



FY 2016-17 Adopted Operating Budget

City of Industry | June 9, 2016



Elected Officials – City of Industry City Council



Mark D. Radecki
Mayor



Cory C. Moss
Mayor Pro Tem



Abraham Cruz
Council Member



Newell W. Ruggles
Council Member



Roy Haber III
Council Member

Appointed Officials

Paul J. Phillips, City Manager / City Clerk

Phyllis Tucker, City Treasurer

Jaime Casso, City Attorney

Bianca Sparks, Deputy City Attorney

Executive Management

Paul J. Phillips, City Manager / City Clerk

Alex Gonzalez, Director of Development Services & Administration

Susan Paragas, City Controller

Budget Team

Susan Paragas, City Controller

Steven Avalos, Administrative Analyst / Budget Coordinator

Phyllis Tucker, City Treasurer

Alex Gonzalez, Director of Development Services & Administration

Kristen Weger, Administrative Analyst

Dean Yamagata, Contracted Finance Manager, Frazer, LLP

Yamini Pathak, Contracted Senior Accountant, Frazer, LLP

Clem Cavillo, Contracted City Engineer, CNC Engineering

Joshua Nelson, Contracted Deputy City Engineer, CNC Engineering

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June 9, 2016



To the Honorable Mayor and Members of the City Council:

I am pleased to present the City of Industry’s FY 2016/17 (FY 17) Adopted Operating Budget. The FY 17 Budget was developed under the context of a “Zero-Based Budget” approach, as well as in response to the findings identified in the January 2016 State Controller’s Office Review Report (SCO Report) on the City of Industry, and the 2011-2012 Los Angeles County Civil Grand Jury Report on Charter Cities’ Fiscal Health, Governance and Management Practices. As such, the FY 17 Adopted Operating Budget reflects a significant initial step in a long-term transformative process for the City of Industry, as the City is undergoing several significant changes, including organizational restructuring, evaluation of all City internal controls and processes, and the review and renegotiations of all City contracts. Furthermore, the City’s Budget is the City’s financial operating plan and transparency vehicle to summarize its resources, its budget priorities, and proposed programs for the fiscal year. The City is fully committed to operating the City in line with standard city business practices, being fully transparent, and being unbending in our efforts to continue implementation of our corrective action plan in FY 17.

As such, my transmittal letter will:

1. Present an overview of the FY 17 Adopted Budget, its financial resources, and its fiscal condition;
2. Summarize the FY 17 Budget Highlights;

3. Summarize the steps the City has taken to address the SCO Report and the Civil Grand Jury Report; and
4. Discuss the City’s plan for the future and next steps the City will undertake in FY 17 and beyond.

Overview of the FY 17 Adopted Operating Budget

The FY 2016-17 Adopted Budget is a balanced budget and reflects the City’s commitment to: our residents; vitality of the region’s employment base; fiscal and administrative reform efforts; continued fiscal stability; improving quality of life through support of surrounding communities, non-profits, and regional projects; and improving government transparency. The FY 17 Budget totals \$259.7 million in all City Funds, with a \$40.3 million budget in its General Fund. Revenues total \$226.5 million in all its City funds, and \$50.1 million in its General Fund. The shortfall in resources are primarily due to the funding of Capital Improvement Program (“CIP”) and will be paid from the reserves of various funds.

In addition, with this budget, the City continues to invest heavily into its capital infrastructure and regional improvements. The City’s CIP Program is fully supported by the General Fund, in which the General Fund’s reserves will allocate \$33.4 million to its CIP Program in FY 17. Some of the major projects include:

- **57/60 Confluence Project** – Continued improvements to this regionally critical interchange are currently in construction or will enter construction in the FY 17 budget year, including Grand Avenue widening and the improvement of the Grand Avenue freeway ramps.
- **Grade Separation Projects** – The City is investing close to \$7 million dollars in FY 17 as the Fairway Drive and Fullerton Road

grade separations enter construction. Construction continues on the Puente Avenue grade separation, and the Nogales Street grade separation is scheduled for completion in June 2016.

- **Expo Center and other City Facility Improvements** – The City is developing a master plan to address deferred maintenance and capital improvements at the Expo Center and is reviewing the condition of all City assets to protect the City’s investments into the future.

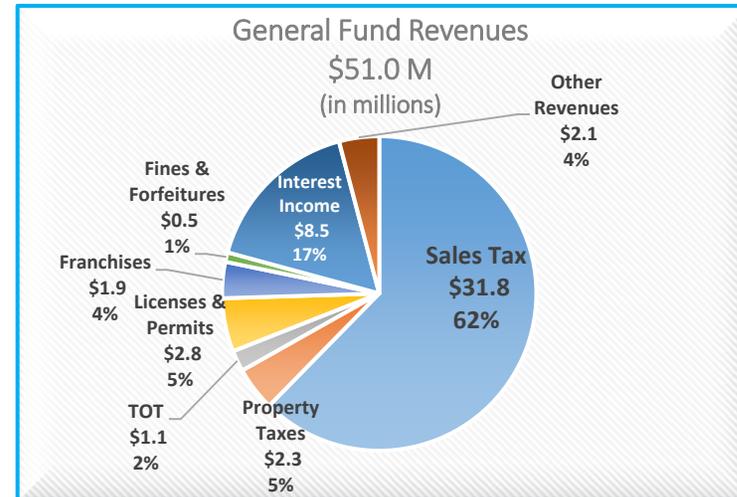
An overview of the major city budgets are listed below.

Chart 1 – Figures in Millions

	FY 13/14 Actuals	FY 14/15 Actuals	FY 15/16 Adopted	FY 16/17 Adopted
General Fund	\$35.7	\$45.5	\$34.3	\$40.3
CIP Program	6.9	6.8	37.0	33.4
Debt Services	90.0	119.9	81.2	174.6
Other Funds	5.6	6.3	11.7	11.4
Totals	\$138.2	\$178.5	\$164.2	\$259.7

Revenues

The City of Industry has a solid revenue base, which serves as the foundation for Industry’s economic viability and stable economy over the last several years. Unlike other cities, Industry is heavily reliant on its economic industries, and sales tax revenues account for over 50% of all General Fund revenues. Industry largely benefits from its auto, commercial, manufacturing, and consumer retail industries. However, other major revenue staples, such as Property Tax and Transient Occupancy Taxes (TOT), are performing well and continue to see consistent growth in line with the similar revenue growth in other cities. Outlined below is a summary of the City’s revenue base.



FY 17 Budget Highlights

The FY 17 Budget was developed under a “Zero-Based Budget” approach. “Zero-Based Budget” essentially means aligning actual costs to budgeted costs under the City’s actual operations. The FY 17 Budget Process was also a true “Citywide” effort, in which all departments were responsible for submitting their budget requests to Finance and the City Manager. With that being said, in FY 17, the General Fund budget will increase by \$6.1 million (17.7%) to \$40.3 million. The City’s operating budget is fully supported by on-going revenues, which will yield a surplus and increase the General Fund’s reserve levels by \$10.7 million. As mentioned previously, the General Fund fully supports the City’s CIP Program and \$33.4 million in available reserves will be allocated to capital projects in FY 17. The FY 17 budget highlights are summarized as follows:

- **Salaries & Benefits** – All salaries and benefits will be budgeted and aligned with each employee's operating department. In prior years, all employee benefits were budgeted in a Non-Departmental account.
- **New Divisions** – In our efforts to better align costs with operations and streamline our organization, the following new divisions will be created in FY 17: Development Services, Field Operations, Legislative Services, Information Technology, and Community Support & Regional Improvements.
- **Public Safety** – In FY 17, the Sheriff's contract will increase by 12.9% (or \$1 million), which includes contractual increases, increase in liability costs, as well as the addition of 1.0 FTE Motor Officer to improve traffic safety and commercial truck enforcement.
- **New Fee Study** – The City will undertake a Citywide Fee Study in FY 17 to properly assess all City fees imposed and make recommendations for new fees and/or recommended fee changes.
- **Code Enforcement** – The City's Code Enforcement contract will also be augmented by 2.0 full-time equivalent (FTE) positions to better enforce business use permits and business compliance to State mandated commercial recycling programs and stormwater (MS4) permit regulations.
- **Pavement Management Plan** – A Pavement Management Plan will be undertaken in FY 17 to assess all of the City's arterial and collector roads, and identify a capital schedule of street repairs to ensure that the City's roadways are in good condition to support the needs of Industry's businesses that deliver products to the nation. The City is committed to investing over \$10 million dollars in its roadways in FY 17.

Stormwater and Environmental Funding – In FY 17, the City will invest in projects to meet the required mandates of its MS4 permit by initiating retrofits of its stormwater catch basins, and move to start construction of a regional stormwater infiltration facility at San Angelo Park. The City is also dedicated to preserving its open space holdings by developing habitat plans for sensitive environmental areas and seeking out partnerships to preserve open space.

Overview of the City's Reform Efforts

The other major underlying theme of the City's FY 17 Adopted Budget is to continue the City of Industry's implementation of its corrective action plan in addressing the State Controller's Office Review Report. To reiterate, the City has already begun this reform process and has implemented several significant changes to the organization and its internal processes. However, this process is a complex, multi-year effort which seeks to re-orient a functioning governmental entity without interrupting service levels. Outlined below is a summary of all corrective actions the City has undertaken in FY 16.

Development Services & Field Operations:

- **Organizational Re-Structuring** - The addition of 1.0 FTE Director of Development Services & Administration, 1.0 FTE Field Operations & Asset Superintendent and 1.0 FTE Administrative Analyst to: oversee all field-related contracts; review and renegotiate all existing contracts and/or competitively bid and procure new contracts; assess and manage the inventory and control of all City inventory assets; and perform contract management.
- **Cartegraph** – Successfully procured and entered into a contract with Cartegraph, to implement an electronic work order system that will properly track labor, equipment, and material costs for all field operations. The City is scheduled to enter into a test

environment with the Cartegraph software in June 2016, with anticipation to go live in late July 2016.

- **Planet Bids** – Successfully procured and launched PlanetBids in May 2016. PlanetBids is a transparent procurement system that allows the City to electronically solicit and process procurements, improve contract management, monitor public works construction projects, and ensure proper insurance certificate requirements are met.
- **Contract Management, Renegotiations, and Procurement** – Successfully competitively-bid and procured several professional services contracts, such as Planning Services, Traffic Engineering Services, Grant Administration Services, as well as several public works construction projects. A strategic plan to ensure updates of all existing contracts and competitive procurements for all contracts over a three-year schedule will be considered by the City Council in June 2016.

Financial Operations:

- **Organizational Re-Structuring** - The addition of 1.0 FTE City Controller and 1.0 FTE Administrative Analyst to manage all the City's financial operations, safeguard the City's financial assets, review and improve the City's internal controls and financial procedures, review and update the City's financial and procurement policies, contract management, manage and oversee the City's budget development process and ensure proper adherence to budgeted levels.
- **Timesheets** – Implemented “Electronic Timesheets” for all employees to properly document all hours worked by employees.
- **Centralized Accounts Payable** – Implemented the centralization of Accounts Payable, in which all invoices are received and reviewed by the Finance Department prior to processing to ensure proper

documentation is submitted, as well as proper approval controls were attained to ensure services/goods purchased were done.

- **Transparent Budget Development Process** – Finance staff implemented a transparent, Citywide budget development process in which all departments were involved in preparing their budgets. This also includes producing a revamped “Budget Book”, which will serve as the City's financial transparency vehicle communicating the City's resources and proposed operational plan for FY 17.

Administration:

- **City Credit Cards** – All City credit cards and fuel cards were recalled from City officials and staff and an appropriate reimbursement program was established.
- **Background Checks** – Approved and implemented mandatory background checks for all new employees, contractor employees, and all volunteers.
- **Timesheet Policy** – Approved and Implemented an updated Timesheet Policy for all employees.
- **Class and Compensation Study** – Initiated a class and compensation study to develop an updated personnel system.
- **Employee Benefit Analysis** – Initiated a review of employee benefits to examine opportunities to improve benefits at reduced costs, while providing flexible option plans for employees.
- **Risk Analysis and Insurance** – Underwent a third party Citywide risk analysis.

Moving Forward - City's Planned Reform Efforts in FY 17

Moving forward, the City will continue its reform efforts and is deeply committed to the implementation of its corrective action plan in FY 17. The majority of the City's FY 16 efforts were centered on the City's

organization structure, organizational change, and conducting thorough evaluations and reviews of its internal processes, contracts and operations, and policies. While I am highly encouraged by what was accomplished in FY 16, there is much more work to do and much of our reform efforts will be realized in FY 17. An overview of the City's planned reform efforts are below.

Development Services & Field Operations:

- **Contract Management & Renegotiations of Existing Contracts** – *The City will create a strategic plan & schedule of all existing contracts that will be re-negotiated within a 3-year period to reflect proper terms of contract, clearly-defined work scopes, and compensation schedules in line with standard industry costs.*
- **PlanetBids & Cartegraph** – *Continue to utilize PlanetBids, the City's electronic procurement system to competitively bid and procure services and contracts, as well as implement and utilize Cartegraph, the City's work order system to ensure proper delivery of services and verify proper costs associated with all field work performed on behalf of the City.*
- **Organization Structure** – *Staff will continue to assess & make recommendations as necessary to the City's organization, staffing levels and department needs to ensure efficient delivery of services as well as proper enforcement of the City's Corrective Action Plan for its field contracts and operations.*

Financial Operations:

- **Financial System Improvements** – *The City will be doing major upgrades to the City's financial system, which will allow the City to automate the City's requisition and purchase order system in order to: allow for electronic approval of procured services or goods,*

strengthen internal controls, and ensure adherence to budgeted levels.

- **Automate Human Resources & Payroll Processes** – *The City will incorporate new HR & Payroll systems into our financial system to automate payroll and HR processes. This will allow employees to enter their timesheets via the financial system, change personnel data, & request time off electronically.*
- **Financial Policies** – *Staff will review and update the City's Purchasing Policy.*
- **Procurement Policies** – *Staff will review and update the City's Procurement Policies to ensure that the California Public Contract Code and the California Uniform Public Construction Cost Accounting Act are accurately reflected in daily decision making.*
- **Travel & Credit Card Policies** – *Staff will revisit and implement new policies and forms for Travel & Meetings and Use of City Credit Cards.*
- **Organizational Structure** – *Staff will continue to assess & make recommendations as necessary to the department's needs & staffing levels to ensure efficient delivery of services and proper enforcement of the City's corrective action plan for its financial operations & internal controls. This will also ensure proper segregation of duties.*

Administration:

- **New Community Support & Regional Benefits Division** – *In FY 17, there will be a new "Community Support & Regional Improvements" division. The City is a contract city with a small resident population. As such, the City regularly makes contributions to its surrounding cities & community programs, undertakes regional capital projects for the benefit of the region, and provides*

support to various non-profit organizations. In FY 17, the budget will reflect, consolidate, and formalize a general plan and guidelines to providing community support and regional improvements to our surrounding communities.

- **City Support to Other Entities** – In years past, the City has provided long-standing financial support to various organizations (such as the Industry Manufacturers Council, Homestead Museum, El Encanto Healthcare Facility, and the Expo Center) and have obliged to annual agreement increases. While the City has been fortunate enough to afford these increases, this can no longer happen, as these organizations must become more “self-sufficient” and “self-reliant” to the greatest extent possible. These organizations should not rely on the City wholly for financial support of their operations, and contractors that are tasked with operating City programs will be required to submit monthly invoices with backup for reimbursement requests related to the operation of City programs. In FY 17, the City will assist all these organizations by funding various fee studies, marketing and operational studies, and capital improvements in order to help these organizations become self-sufficient as much as possible within 3 years.
- **Human Resources (HR) Reforms** – In FY 17, the City will implement administrative HR-related reforms, which includes: completing a classification & compensation study, creating appropriate job descriptions and salary ranges, and looking into reforms to the City's benefits' programs and supplemental retirement benefits. The City will also offer employee training opportunities in subjects such as ethics, procurement, and employee safety.
- **Contract Management** – The City will continue to assess all the City's contracts in line with the 3-Year Strategic Plan. As contracts get re-negotiated and others are competitively-bid out in FY 17, the

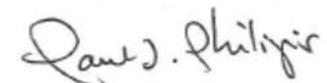
City anticipates to achieve significant cost-savings heading into FY 2017-18.

- **New Website** – The City will update its website in FY 17. Updating the City's website is another important step to improving the City's transparency efforts and communications to our residents, media, and general public and patrons.
- **Social Media** – In FY 17, the City will launch new social media applications and have an “official” City Facebook and Twitter accounts. This will assist the City's transparency and communication efforts to our residents and community.

Conclusion

In closing, while there is much work to do, I am highly encouraged by the progress the City has made today, and more importantly, our plan for the future. The City is deeply committed to operating the City in line with standard city business practices and will do so through fiscal integrity, fiscal transparency and accountability. With the continued support of the City Council, management staff, and the resolve and cooperation of all City employees, I firmly believe we will accomplish all our proposed reforms we have set forth, as well as continue to be a high-functioning, thriving municipality for our residents for years to come. FY 17 will be a huge step forward and will be transformative for the City of Industry, our residents and business community. We will continue to be a valuable asset to our region.

Respectfully Submitted,



Paul J. Philips

City Facts – Industry at a Glance

Incorporation

June 18, 1957

Form of Government

City of Industry is Charter City operating under the Council-Manager form of government.

Population

441 (2016 – California Department of Finance)

Area

12 square miles

Location

The City of Industry is located in the East San Gabriel Valley (part of Los Angeles County) 22 miles from Downtown Los Angeles, 40 miles from Los Angeles International Airport (LAX), 45 miles to the Ports of Los Angeles and Long Beach, 30 miles to the nearest beach and 25 miles to the San Bernardino Mountains.

Located within the core of a 40 mile radius, encompassing Los Angeles, Orange County and the Inland Empire, the City of Industry enjoys numerous resources for transportation, providing excellent support for firms located within the city.

The City of Industry is bordered by four major freeways. The Pomona Freeway (60) intersects the Long Beach (710), San Gabriel River (605) and Orange (57) Freeways, providing direct access to Orange County markets. The San Bernardino (10) Freeway borders the city on the north.

Zoning

Zoning in the City is 92% industrial and 8% commercial. All Businesses, including professions, stores, trades, services and any other occupation, are required to obtain a use permit to conduct business in the City of Industry.

Building permits must be obtained for all new construction, renovations and improvements. The City of Industry does not charge for building permits, but

there is a fee charged by Los Angeles County, Building and Safety Department.

Public Safety

The City contracts with the L.A. County Sheriff’s Department, L.A. County Fire Department, & L.A. County Animal Control Services.

Education

The following school districts, universities and colleges are located in the City’s larger regional area.

<u>Elementary/Intermediate</u>	<u>Universities/Colleges</u>
Rowland Unified School District	Cal Poly of Pomona
Hacienda La Puente Unified School District	Azusa Pacific University
Bassett Unified School District	Claremont Colleges
West Covina Unified School District	University of La Verne
	University of Phoenix
	Mt. San Antonio College
<u>High School</u>	
Rowland Unified School District	Rio Hondo College
Hacienda La Puente Unified School District	Citrus College
Bassett Unified School District	
Bishop Amat Memorial High School	

Utilities

The City contracts with the following districts and companies for its utilities it provides its residents:

- La Puente Valley Water District – City of Industry’s Waterworks System for Potable Water
- Rowland Water District – Recycled Water
- Valley Vista – Refuse & Waste Disposal Services
- Southern CA Edison – Electric
- Industry Public Utilities Commission (IPUC) – City Electric
- Southern CA Gas Company - Gas

Attractions & City Amenities

The following amenities and community attractions are available to the City’s residents, business community, patrons, and general community at-large.



