The 75% goal is more than just a number. Rather, the goal of AB 341 is to reevaluate our perception of waste and think of recycling as a process that brings out the residual value of something that was at one point considered worthless material.

### What Does AB 341 Require?

All businesses, including multi-family housing complexes with five or more units, which generate at least 4 cubic yards of waste per week are required to implement a commercial recycling program. Businesses may commit to one, or a combination of the following methods to divert solid waste from disposal:

- Self-haul (recyclable materials only)
- Subscribe to the franchise hauler
- Arrange for the pickup of recyclable(s) by a permitted City of Industry recycler

For more information on services available to your business, including a list of City of Industry permitted recyclers, visit the city's website at [www.cityofindustry.org](http://www.cityofindustry.org).

*In certain cases, depending on the mixing of recyclables, there might be a charge involved, and that service can only be provided by the existing solid waste provider Valley Vista Services.*

# Mandatory Organics Recycling

## Mandatory Organics Recycling (AB 1826)

California disposes of approximately 30 million tons of waste in the landfill system each year, of which 34 percent of that is made up of compostable organic materials. But what is organic material, and why do we need organic recycling regulations?

**Organic materials** are defined as food waste, food soiled papers, wood waste, and green waste (landscape debris, yard and pruning trimmings). Organics are valuable resources that can be used toward the production of products such as compost, fertilizers, and biofuels. Annually, California disposes over 10 million tons of organic materials which, when decomposed, release harmful Landfill Gas (LFG). Although LFG is a natural byproduct of the decomposition of organic materials, LFG in high concentrations is highly flammable, displaces oxygen, contributes to respiratory issues, and can pose serious health and safety problems for our communities. Additionally, this type of landfill gas is comprised of roughly 50% methane and 50% carbon dioxide, both of which are potent greenhouse gases. In an effort to divert organics away from landfills and toward the production of "value-added products," in September 2014, Governor Jerry Brown signed California Assembly Bill 1826 (Chesbro) into law.

## What Does AB 1826 Require?

California businesses are required to implement a recycling program to assist in the diversion of organic materials. AB 1826 uses a tiered implementation schedule which phases in requirements based on the amount and type of waste businesses generate. The final implementation stage will require businesses generating any type of commercial solid waste to arrange for organic waste recycling services. The schedule for local businesses to enact an organics recycling program is as follows:

Organics Recycling Implementation Schedule			
Tier	Month/Year	Cubic Yards per Week	Waste Type
I	April 2016	8 - Cubic Yards	Organic
II	January 2017	4 - Cubic Yards	Organic
III	January 2019	4 - Cubic Yards	Solid Waste
IV*	Summer/Fall 2021	2 - Cubic Yards	Solid Waste

In order to keep track of AB1826's progress, Jurisdictions are required to provide information about their organic waste recycling program in an annual report submitted to CalRecycle. If by the year 2020, organic waste disposal has not been reduced by 50% of the level of disposal during 2014, the AB1826 requirements listed above will expand to cover businesses that generate 2 cubic yards or more of commercial waste per week. Additionally, the exemptions that are currently available may no longer be an option if this target is not met.

If you believe your business generates organic waste within any of the above mentioned tiers, please contact the City of Industry's environmental consultant at (562) 432-3700, or your local solid waste collection provider, Valley Vista Services, at (626) 855-5500.

### **FOR MORE INFORMATION ABOUT RECYCLING**

Please contact the City of Industry consultant, MuniEnvironmental, LLC  
Jeff Duhamel - (562) 432-3700 • Info@MuniEnvironmental.com

# Food Waste Management

## Food Waste Management Alternatives

There are many ways that food waste can be reduced, below is a hierarchy demonstrating alternatives to managing food waste. The Food Recovery Hierarchy prioritizes actions organizations can take to prevent and divert food waste. Each tier in the Food Recovery Hierarchy pyramid focuses on different management strategies for food recovery that will otherwise go to waste.