Attraction & Amenity

Pacific Palms Hotel & Resort
Expo Center at Industry Hills
Homestead Museum
Pacific Palms Golf Course
Puente Hills Mall
Puente Hills Auto Mall

- Foothill Transit - <http://foothilltransit.org/>
- LA Metro - <https://www.metro.net>
- Amtrak Fullerton Station - <https://www.amtrak.com/>
- LAX & Ontario International Airports

Transportation

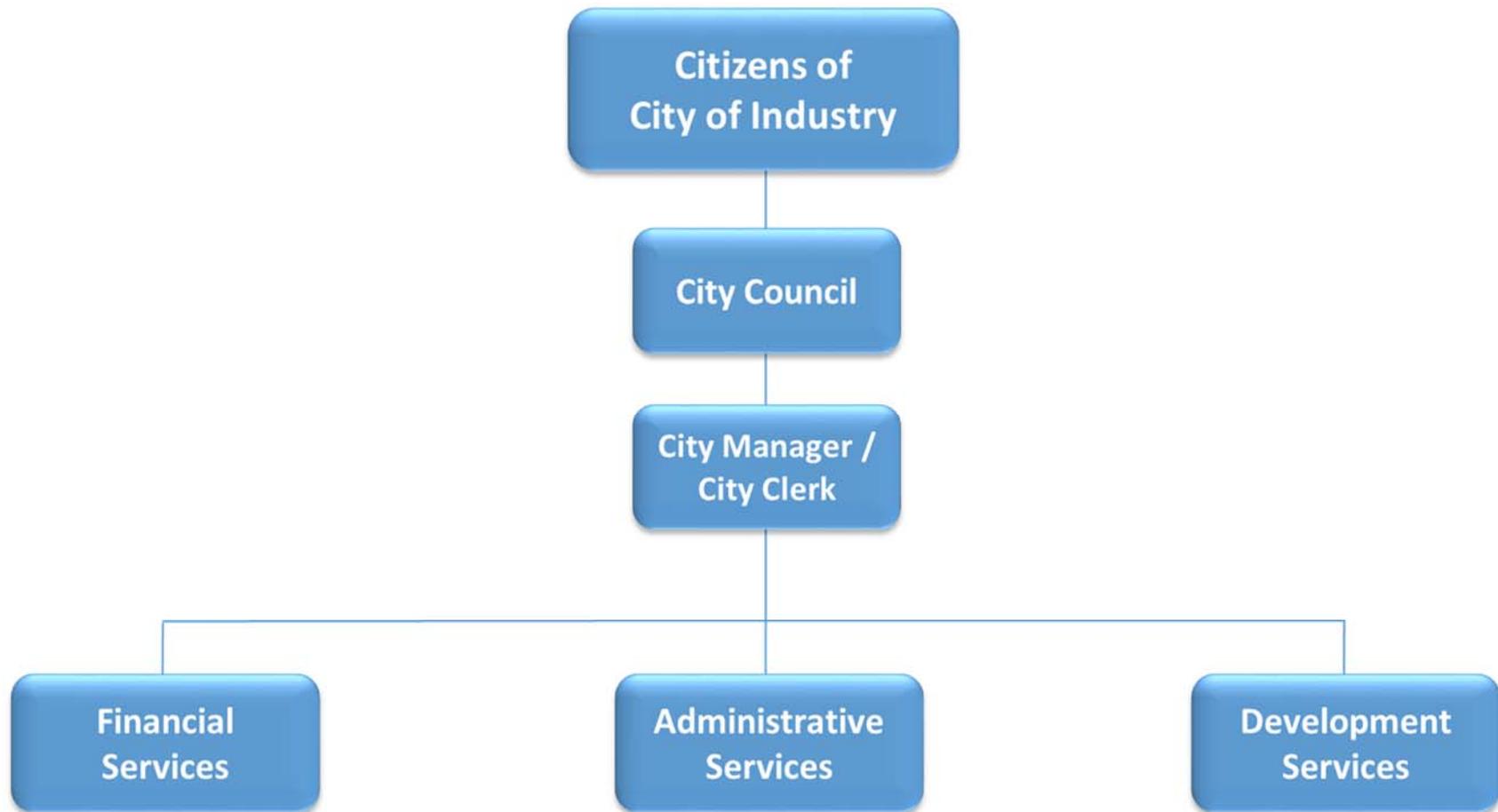
The following modes of public transportation services the City of Industry and its surrounding communities:



- City of Industry MetroLink Station - http://www.metrolinktrains.com/stations/detail/station_id/99.html



City Organization Chart



Summary of Citywide Personnel

The City of Industry is a contract city, which outsources many of the municipal services provided to its residents. These contract vendors are managed by in-house City staff. City staff that are full-time are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City's FTE totals.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Elected Officials</u>			
Mayor	1.00	1.00	1.00
Mayor Pro Tem	1.00	1.00	1.00
Council Members	3.00	3.00	3.00
Total Elected Officials:	5.00	5.00	5.00
<u>City Full-Time Equivalent Employees</u>			
Administrative Analyst	1.00	3.00	3.00
Chief Deputy City Clerk	0.00	1.00	1.00
City Controller	0.00	1.00	1.00
City Engineer	1.00	0.00	0.00
City Manager/City Clerk	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Deputy City Treasurer	1.00	1.00	1.00
Director of Development Services & Administration	0.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00
Director of Planning	1.00	0.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00
Executive Assistant to Dir. Of Development Services	1.00	1.00	1.00
Field Operations & Asset Superintendent	0.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Utility Administrator	0.00	1.00	1.00
Total City FTEs:	14.00	19.00	19.00

FY 2016-17 Fund Balances – Overview of the City’s Fund Balances & Projected Reserves

FUND NAME	BEGINNING FUND BALANCE JUNE 30, 2016	ADOPTED REVENUES FY 2016-2017	ADOPTED TRANSFERS IN	ADOPTED EXPENDITURES FY 2016-2017	ADOPTED TRANSFERS OUT	PROJECTED FUND BALANCE JUNE 30, 2017
General Fund						
100 OPERATIONS	\$ 154,292,145	\$ 43,498,915	\$ -	\$ (40,346,751)	\$ (34,465,274)	\$ 122,979,035
100 WELLS CAPITAL	<u>189,573,040</u>	<u>7,500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>197,073,040</u>
Total	\$ 343,865,185	\$ 50,998,915	\$ -	\$ (40,346,751)	\$ (34,465,274)	\$ 320,052,075
Special Revenue Funds						
101 STATE GAS TAX	\$ 18,003	\$ 14,850	\$ -	\$ (10,000)	\$ -	\$ 22,853
102 MEASURE R	-	5,000	-	(5,000)	-	-
103 PROP A	5,250,197	13,500	-	(4,635,000)	-	628,697
104 PROP C	16,099	7,010	-	-	-	23,109
105 AQMD GRANT	<u>4,777</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,777</u>
Total	\$ 5,289,076	\$ 40,360	\$ -	\$ (4,650,000)	\$ -	\$ 679,436
Enterprise Funds						
160 IPHMA	\$ 10,843,915	\$ 171,800	\$ -	\$ (533,241)	\$ -	\$ 10,482,474
161 CITY ELECTRIC	7,367,729	5,241,500	-	(4,559,000)	-	8,050,229
360 CRIA	140,629	510	1,078,045	(572,385)	(505,660)	141,139
361 EXPO CENTER	9,066,255	1,563,370	505,660	(2,069,030)	-	9,066,255
560 IPUC - RECLAIMED WATER	9,921,096	1,019,100	-	(875,600)	-	10,064,596
561 IPUC - POTABLE WATER	<u>301,101</u>	<u>1,917,200</u>	<u>-</u>	<u>(2,017,700)</u>	<u>-</u>	<u>200,601</u>
Total	\$ 37,640,725	\$ 9,913,480	\$ 1,583,705	\$ (10,626,956)	\$ (505,660)	\$ 38,005,294
Capital Improvement Fund						
120 CITY CAPITAL IMPROVEMENTS	\$ 614,731	\$ 2,500	\$ 33,387,229	\$ (33,387,229)	\$ -	\$ 617,231
Total	\$ 614,731	\$ 2,500	\$ 33,387,229	\$ (33,387,229)	\$ -	\$ 617,231

Fund Balances

FUND NAME	BEGINNING FUND BALANCE JUNE 30, 2016	ADOPTED REVENUES FY 2016-2017	ADOPTED TRANSFERS IN	ADOPTED EXPENDITURES FY 2016-2017	ADOPTED TRANSFERS OUT	PROJECTED FUND BALANCE JUNE 30, 2017
<u>Fiduciary Funds</u>						
145 ASSESSMENT DISTRICT 91-1	\$ 2,464,254	\$ 647,064	\$ -	\$ (508,375)	\$ -	\$ 2,602,943
Total	\$ 2,464,254	\$ 647,064	\$ -	\$ (508,375)	\$ -	\$ 2,602,943
<u>Debt Service Funds</u>						
135 TAX OVERRIDE	\$45,756,697	\$ 45,965,052	\$ -	\$ (45,880,052)	\$ -	\$45,841,697
140 CITY OF INDUSTRY	327,943,855	11,314,100	-	(42,253,227)	-	297,004,728
440 IPFA	74,652,926	107,577,231	-	(86,417,878)	-	95,812,279
Total	\$ 448,353,478	\$ 164,856,383	\$ -	\$ (174,551,157)	\$ -	\$ 438,658,704
City Fund Balances	\$ 838,227,449	\$ 226,458,702	\$34,970,934	\$ (264,070,468)	\$(34,970,934)	\$ 800,615,683

FY 2016-17 Fund Balances – Summary of Interfund Transfers

Transfers Out (Expenditures)				Transfers In (Revenues)			
#	Account Number	Account Name	FY 17 Adopted Amount	#	Account Number	Account Name	FY 17 Adopted Amount
<u>General Fund Subsidy to CIP Fund</u>				<u>CIP Fund Revenue from General Fund</u>			
1.	100.9800.05	CIP Transfer Out	\$33,387,229	2.	120.4800.05	Transfer In – General Fund	\$33,387,229
<u>General Fund Subsidy to CRIA Administration</u>				<u>CRIA Fund Revenue from General Fund</u>			
3.	100.9800.34	Transfer Out – CRIA	\$1,078,045	4.	360.4800.34	Transfer In – General Fund	\$1,078,045
<u>CRIA Fund Subsidy to Expo Center Fund</u>				<u>Expo Center Fund Revenue from CRIA Fund</u>			
5.	360.9800.44	Transfer Out – Expo Center	\$505,660	6.	361.4800.44	Transfer In – CRIA	\$505,660
Total Transfers Out			\$34,970,934	Total Transfers In			\$34,970,934



Revenues Summaries – Overview City Revenues By Fund

Financial Resources (Revenues) By Fund	FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
GENERAL FUND					
LOCAL TAXES	\$ 38,934,428	\$ 46,899,296	\$ 39,470,471	\$ 35,768,849	\$ 37,105,235
LICENSES & PERMITS	2,364,357	3,001,797	2,652,867	2,620,500	2,834,285
FINES & FORFEITURES	480,126	412,272	544,624	539,000	501,000
INTEREST INCOME	7,929,127	8,390,951	7,787,841	8,562,000	8,525,000
OTHER REVENUES	<u>1,401,530</u>	<u>2,804,372</u>	<u>1,343,983</u>	<u>1,353,150</u>	<u>2,033,395</u>
TOTAL GENERAL FUND	\$ 51,109,568	\$ 61,508,688	\$ 51,799,786	\$ 48,843,499	\$ 50,998,915
SPECIAL REVENUE FUNDS					
GAS TAX STREET IMPROVEMENT FUND - 101	\$ 20,768	\$ 25,174	\$ 20,991	\$ 21,100	\$ 14,850
MEASURE R TAXES - 102	7,735	4,591	4,809	5,000	5,000
PROP A TAXES - 103	2,979,160	2,809,118	3,783,208	14,700	13,500
PROP C TAXES - 104	10,329	6,513	6,776	7,210	7,010
AQMD GRANT - 105	<u>1,579,000</u>	<u>319,086</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SPECIAL REVENUES	\$ 4,596,992	\$ 3,164,482	\$ 3,815,784	\$ 48,010	\$ 40,360
ENTERPRISE FUNDS					
IPHMA - 160	\$ 200,347	\$ 212,884	\$ 224,955	\$ 219,700	\$ 171,800
IPUC - ELECTRICITY - 161	4,135,272	4,421,470	5,097,318	5,241,500	5,241,500
CRIA - 360	479	361	461	420	510
CRIA-EXPO CENTER - 361	1,544,101	1,441,557	1,295,861	1,485,200	1,563,370
IPUC - RECLAIMED WATER - 560	2,293,874	1,485,809	1,269,786	894,400	1,019,100
IPUC - POTABLE WATER - 561	<u>-</u>	<u>-</u>	<u>1,926,389</u>	<u>1,973,420</u>	<u>1,917,200</u>
TOTAL ENTERPRISE FUNDS	\$ 8,174,073	\$ 7,562,081	\$ 9,814,769	\$ 9,814,640	\$ 9,913,480
CAPITAL IMPROVEMENTS FUND					
CITY CAPITAL IMPROVEMENTS - 120	<u>\$ 20,608,061</u>	<u>\$ 6,991,842</u>	<u>\$ 7,704,176</u>	<u>\$ 37,560,000</u>	<u>\$ 33,389,729</u>
TOTAL CAPITAL IMPROVEMENTS	\$ 20,608,061	\$ 6,991,842	\$ 7,704,176	\$ 37,560,000	\$ 33,389,729

Revenue Summaries

Financial Resources (Revenues) By Fund	FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
FIDUCIARY FUNDS					
91-1 TAX ASSESSMENT - 145	\$ 639,174	\$ 639,919	\$ 639,555	\$ 640,300	\$ 647,064
TOTAL FIDUCIARY FUNDS	\$ 639,174	\$ 639,919	\$ 639,555	\$ 640,300	\$ 647,064
DEBT SERVICE FUNDS					
DEBT SERVICE PROPERTY TAX OVERRIDE - 135	\$ -	\$ 42,504,983	\$ 44,298,136	\$ 43,081,800	\$ 45,965,052
CITY DEBT SERVICE - 140	77,982,158	40,249,878	75,130,944	37,467,300	11,314,100
IPFA - 440	8,992,864	7,287,288	5,717,090	5,192,850	107,577,231
TOTAL DEBT SERVICE FUND	\$ 86,975,023	\$ 90,042,148	\$ 125,146,170	\$ 85,741,950	\$ 164,856,383
TOTAL CITY FINANCIAL RESOURCES:	\$172,102,890	\$169,909,160	\$198,920,241	\$182,648,399	\$259,845,931
SUCCESSOR AGENCY					
Administration - 220	\$4,680,362	\$16,743,674	\$18,489,512	\$ -	\$100
Project Area #1 - 221	49,386,466	5,696,999	3,684,624	-	2,697,533
Project Area #2 - 222	26,143,032	24,580,575	26,301,115	-	5,025,004
Project Area #3 - 223	1,971,772	20,426	1,176,877	-	10,000
Public Works - 230	7,656	7,500	7,500	-	7,500
Land - 231	7,812,858	2,254,484	12,084,330	-	5,100
RPTTF Fund - 240	58,679,839	-	-	-	-
Debt Services / Project Area #1 - 241	58,922,760	77,942,768	39,860,365	-	40,080,746
Debt Services / Project Area #2 - 242	32,292,325	19,618,618	13,612,836	-	10,081,651
Debt Services / Project Area #3 - 243	8,186,884	12,195,935	6,162,699	-	5,737,182
TOTAL SUCCESSOR AGENCY:	\$248,083,955	\$159,060,979	\$121,379,859	\$ -	\$63,644,815
TOTAL SUCCESSOR AGENCY:	\$248,083,955	\$159,060,979	\$121,379,859	\$ -	\$63,644,815

Revenues Summaries – Account Detail By Fund

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
General Fund						
LOCAL TAXES						
4005	SALES/USE TAX COMPENSATION	\$ 8,784,356	\$ 8,291,397	\$ 10,593,342	\$ 4,382,496	\$ -
4010	SALES AND USE TAX	23,808,437	32,955,358	23,901,809	26,458,353	31,970,900
4011	SALES AND USE TAX (REBATE)	-	(627,368)	(874,270)	(400,000)	(150,000)
4020	PSAF	7,024	7,406	7,669	6,000	7,500
4021	COPS	100,000	100,000	106,230	100,000	100,000
4022	FRANCHISES	1,258,214	1,515,773	1,828,446	1,828,000	1,846,280
4023	DOCUMENTARY TRANSFER TAX	123,615	189,766	174,754	194,000	175,000
4024	TRANSIENT OCCUPANCY TAX	875,543	1,011,865	1,000,052	1,074,000	1,084,740
4025	PROPERTY TAX-1%	2,004,968	1,531,894	2,287,384	1,726,000	1,620,815
4027	PROPERTY TAX- PASS THROUGH	<u>1,972,271</u>	<u>1,923,205</u>	<u>445,054</u>	<u>400,000</u>	<u>450,000</u>
	Local Taxes Total:	\$ 38,934,428	\$ 46,899,296	\$ 39,470,471	\$ 35,768,849	\$ 37,105,235
LICENSES & PERMITS						
4029	MOTOR VEHICLE IN-LIEU TAX	\$ 412	\$ 341	\$ 329	\$ 1,000	\$ 1,000
4110	SALVAGE FEES & LICENSES	216,568	171,508	205,358	229,000	229,000
4120	BUILDING PERMITS	-	-	-	-	-
4125	BUILDING PERMIT INSPECTION FEE	548,094	1,173,391	708,774	637,000	750,000
4130	INSPECTIONS, FEES & PLANS	127,376	221,161	190,061	124,000	200,000
4140.01	REFUSE COLLECTION REVENUE	14,592,870	14,307,870	15,441,289	15,785,000	15,942,850
4140.02	REFUSE COLLECTION REVENUE	(13,182,565)	(12,935,176)	(13,958,028)	(14,206,500)	(14,348,565)
4150	MOTOR VEHICLE LICENSES	<u>61,602</u>	<u>62,702</u>	<u>65,085</u>	<u>51,000</u>	<u>60,000</u>
	Licenses & Permits Total:	\$ 2,364,357	\$ 3,001,797	\$ 2,652,867	\$ 2,620,500	\$ 2,834,285
FINES & FORFEITURES						
4200	FINES AND FORFEITURES	\$ 321,089	\$ 261,395	\$ 419,320	\$ 400,000	\$ 350,000
4201	PARKING CITATION FINES	117,927	113,187	89,264	93,000	105,000
4202	VEHICLE IMPOUND/STORAGE F	36,150	23,350	22,550	27,000	27,000

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
General Fund (cont.)						
4203	CODE VIOLATION CITATIONS	-	3,800	6,000	9,000	9,000
4204	BIN IMPOUND FEES	4,960	10,540	7,490	10,000	10,000
Fines & Forfeitures Total:		\$ 480,126	\$ 412,272	\$ 544,624	\$ 539,000	\$ 501,000
INTEREST INCOME						
4300.01	BANK INTEREST INCOME	\$ 37,190	\$ 227	\$ 19,168	\$ 25,000	\$ 25,000
4300.02	INTEREST INCOME	236,611	1,463,022	138,786	1,037,000	1,000,000
4300.03	INTEREST INCOME- WELLS CAPITAL	7,655,326	6,927,702	7,629,887	7,500,000	7,500,000
4305	INTERFUND INTEREST INCOME	-	-	-	-	-
Interest Income Total:		\$ 7,929,127	\$ 8,390,951	\$ 7,787,841	\$ 8,562,000	\$ 8,525,000
OTHER REVENUES						
4340	RENTAL INCOME	\$ 669,313	\$ 680,889	\$ 694,746	\$ 716,000	\$ 1,165,245
4350	CONTRIBUTIONS	-	-	-	-	-
4355	OTHER INCOME	358,778	705,403	179,425	205,000	400,000
4360	LEASE REV- 2010 REFUND BOND	373,144	373,144	373,144	373,150	373,150
4430	REFUNDS	296	44,936	47,539	59,000	45,000
4500	PROPERTY SALES	-	1,000,000	(0)	-	-
4600	FUEL SALES	-	-	49,129	-	50,000
Other Revenues Total:		\$ 1,401,530	\$ 2,804,372	\$ 1,343,983	\$ 1,353,150	\$ 2,033,395
Total General Fund		\$ 51,109,568	\$ 61,508,688	\$ 51,799,786	\$ 48,843,499	\$ 50,998,915
Special Revenue Funds						
GAS TAX STREET IMPROVEMENT FUND - 101						
4300.01	INTEREST INCOME	\$ 536	\$ -	\$ -	\$ 100	\$ 100
4401	GAS TAX-2106	7,215	7,277	6,975	7,000	6,150
4402	GAS TAX-2107	5,700	5,797	5,573	5,000	3,800
4403	GAS TAX-2107.5	1,000	1,000	1,000	1,000	1,000
4404	GAS TAX-2103	6,316	11,100	7,443	8,000	3,800
Total Special Revenue Funds		\$ 20,768	\$ 25,174	\$ 20,991	\$ 21,100	\$ 14,850

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
MEASURE R TAXES - 102						
4300.01	INTEREST INCOME	\$ 25	\$ -	\$ -	\$ -	\$ -
4405	MEASURE R FUNDS	<u>7,710</u>	<u>4,591</u>	<u>4,809</u>	<u>5,000</u>	<u>5,000</u>
	Total Measure R	\$ 7,735	\$ 4,591	\$ 4,809	\$ 5,000	\$ 5,000
PROP A TAXES - 103						
4300.01	INTEREST INCOME	\$ 85	\$ 1,177	\$ 4,937	\$ 6,700	\$ 5,000
4300.02	INVESTMENT INTEREST INCOME	-	524	543	-	500
4406	PROP A FUNDS	12,408	7,417	7,728	8,000	8,000
4411	PROP A (EXCHANGE)	<u>2,966,667</u>	<u>2,800,000</u>	<u>3,770,000</u>	<u>-</u>	<u>-</u>
	Total Prop A	\$ 2,979,160	\$ 2,809,118	\$ 3,783,208	\$ 14,700	\$ 13,500
PROP C TAXES - 104						
4300.01	INTEREST INCOME	\$ 3	\$ 5	\$ 9	\$ 10	\$ 10
4407	PROP C TAXES	10,326	6,508	6,767	7,200	7,000
4408	PROP C GRANT FUNDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Prop C	\$ 10,329	\$ 6,513	\$ 6,776	\$ 7,210	\$ 7,010
AQMD GRANT						
4004.01	AQMD GRANT	<u>\$ 1,579,000</u>	<u>\$ 319,086</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Total AQMD	\$ 1,579,000	\$ 319,086	\$ -	\$ -	\$ -
TOTAL SPECIAL REVENUES		\$ 4,596,992	\$ 3,164,482	\$ 3,815,784	\$ 48,010	\$ 40,360
Enterprise Funds						
IPHMA - 160						
4130	Inspections, Fees & Plans	\$ -	\$ -	\$ 320	\$ -	\$ -
4300.02	Investment Interest Income	7,547	4,484	4,934	4,600	6,000
4340	Rental Income	<u>192,800</u>	<u>208,400</u>	<u>219,700</u>	<u>215,100</u>	<u>165,800</u>
	Total IPHMA	\$ 200,347	\$ 212,884	\$ 224,955	\$ 219,700	\$ 171,800

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
<i>IPUC - ELECTRICITY - 161</i>						
4103	ELECTRICITY SALES	\$ 3,341,422	\$ 3,583,115	\$ 4,278,916	\$ 4,470,000	\$ 4,470,000
4104	METER SERVICE CHARGE	21,308	31,754	32,421	34,500	34,500
4300.02	INVESTMENT INTEREST INCOME	5,275	(693)	5,741	4,000	4,000
5000	SOLAR PROJECT ENERGY REVENUES	<u>767,268</u>	<u>807,293</u>	<u>780,240</u>	<u>733,000</u>	<u>733,000</u>
	Total IPUC - Electric	\$ 4,135,272	\$ 4,421,470	\$ 5,097,318	\$ 5,241,500	\$ 5,241,500
<i>CRIA - 360</i>						
4300.01	Bank Interest Income	\$ 3	\$ 3	\$ 3	\$ 10	\$ 10
4300.02	Investment Interest Income	<u>476</u>	<u>358</u>	<u>458</u>	<u>410</u>	<u>500</u>
	Total CRIA Administration	\$ 479	\$ 361	\$ 461	\$ 420	\$ 510
<i>CRIA-EXPO CENTER - 361</i>						
<i>Speedway - 812</i>						
4440	Miscellaneous Income	\$ 4,211	\$ 645	\$ 1,078	\$ 1,300	\$ 770
4510	Merchandise Income	14,390	24,996	12,559	15,700	12,470
8140	Rider Prize Money	54,745	70,125	45,805	51,000	56,190
8142	Bar Sales	81,895	77,906	63,752	70,800	71,050
8149	Back Gate Admission- Speedway	-	-	-	-	-
8150	Speedway - General Admission	123,604	128,214	64,055	68,200	74,180
8156	Vendor Fee	1,911	2,109	1,395	1,900	1,580
8157	Parking Fees	19,364	26,487	20,195	22,900	23,250
8165	Concession Sales	46,359	50,712	48,124	54,500	60,080
8179	Speedway Sponsorships	<u>21,256</u>	<u>21,170</u>	<u>20,730</u>	<u>22,900</u>	<u>15,960</u>
	Total Speedway	\$ 367,734	\$ 402,364	\$ 277,692	\$ 309,200	\$ 315,530
<i>Banquet - 814</i>						
4440	Miscellaneous Income	\$ 6,944	\$ 13,384	\$ 6,483	\$ 9,200	\$ 1,710
8141	Banquet Rentals	224,234	230,343	246,560	254,800	276,240
8142	Bar Sales	224,027	236,636	240,351	249,900	255,460
8156	Vendor Fees	-	-	-	-	1,280
8164	Security Revenue	47,554	47,671	37,508	43,400	44,340

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
8165	Concession Sales	1,782	936	1,664	1,600	1,680
8168	Equipment Rental - Banquet	503	874	1,350	700	3,860
8180	Renter Cert Of Insurance	-	-	-	8,800	20,400
8189	Banquet Tulip Ins	-	-	11,700	-	-
	Total Banquest	\$ 505,044	\$ 529,844	\$ 545,616	\$ 568,400	\$ 604,970
<i>Grand Arena - 815</i>						
4444	Miscellaneous Arena Income	\$ 12,908	\$ 10,672	\$ 2,524	\$ 4,600	\$ 2,960
8035	Show Barn Stall Rental	47,191	34,892	24,412	44,900	30,080
8042	Lighting	11,978	10,503	9,585	11,000	12,180
8044	Audio/Video Tech Support	5,525	940	-	300	4,790
8045	RV Parking	9,695	8,815	10,855	9,800	14,080
8046	Ground Prep Fee	3,450	3,080	715	1,900	430
8142	Bar Sales	255,114	144,990	126,771	179,200	216,320
8151	Arena Rentals	61,881	86,733	78,593	107,700	91,300
8153	Shavings Sales	19,717	16,809	14,181	15,900	9,050
8155	Clean Up & Tear Down Fees	9,001	8,041	1,875	6,600	4,210
8156	Vendor Fee	6,128	6,491	6,297	6,200	7,910
8157	Parking Fees	64,380	50,163	71,738	72,400	97,440
8158	Outdoor Arena	5,400	4,180	4,000	5,700	4,620
8164	Security Revenue	44,369	18,033	11,862	14,700	26,950
8165	Concession Sales	99,151	90,603	98,653	111,700	103,350
8167	Feed Sales	491	491	206	400	-
8168	Equipment Rental - Banquet	5,865	5,600	4,917	7,000	10,420
	Total Grand Arena	\$ 662,242	\$ 501,034	\$ 467,184	\$ 600,000	\$ 636,090
<i>Administration - 816</i>						
4440	Miscellaneous Income	\$ 8,373	\$ 8,232	\$ 6,532	\$ 7,600	\$ 6,780
4441	Cash Over/Short	708	84	(1,164)	-	-
	Total Expo Administration	\$ 9,081	\$ 8,316	\$ 5,368	\$ 7,600	\$ 6,780
TOTAL EXPO CENTER		\$ 1,544,101	\$ 1,441,557	\$ 1,295,861	\$ 1,485,200	\$ 1,563,370

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
IPUC - RECLAIMED WATER - 560						
4115	Reclaimed Water Sales	\$ 858,186	\$ 1,093,038	\$ 1,250,913	\$ 876,000	\$ 1,000,000
4300.01	Bank Interest Income	-	-	-	-	-
4300.02	Investment Interest Income	3,755	12,681	16,237	14,300	15,000
4355	Other Income	1,013,837	17,309	2,637	4,100	4,100
4410	City Water Sales	<u>418,096</u>	<u>362,782</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Reclaimed Water	\$ 2,293,874	\$ 1,485,809	\$ 1,269,786	\$ 894,400	\$ 1,019,100
IPUC - POTABLE WATER - 561						
4000	Water Sale	\$ -	\$ -	\$ 1,205,641	\$ 1,259,800	\$ 1,180,000
4001	Service Charges	-	-	571,191	589,100	599,000
4002	Customer Charges	-	-	18,200	18,120	20,100
4003	Fire Services DC Charges	-	-	81,229	66,400	88,100
4440	Miscellaneous Income	<u>-</u>	<u>-</u>	<u>50,128</u>	<u>40,000</u>	<u>30,000</u>
	Total Potable Water	\$ -	\$ -	\$ 1,926,389	\$ 1,973,420	\$ 1,917,200
TOTAL ENTERPRISE FUNDS		8,174,073	7,562,081	9,814,769	9,814,640	9,913,480
Capital Improvement Fund						
CITY CAPITAL IMPROVEMENTS - 120						
4300.02	INVESTMENT INTEREST INCOME	\$ 2,699	\$ 2,041	\$ 2,611	\$ 2,000	\$ 2,500
	TOTAL CAPITAL IMPROVEMENTS	\$ 2,699	\$ 2,041	\$ 2,611	\$ 2,000	\$ 2,500
Fiduciary Funds						
91-1 TAX ASSESSMENT - 145						
4026	PROPERTY TAX ASSESSMENT	\$ 634,797	\$ 636,867	\$ 637,006	\$ 636,400	\$ 642,764
4300.01	INTEREST INCOME	45	154	242	300	300
4300.02	INVESTMENT INTEREST INCOME	<u>4,333</u>	<u>2,898</u>	<u>2,308</u>	<u>3,600</u>	<u>4,000</u>
	TOTAL 91-1 TAX ASSESSMENT	\$ 639,174	\$ 639,919	\$ 639,555	\$ 640,300	\$ 647,064
TOTAL FIDUCIARY FUNDS		\$ 639,174	\$ 639,919	\$ 639,555	\$ 640,300	\$ 647,064

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
Debt Service Funds						
DEBT SERVICE PROPERTY TAX OVERRIDE - 135						
4028.02	PROPERTY TAX OVERRIDE REVENUES PROJ # 1	\$ -	\$ 29,655,477	\$ 31,776,123	\$ 30,789,500	\$ 32,707,305
4028.03	PROPERTY TAX OVERRIDE REVENUES PROJ # 2	-	8,271,544	8,294,385	8,423,300	8,488,675
4028.04	PROPERTY TAX OVERRIDE REVENUES PROJ # 3	-	4,562,745	4,143,188	3,787,200	4,684,072
4300.02	INVESTMENT INTEREST INCOME	-	15,216	84,440	81,800	85,000
	Total Tax Override	\$ -	\$ 42,504,983	\$ 44,298,136	\$ 43,081,800	\$ 45,965,052
CITY DEBT SERVICE - 140						
4028	Property Tax Debt	\$ 50,850,195	\$ 8,614,202	\$ -	\$ -	\$ -
4028.10	Property Tax Revenues Project 1	-	2,288,219	-	-	-
4028.20	Property Tax Revenues Project 2	-	344,648	-	-	-
4028.30	Property Tax Revenues Project 3	-	622,190	-	-	-
4028.40	Property Tax Revenues Project 4	-	261,161	-	-	-
4028.50	Property Tax Revenues Project TD # 1	-	-	204,676	501,000	506,010
4038.10	Property Tax Revenue RP# 1 City D/S (Tax Override) U S Bank	-	-	2,362,116	2,188,000	2,209,880
4038.50	Property Tax Revenue TD#1 City D/S (Tax Override) U S Bank	-	-	8,807,158	8,411,000	8,495,110
4300.01	Bank Interest Income	84	96	239	100	100
4300.02	Investment Interest Income	(1,083)	116,258	87,676	72,400	100,000
4300.03	US Bank Interest Income	1,923	1,558	2,224	2,600	3,000
4320	Interest - Investment in IUDA Bonds	27,131,040	28,001,548	63,666,854	26,292,200	-
	Total City Debt Services	\$ 77,982,158	\$ 40,249,878	\$ 75,130,944	\$ 37,467,300	\$ 11,314,100
IPFA - 440						
4800.72	Transfer In -Tax Override Fund (135)	\$ -	\$ -	\$ -	\$ -	\$ 45,880,052
4300.02	Investment Interest Income	-	-	-	-	55,759,479
4300.03	US Bank Interest Income	8,052,332	6,347,525	4,773,552	4,255,150	5,000,000
4420	Lease Income	940,533	939,763	943,538	937,700	937,700
	Total IPFA	\$ 8,992,864	\$ 7,287,288	\$ 5,717,090	\$ 5,192,850	\$107,577,231
TOTAL DEBT SERVICE FUNDS		\$ 86,975,023	\$ 90,042,148	\$125,146,170	\$ 85,741,950	\$164,856,383

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
Total City Financial Resources (Revenues)		\$151,497,529	\$162,919,359	\$191,218,676	\$145,090,399	\$226,458,702
Successor Agency						
ADMINISTRATION - 220						
4800	Transfers In	\$4,678,193	\$16,742,643	\$ -	\$ -	\$ -
4800.52	Transfer In - IUDA Project #2	-	-	18,489,476	-	-
4300.01	Bank Interest Income	12	32	36	-	100
4355	Other Income	<u>2,158</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total SA Administration		\$4,680,362	\$16,743,674	\$18,489,512	\$ -	\$100
PROJECT AREA #1 - 221						
4800	Transfers In	\$46,866,437	\$ -	\$ -	\$ -	\$ -
4800.46	Transfer In - IUDA D/S Project #1	-	-	136,149	-	-
4300.01	Bank Interest Income	134	513	4,771	-	1,000
4300.02	Investment Interest Income	121,650	90,229	61,763	-	65,000
4330	Loan Interest Income	823,448	762,985	700,002	-	750,000
4340	Rental Income	1,574,789	4,843,273	2,781,939	-	1,881,533
4355	Other Income	<u>8</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Project Area #1		\$49,386,466	\$5,696,999	\$3,684,624	\$ -	\$2,697,533
PROJECT AREA #2 - 222						
4800	Transfers In	\$21,356,105	\$17,145,957	\$15,053,717	\$ -	\$ -
4800.48	Transfer In - IUDA D/S Project #2	-	-	66,192	-	-
4300.01	Bank Interest Income	1	1	31,289	-	10,000
4300.02	Investment Interest Income	57,418	46,275	17,121	-	15,000
4330	Loan Interest Income	523,500	-	-	-	-
4340	Rental Income	3,986,198	7,223,404	7,327,978	-	5,000,004
4355	Other Income	219,810	164,938	3,728,233	-	-
4805	Other Sources	<u>-</u>	<u>-</u>	<u>76,585</u>	<u>-</u>	<u>-</u>
Total Project Area #2		\$26,143,032	\$24,580,575	\$26,301,115	\$ -	\$5,025,004

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
PROJECT AREA #3 - 223						
4800	Transfers In	\$1,928,895	\$ -	\$ -	\$ -	\$ -
4800.50	Transfer In - IUDA D/S Project #3	-	-	1,055,798	-	-
4300.01	Bank Interest Income	0	0	0	-	-
4300.02	Investment Interest Income	42,877	20,426	3,847	-	10,000
4805	Other Sources	-	-	117,232	-	-
	Total Project Area #3	\$1,971,772	\$20,426	\$1,176,877	\$ -	\$10,000
PUBLIC WORKS - 230						
4800	Transfers In	\$156	\$ -	\$ -	\$ -	\$ -
4300.01	Bank Interest Income	-	-	-	-	-
4340	Rental Income	7,500	7,500	7,500	-	7,500
	Total Public Works	\$7,656	\$7,500	\$7,500	\$ -	\$7,500
LAND - 231						
4300.01	Bank Interest Income	\$118	\$11	\$216	\$ -	\$100
4300.02	Investment Interest Income	10,992	23,491	22,469	-	5,000
4501	Property Sales PJ#1	-	2,230,982	-	-	-
4502	Property Sales PJ#2	-	-	12,061,646	-	-
4503	Property Sales PJ#3	7,801,748	-	-	-	-
	Total Land	\$7,812,858	\$2,254,484	\$12,084,330	\$ -	\$5,100
RPTTF - 240						
4030	Property Tax Trust Fund	\$58,679,839	\$55,023,757	(\$54,418,932)	\$ -	\$55,759,479
4030.00	Property Tax Trust Fund - Move to Project Area	-	(55,023,757)	54,418,932	-	(55,759,479)
	Total RPTTF	\$58,679,839	\$ -	\$ -	\$ -	\$ -
DEBT SERVICES PROJECT AREA #1 - 241						
4800	Transfers In	\$20,420,391	\$39,179,149	\$1,039,146	\$ -	\$ -
4800.47	Transfer In - IUDA Project #1	-	-	(367,314)	-	-
4027	Tax Increment	38,497,411	-	-	-	-
4027.03	Tax Increment - Pass Through LA County	-	-	-	-	-

Revenue Summaries

Financial Resources - Revenue Detail		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
4030.01	Property Tax Trust Fund - Project 1	-	38,761,872	39,187,180	-	40,080,646
4300.03	US Bank Interest Income	<u>4,958</u>	<u>1,747</u>	<u>1,353</u>	-	<u>100</u>
Total D/S Project Area #1		\$58,922,760	\$77,942,768	\$39,860,365	\$ -	\$40,080,746
DEBT SERVICES PROJECT AREA #2 - 242						
4800	Transfers In	\$18,484,680	\$8,981,025	\$218,994	\$ -	\$ -
4800.49	Transfer In - IUDA Project #2	-	-	3,337,161	-	-
4027	Tax Increment	13,743,620	-	-	-	-
4027.01	Tax Increment - Pass Through Other CTE's	-	-	-	-	-
4027.03	Tax Increment - Pass Through LA County	-	-	-	-	-
4030.02	Property Tax Trust Fund - Project 2	-	10,574,120	9,984,119	-	10,011,651
4300.03	US Bank Interest Income	<u>64,025</u>	<u>63,473</u>	<u>72,562</u>	-	<u>70,000</u>
Total D/S Project Area #2		\$32,292,325	\$19,618,618	\$13,612,836	\$ -	\$10,081,651
DEBT SERVICES PROJECT AREA #3 - 243						
4800	Transfers In	\$1,683,933	\$6,443,927	\$ -	\$ -	\$ -
4800.51	Transfer In - IUDA Project #3	-	-	841,484	-	-
4027	Tax Increment	6,438,808	-	-	-	-
4027.03	Tax Increment - Pass Through LA County	-	-	-	-	-
4030.03	Property Tax Trust Fund - Project 3	-	5,687,766	5,247,624	-	5,667,182
4300.03	US Bank Interest Income	<u>64,144</u>	<u>64,242</u>	<u>73,592</u>	-	<u>70,000</u>
Total D/S Project Area #3		\$8,186,884	\$12,195,935	\$6,162,699	\$ -	\$5,737,182
TOTAL SUCCESSOR AGENCY		\$248,083,955	\$159,060,979	\$121,379,859	\$ -	\$63,644,815
TOTAL SUCCESSOR AGENCY:		\$248,083,955	\$159,060,979	\$121,379,859	\$ -	\$63,644,815

Expenditure Summaries – Overview of City Expenditures By Fund & Division

Expenditure Summaries By Fund / Division		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
General Fund						
Administrative Services						
501	City Council	\$ 143,438	\$ 146,843	\$ 153,967	\$ 149,000	\$ 526,800
502	City Clerk	207,624	210,530	277,843	120,000	248,815
503	City Manager	653,738	1,334,894	612,208	1,271,000	749,545
507	Central Services	4,323,413	2,182,542	2,973,574	2,710,700	1,990,900
508	Human Resources	116,323	135,643	220,078	226,200	1,498,975
515	Non-Departmental	1,842,215	2,668,527	13,048,967	2,820,000	-
520	City Attorney	3,329,696	1,998,859	2,872,986	1,721,000	2,000,000
525	Information Technology	-	-	-	-	336,150
528	Legislative Services	-	-	-	-	530,000
Total Administrative Services		\$ 10,616,446	\$ 8,677,838	\$ 20,159,622	\$ 9,017,900	\$ 7,881,185
Community Support & Regional Improvements						
621	Community Promotion	\$ 2,265,811	\$ 1,583,758	\$ 1,600,066	\$ 1,671,000	\$ 1,548,100
620	El Encanto	293,666	321,444	333,085	355,000	347,000
626	Homestead Museum	1,881,785	1,211,131	1,770,298	1,825,000	1,677,874
Total Community Support & Regional Improvements		\$ 4,441,262	\$ 3,116,333	\$ 3,703,448	\$ 3,851,000	\$ 3,572,974
Financial Services						
505	City Treasurer	\$ 136,780	\$ 279,662	\$ 170,909	\$ 177,000	\$ 1,274,270
506	Finance	1,487,011	1,427,094	1,554,318	1,401,400	1,624,865
Total Financial Services		\$ 1,623,791	\$ 1,706,756	\$ 1,725,226	\$ 1,578,400	\$ 2,899,135
Development Services						
526	Development Services	\$ -	\$ -	\$ -	\$ -	\$ 509,270
527	Field Operations	-	-	-	-	280,055
504	Engineering	114,314	162,583	140,219	193,900	22,500
509	Public Works Admin	105,958	160,413	71,792	73,000	8,000

Expenditure Summaries

Expenditure Summaries By Fund / Division		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
General Fund (cont.)						
521	Planning	541,199	527,272	590,794	456,300	1,023,825
601	Law Enforcement	9,681,514	8,729,322	8,311,886	8,468,500	9,997,195
622	Public Works	158,879	159,524	305,435	281,000	288,000
623	Streets And Roads	1,861,927	1,862,792	2,159,056	2,292,000	2,851,647
624	Contracted Services	3,395,673	3,397,677	1,697,991	867,000	2,685,000
625	Civic Financial Center	8,447,937	6,430,148	6,339,162	6,948,700	7,896,353
627	Industry Hills Public Facility	311,065	777,236	308,141	237,000	310,800
628	Tres' Hermanos -Chino Hills	-	27,240	21,811	13,800	120,812
	Total Development Services	\$ 24,618,466	\$ 22,234,207	\$ 19,946,288	\$ 19,831,200	\$ 25,993,457
Total General Fund Budget:		\$ 41,299,964	\$ 35,735,134	\$ 45,534,584	\$ 34,278,500	\$ 40,346,751
SPECIAL REVENUE FUNDS						
101	Gas Tax Street Improvement Fund	\$ -	\$ -	\$ 24,254	\$ 21,000	\$ 10,000
102	Measure R Taxes	-	31,376	4,809	5,000	5,000
103	Prop A Taxes	379,918	871,352	534,860	4,618,000	4,635,000
104	Prop C Taxes	-	14,535	23,601	-	-
105	AQMD Grant	11,771	232,290	105,097	41,500	-
	Total Special Revenues	\$ 391,689	\$ 1,149,554	\$ 692,620	\$ 4,685,500	\$ 4,650,000
ENTERPRISE FUNDS						
160	IPHMA	\$ 172,644	\$ 274,500	\$ 368,453	\$ 866,400	\$ 533,241
161	IPUC - Electricity	3,206,291	3,507,832	4,077,161	4,684,900	4,559,000
360	CRIA	237,366	273,616	345,456	430,300	572,385
361	CRIA - Expo Center	2,428,989	2,406,254	1,930,960	2,068,000	2,069,030
560	IPUC - Reclaimed Water	464,304	499,200	757,958	733,300	875,600
561	IPUC - Potable Water	-	-	1,435,421	1,998,800	2,017,700
	Total Enterprise Funds	\$6,509,594	\$6,961,402	\$8,915,408	\$10,781,700	\$10,626,956
CAPITAL IMPROVEMENTS FUND						
120	City Capital Improvements	\$ 20,130,082	\$ 6,902,109	\$ 6,769,749	\$ 37,043,000	\$ 33,387,229
	Total Capital Improvements	\$ 20,130,082	\$ 6,902,109	\$ 6,769,749	\$ 37,043,000	\$ 33,387,229