The top levels of the hierarchy are the best ways to prevent and divert wasted food because they create the most benefits for the environment, society, and the economy. Your business may donate food to various organizations in Southern California.

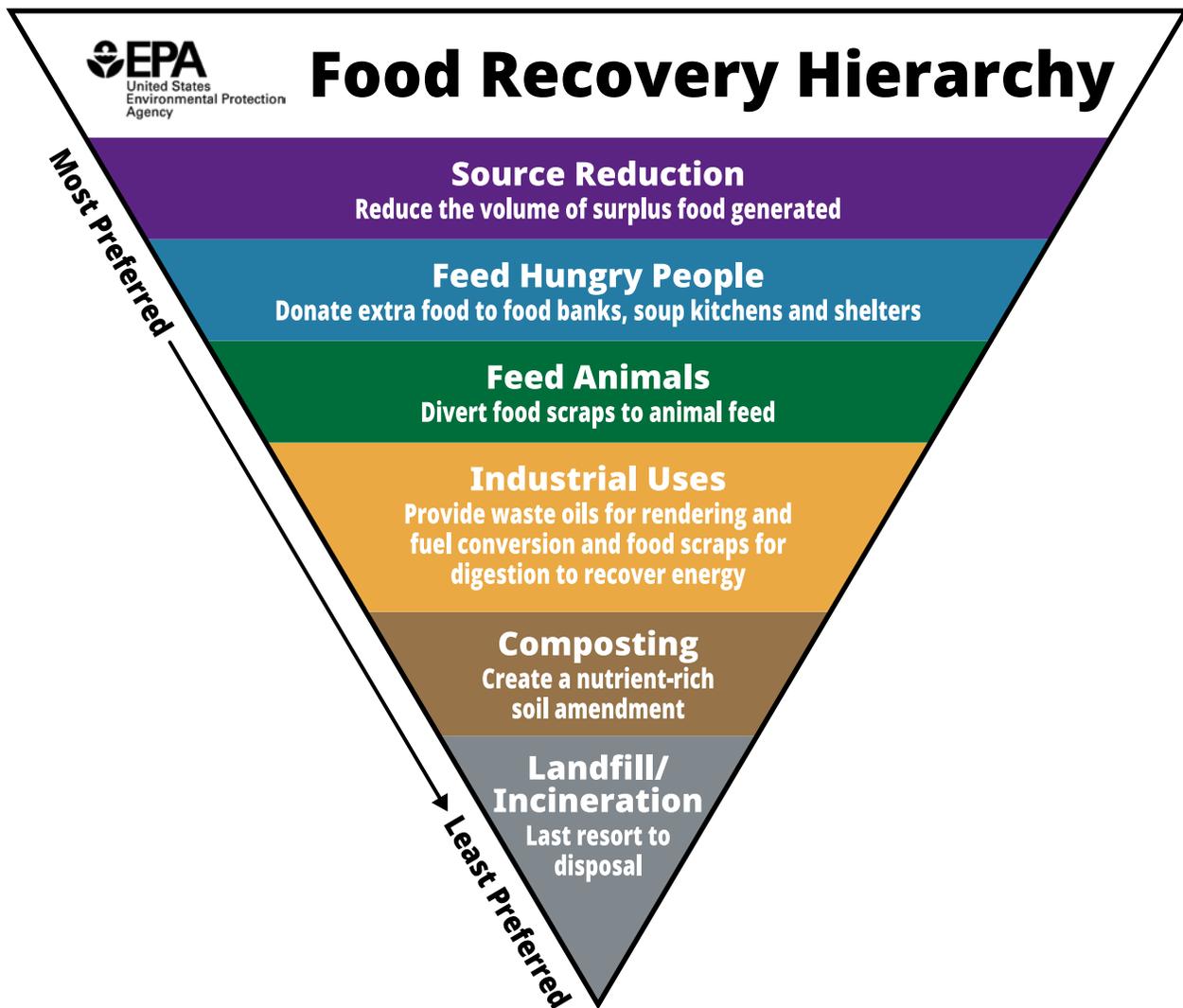
## Food Rescue

Food Finders is a community-based food rescue organization in Southern California which serves as a conduit between donors and people in need. You can see Food Finders website at [www.foodfinders.org](http://www.foodfinders.org).