Expenditure Summaries

Expenditure Summaries By Fund / Division		FY 2013 Actual Amount	FY 2014 Actual Amount	FY 2015 Actual Amount	FY 2016 Amended Budget	FY 2017 Adopted Budget
FIDUCIARY FUNDS						
145	91-1 Tax Assessment	\$ 512,419	\$ 523,448	\$ 512,610	\$ 523,500	\$ 508,375
	Total 91-1 Tax Assessment	\$ 512,419	\$ 523,448	\$ 512,610	\$ 523,500	\$ 508,375
DEBT SERVICE FUNDS						
135	Debt Service Property Tax Override	\$ -	\$ 31,181,110	\$ 81,885,018	\$ 28,803,137	\$ 45,880,052
140	City Debt Service	37,065,096	38,498,381	34,736,301	35,078,808	42,253,227
440	IPFA	20,003,689	20,332,429	3,302,393	17,350,420	86,417,878
	Total Debt Service Fund	\$ 57,068,784	\$ 90,011,921	\$ 119,923,712	\$ 81,232,365	\$ 174,551,157
	TOTAL CITY EXPENDITURES	\$125,912,533	\$141,283,568	\$182,348,684	\$168,544,565	\$264,070,468
SUCCESSOR AGENCY TO THE IUDA						
220	Administration	\$5,354,414	\$16,231,512	\$18,578,651	\$4,203,000	\$4,203,000
221	Project Area #1	49,502,854	33,429,400	4,850,478	-	-
222	Project Area #2	23,344,590	49,978,225	63,374,479	100,064,514	155,574,049
223	Project Area #3	6,327,000	8,555,876	-	-	-
241	Debt Services / Project Area #1	82,105,194	35,159,892	39,215,533	48,719,298	42,851,373
242	Debt Services / Project Area #2	40,507,274	9,357,676	9,682,371	29,261,472	31,926,574
243	Debt Services / Project Area #3	11,355,206	5,986,939	6,299,416	6,241,276	6,009,733
	TOTAL SUCCESSOR AGENCY	\$218,496,532	\$158,699,519	\$142,000,929	\$188,489,560	\$240,564,729
	TOTAL SUCCESSOR AGENCY	\$218,496,532	\$158,699,519	\$142,000,929	\$188,489,560	\$240,564,729



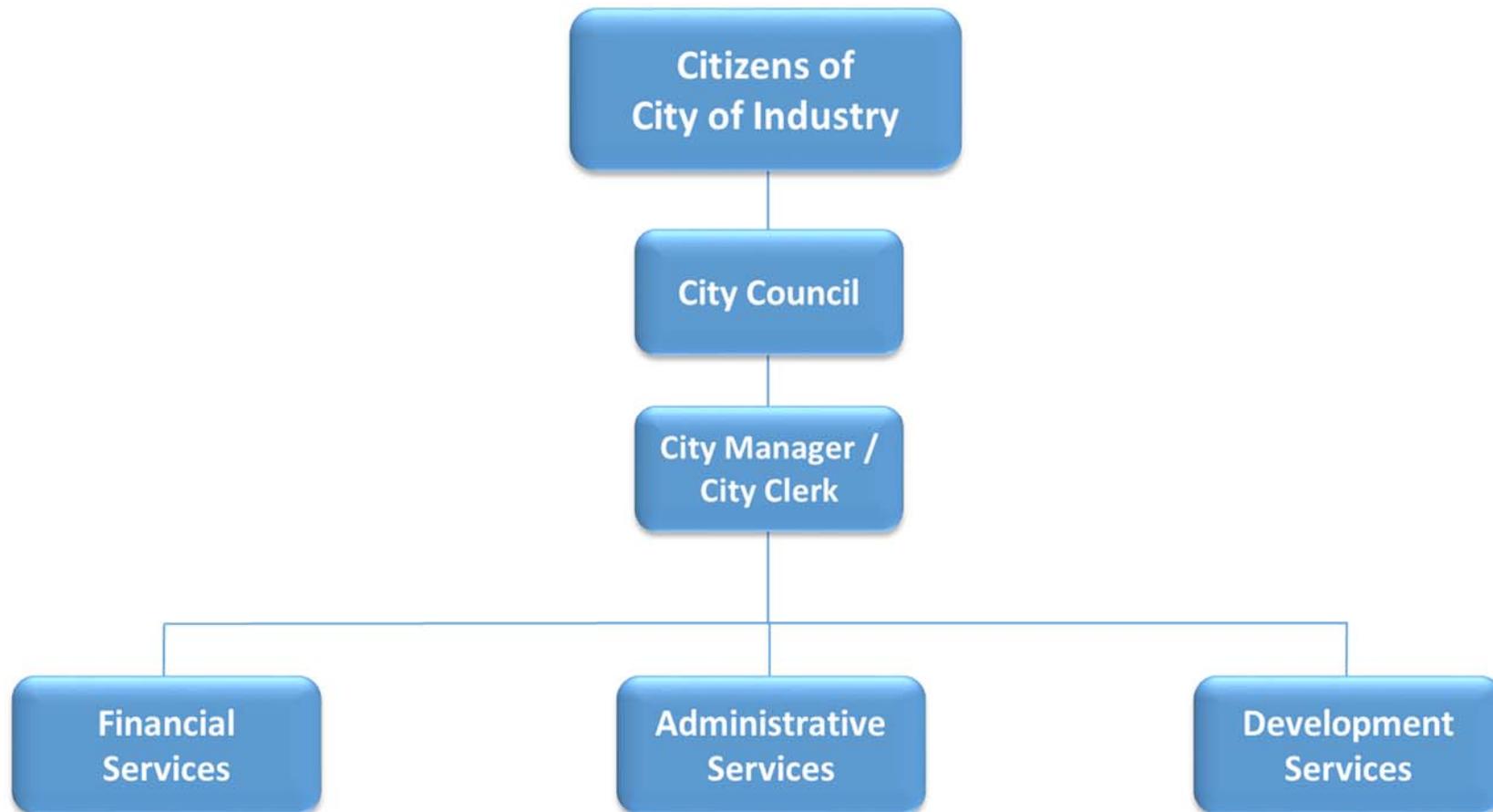


Administrative Services Department

City of Industry | FY 2016/17 Adopted Budget



City Council Organization Chart



City Council

Overview of Department

The City of Industry is a charter law city, which operates, as prescribed by State law, under the Council/Manager form of government. The City Council serves as the legislative and policy-making bodies of its municipality for the general welfare of its residents, business residents, patrons of the City, and general community at-large. The City Council:

- *Adopts the City's Annual Operating Budget & Capital Improvement Program's (CIP) Budget; and*
- *Enacts laws within jurisdiction of a charter law city; and*
- *Provides policy direction to the City Manager to enforce the Council's vision and direction, and all laws enacted.*

The City Council also is responsible for appointing the City Manager, City Treasurer, City Clerk, and various City commissions, boards, and authority members.

Mission Statement & Objectives

1. With the highest respect and professional integrity, judiciously make informed decisions, policies, and laws for the general welfare and betterment of the community.
2. Working together with all Council Members equally with professional and mutual respect, set the vision of the future for the City of Industry.
3. Provide policy direction to the City Manager to effectively implement and enforce the City Council's vision, priorities, and goals.
4. Adopt the City's Annual Operating Budget.
5. Enhance the quality of life for the City of Industry's residents, business residents, patrons, and regional community at-large.
6. Provide community support and regional project improvements in a fiscally responsible manner, which is deemed as mutual benefit for the City and welfare for the community at-large.

City Council Personnel Summary

The City of Industry is a contract city, which outsources many of the municipal services provided to its residents. These contract vendors are managed by in-house City staff. Full-time City staff are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City Council’s FTE totals.

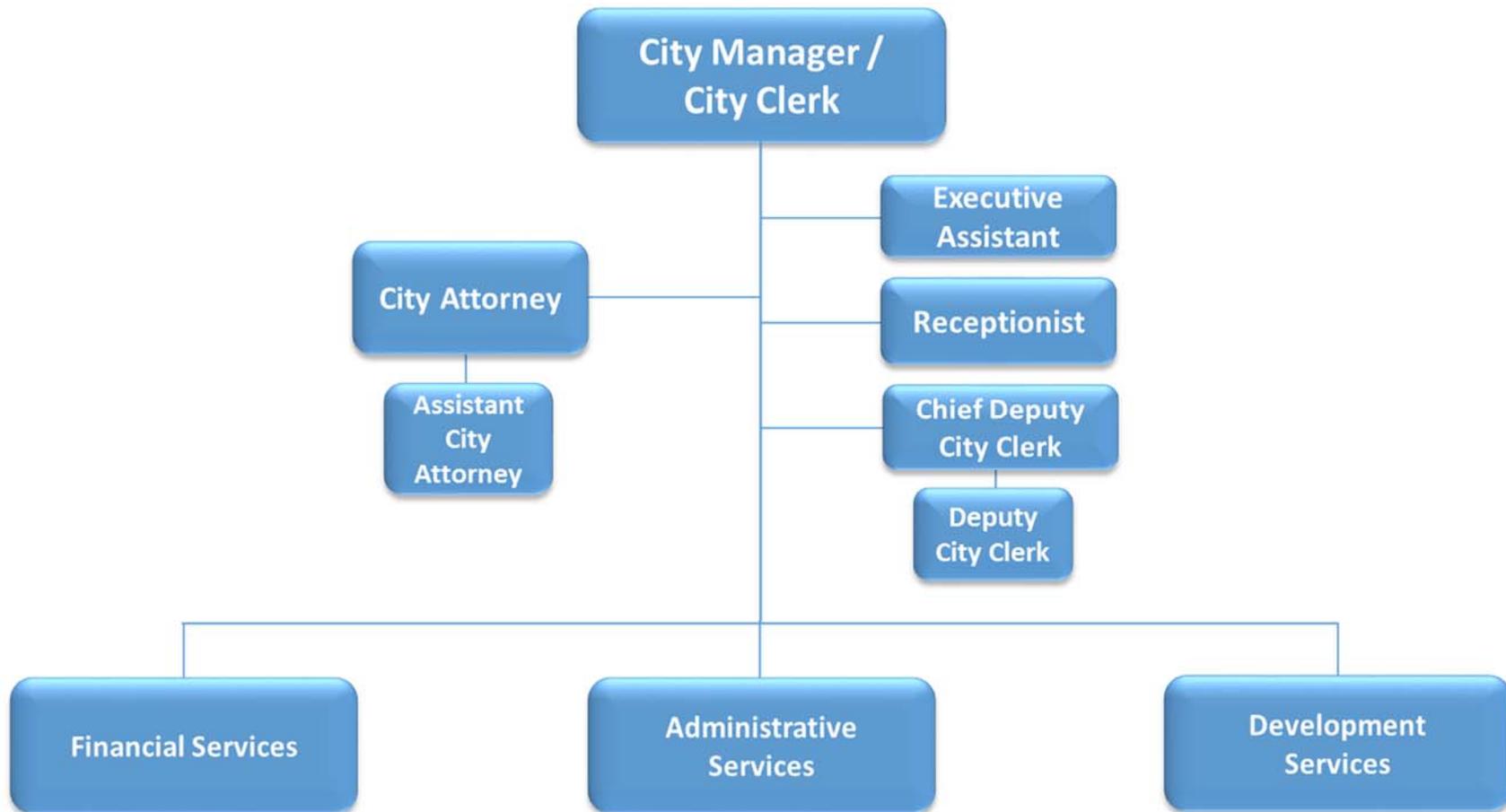
Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>City Elected Officials</u>			
Mayor	1.00	1.00	1.00
Mayor Pro Tem	1.00	1.00	1.00
Council Members	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total City Council:	5.00	5.00	5.00

City Council (Division 501) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5011	Board Salaries	\$113,955	\$115,886	\$118,784	\$119,000	\$115,875
5016*	CalPERS - Employer	-	-	-	-	19,335
5020*	CalPERS - Employee	-	-	-	-	9,425
5039*	PARS - Employer	-	-	-	-	6,020
5026*	EPMC	-	-	-	-	8,100
5013.01*	Cell Phone Allowance	-	-	-	-	-
5027*	Medicare	-	-	-	-	1,675
5028*	Life Insurance	-	-	-	-	5,525
5037*	AD & D	-	-	-	-	125
5631*	Workers Compensation	-	-	-	-	4,050
5029*	Social Security	-	-	-	-	-
5030*	State Unemployment	-	-	-	-	900
5031*	Disability	-	-	-	-	-
5038*	Long-Term Care	-	-	-	-	3,120
5032*	State Employment & Training Tax	-	-	-	-	25
5017*	Medical Premiums	-	-	-	-	276,000
5033*	Dental Premiums	-	-	-	-	6,050
5034*	Vision Premiums	-	-	-	-	2,575
5035*	Deferred Compensation	-	-	-	-	-
5665*	Tuition Reimbursement	-	-	-	-	-
5013	Telephone	1,453	2,958	5,787	3,000	-
5018	Office Supplies & Postage	797	54	-	-	-
5021	Dues and Subscriptions	20,480	19,738	19,879	21,000	21,000
5025	Miscellaneous	-	10	-	-	-
5570	Printing & Photographs	-	-	120	-	-
5610	Travel and Meetings	6,753	8,197	9,398	6,000	47,000
	TOTALS:	\$143,438	\$146,843	\$153,967	\$149,000	\$526,800

*All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

City Manager's Office Organization Chart



City Manager's Office

Overview of Department

The City Manager is appointed by the City Council to be the administrative head of municipal government operations for the City of Industry. The City Manager's Office, under the leadership of the City Manager, coordinates the operations of all City Departments to ensure that City services are performed to the highest professional and ethical standards in line with the City Council's policies and in accordance with the City Charter and Municipal Code.

As the administrative head of the City, the City Manager is also tasked with identifying key areas of interest relating to the City; formulating appropriate responses and creating policy recommendations for the Council; prepare and enforce the City's Adopted Budget; appoint and supervise all City department directors; and supervises the operations of all City departments. The City Manager also serves as the City Clerk, represents the City in legislative matters, oversees legal services, and provides general leadership for the City organization.

FY 2015-16 Accomplishments

1. Complied and successfully cooperated for all requests pertaining to the State Controller Audit and Review Report.
2. Streamlined and reorganized the City's Organization Structure to improve City operations, ensure efficient delivery of services for our residents, and management of contractual services.
3. Successfully recruited and hired 5.0 FTE key management City positions: (1) Director of Development Services & Administration, (1) City Controller, (1) Field Operations & Asset Superintendent, and (2) Administrative Analysts.
4. Implemented a plan to competitively bid, procure services, and/or re-negotiate all current City contracts and consulting services to address contractual concerns raised in the State Controller Report.
5. Implemented a Financial Corrective Action Plan to improve the City's internal controls and financial procedures to address financial concerns raised in the State Controller Report.
6. Presented and adopted the City's Annual Budget.
7. Successfully conducted an RFP and awarded a contract to the Dolphin Group, to perform media, communications, and public relations services on behalf of the City.
8. Successfully conducted RFPs and awarded contracts for Cartegraph, an internal work order and cost tracking system for projects, and Planet Bids, an electronic public procurement system.
9. Successfully conducted a Request for Proposal (RFP) and awarded a contract for a new, independent City auditing services.
10. Successfully conducted an RFP and awarded a contract for Human Resources contract services to enhance City personnel regulations and policies and procedures.
11. Respond to and settle pending enforcement actions against the City.

Work Plan for FY 2016-17

1. Serve as the City Clerk for the City and all City-related entities.
2. Continue implementation of the City's Corrective Action Plans (Administrative & Financial) in response to the State Controller's Review Report and work with the State to ensure compliance.
3. Cooperatively work with the State's External Auditor/Compliance committee and provide all requested information and support in a transparent and timely manner.
4. Continue to streamline and assess the City's Organization Structure to achieve efficiency in our operations, achieve the City Council goals & priorities, and provide maximum service delivery for our residents and community.
5. Continue to work proactively with non-profit, community organizations such as the IMC, Sheriff's Youth Activity League, El Encanto Healthcare Facility, and the Homestead Museum to resolve issues brought forth in the State Controller Report.
6. Continue to promote the City as a "Pro-Business City" and economic regional driver and attract businesses to the City of Industry.
7. Conduct recruitment and hire 1.0 FTE Utility Administrator and 1.0 FTE Chief Deputy City Clerk.

City Manager’s Personnel Summary

The City of Industry is a contract city, which outsources many of the municipal services provided to its residents. These contract vendors are managed by in-house City staff. Full-time City staff are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City Manager’s FTE totals.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Manager/City Clerk	1.00	1.00	1.00
Director of Development Services & Administration	0.00	1.00	0.30
Executive Assistant to the City Manager	1.00	1.00	1.00
Receptionist	<u>1.00</u>	<u>1.00</u>	<u>0.50</u>
Total City Manager’s Office FTEs:	3.00	4.00	2.80

City Manager (Division 503) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$399,316	\$399,616	\$318,796	\$791,000	\$462,290
5001.01	Salaries - Reimbursement From IUDA	(210,657)	-	(137,444)	(139,000)	(235,045)
5016*	CalPERS - Employer	-	-	-	-	84,905
5020*	CalPERS - Employee	-	-	-	-	37,100
5039*	PARS - Employer	-	-	-	-	22,955
5026*	EPMC	-	-	-	-	33,675
5012*	Car Allowance	-	-	-	-	7,200
5013.01*	Cell Phone Allowance	-	-	-	-	1,800
5027*	Medicare	-	-	-	-	9,490
5028*	Life Insurance	-	-	-	-	2,540
5037*	AD & D	-	-	-	-	45
5631*	Workers Compensation	-	-	-	-	16,180
5030*	State Unemployment	-	-	-	-	720
5031*	Disability	-	-	-	-	4,125
5038*	Long Term Care	-	-	-	-	3,210
5032*	State Employment & Training Tax	-	-	-	-	20
5017*	Medical Premiums	-	-	-	-	183,435
5033*	Dental Premiums	-	-	-	-	3,765
5034*	Vision Premiums	-	-	-	-	1,835
5035*	Deferred Compensation	-	-	-	-	24,000
5013	Telephone	673	1,004	626	700	-
5018	Office Supplies & Postage	1,995	1,700	1,957	2,600	2,800
5021	Dues and Subscriptions	52,702	69,005	82,866	71,000	71,500
5025	Miscellaneous	700	-	99	1,000	1,000
5120.01	Professional Services	148,565	566,703	147,344	232,000	-
5120.02	Legal Services	113,132	220,655	100,482	-	-
5610	Travel and Meetings	12,361	13,381	7,144	7,000	10,000
5620	Vehicle Expenses	2,272	2,651	5,374	300	-
5830	Legislative Expenses	132,680	60,180	60,180	304,400	-
9020	Automobiles	-	-	24,784	-	-
	TOTALS:	\$653,738	\$1,334,894	\$612,208	\$1,271,000	\$749,545

*All benefit-related accounts were recorded under "Non-Departmental" expenses in prior years.

City Clerk

Overview of Division

The City Clerk serves as the filing officer for the City of Industry for all FPPC Campaign Disclosure Statements and Statements of Economic Interests submitted by City officials and designated employees. Additionally, the City Clerk provides public information and responds to request for documents pursuant to the provisions of the California Public Records Act, maintaining and codifying the Municipal Code, receives and performs bid openings, receives claims, subpoenas and lawsuits filed against the City, and conducts municipal elections pursuant to the City Charter and the California Elections Code.

In addition to serving the public, the City Clerk provides support to the Mayor, City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency as well as all administrative departments.

The City Clerk maintains permanent records of all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board proceedings.

FY 2015-16 Accomplishments

1. Prepared, published, and distributed agendas and agenda packets for 30 City Council meetings; prepared minutes, and maintained the legislative action of such meeting.

2. Prepared, published, and distributed agendas and agenda packets for 11 CRIA meetings; prepared minutes, and maintained the legislative action of such meeting.
3. Prepared, published, and distributed agendas and agenda packets for 14 IPHMA meetings; prepared minutes, and maintained the legislative action of such meeting.
4. Prepared, published, and distributed agendas and agenda packets for 6 IPFA meetings; prepared minutes, and maintained the legislative action of such meeting.
5. Prepared, published, and distributed agendas and agenda packets for 30 Planning Commission meetings; prepared minutes, and maintained the legislative action of such meeting.
6. Prepared, published, and distributed agendas and agenda packets for 13 IPUC meetings; prepared minutes, and maintained the legislative action of such meeting.
7. Prepared, published, and distributed agendas and agenda packets for 14 Successor Agency meetings; prepared minutes, and maintained the legislative action of such meeting.
8. Received and reviewed Statements of Economic Interests for City officials, and designated employees pursuant to the Political Reform Act.
9. Received, processed and responded to approximately 170 public records request.
10. Continued to update the Industry Municipal Code.
11. Published and posted required legal notices.

12. Coordinated and conducted the appointment process to fill vacancies on various Boards, Authorities and Commissions.
13. Provided legislative research services to City departments and the public.

Work Plan for FY 2016-17

1. Continue to prepare, publish, and distribute agendas and agenda packets for all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board.
2. Prepare minutes for all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board proceedings.
3. Prepare and facilitate the nomination process for all candidates running in the June 6, 2017 General Municipal Election.
4. Serve as the City's Elections Official for the June 6, 2017 General Municipal Election.
5. Receive, process and respond to public records requests.
6. Receive claims, subpoenas and lawsuits filed against the City.
7. Update the Industry Municipal Code.
8. Publish and post required legal notices as necessary.

9. Provide continued support to Mayor, City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, Successor Agency to the Industry Urban-Development Agency, staff, and the public.
10. Revise and update the City's Records Retention Schedule.

City Clerk Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the City Clerk's Office.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Manager/City Clerk	1.00	1.00	1.00
Chief Deputy City Clerk	0.00	1.00	1.00
Deputy City Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total City Clerk's Office FTEs:	2.00	3.00	3.00

City Clerk (Division 502) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$179,143	\$179,443	\$200,184	\$84,000	\$92,250
5001.01	Salaries - Reimbursement From IUDA	-	-	-	-	(72,730)
5016*	CalPERS - Employer	-	-	-	-	49,220
5020*	CalPERS - Employee	-	-	-	-	7,410
5027*	Medicare	-	-	-	-	2,435
5028*	Life Insurance	-	-	-	-	625
5037*	AD & D	-	-	-	-	10
5631*	Workers Compensation	-	-	-	-	3,230
5030*	State Unemployment	-	-	-	-	180
5031*	Disability	-	-	-	-	890
5038*	Long Term Care	-	-	-	-	735
5032*	State Employment & Training Tax	-	-	-	-	5
5017*	Medical Premiums	-	-	-	-	75,720
5033*	Dental Premiums	-	-	-	-	1,680
5034*	Vision Premiums	-	-	-	-	655
5018	Office Supplies & Postage	60	128	687	2,000	2,000
5021	Dues and Subscriptions	8,853	6,900	8,169	10,000	10,000
5025	Miscellaneous	1	-	8	1,000	1,000
5610	Travel and Meetings	589	784	1,106	2,000	8,500
5640	Advertising and Printing	16,117	23,275	34,585	21,000	25,000
5670	Election Expenses	2,643	-	33,104	-	40,000
TOTALS:		\$207,624	\$210,530	\$277,843	\$120,000	\$248,815

*All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

City Attorney

Overview of Division

The City Attorney's Office provides legal support to the City Council, City Manager, Boards & Commissions, and City Departments in all matters of law relating to the operations of the City.

Mission Statement:

The City Attorney serves The City of Industry as the chief legal advisor and misdemeanor prosecutor. Dedicated to a philosophy of proactive and early intervention lawyering. The City Attorney provides legal guidance and support for elected City officials, City departments, and boards and commissions; represents the City before judicial and administrative bodies in civil proceedings; and prosecutes misdemeanor crimes.

Administration:

The City Attorney and the Assistant City Attorney provide legal guidance and support to the Mayor, City Council, Council committees, City Manager, and City departments. The City Attorney and the Assistant City Attorney lead the office and manage the staff.

The Civil Division:

The Civil Division provides ongoing legal guidance and support to the Mayor, City Council, City Clerk, City Auditor and Comptroller, City departments, Council committees, Planning Commission, Housing Authority, and Redevelopment Agency. The Civil Division includes Employment and Safety Services, Public Works, Real Property, Trial and Public Policy units. Civil Division deputies advise on matters such as managing the City workforce; acquiring, using and regulating City lands;

and financing and constructing the City's multi-million dollar public works projects. Staff is dedicated to handling disputes from the early stages through trials and appeals in a proactive, efficient, and effective manner.

Criminal:

The Criminal Division prosecutes misdemeanors committed within the City of Industry. Prosecutors in the Screening and Arraignment, Neighborhood Prosecutions, Trial and Appellate Units handle the majority of the cases reviewed each year. The Criminal Division ensures that people who break the law receive appropriate punishment and rehabilitation.

City Attorney Personnel

The City of Industry’s City Attorney and legal services are contracted.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total City Attorney Division FTEs:	0.00	0.00	0.00
<u>City Contractor Support Services</u>			
City Attorney - Casso & Sparks, LLP			

City Attorney (Division 520) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$ -	\$ -	\$200,000
5120.02	Legal Services	3,329,696	1,998,859	2,872,986	1,721,000	1,788,000
5610	Travel and Meetings	-	-	-	-	12,000
TOTALS:		\$3,329,696	\$1,998,859	\$2,872,986	\$1,721,000	\$2,000,000

Legislative Services (Division 528) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$ -	\$ -	\$300,000
5610	Travel and Meetings	-	-	-	-	10,000
5830	Legislative Expenses	-	-	-	-	<u>220,000</u>
TOTALS:		\$ -	\$ -	\$ -	\$ -	\$530,000

*Beginning in FY 17, the City’s legislative services will be budgeted in its own operating division. Previously, it was budgeted in Division 503 – City Manager’s Office.

Human Resources

Overview of Division

The mission of the City of Industry Human Resources (HR) Division is to develop a professional public service organization that maintains its identity as a contract city, institute best practices in personnel management, ensure recruitment of talented and experienced staff, and ensure that the City's benefit plans are comprehensive and developed as a tool to provide a recruiting advantage in a competitive labor market.

FY 2015-16 Accomplishments

1. Instituted background checks and medical examinations for all new hires.
2. Implemented an electronic system for personnel recruitment and selection.
3. Procured a full service human resources firm to supplement staff and provide strategic guidance.
4. Obtained services from a benefits firm with significant municipal experience to analyze City's benefit programs.
5. Reviewed employee policy manual and identified areas of improvement to meet current municipal best practices.
6. Initiated classification and compensation study.
7. Completed a comparative leave analysis and a benefit analysis.

Work Plan for FY 2016-17

1. Complete classification and compensation analysis.
2. Develop a master plan for employee training.
3. Revise Employee Policy Manual.
4. Continuously analyze organizational structure to improve financial and administrative controls.
5. Conduct ethics training for all staff and key contractors.
6. Develop a personnel system that meets best practices and maintains legal compliance.

Human Resources Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Human Resources division. The City contracts out specialized Human Resources projects.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Human Resources Director	1.00	1.00	1.00
Human Resources Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Human Resources FTEs:	2.00	2.00	2.00
<u>City Contractor Support Services</u>			
Regional Government Services			

Human Resources (Division 508) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$134,204	\$134,204	237,625	\$243,000	\$155,820
5001.01	Salaries - Reimbursement From IUDA	(20,131)	-	(23,008)	(23,400)	(14,745)
5016*	CalPERS - Employer	-	-	-	-	83,160
5020*	CalPERS - Employee	-	-	-	-	12,525
5026*	EPMC	-	-	-	-	12,465
5027*	Medicare	-	-	-	-	3,445
5028*	Life Insurance	-	-	-	-	1,835
5037*	AD & D	-	-	-	-	35
5631*	Workers Compensation	-	-	-	-	5,455
5030*	State Unemployment	-	-	-	-	360
5031*	Disability	-	-	-	-	1,670
5038*	Long Term Care	-	-	-	-	5,650
5032*	State Employment & Training Tax	-	-	-	-	10
5017*	Medical Premiums	-	-	-	-	78,155
5017.02*	Medical Reimbursements	-	-	-	-	200,000
5017.03*	Post Employment Benefits	-	-	-	-	820,310
5033*	Dental Premiums	-	-	-	-	1,465
5034*	Vision Premiums	-	-	-	-	960
5013	Telephone	61	52	62	100	-
5018	Office Supplies & Postage	126	-	38	100	500
5021	Dues and Subscriptions	1,394	1,074	2,800	2,000	3,000
5062	Building Maintenance	312	312	312	400	400
5120.01	Professional Services	-	-	-	-	121,000
5560	Equipment Rental	-	-	1,110	3,400	3,400
5570	Printing & Photographs	357	-	357	600	600
5610	Travel & Meetings	-	-	782	-	1,500
	TOTALS:	\$116,323	\$135,643	\$220,078	\$226,200	\$1,498,975

*All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

***Non-Departmental (Division 515) - Summary of Expenditures & Account Detail**

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5015	Payroll Taxes	\$34,877	\$50,915	\$26,520	\$40,000	\$ -
5015.01	Payroll Taxes -Reimbursement From IUDA	(7,470)	-	(4,038)	(9,000)	-
5016	Cal-PERS	425,167	493,508	11,538,629	524,000	-
5016.01	CalPERS - Reimbursement From IUDA	(112,253)	-	(107,137)	(110,000)	-
5017	Group Medical/Dental	1,520,862	1,656,615	1,373,046	1,861,000	-
5017.01	Medical - Reimbursement from IUDA	(166,299)	-	(132,403)	(136,000)	-
5025	Miscellaneous	25,447	24,681	1,943	2,000	-
5631	Life Insurance and Workers Compensation	117,164	128,008	125,348	132,000	-
5631.01	Workers Comp - Reimbursement From IUDA	(7,030)	-	(2,180)	(5,000)	-
5665	Tuition Reimbursement	4,765	11,971	20,526	20,000	-
5740	Property Taxes and Assessments	6,985	302,828	208,712	209,000	-
TOTALS:		\$1,842,215	\$2,668,527	\$13,048,967	\$2,528,000	\$ -

*Beginning in FY 17, all benefit-related accounts will now be budgeted and recorded with each employee’s home department. Property Taxes & Assessments were shifted to Division 625 – Civic Financial Center division.

Central Services (Division 507) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001*	Salaries	\$160,851	\$171,751	\$109,676	\$114,000	-
5012	General Insurance and Bonding	367,483	321,678	309,348	317,000	326,500
5013	Telephone	14,593	15,273	15,772	18,000	100
5018	Office Supplies & Postage	34,133	38,871	52,380	46,000	30,000
5021	Dues and Subscriptions	5,845	5,342	4,847	6,000	2,300
5025	Miscellaneous	10,837	21,319	47,605	29,000	1,000
5062	Building Maintenance	616,363	185,183	118,972	123,000	120,000
5120.01	Professional Services	543,389	631,963	628,147	493,000	267,000
5550	Repair and Maintenance Equipment	17,642	11,021	15,374	15,000	15,000
5560	Equipment Rental	30,066	32,508	28,922	34,000	30,500
5570	Printing and Photographs	1,578	3,863	7,253	9,000	5,000
5610	Travel and Meetings	2,386	461	2,808	4,000	1,000
5620	Vehicle Expenses	35,943	28,615	22,016	23,000	15,000
5640	Advertising and Printing	-	-	-	4,000	-
5695	Computer Supplies and Services	228,063	236,768	292,696	296,000	-
5710	Lease Obligation- PFA	940,533	939,763	943,388	937,700	937,700
5730	Utilities	55,473	68,435	69,334	74,000	73,000
5740	Property Taxes and Assessments	278,112	-	-	-	-
5785.02	Storage Payments	39,000	40,750	42,000	42,000	42,000
5815	Insurance Claims- Administrative	22,800	22,800	22,800	24,000	22,800
5820	Insurance Claims	848,302	(666,557)	112,070	2,000	2,000
5900	General Engineering	-	4,412	25,664	30,000	30,000
6070	Refuse Disposal-Residents	19,122	23,621	34,402	39,000	30,000
6085	Parking Citation	48,713	44,702	33,706	31,000	40,000
9010	Furniture, Equipment & Fixtures	2,185	-	34,394	-	-
TOTALS:		\$4,323,413	\$2,182,542	\$2,973,574	\$2,710,700	\$1,990,900

*An Administrative Analyst and Receptionist positions were previously budgeted in Central Services. However, these positions perform other Finance-related and administrative functions and will be budgeted in their correct departments in FY 17.

Information Technology

Overview of Division

The Information Technology Services Division is a new division in FY 2016-17 that provides internal Information Technology (IT) support to all departments as well as oversees the management of the City Website to promote the City through technology and innovation. In addition, its core duties comprise of:

- Manages the acquisition, maintenance and security of all of the city's Information Services assets including all network infrastructure, system servers, enterprise data, personal computers, and telecommunications equipment; and
 - Provides Information Technology Services support for all departments in the City; and
 - Responsible for maintaining continuous operations of the city's network infrastructure as well as availability of all core systems; and
 - Maintains and updates the City Website.
3. Assist with the implementation of the Human Resources and Payroll Modules to the City's financial system in order to automate the City's payroll process.
 4. Work with Finance and implement New World Financial System user rights' levels.
 5. Update the City Website regularly.
 6. Maintain the City's VoIP phone system and Virtual Servers.
 7. Operate the City's Security Door System.
 8. Oversee the City's Security Camera system.
 9. Maintain the Metro link Station's network infrastructure, server and Security Camera system.
 10. Provide support as-needed to the Expo Center's infrastructure network.
 11. Upgrade secondary backup system.
 12. Upgrade Server's version to 2012.

Work Plan for FY 2016-17

1. Manage the City's IT services provider contract.
2. Maintain the City's network infrastructure, network servers, data, personal computers, and all telecommunications equipment.

Information Technology Personnel Summary

The City of Industry contracts its Information Technology (IT) services

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total IT FTEs:	0.00	0.00	0.00
<u>City Contractor Support Services</u>			
Alvaka Networks – IT Network Services			

Information Technology (Division 525) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$ -	\$ -	\$ -	\$ -	19,300
5021	Dues and Subscriptions	-	-	-	-	2,350
5120.01	Professional Services	-	-	-	-	220,000
5695	Computer Supplies	-	-	-	-	18,000
5695.01	Computer Services	-	-	-	-	76,500
TOTALS:		\$ -	\$ -	\$ -	\$ -	\$336,150

*Beginning in FY 17, the City’s Information Technology services and contract will be budgeted in its own operating division. Previously, it was budgeted in Division 507 – Central Services.



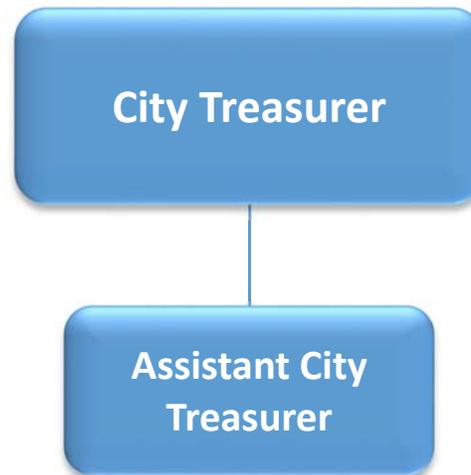


Financial Services Department

City of Industry | FY 2016/17 Adopted Budget



City Treasurer's Office Organization Chart



City Treasurer

Overview of Division

The City Treasurer's Office primary mission is to handle for all investments for surplus and bond monies and paperwork associated with all City entities, including: City of Industry, Industry Urban Development Agency, and Civic-Recreational-Industrial Authority. In addition, its core responsibilities include:

- Verification of principal and interest extension computations and recording an entry for each transaction.
- Assist on Arbitrage calculations to meet Government Regulations.
- Monitor and enter into all repurchase Agreements with various banks in New York.
- Ensure that Custodial banks are maintaining sufficient amount of Securities to meet the required collateral needed.
- Send all wires and have funds available to meet Bond & Lease payments to Fiscal Agent.

FY 2015-16 Accomplishments

1. Prepared City Treasurer Quarterly Investment Reports to the City Council.
2. Signed all Register of Demands checks for all City entities.
3. Managed the City's investment portfolio and yielded significant investment on returns.
4. Conducted RFP and approved a consulting services contract for Investment Management and Advisory Services.
5. Prepared wire transfers and ensured funds were available for the purchase of various Successor Agency properties.
6. Wired all payments to Trustees associated with debt service payments.

Work Plan for FY 2016-17

1. Prudently manage the City's cash management and investment portfolio to invest public funds in a manner to provide the highest investment return with maximum security and minimal risk.
2. Manage and oversee the City's Investment Management & Advisory Services contract.
3. Verify that funds have been received when Bond Holders claim payment on unpaid Bonds and Coupons.
4. Breakdown of Property Tax and Debt Service monies received monthly from the County of Los Angeles.

5. Calculate and record breakdown of interest earned from investments with State of California for each account.
6. Preparation of Statement of Investment Policy for Legislative body's approval.
7. Prepare investment reports with current market value for all entities.
8. Sign checks and review registers for each entity.
9. Monitor and reconcile bank statements for all savings accounts.
10. Prepare checks, monitor bank statements for various checking accounts.
11. Process bank deposits and resolve discrepancies with banks.
12. Ensure that funds are available to meet expenditures for all disbursements.

City Treasurer Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the City Treasurer’s Office. In addition, the City contracts for investment services.

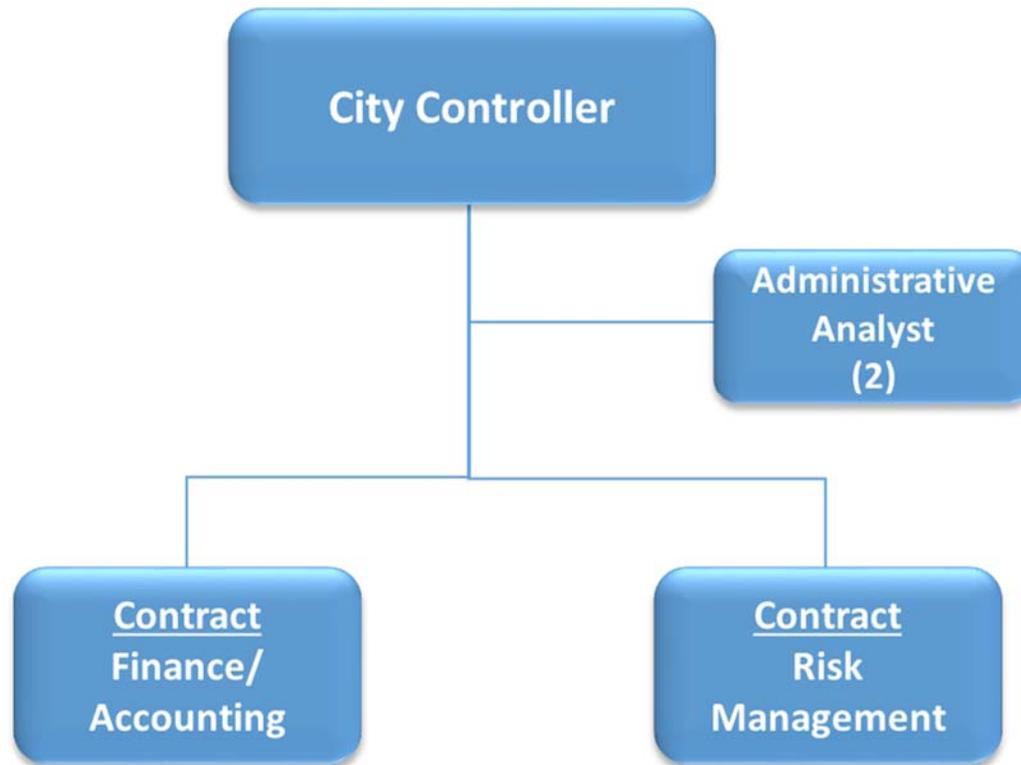
Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Treasurer	1.00	1.00	1.00
Assistant City Treasurer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total City Treasurer FTEs:	1.00	1.00	1.00
<u>Contractor Support Services</u>			
Advantus Capital (Investment Services)			

City Treasurer (Division 505) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$278,863	\$278,863	\$290,018	\$298,000	\$297,240
5001.01	Salaries - Reimbursement From IUDA	(142,983)	-	(119,703)	(122,000)	(71,790)
5016*	CalPERS - Employer	-	-	-	-	158,525
5020*	CalPERS - Employee	-	-	-	-	23,840
5026*	EPMC	-	-	-	-	23,780
5027*	Medicare	-	-	-	-	2,665
5028*	Life Insurance	-	-	-	-	1,230
5037*	AD & D	-	-	-	-	35
5631*	Workers Compensation	-	-	-	-	10,400
5030*	State Unemployment	-	-	-	-	360
5031*	Disability	-	-	-	-	3,190
5038*	Long Term Care	-	-	-	-	4,950
5032*	State Employment & Training Tax	-	-	-	-	10
5017*	Medical Premiums	-	-	-	-	100,140
5033*	Dental Premiums	-	-	-	-	2,185
5034*	Vision Premiums	-	-	-	-	960
5018	Office Supplies & Postage	103	-	-	-	-
5021	Dues and Subscriptions	658	659	594	1,000	1,300
5120.01	Professional Services	-	-	-	-	690,000
5610	Travel & Meetings	-	-	-	-	2,000
5036	Bank Fees	-	-	-	-	23,250
5550	Repairs & Maintenance Equipment	140	140	-	-	-
	TOTALS:	\$136,780	\$279,662	\$170,909	\$177,000	\$1,274,270

*All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

Finance Organization Chart



Finance Division

Overview of Division

In the spirit of excellence, integrity, and transparency, the Finance Division oversees the fiscal affairs and financial operations of the City of Industry. The Finance Division is committed to providing outstanding internal and external support to the highest professional standards to the City Council, City Departments, and all residents and patrons of the City. The Department provides the following support services for the City:

- Safeguards the City’s public assets and fiscal resources;
- Manages and maintains sound financial records in conformity with Generally Accepted Accounting Principles and State and Federal laws;
- Accounts Payable, Accounts Receivable, and Payroll Processes;
- Financial Reporting;
- Budget Administration;
- Debt Management; and
- Risk Management.

FY 2015-16 Accomplishments

1. Prepared the Register of Demands and processed checks for 24 City Council meetings, 12 Successor Agency to IUDA meetings, 12 IPFA, 12 IPUC, 12 CRIA, and 12 IPHMA agency meetings.
2. Processed Citywide payroll on a bi-monthly basis.
3. Oversaw and prepared Annual Financial Statements and Report on Internal Controls with external auditor.

4. Prepared and provided all financial record requests for the State Controller Audit.
5. Implemented new Budget Forms and Budget Development Process for the adoption of the City’s Annual Budget.
6. Prepared and Adopted the City’s Annual Budget.
7. Presented and implemented the City’s Financial Corrective Action Plan to improve internal controls and financial procedures in response to the State Controller’s Review Report.
8. Implemented Electronic Timesheets to record employee’s time worked per pay period.
9. Implemented “Centralization of Accounts Payable”, in which the Finance Department will oversee the receiving, routing, and processing of all City invoices.
10. Successfully issued \$575 million of Tax Allocation Refunding Bonds (TAB) and refunded \$592 million of outstanding TAB bonds for the former IUDA.

Work Plan for FY 2016-17

1. Continue implementation of the City’s Financial Corrective Action Plan in response to the State Controller’s Review Report.
2. Purchase and implement Human Resources and Payroll Modules to the City’s financial system in order to automate the City’s payroll process.