Food rescue in Southern California also includes the Waste Not OC Coalition which works to help meet the nutritional needs of the community by facilitating the donation and distribution of surplus food. You can find Waste Not OC at [www.wastenotoc.org](http://www.wastenotoc.org).

You may also donate your food to local food banks. The California Association of Food Banks, which has a membership of 43 food banks, is one of the leading organizations in California. You can find the California Association of Food Banks at [www.cafoodbanks.org](http://www.cafoodbanks.org).

**Below is a hierarchy demonstrating alternatives to managing food waste.**



# Construction & Electronic Waste Management

## Construction Waste Management

Effective January 1, 2017, Section 5.408 "Construction Waste Reduction, Disposal and Recycling" of the 2016 California Green Building Standards Code (CALGreen) requires that all new construction and demolition projects develop a Construction Waste Management Plan that recycles and/or salvages for reuse a minimum of 65 percent of the non-hazardous construction and demolition waste in accordance with Section 5.408.1.1, 5.408.1.2, or 5.408.1.3 as described below:



### 5.408.1.1 - Construction Waste Management Plan

- Identify that the construction and demolition waste materials to be diverted from disposal by efficient usage, recycling, reuse on the project or salvaged for future use or sale.
- Determine if construction and demolition waste materials will be sorted on-site (source separated) or bulk mixed for processing. \*Bulk mixed processing shall be provided by the City of Industry franchise hauler.
- Identify the diversion facility where the construction and demolition waste material collected will be taken.
- Specify the amount of construction and demolition waste materials diverted by weight or volume, but not both.

### 5.408.1.2 - Waste Management Company

Utilize a waste management company that will provide verifiable documentation that the percentage of construction and demolition waste material diverted from the landfill complies with this section. For the City of Industry, this will be the Franchise Hauler.

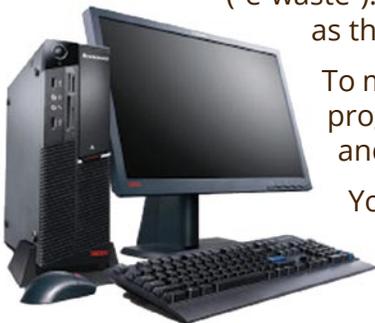
### 5.408.1.3 - Waste Stream Reduction Alternative

The combined weight of new construction disposal that does not exceed two pounds per square foot of building area may be deemed to meet the 65 percent minimum requirement as approved by the enforcing agency.

CALGreen updates their code every three years. The next triennial cycle update will be published in 2019 and will go into effect January 1, 2020.

## Electronic Waste Management

Each year in California, hundreds of thousands of computers, monitors, copiers, fax machines, printers, televisions, and other electronic items become "obsolete" in the eyes of consumers. Rapid advances in technology and an expanding demand for new features accelerate the generation of "old" electronic equipment ("e-waste"). The result is a growing challenge for businesses, residents, and local governments as they search for ways to reuse, recycle, or properly dispose of this equipment.



To meet this challenge, many communities are initiating electronic product collection programs; manufacturers are developing recycling programs for their customers, and innovative companies are finding new markets for the old equipment.

You may find updates, information, and guidance on the implementation of electronic waste recycling and management at [www.calrecycle.ca.gov/electronics](http://www.calrecycle.ca.gov/electronics).

Visit the City of Industry's website at [www.cityofindustry.org](http://www.cityofindustry.org) to review the Municipal Code or obtain applications.