3. Continue to improve the City's internal controls policies and guidelines, in which the City's Requisition/Purchase Order process, the City's Purchasing Policy, and Travel and Credit Card policies will be updated in FY 17.
4. Manage and oversee the City's contracted Accounting Services contract with Frazer, LLP.
5. Manage and oversee the City's fiscal consultant contract with HDL.
6. Coordinate the City's Budget Development Process & Prepare the City's Annual Budget.
7. Manage and oversee the City's annual audit contract with the Pun Group.
8. Solicit and Prepare RFP for a Citywide Fee Study.
9. Prepare and update Financial Procedures Manual, outlining and documenting all financial procedures departments must adhere to.
10. Prepare City's Fee Schedule.
11. Review and streamline existing department personnel structure to ensure proper segregation of duties to perform core Finance functions.
12. Provide Citywide training to staff on New World, the City's financial system.

Finance Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Finance Division. In addition, the City contracts out its Accounting Services for the division.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Controller	0.00	1.00	1.00
Administrative Analyst	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>
Total Finance FTEs:	1.00	3.00	3.00
<u>Contractor Support Services</u>			
Accounting Services - Frazer, LLP			

Finance (Division 506) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$55,350	\$ -	\$ -	\$ -	\$334,460
5001.01	Salaries – Reimbursement from IUDA	-	-	-	-	(114,090)
5016*	CalPERS - Employer	-	-	-	-	56,525
5020*	CalPERS - Employee	-	-	-	-	26,845
5039*	PARS – Employer	-	-	-	-	17,275
5026*	EPMC	-	-	-	-	24,100
5027*	Medicare	-	-	-	-	7,080
5028*	Life Insurance	-	-	-	-	2,460
5037*	AD & D	-	-	-	-	45
5631*	Workers Compensation	-	-	-	-	11,705
5030*	State Unemployment	-	-	-	-	540
5031*	Disability	-	-	-	-	3,600
5038*	Long Term Care	-	-	-	-	2,240
5032*	State Employment & Training Tax	-	-	-	-	15
5017*	Medical Premiums	-	-	-	-	153,875
5033*	Dental Premiums	-	-	-	-	3,145
5034*	Vision Premiums	-	-	-	-	1,615
5018	Office Supplies & Postage	364	117	109	1,000	1,000
5021	Dues and Subscriptions	220	390	-	-	1,500
5120.01	Professional Services	-	-	15,395	518,000	213,600
5120.03	Professional Services - Accounting	429,070	634,615	661,950	-	-
5120.04	Accounting Services	972,510	770,855	858,785	863,000	763,000
5560	Equipment Rental	8,273	7,627	3,879	-	-
5570	Printing and Photographs	684	-	-	-	-
5610	Travel and Meetings	2,196	-	-	-	3,800
5620	Vehicle Expenses	167	-	-	-	-
5695	Computer Supplies and Services	18,176	13,490	14,200	15,000	107,600
TOTALS		\$1,487,011	\$1,427,094	\$1,554,318	\$1,401,400	\$1,624,865

*All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

Property Tax Override Fund (Fund 135) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9351.P1*	IUDA - 2003 Tax Allocation Bonds "A" (Principal) Project 1	\$ -	\$ -	\$3,103,631	\$ -	\$ -
9352.P1*	IUDA - 2003 Tax Allocation Bonds "B" (Principal) Project 1	-	1,920,000	-	1,729,328	-
9353.P1*	IUDA - 2003 Sub Tax Allocation Bond (Principal) Project 1	-	4,644,691	-	-	-
9359.P2*	IUDA - 2003 Sub Tax Allocation Bond (Principal) Project 2	-	3,056,186	21,069,280	-	-
9360.P2*	IUDA - 2005 Sub Tax Allocation Bond (Principal) Project 2	-	-	720,000	770,000	-
9361.P2*	IUDA - 2008 Sub Tax Allocation Bond (Principal) Project 2	-	-	805,000	850,000	-
9362.P2*	IUDA - 2010 Sub Tax Allocation Bond (Principal) Project 2	-	1,390,000	1,515,000	1,660,000	-
9363.P3*	IUDA - 2002 Tax Allocation Bond (Principal) Project 3	-	-	563,415	-	-
9364.P3*	IUDA - 2003 Tax Allocation Bond (Principal) Project 3	-	-	7,200	807,038	-
9550.P1*	IUDA - 2002 Tax Allocation Bonds (Interest) Project 1	-	-	-	2,127,575	-
9551.P1*	IUDA - 2003 Tax Allocation Bonds "A" (Interest) Project 1	-	713,519	1,166,963	1,041,750	-
9552.P1*	IUDA - 2003 Tax Allocation Bond "B" (Interest) Project 1	-	451,388	-	374,744	-
9553.P1*	IUDA - 2003 Sub Tax Allocation Bond (Interest) Project 1	-	2,550,250	2,281,500	1,985,750	-
9554.P1*	IUDA - 2007 Sub Tax Allocation Bond (Interest) Project 1	-	525,400	476,000	422,600	-
9555.P1*	IUDA - 2008 Sub Tax Allocation Bond (Interest) Project 1	-	1,094,651	1,019,989	1,058,814	-
9556.P1*	IUDA - 2005 Sub Tax Allocation Bond (Interest) Project 1	-	1,689,661	1,596,221	1,496,701	-
9559.P2*	IUDA - 2003 Sub Tax Allocation Bond (interest) Project 2	-	8,404,265	41,594,751	9,327,899	-
9560.P2*	IUDA - 2005 Sub Tax Allocation Bond (Interest) Project 2	-	418,258	813,476	395,218	-
9561.P2*	IUDA - 2008 Sub Tax Allocation Bond (Interest) Project 2	-	795,656	1,568,169	832,175	-
9562.P2*	IUDA - 2010 Sub Tax Allocation (Interest) Project 2	-	3,283,935	3,151,031	3,005,775	-
9563.P3*	IUDA - 2002 Tax Bond Allocation (Interest) Project 3	-	-	230,143	-	-
9564.P3*	IUDA - 2003 Tax Bond Allocation (Interest) Project 3	-	-	-	758,270	-
9565.P3*	IUDA - 2003 Sub Tax Allocation Bond (Interest) Project 3	-	243,250	203,250	159,500	-
9800.72	Transfer Out to Successor D/S Fund	-	-	-	-	<u>45,880,052</u>
	TOTALS:	\$ -	\$31,181,110	\$81,885,018	\$28,803,137	\$45,880,052

* All Successor Agency to the former IUDA bonds were refinanced in FY 2016.

City Debt Services Fund (Fund 140) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120.01	Professional Services	\$4,677	\$540	\$ -	\$ -	\$ -
9450.02	City - 2009 GOB Bond Refunding Bond (Principal)	3,425,000	3,550,000	3,675,000	3,805,000	3,955,000
9450.03	City - 2009 GOB "B" Bond (Principal)	4,050,000	4,200,000	4,390,000	4,580,000	4,755,000
9450.04	City - 2002 GOB Bond (Principal)	625,000	675,000	-	-	-
9450.05	City - 2005 Sales Tax Revenue Bond (Principal)	4,360,000	4,580,000	4,805,000	5,055,000	-
9450.06	City - 2008 Sales Tax Revenue Bond (Principal)	3,430,000	3,530,000	3,645,000	3,770,000	-
9450.07	City - 2010 Sales Tax Revenue Bond (Principal)	1,830,000	1,900,000	1,995,000	2,095,000	2,215,000
9450.19	City - 2010 GOB Refunding Bond (Principal)	1,950,000	1,955,000	2,025,000	2,100,000	2,155,000
9450.23	City - 2015A Sr. Sales Tax Revenue Refunding Bond (Principal)	-	-	-	-	600,000
9451.02	City - 2009 GOB Refunding Bond (Interest)	1,285,688	1,161,475	1,035,350	895,894	732,937
9451.03	City - 2009 GOB "B" Bond (Interest)	1,771,425	1,602,175	1,412,525	1,228,776	1,031,851
9451.04	City - 2002 GOB Bond (Interest)	2,137,951	2,947,448	-	-	-
9451.05	City - 2005 Sales Tax Revenue Bond (Interest)	4,590,323	4,372,323	4,143,323	3,898,268	-
9451.06	City - 2008 Sales Tax Revenue Bond (Interest)	2,969,515	2,866,615	2,753,655	2,629,726	-
9451.07	City - 2010 Sales Tax Revenue Bond (Interest)	2,907,858	2,839,233	2,744,233	2,644,482	2,524,020
9451.19	City - 2010 GOB Refunding Bond (Interest)	1,712,650	1,672,850	1,603,525	1,536,700	1,462,150
9451.22	CITY - 2014 GOB REFUNDING BOND (INTEREST)	-	-	492,836	832,962	832,964
9451.23	City - 2015A Sr. Sales Tax Revenue Refunding Bond (Interest)	-	-	-	-	17,656,645
9451.24	City - 2015B Subordinate Sales Tax Revenue Bond (Interest)	-	-	-	-	4,316,660
9452	Bond Issuance Costs	-	628,933	1,425	-	-
9750	Fiscal Agent Fees	15,010	16,790	14,430	7,000	16,000
TOTALS:		\$37,065,096	\$38,498,381	\$34,736,301	\$35,078,808	\$42,253,227

91-1 Assessment Fund (Fund 145) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9450.01	Trust- Bond Principal Payment - Assessment 91-1 (Principal)	\$300,000	\$315,000	\$335,000	\$358,800	\$370,000
9451.01	Trust - Bond Interest Payment- Assessment 91-1 (Interest)	208,294	191,303	173,265	158,000	133,875
9750	Fiscal Agent Fees	4,125	17,146	4,345	6,700	4,500
TOTALS:		\$512,419	\$523,448	\$512,610	\$523,500	\$508,375

Public Finance Authority Fund (Fund 440) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120.01	Professional Services	\$6,500	\$ -	\$2,750	\$2,800	\$6,000
5120.03	Professional Services - Accounting	9,810	11,880	10,018	4,100	-
5710	Lease Obligation- PFA	373,144	373,144	373,144	373,150	373,150
5790	Miscellaneous	235	134	-	-	-
9450.16*	PFA - 2005 General Obligation Bond (Principal)	930,000	965,000	-	-	-
9450.17*	PFA - 2007 Tax Allocation Revenue Bond (Principal)	11,570,000	11,920,000	-	12,590,000	-
9450.18	PFA - 2010 Refunding Lease Revenue Bond (Principal)	685,000	705,000	730,000	750,000	780,000
9470.01	2015A Proj 1 Tax Allocation Revenue Refunding Bonds	-	-	-	-	32,000,000
9470.02	2015A Proj 2 Tax Allocation Revenue Refunding Bonds	-	-	-	-	495,000
9470.03	2015B Proj 2 Tax Allocation Revenue Refunding Bonds	-	-	-	-	10,245,000
9470.04	2015A Proj 2 Subordinate Tax Allocation Revenue Refunding Bonds	-	-	-	-	1,975,000
9470.05	2015A Proj 3 Tax Allocation Revenue Refunding Bonds	-	-	-	-	505,000
9470.06	2015B Proj 3 Tax Allocation Revenue Refunding Bonds	-	-	-	-	2,595,000
9451.16*	PFA - 2005 General Obligation Bond (Interest)	1,373,825	1,338,316	-	-	-
9451.17*	PFA - 2007 Tax Allocation Revenue Bond (Interest)	4,792,188	4,329,388	1,948,644	3,438,480	-
9451.18	PFA - 2010 Refunding Lease Revenue Bond (Interest)	255,913	235,063	213,538	187,590	156,988
9451.24	City - 2015B Subordinate Sales Tax Revenue Bond (Interest)	-	-	-	-	4,316,660
9471.01	2015A Proj 1 Tax Allocation Revenue Refunding Bonds	-	-	-	-	10,848,023
9471.02	2015A Proj 2 Tax Allocation Revenue Refunding Bonds	-	-	-	-	535,500
9471.03	2015B Proj 2 Tax Allocation Revenue Refunding Bonds	-	-	-	-	15,798,230
9471.04	2015A Proj 2 Sub Tax Allocation Revenue Refunding Bonds	-	-	-	-	2,867,794
9471.05	2015A Proj 3 Tax Allocation Revenue Refunding Bonds	-	-	-	-	542,250
9471.06	2015B Proj 3 Tax Allocation Revenue Refunding Bonds	-	-	-	-	2,360,783
9452	Bond Issuance Costs	-	446,881	21,500	-	-
9750	Fiscal Agent Fees	7,075	7,625	2,800	4,300	17,500
TOTALS:		\$20,003,689	\$20,332,429	\$3,302,393	\$17,350,420	\$86,417,878

* In July 2015, the City successfully issued \$575 million of Tax Allocation Bonds and refunded \$592 million of outstanding bonds for the Successor Agency (SA). As a result, the associated SA debt and debt service shifted to the City's debt, and as such, will augment the City's debt services budget for FY 17.

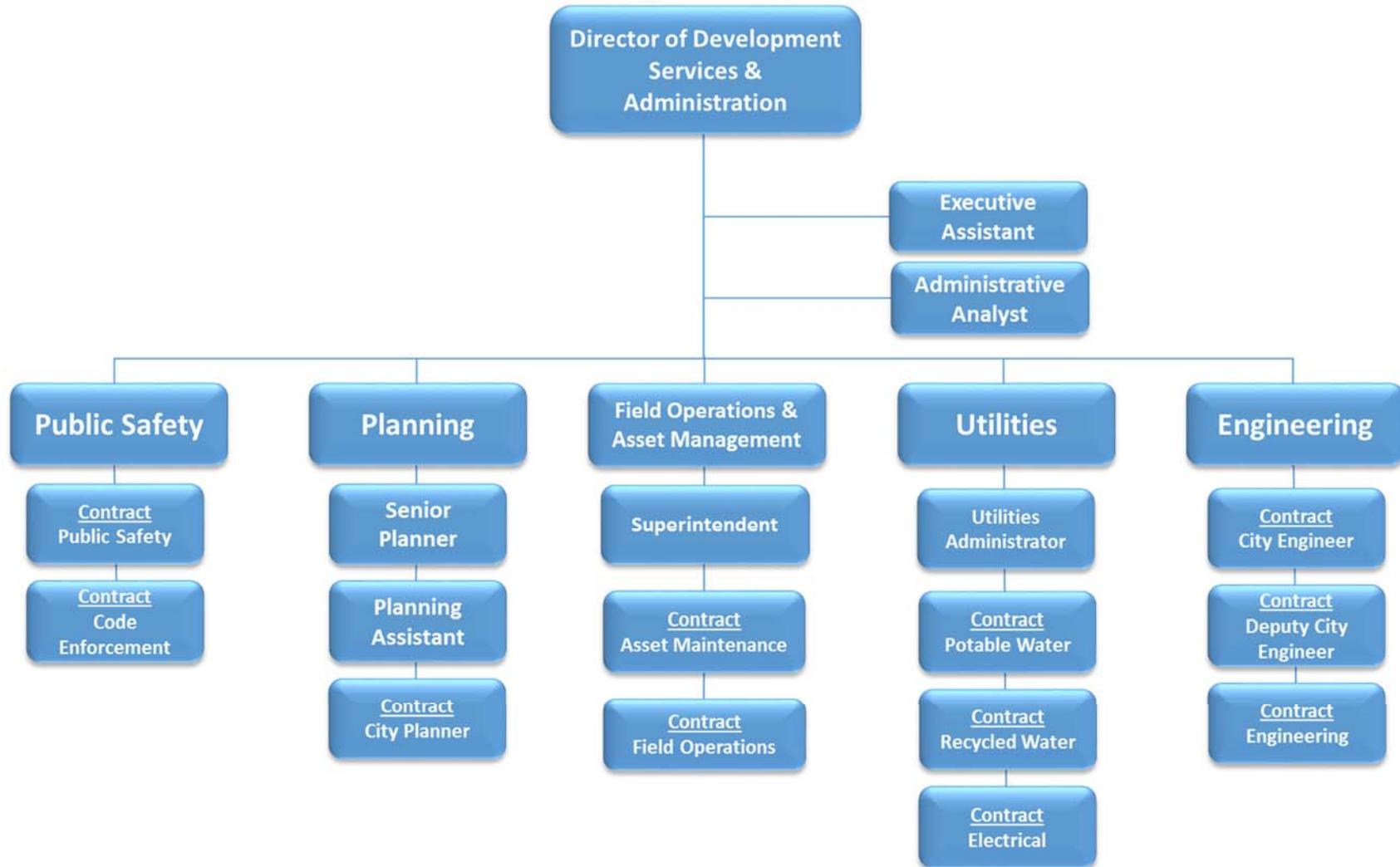


Development Services Department

City of Industry | FY 2016/17 Adopted Budget



Development Services Organization Chart



Development Services Department

Overview of Department

The Development Services Department is tasked with coordinating multiple divisions so that they work in concert to streamline public and private projects, share information across multiple outside agencies to ensure effective action, and work strategically to implement the City's General Plan and Capital Improvement Plan. The Development Services Department consists of the following Divisions: Development Services Administration, Engineering, Field Operations and Asset Management, Planning, Public Safety, and Water Utilities.

FY 2015-16 Accomplishments

1. Initiated Development Review process for projects, bringing together Planning, Engineering, Fire, LASD, and LA County Building and Safety to review projects in partnership and provide clear guidance to developers.
2. Started the process of competitively procuring multiple "benches" of consultants that are prequalified to perform work for engineering and planning staff.
3. Reviewed traffic collision data and traffic behavior to develop improved traffic safety programs in consultation with the LASD.
4. Examined existing processes and procedures to develop a strategic plan to improve the City's response to businesses.
5. Performed a review of planning processes and developed a strategic plan to clearly define the planning process and provide improved information and clarity to developers.
6. Initiated a review of all contracts, with the goal of evaluating and ranking all contracts for competitive procurement within three years.
7. Procured and implemented an electronic procurement system.
8. Procured and tested an electronic work order system that tracks the cost of labor, materials and equipment.
9. Moved to comply with the requirements of the California Uniform Public Construction Cost Accounting Act.
10. Initiated compliance efforts with the California State Controller's January 2016 Audit recommendations.
11. Initiated compliance efforts with the Los Angeles Civil Grand Jury's 2011-2012 report recommendations.

Work Plan for FY 2016-17

1. Participate in the City's Annual Budget Development Process, especially in the area of capital improvements and maintenance of existing assets.
2. Complete Strategic Plan to Improve "Business Friendly" planning processes that are clear, concise and predictable for developers.
3. Engage in the completion of a Cost Allocation Plan Study.
4. Update and Revise Procurement Policies.
5. Complete the development of prequalified consultant "benches" for planning, architecture, and engineering.

6. Improve Code Enforcement processes and procedures to ensure that the City is responsive to regulating agencies and achieves compliance with the municipal code to ensure quality of life for City residents and residents of surrounding cities, and strive for continual improvements to the City's public presence to draw economic development.
7. Develop a culture and processes that are pro-business and pro-environment.
8. Seek out and become a catalyst for projects that benefit the region, especially in areas that improve the environment, create or nurture new technologies, and improve quality of life.

Development Services Department Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Development Services Department.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Department Full-Time Equivalent Employees</u>			
Administrative Analyst	0.00	1.00	1.00
Director of Development Services & Administration	0.00	0.00	0.80
Executive Assistant to Director	1.00	1.00	1.00
Receptionist	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>
Total Development Services FTEs:	1.00	2.00	3.05
<u>City Contractor Support Services</u>			
PlanetBids, Inc.			
Cartegraph, Inc.			

Development Services - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001*	Salaries	\$ -	\$ -	\$ -	\$ -	\$294,035
5001.01*	Salaries - Reimbursement From IUDA	-	-	-	-	(120,775)
5016*	CalPERS - Employer	-	-	-	-	58,290
5020*	CalPERS - Employee	-	-	-	-	23,640
5039*	PARS - Employer	-	-	-	-	14,485
5026*	EPMC	-	-	-	-	21,410
5027*	Medicare	-	-	-	-	6,960
5028*	Life Insurance	-	-	-	-	2,265
5037*	AD & D	-	-	-	-	40
5631*	Workers Compensation	-	-	-	-	10,295
5030*	State Unemployment	-	-	-	-	720
5031*	Disability	-	-	-	-	3,480
5038*	Long Term Care	-	-	-	-	2,740
5032*	State Employment & Training Tax	-	-	-	-	20
5017*	Medical Premiums	-	-	-	-	186,000
5033*	Dental Premiums	-	-	-	-	3,730
5034*	Vision Premiums	-	-	-	-	1,935
TOTALS:		\$ -	\$ -	\$ -	\$ -	\$509,270

*Development Services is a new division in FY 17. The Director of Development Services & Administration and administrative staff are budgeted here in FY 17. Many of the contracts and operation costs this division will oversee are still budgeted in the same accounts as FY 16 and currently being evaluated. All benefit-related accounts were recorded under "Non-Departmental" expenses in prior years.

Streets & Roads (Division 623) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$ -	\$10,000	\$ -
5130	Planning, Survey and Design	143,812	58,120	65,632	60,000	16,500
5900	General Engineering	1,088,534	1,135,098	1,238,131	1,130,000	1,415,147
7020	Storm Drains	71,166	25,988	71,704	56,000	105,000
7060	Sewers	-	-	-	-	15,000
7200	Street Repairs	144,039	123,781	111,951	240,000	400,000
7230	Traffic Marking	4,395	4,105	26,571	31,000	120,000
7240	Traffic Striping	12,118	20,410	73,437	79,000	100,000
7250	Traffic Signing-Non/Illuminated	909	1,884	1,775	3,000	3,000
7260	Bridge Maintenance	9,160	76,041	14,737	21,000	21,000
7270	Traffic Signal Maintenance	264,276	256,348	336,057	387,000	425,000
7280	Highway Safety Lighting Maintenance	795	-	47,949	71,000	71,000
7290.01	Accident Repair/ Traffic	89,251	103,131	121,231	146,000	100,000
7290.02	Reimbursement Accident Repairs	(6,314)	(16,661)	(18,736)	(14,000)	(15,000)
7360	Pump House Maintenance	39,787	74,547	68,619	72,000	75,000
TOTALS:		\$1,861,927	\$1,862,792	\$2,159,056	\$2,292,000	\$2,851,647

Other Contracted Services (Division 624) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
7020	Storm Drains	\$ -	\$ -	\$ -	\$ -	\$150,000
7410	Miscellaneous Street Maintenance	1,808,033	1,563,671	397,723	-	1,000,000
7420	Traffic and Street Signs	198,904	92,347	7,601	20,000	50,000
7430	Curb Painting and Medians Maintenance	436,549	806,387	381,338	21,000	500,000
7450	Power Sweeping - Street	242,198	104,721	168,321	179,000	170,000
7450.01	Power Sweeping - Parking Lot	-	-	1,329	23,000	50,000
7455	Graffiti Removal	157,872	240,776	111,745	53,000	150,000
7520	Traffic Signal Energy	536,045	573,778	621,097	563,000	600,000
7810	Signals Lighting Maintenance	16,073	12,587	8,837	8,000	15,000
8510	Property Maintenance	-	3,410	-	-	-
	TOTALS:	\$3,395,673	\$3,397,677	\$1,697,991	\$867,000	\$2,685,000

Engineering

Overview of Division

The Engineering Division is tasked with the design of the City's capital improvements and maintenance activities, as well as compliance with numerous Federal, State and local regulations. The Division is responsible for coordination on design and construction with utility companies, construction contractors, and regulating authorities.

FY 2015-16 Accomplishments

1. Continued progress on the construction of the Industry Business Center.
2. Developed work order system that tracks and reports costs for field labor, material, and equipment.
3. Coordinated with Alameda Corridor East Construction Authority on the Nogales, Fullerton, Fairway and Puente Grade Separations.
4. Resurfaced streets of Valley Boulevard and widening of Clark Avenue.
5. Coordinated on projects related to the 57/60 confluence.
6. Completed emergency repairs at Follow Camp property.

Work Plan for FY 2016-17

1. Continue implementation of the City's Capital Improvement Program.
2. Implement GIS based work order system to track contractor labor, materials, and equipment in the field.
3. Develop an updated 5-Year Capital Plan.
4. Direct contractors to implement all required environmental and water conservation regulations, as well as any pertinent construction codes.
5. Monitor, inspect and direct contractor work product, with particular attention to compliance with contract terms and provisions.

Engineering Division Personnel Summary

There are no FTE employees for the Engineering Division. The City of Industry contracts out its Engineering Services.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Engineer	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
Total Engineering FTEs:	1.00	0.00	0.00
<u>City Contractor Support Services</u>			
CNC Engineering – Contract City Engineer and Contract Deputy City Engineer			
Kimley Horn and Associates			
WKE, Inc.			
Kleinfelder Engineering			
Leighton Consulting			
RKA Consulting Group			
SCS Engineering			
Sage Environmental Group			
Avant Garde, Inc.			
Transportation & Energy Solutions			

Engineering (Division 504) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$133,846	\$133,846	\$166,714	\$218,900	\$ -
5001.01	Salaries - Reimbursement From IUDA	(48,344)	-	(52,749)	(55,000)	-
5013	Telephone	1,524	943	946	1,000	5,000
5018	Office Supplies & Postage	157	723	638	1,000	1,000
5021	Dues and Subscriptions	6,780	6,895	6,865	11,000	2,500
5025	Miscellaneous	304	633	6	1,000	1,000
5560	Equipment Rental	7,523	5,969	3,769	5,000	5,000
5610	Travel and Meetings	10,804	11,553	12,514	11,000	8,000
5620	Vehicle Expenses	1,721	2,022	1,516	-	-
TOTALS:		\$114,314	\$162,583	\$140,219	\$193,900	\$22,500

Public Works Administration (Division 509) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$133,846	\$133,846	\$111,685	\$110,000	\$ -
5001.01	Salaries - Reimbursement From IUDA	(46,344)	-	(44,433)	(44,000)	-
5018	Office Supplies	-	-	-	-	500
5021	Dues and Subscriptions	900	900	900	1,000	1,500
5065	Other Contracted Services	842	-	-	-	-
5260	Building Inspection Services	16,714	25,667	3,640	6,000	6,000
TOTALS:		\$105,958	\$160,413	\$71,792	\$73,000	\$8,000

Public Works Operations (Division 622) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5068	Landscape Maintenance	\$3,870	\$ -	\$12,140	\$ -	\$8,000
5130	Planning, Survey and Design	988	298	26,109	34,000	30,000
5900	General Engineering	152,451	116,462	235,266	226,000	200,000
5905	Aerial Images and Photomapper	1,570	36,658	1,372	10,000	10,000
8510	Property Maintenance	-	6,107	30,547	11,000	40,000
TOTALS:		\$158,879	\$159,524	\$305,435	\$281,000	\$288,000

Planning

Overview of Division

The Planning Division is responsible for overseeing, administering and implementing the City's planning, development, land use and use permit programs. Planning is responsible for maintaining the City's General Plan and Development Code and Municipal Code as it relates to the development of the City. Planning administers development plans, parcel maps, zone changes, conditional use permits, zone exceptions and use permits (business licenses).

FY 2015-16 Accomplishments

1. Processed over 400 Use Permits (Business Licenses).
2. Processed and approved 19 Development Plans for new buildings and building remodels.
3. Approved and processed 18 Conditional Use Permits (CUP) applications.
4. Completed Zone Code Amendments for revisions to the Wireless and Landscaping ordinances.
5. Approved and processed 5 Zone Exceptions.

Work Plan for FY 2016-17

1. Administer and process entitlement applications and use permits.
2. Approve an Action Climate Plan.
3. Create a Housing Overlay Zone and Development Standards.
4. Simplify and enact a more "Business-Friendly" use permit (business license) process.
5. Start a Development Meeting Process for entitlement applications that will save time and be more productive for applicants.

Planning Division Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Finance Department. In addition, the City contracts out its Planning Services for the division.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Planner	1.00	0.00	0.00
Senior Planner	1.00	1.00	1.00
Planning Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Planning FTEs:	3.00	2.00	2.00
<u>City Contractor Support Services</u>			
Michael Baker International, Inc.			
Los Angeles County Department of Building and Safety			

Planning (Division 521) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$92,565	\$229,472	\$293,348	\$301,000	\$156,920
5016*	CalPERS - Employer	-	-	-	-	60,200
5020*	CalPERS - Employee	-	-	-	-	12,615
5039*	PARS - Employer	-	-	-	-	3,465
5026*	EPMC	-	-	-	-	15,405
5027*	Medicare	-	-	-	-	8,290
5028*	Life Insurance	-	-	-	-	4,295
5037*	AD & D	-	-	-	-	70
5631*	Workers Compensation	-	-	-	-	6,915
5029*	Social Security	-	-	-	-	2,525
5030*	State Unemployment	-	-	-	-	1,260
5031*	Disability	-	-	-	-	1,630
5038*	Long Term Care	-	-	-	-	7,615
5032*	State Employment & Training Tax	-	-	-	-	35
5017*	Medical Premiums	-	-	-	-	373,705
5033*	Dental Premiums	-	-	-	-	7,970
5034*	Vision Premiums	-	-	-	-	4,235
5665	Tuition Reimbursement	-	-	-	-	19,000
5013	Telephone	382	406	838	1,000	-
5018	Office Supplies & Postage	-	74	21	1,000	1,000
5021	Dues and Subscriptions	-	2,525	5,025	4,000	6,100
5025	Miscellaneous	-	276	88	1,000	1,000
5120.01	Professional Services	377,209	222,210	217,110	65,300	315,000
5120.05	Professional Services - Reimbursable Developer's Environmental	-	-	-	-	(75,000)
5410	Planning Commission	35,775	40,885	38,500	42,000	40,875
5560	Equipment Rental	-	3,699	6,340	8,000	6,700
5610	Travel and Meetings	-	4,284	2,523	2,000	2,000
5640	Advertising and Printing	712	-	238	4,000	10,000
5795	Filing Fees	34,557	23,443	26,763	27,000	30,000
TOTALS		\$541,199	\$527,272	\$590,794	\$456,300	\$1,023,825

* All benefit-related accounts were recorded under "Non-Departmental" expenses in prior years.

Public Safety

Overview of Division

The Public Safety Division is responsible for overseeing, and administering services that protect the public health and safety. These services include the Los Angeles County Sheriff's Department, the Los Angeles County Fire Department, the City's Code Enforcement section, the Los Angeles County Health Department and Los Angeles County Animal Control. Public Safety is also responsible for emergency preparedness.

FY 2015-16 Accomplishments

1. Completed Autism Training for LASD deputies.
2. Updated the Citywide Radar Speed Survey.
3. Implemented Traffic Safety Program.
4. Conducted public outreach to businesses on funding of Plastic Theft Task Force.

Work Plan for FY 2016-17

1. Enhance the Code Enforcement Department to keep up with workload demands.
2. Continue to effectively locate businesses that do not have a use permit and do site inspections to help them gain compliance.
3. Continue to enhance the policing effectiveness of the Sheriff's Department.
4. Implement full Traffic and Commercial Safety Enforcement Program.
5. Automate Citation Management System.
6. Re-initiate the Plastic Theft Task Force
7. Develop code enforcement training and processes with the assistance of supplemental code enforcement legal counsel.

Public Safety Division Personnel Summary

The City of Industry contracts its Public Safety personnel with the Los Angeles County Sheriff's Department. The City also contracts its Code Enforcement Services and Animal Control Services.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Public Safety FTEs:	0.00	0.00	0.00
<u>City Contractor Support Services</u>			
Los Angeles County Sheriff's Department			
Los Angeles County Fire Department			
Los Angeles County Department of Animal Care & Control			
Industry Security Services, Inc. - Code Enforcement			

Public Safety (Division 601) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$2,872	\$2,635	\$3,796	\$4,000	\$ -
5120.01	Professional Services	494	-	240	1,000	103,000
5570	Printing and Photographs	1,685	1,769	2,016	-	2,000
5610	Travel and Meetings	3,735	3,267	2,862	-	-
5620	Vehicle Expenses	61,645	10,789	12,415	18,000	43,400
5785.01	Building Lease Payments	70,358	67,014	19,440	-	-
6005*	Sheriff's Contract	8,612,602	8,337,821	7,974,292	8,155,000	9,207,795
6030*	Other Law Enforcement	7,000	10,000	7,854	13,000	323,000
6040	Animal Control	35,771	31,805	38,864	38,000	38,000
6100	Prisoner Maintenance	355	182	475	500	-
6140	Special Security Expense	882,906	264,040	249,632	239,000	280,000
8510	Property Maintenance	2,090	-	-	-	-
	TOTALS:	\$9,681,514	\$8,729,322	\$8,311,886	\$8,468,500	\$9,997,195

* The L.A. County Sheriff's contract will increase as a result of standard contractual and liability increases, as well as the addition of 1.0 FTE Motorist Unit to implement the City's new Traffic Safety Program. In addition, the City's Code Enforcement contract will be budgeted in Public Safety (previously budgeted in the Planning Division) in FY 17, as well as be augmented by 2.0 FTE Code Enforcement Officers.

Field Operations & Asset Management

Overview of Division

The Field Operations and Asset Management Division is tasked with coordinating the work of all contractors that maintain and improve the City's property assets and all activities in the public right of way. The Division is responsible for coordination with utility companies, construction contractors, and regulating authorities. As a result, the Division is responsible for the coordination of a wide range of required activities and directs Code Enforcement and Inspection activities citywide.

FY 2015-16 Accomplishments

1. Commenced scope of work review for existing City contractors.
2. Developed work order system that tracks and reports costs for field labor, material, and equipment.
3. Reviewed all existing contractor invoices to determine nexus with field operations.

Work Plan for FY 2016-17

1. Investigate field operations and make recommendations to update existing contracts and/or procure new services.
2. Implement GIS based work order system to track contractor labor, materials, and equipment in the field.
3. Inspect all City owned properties to determine needed capital improvements, assist in developing 5 year capital plan.
4. Direct contractors to implement all required environmental and water conservation regulations, as well as any pertinent building and construction codes.
5. Monitor, inspect and direct contractor work product, with particular attention to compliance with contract terms and provisions.
6. Monitor contractor safety practices, implement safety programs as needed to reduce City exposure.
7. Develop a coordinated Code Enforcement field strategy in partnership with the Planning Division and LASD.

Field Operations & Asset Management Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Field Operations & Asset Management division. In addition, the City contracts out many of its field operations services.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Field Operations & Asset Superintendent	0.00	1.00	1.00
Receptionist	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>
Total Field Operations & Asset Management FTEs:	0.00	1.00	1.25
<u>City Contractor Support Services</u>			
Los Angeles County Department of Public Works			
SCS Engineering			
Square Root			
Satsuma			
Waste System Technologies			
Industry Security Services, Inc. (Asset Security & Patrol)			
CNC Engineering			
Sage Environmental Group			

Field Operations & Asset Management (Division 527) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001*	Salaries	\$ -	\$ -	\$ -	\$ -	\$134,355
5016*	CalPERS - Employer	-	-	-	-	9,790
5020*	CalPERS - Employee	-	-	-	-	10,810
5039*	PARS - Employer	-	-	-	-	8,735
5026*	EPMC	-	-	-	-	9,520
5027*	Medicare	-	-	-	-	3,320
5028*	Life Insurance	-	-	-	-	780
5037*	AD & D	-	-	-	-	15
5631*	Workers Compensation	-	-	-	-	4,700
5030*	State Unemployment	-	-	-	-	360
5031*	Disability	-	-	-	-	1,385
5038*	Long Term Care	-	-	-	-	1,040
5032*	State Employment & Training Tax	-	-	-	-	10
5017*	Medical Premiums	-	-	-	-	94,650
5033*	Dental Premiums	-	-	-	-	420
5034*	Vision Premiums	-	-	-	-	165
TOTALS:		\$ -	\$ -	\$ -	\$ -	\$280,055

*Field Operations & Asset Management is a new division in FY 17. The Field Operations & Asset Superintendent position & support staff are budgeted in this new division in FY 17. Many of the contracts and operation costs this division will oversee are still budgeted in the same accounts as FY 16 and are currently being evaluated. All benefit-related accounts were recorded under “Non-Departmental” expenses in prior years.

Civic Financial Center (Division 625) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$14,856	\$13,426	\$19,702	\$20,000	\$15,600
5018	Office Supplies & Postage	-	153	-	200	200
5021	Dues and Subscriptions	377	119	1,281	1,800	1,300
5025	Miscellaneous	242	218	183	-	1,600
5062	Building Maintenance	32,690	41,036	50,117	50,000	50,000
5068	Landscape Maintenance	2,011,255	2,188,350	3,185,703	3,468,000	3,476,203
5120.01	Professional Services	106,682	145,622	183,553	520,000	720,000
5120.02	Legal Services	-	-	115,089	-	175,000
5130	Planning, Survey and Design	20,765	68,864	179,285	186,000	182,500
5550	Repair and Maintenance Equipment	5,563	537	9,416	7,000	7,000
5560	Equipment Rental	-	-	-	-	9,900
5610	Travel and Meetings	-	(408)	-	-	-
5620	Vehicle Expenses	111,304	89,069	50,734	56,000	44,000
5695	Computer Supplies and Services	12,074	7,025	11,372	17,000	66,500
5730	Utilities	503,787	595,559	542,282	542,000	560,000
5740	Property Taxes and Assessments	-	-	-	-	215,000
5785.01	Building Lease Payments	400	400	400	700	400
5792	Resource Planning	7,922	4,960	4,960	7,700	-
5900	General Engineering	1,098,735	1,114,625	1,501,648	1,410,000	1,680,000
6070.01	Refuse Disposal for the City Bus Stops	-	-	39,387	41,000	53,000
6120	Security	736,119	649,987	611,979	743,000	600,000
7020	Storm Drains	-	-	6,400	10,000	15,000
8510	Property Maintenance	3,785,168	2,183,017	522,092	353,000	355,500
8510.04	Property Maintenance Reimbursement From Successor Agency	-	(639,287)	(739,353)	(519,700)	(340,263)
9010	Furniture, Equipment & Fixtures	-	-	6,298	22,000	10,000
9020	Automobiles	-	-	63,001	13,000	-
9060	Reclaimed Water System	-	(33,125)	(26,368)	-	-
TOTALS:		\$8,447,937	\$6,430,148	\$6,339,162	\$6,948,700	\$7,898,441

Industry Hills Maintenance (Division 627) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5025	Miscellaneous	\$ -	\$4,870	\$6,808	\$11,000	\$6,000
5060	Special Taxes and Fees - Fuel Storage Tank					\$1,300
5062	Building Maintenance	-	955	-	-	-
5062.01	Fuel Station Expenses	-	-	11,883	3,000	15,000
5065	Other Contracted Services	-	-	2,960	5,000	-
5068	Landscape Maintenance	-	191	-	-	-
5130	Planning, Survey and Design	-	1,710	-	-	-
5550	Repair and Maintenance Equipment	-	31,450	-	-	-
5730	Utilities	4,160	5,530	4,296	6,000	6,000
5900	General Engineering	10,744	5,438	5,485	9,000	9,000
8510	Property Maintenance	81,771	465,414	11,247	10,000	10,000
8535	Landfill Gas/ Tanks	214,391	228,553	231,217	193,000	228,500
9060	Reclaimed Water System	-	33,125	34,244	-	35,000
TOTALS:		\$311,065	\$777,236	\$308,141	\$237,000	\$310,800

Tres Hermanos (Division 628) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$ -	\$316	\$477	\$1,000	700
5730	Utilities	-	948	4,407	5,000	5,700
6120	Security	-	95,594	115,371	124,000	135,000
8510	Property Maintenance	-	30,049	21,591	15,000	65,000
8510.04	Property Maintenance Reimbursement From Successor Agency	-	(99,666)	(120,035)	(131,200)	(85,066)
TOTALS:		\$ -	\$27,240	\$21,811	\$13,800	\$121,334

Industry Property Housing Management Authority (IPHMA) – Fund 160

Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5012	General Insurance and Bonding	\$6,744	\$4,032	\$6,031	\$9,300	\$6,000
5018	Office Supplies & Postage	143	646	134	300	500
5120.03	Professional Services - Accounting	10,210	9,900	7,827	4,200	9,000
5130	Planning, Survey and Design	-	-	4,128	6,400	6,000
5640	Advertising and Printing	-	-	1,379	2,200	1,500
5730	Utilities	1,495	1,286	680	1,100	5,000
5740	Property Taxes and Assessments	15,620	45,934	45,554	50,000	50,000
5900	General Engineering	-	-	2,301	3,600	50,000
8510	Property Maintenance	138,433	175,754	163,850	270,400	287,300
8515	Housing Improvements	-	36,948	134,084	515,000	117,941
9010	Furniture, Equipment & Fixtures	-	-	2,485	3,900	-
TOTALS:		\$172,644	\$274,500	\$368,453	\$866,400	\$533,241

Streets & Special Revenues (Fund 101) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2017 Proposed Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$21,000	\$10,000
7410	Miscellaneous Street Maintenance	-	-	24,254	-	-
TOTALS:		\$ -	\$ -	\$24,254	\$21,000	\$10,000

Measure R (Fund 102) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$5,000	\$5,000
7200	Street Repairs	-	31,376	4,809	-	-
TOTALS:		\$ -	\$31,376	\$4,809	\$5,000	\$5,000

Prop A (Fund 103) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5025	Miscellaneous	\$20	\$ -	\$ -	\$ -	\$ -
5068	Landscape Maintenance	3,344	5,445	490	1,000	1,000
5130	Planning, Survey and Design	242,626	653,324	394,613	457,000	450,000
5205	Construction Costs	-	-	-	4,000,000	4,000,000
5730	Utilities	5,945	7,686	7,130	7,000	7,000
5900	General Engineering	-	4,747	-	-	-
6120	Security	85,392	87,748	88,364	86,000	110,000
8510	Property Maintenance	42,591	112,401	44,263	67,000	67,000
	TOTALS:	\$379,918	\$871,352	\$534,860	\$4,618,000	\$4,635,000

Prop C (Fund 104) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5130	Planning, Survey and Design	\$ -	\$ -	\$23,601	\$ -	\$ -
5900	General Engineering	-	14,535	-	-	-
	TOTALS:	\$ -	\$14,535	\$23,601	\$ -	\$ -

AQMD (Fund 105) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5130	Planning, Survey and Design	\$ -	\$165	\$ -	\$ -	\$ -
5900	General Engineering	-	26,589	15,472	19,000	
7002	Electric Vehicle Rebate Program	<u>11,771</u>	<u>205,536</u>	<u>89,625</u>	<u>22,500</u>	-
TOTALS		\$11,771	\$232,290	\$105,097	\$41,500	\$ -





Community Support & Regional Improvements

City of Industry | FY 2016/17 Adopted Budget



Community Support & Regional Improvements

Overview of Department:

The “Community Support & Regional Improvements” Department is a new department for the City in FY 17. The City is a contract city with a small resident population and nominal in-house staff. As such, the City regularly makes contributions to its surrounding cities & community programs, undertakes regional capital projects for the benefit of the region, and provides support to various non-profit organizations. In FY 17, the budget will reflect, consolidate, and formalize a general plan and guidelines to providing community support and regional improvements in our surrounding communities. The City regularly provides support to various organizations, such as:

- Industry Manufacturers Council
- Homestead Museum
- El Encanto Healthcare and Habilitation Center
- Expo Center
- Los Angeles County Sheriff’s Youth Activities League
- Boy Scouts of America

Work Plan for FY 2016-17:

1. Continue support for the Los Angeles County Sheriff’s Youth Activities League and Camp Courage, addressing deferred maintenance at existing facilities.
2. Continue support for the Boy Scouts of America, addressing deferred maintenance at existing facilities.
3. Work with the Industry Manufacturer’s Council to develop a strategic plan for the organization to achieve self-sufficiency in three years.
4. Work with the Homestead Museum to develop a strategic plan for marketing, advancement (donations and creation of an endowment) and development of the museum’s core mission.
5. Work with the El Encanto Healthcare Facility to develop a strategic plan for the organization to achieve self-sufficiency in three years.
6. Work with the Expo Center to develop a strategic plan for marketing and development of the center’s core mission of providing recreation and banquet facilities to the region in a manner that is efficient and effective.
7. Develop plans to improve Follows Camp for use as a group campground for non-profit organizations serving youth.
8. Continue to support critical regional projects through lobbying activities that bring grant funds to the San Gabriel Valley, and providing direct organizational and capital support to get projects off the ground.

Summary of Department Partnerships

The City of Industry, as a contract city, partners with a number of contract vendors and non-profit organizations to achieve its goal of improving quality of life in the San Gabriel Valley. Vendors and non-profit organizations that assist in the provision of services under the Community Support and Regional Improvements Department include, but are not limited to:

- Los Angeles County Sheriff's Department Youth Activities League locations supported by the City of Industry: Sunshine Park, La Puente; San Angelo Park, La Puente; Martin Park, La Puente; Basset Park, La Puente; Rimgrove Park, Valinda; Industry Station YAL Center, City of Industry; Martial Arts Dojo, City of Industry; and YAL Camp Courage in Tonner Canyon.
- Boy Scouts of America locations supported by the City of Industry: Firestone Scout Reservation in Tonner Canyon.
- El Encanto Healthcare and Habilitation Center: a nonprofit corporation that provides skilled nursing care and adult day health care to residents of the San Gabriel Valley.
- Historical Resources: Homestead Museum program operations for a six-acre facility that contains two California State Historic Landmarks and one home listed on the National Register of Historic Places. The Museum contains: the Workman Family House, the Temple Family's "La Casa Nueva," and "El Campo Santo" which contains the remains of the Workman and Temple families, as well as the remains of Pío Pico, the last Governor of Mexican California.
- CNC Equestrian: Industry Hills Expo Center program operations, a multi-purpose event facility serving surrounding communities.
- Industry Manufacturers Council: Economic development, marketing, and training for local businesses. The City of Industry also sponsors summer internships for high school students in partnership with local businesses and local school districts through the IMC.
- Autism Interaction Solutions: Autism awareness training for all Los Angeles County Sheriff's Deputies stationed at the Industry Station was fully sponsored by the City to improve field interactions and reduce the use of force in the area. The Industry Station serves the following communities: City of Industry, City of La Puente, City of La Habra Heights, and the Unincorporated Los Angeles communities of Avocado Heights, Basset, Hacienda Heights, Valinda, and North Whittier.
- The City of Industry supports a number of community organizations which directly request funding from the City Council: the Industry Hills Charity Pro Rodeo which through the Gabriel Foundation provides grants to local elementary schools and assistance to children with emotional and/or behavioral challenges; Meals on Wheels; the Land of the Free Foundation; the La Puente Old Town Association; the Diamond Bar Community Foundation; the City of La Puente's Independence Day Celebration; the Veterans Benefit Ropers Foundation, and Veterans of Foreign Wars Post 1944 to name a few.

- The City of Industry is also committed to supporting lobbying activities to find infrastructure grant funding, or to directly fund critical regional infrastructure in the San Gabriel Valley such as: several rail grade separations in partnership with the Alameda Corridor East Construction Authority, the multi-phase 57/60 freeway confluence project in partnership with the City of Diamond Bar, refurbishment of the Azusa Avenue Bridge in partnership with the City of La Puente, extension of recycled water systems to surrounding communities through partnerships with the Rowland Water District and the La Puente Valley County Water District, and funding a construction loan for a sound wall in the City of La Puente.
- City of Industry is committed to future projects that can improve quality of life for surrounding communities in the areas of recycled water, stormwater, habitat preservation, youth recreation, alternative energy, traffic circulation and mandatory waste recycling.

Community Promotions (Division 621) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$152	\$287	\$318	\$1,000	\$ -
5120.01	Professional Services	-	-	-	-	220,000
5600	Community Promotion	1,545,757	1,385,267	1,369,749	1,280,000	959,900
5601	Community Promotion paid by City	746,385	128,110	165,956	183,000	363,200
5620	Vehicle Expenses	6,764	8,986	4,163	5,000	5,000
5640	Advertising and Printing	(53,697)	61,109	55,000	127,000	-
8517	Housing Grant	-	-	4,880	75,000	-
9010	Furniture, Equipment & Fixtures	20,450	-	-	-	-
	TOTALS:	\$2,265,811	\$1,583,758	\$1,600,066	\$1,671,000	\$1,548,100

El Encanto Division (Division 620) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5068	Landscape Maintenance	\$206,334	\$219,511	\$226,032	\$238,000	\$ -
5120.01	Professional Services	280	280	330	1,000	-
5601.01	El Encanto Contribution	-	-	-	-	347,000
5550	Repair and Maintenance Equipment	21,271	24,576	31,014	33,000	-
5900	General Engineering	-	-	39	1,000	-
6120	Security	53,333	61,839	62,070	67,000	-
8510	Property Maintenance	2,686	5,330	3,327	4,000	-
9060	Reclaimed Water System	9,762	9,908	10,272	11,000	-
	TOTALS:	\$293,666	\$321,444	\$333,085	\$355,000	\$347,000

Homestead Museum Division (Division 626) – Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5068	Landscape Maintenance	\$370,735	\$383,359	\$370,982	\$388,000	\$341,524
5120.01	Professional Services	-	-	11,902	19,000	-
5550	Repair and Maintenance Equipment	380	-	-	-	-
5620	Vehicle Expenses	-	-	788	2,000	-
5730	Utilities	25,503	31,072	35,021	38,000	34,542
5900	General Engineering	921	398	9,167	6,000	17,141
6120	Security	69,627	88,170	84,231	91,000	94,951
8500	Museum Agreement	1,067,374	1,038,451	1,072,697	1,114,000	1,118,710
8510	Property Maintenance	281,208	174,141	194,437	144,000	59,906
8510.04	Property Maintenance Reimbursement From Successor Agency	-	(574,193)	(26,151)	-	-
8520	Janitorial Service	10,175	11,100	9,250	12,000	11,100
9010	Furniture, Equipment & Fixtures	55,861	58,634	7,974	11,000	-
	TOTALS:	\$1,881,785	\$1,211,131	\$1,770,298	\$1,825,000	\$1,677,874



Civic Recreational-Industrial Authority (CRIA)

City of Industry | FY 2016/17 Adopted Budget



Civic Recreational Industrial Authority

Overview of Department

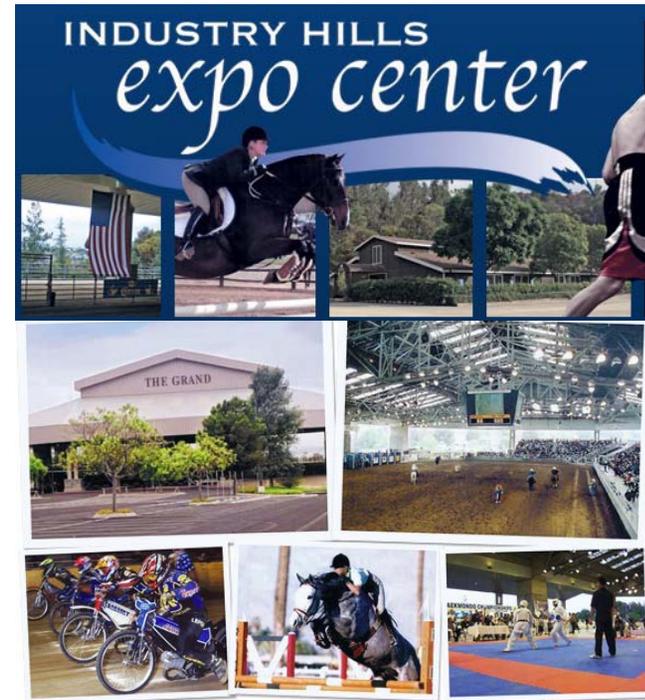
The Civic Recreational Industrial Authority, better known as CRIA, is the City's joint power authority that governs the City's Expo Center operations, manages its revenues, oversees recreational programming, and coordinates capital improvements to the Expo Center facility. The Expo Center is operated by CNC Equestrian and overseen by a 5-person governing board which contains representation from surrounding communities.

FY 2015-16 Accomplishments

1. Banquet facilities at Expo Center fully booked on all weekends during the year.
2. CRIA board approved pricing modifications on weekdays to increase facility use during the week.

Work Plan for FY 2016-17

1. Update website presence and marketing materials.
2. Complete capital master plan.
3. Continue addressing deferred maintenance.
4. Produce a profit in FY 16-17.



CRIA Department Personnel Summary

CRIA is managed by the CRIA Board and contracts the Expo Center’s operations and facility management.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>CRIA Full-Time Equivalent Employees</u>			
Board Members	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total CRIA FTEs:	5.00	5.00	5.00
<u>City Contractor Full-Time Equivalent Employees</u>			
CNC Equestrian			

Administration-CRIA Board (Fund 360) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5011	Board Salaries	\$30,663	\$34,751	\$24,530	\$37,800	40,875
5026*	EPMC	-	-	-	-	2,850
5027*	Medicare	-	-	-	-	3,820
5028*	Life Insurance	-	-	-	-	3,045
5037*	AD & D	-	-	-	-	50
5631*	Workers Compensation	-	-	-	-	1,425
5029*	Social Security	-	-	-	-	2,525
5030*	State Unemployment	-	-	-	-	900
5038*	Long Term Care	-	-	-	-	4,970
5032*	State Employment & Training Tax	-	-	-	-	25
5017*	Medical Premiums	-	-	-	-	222,265
5033*	Dental Premiums	-	-	-	-	4,610
5034*	Vision Premiums	-	-	-	-	2,925
5012	General Insurance and Bonding	25,381	40,441	44,473	45,600	45,600
5015*	Payroll Taxes	2,346	2,659	1,877	2,900	-
5025	Miscellaneous	190	374	356	600	500
5120.01	Professional Services	8,571	10,631	5,662	13,800	10,000
5120.02	Legal Services	49,148	45,169	46,111	-	-
5120.03	Professional Services - Accounting	12,755	12,100	12,100	-	-
5120.04	Accounting Services	34,657	25,115	20,729	31,900	30,000
5130	Planning, Survey and Design	7	15,680	40,546	62,400	30,000
5570	Printing and Photographs	537	207	-	-	-
5620	Vehicle Expenses	-	-	-	6,000	6,000
5640	Advertising and Printing	-	-	3,776	5,900	10,000
5900	General Engineering	12,018	30,980	29,396	45,200	50,000
8510	Property Maintenance	61,094	55,510	115,900	178,200	100,000
	TOTALS:	\$237,366	\$273,616	\$345,456	\$430,300	\$572,385

*All benefit-related accounts were recorded in the City's General Fund under "Non-Departmental" expenses in prior years.

Expo Center (Fund 361)

Speedway Division (Division 812) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5560	Equipment Rental	\$975	\$4,250	\$ -	\$ -	\$160
5630	Insurance & Bond	21,270	5,544	4,027	19,900	17,140
5750	Supplies	14,989	25,797	11,138	21,000	9,400
5753	Concession Supplies	10,053	27,840	13,665	28,100	25,060
5756	Audio/Video	-	49	-	5,200	500
5757	Promotional Expenses	60,802	69,199	18,663	41,500	51,860
5761	Cost of Alcohol	22,847	17,928	9,580	17,100	16,750
5781	Merchandise	12,784	21,749	1,355	8,900	14,040
5790	Miscellaneous	18,003	3,447	-	1,700	480
5800	Contract Labor - Concessions	-	6,388	-	-	-
6140	Special Security Exp	12,985	18,910	11,830	18,500	14,900
6145	Rider Prize Money Payout	58,975	86,324	24,455	43,400	58,180
6220	Contract Labor	-	75,837	17,825	58,200	54,120
6225	Outside Service	42,090	19,987	6,080	10,500	12,440
9010	Furniture, Equipment & Fixtures	169	1,926	1,074	2,200	6,430
TOTALS:		\$275,941	\$385,174	\$119,692	\$276,200	\$281,460

Expo Center (Fund 361)

Banquet Division (Division 814) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5550	Repair and Maintenance Equipment	\$947	\$ -	\$ -	\$ -	\$ -
5560	Equipment Rental	103	24	-	100	-
5630	Insurance & Bond	-	-	11,800	8,700	-
5750	Supplies	12,871	12,640	10,747	11,500	8,850
5753	Concession Supplies	(84)	503	753	800	925
5754	Bar Supplies	1,273	2,000	2,665	1,100	6,580
5757	Promotional Expenses	32,063	8,630	9,973	8,900	19,420
5761	Cost of Alcohol	67,117	70,369	63,276	67,000	68,590
5790	Miscellaneous	1,194	9,256	1,875	1,700	880
6140	Special Security Exp	46,176	46,922	38,388	39,900	39,650
6220	Contract Labor	151,982	150,385	140,867	146,500	135,230
8510	Property Maintenance	11,265	9,364	9,110	12,900	8,050
9010	Furniture, Equipment & Fixtures	3,987	650	12,694	6,700	8,210
	TOTALS:	\$328,893	\$310,744	\$302,148	\$305,800	\$296,385

Expo Center (Fund 361)

Grand Arena (Division 815) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5560	Equipment Rental	\$2,073	\$819	\$772	\$900	\$900
5750	Supplies	15,561	16,363	12,040	15,100	10,940
5753	Concession Supplies	64,418	47,581	36,886	53,900	39,935
5754	Bar Supplies	1,328	763	2,230	100	6,370
5756	Audio/Video	14,749	15,990	13,471	18,700	30,070
5757	Promotional Expenses	32,880	10,254	11,060	10,000	20,710
5761	Cost of Alcohol	61,507	34,173	32,073	44,600	49,735
5762	Cost of Shavings	14,925	13,429	10,789	12,000	4,780
5763	Cost of Feed	793	586	209	600	340
5780	Bad Debt Expense	32,761	-	-	-	4,000
5790	Miscellaneous	16,255	12,949	13,660	14,100	1,650
5800	Contract Labor - Concessions	65,083	55,702	60,087	57,400	64,675
6140	Special Security Exp	66,708	30,092	27,659	34,200	43,200
6220	Contract Labor	201,092	165,227	136,965	139,500	140,670
6225	Outside Service	26,671	16,383	12,490	15,400	21,390
8169	RV/Vendor Spaces	-	-	-	12,600	-
8510	Property Maintenance	31,520	67,098	2,613	10,700	2,595
9010	Furniture, Equipment & Fixtures	8,057	1,982	13,090	-	13,620
	TOTALS:	\$656,380	\$489,390	\$386,095	\$439,800	\$455,580

Expo Center (Fund 361)

Administration (Division 816) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
4441.01	Cash Short/Over	\$ -	\$ -	\$ -	\$ 100	(\$250)
5120	Outside Services	4,894	15,960	21,879	16,700	21,000
5530	Computer Software & Supplies	3,023	6,713	3,636	5,900	1,510
5550	Repair and Maintenance Equipment	2,117	3,543	17,569	8,700	27,620
5560	Equipment Rental	976	648	3,798	2,500	5,620
5610	Travel and Meetings	4,115	5,251	6,256	5,400	5,300
5640	Advertising and Printing	1,645	238	-	300	-
5690	Dues, Subscriptions, Books, Etc	-	745	950	900	930
5720	Telephone	19,815	19,673	16,826	17,100	19,500
5731	Postage	1,592	6,873	6,878	7,600	7,490
5750	Supplies	32,037	33,299	24,146	26,400	28,600
5770	Bank Fees	9,959	13,647	8,320	7,500	12,700
5790	Miscellaneous	952	1,649	597	1,300	1,300
5791	Bad Debt Expense	-	-	7,858	-	8,095
5805	Legal & Accounting	25,390	12,785	145	9,000	150
6220	Contract Labor	297,247	324,986	314,296	323,800	312,030
9010	Furniture, Equipment & Fixtures	2,310	8,636	540	1,500	9,480
TOTALS:		\$406,072	\$454,645	\$433,695	\$434,700	\$461,075

Expo Center (Fund 361)

General Account (Division 817) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5120	Outside Services	\$103,862	\$104,970	\$103,035	\$109,200	\$106,580
5550	Repair and Maintenance Equipment	4,418	2,411	705	2,000	390
5620	Vehicle Expenses	34,835	34,284	32,346	35,700	34,930
5630	Insurance & Bond	12,069	26,560	12,069	12,100	9,400
5720	Telephone	1,297	149	-	-	685
5750	Supplies	11,278	11,309	15,563	17,800	11,365
6220	Contract Labor	135,620	116,621	97,168	102,800	90,960
8040	Utilities	143,780	146,809	141,824	161,700	172,510
8510	Property Maintenance	313,310	321,860	285,731	167,900	145,980
9010	Furniture, Equipment & Fixtures	1,234	1,327	889	2,300	1,730
	TOTALS:	\$761,703	\$766,300	\$689,330	\$611,500	\$574,530



Industry Public Utilities Commission (IPUC)

City of Industry | FY 2016/17 Adopted Budget



Industry Public Utility Commission

Overview of Department

The Industry Public Utility Commission (IPUC) is the City's governing authority that operates the City's Electric Utility operations, City's potable water system known as the City of Industry Waterworks System (CIWS), and the City's recycled water program. The CIWS is operated by the La Puente Valley Water County District (LPVWCD) and the City purchases reclaimed water from the Sanitation Districts of Los Angeles County and contracts with Rowland Water District for management of its reclaimed water distribution system. The City's electric utility purchases power on the open market for distribution to customers.

FY 2015-16 Accomplishments

1. Initiated review of electric utility operations.
2. Investigated opportunities to develop regional stormwater capture and treatment projects.

Work Plan for FY 2016-17

1. Expand recycled water system to Civic Center property in partnership with La Puente Valley County Water District.
2. Procure a firm to analyze opportunities with the City's electric utility.
3. Establish partnerships with the Sanitation Districts of Los Angeles County to take advantage of recently enacted stormwater legislation.
4. Explore opportunities to develop alternative energy sources.

IPUC Personnel Summary

Below is a summary of the City’s FTE staff in its Electric Utility. The City of Industry contracts most of its utility services to other utility companies and providers.

Position Title	FY 15/16 Adopted	FY 15/16 Amended	FY 16/17 Adopted
<u>City Appointed Commissioners</u>			
Commissioners	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total City Commissioners:	5.00	5.00	5.00
<u>Division Full-Time Equivalent Employees</u>			
Utility Administrator	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Electric Utility FTEs:	0.00	1.00	1.00
<u>City Contractor Support Services</u>			
La Puente Valley Water County District			
Rowland Water District			
Sanitation Districts of Los Angeles County			
Noble Solutions			
Enco Utility Services			
Shell Energy			
Inertie			
Applied Metering Technologies			
Southern California Edison (SCE)			
San Gabriel Valley Water Company			
International Line Builders			
Butsko Utility Design			

Recycled Water (Fund 560) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5011	Board Salaries	\$14,495	\$14,740	\$15,969	\$15,200	\$16,000
5012	General Insurance and Bonding	17,889	15,340	14,854	15,300	15,300
5015	Payroll Taxes	1,109	1,127	1,221	1,200	1,400
5018	Office Supplies & Postage	-	-	125	-	800
5025	Miscellaneous	279	222	-	-	-
5110	Accounting Fees	453	491	674	600	600
5120.03	Professional Services - Accounting	10,995	8,910	8,498	13,100	10,000
5130	Planning, Survey and Design	9,339	(9,339)	2,461	2,300	9,000
5205	Construction Costs	-	(0)	-	-	-
5550	Repair and Maintenance Equipment	-	-	-	-	30,000
5730	Utilities	218,007	242,751	298,078	333,200	275,000
5740	Property Taxes and Assessments	6,301	6,337	6,368	9,800	7,000
5900	General Engineering	31,630	(27,225)	-	-	-
6200	Contract Labor - Professional and Technical Services	49,896	65,871	128,205	54,000	190,000
9060	Reclaimed Water System	<u>103,912</u>	<u>179,975</u>	<u>281,506</u>	<u>288,600</u>	<u>320,000</u>
TOTALS:		\$464,304	\$499,200	\$757,958	\$733,300	\$875,600

Potable Water (Fund 561) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5001	Salaries	\$ -	\$ -	\$ 317,929	\$342,400	\$405,300
5012	General Insurance and Bonding	-	-	24,535	20,500	25,300
5015	Payroll Taxes	-	-	22,863	22,800	26,609
5017	Group Medical/Dental	-	-	120,547	113,800	137,550
5018	Office Supplies & Postage	-	-	24,022	30,400	22,500
5019	Retirement Program	-	-	38,095	38,000	46,667
5120.01	Professional Services	-	-	13,882	40,900	24,000
5120.02	Legal Services	-	-	-	510,600	-
5301	Purchase Water	-	-	323,163	135,000	367,100
5302	Purchase Power	-	-	120,759	-	126,700
5303	Assessments	-	-	73,418	78,500	75,100
5430	Transmission & Distribution - LA Puente Valley Water	-	-	52,559	85,000	75,400
5460	Other Expenses - Field Support	-	-	16,945	20,500	23,400
5470	Regulatory Compliance	-	-	39,235	39,300	36,800
5509	Billing Expense	-	-	16,980	15,600	15,000
5550	Repair and Maintenance Equipment	-	-	3,503	193,000	173,900
5620	Vehicle Expenses	-	-	28,049	30,400	18,800
5631	Life Insurance and Workers Compensation	-	-	4,355	12,300	6,600
5640	Advertising and Printing	-	-	3,267	25,600	24,500
5730	Utilities	-	-	14,284	15,300	-
5999	O and M Fees	-	-	175,000	178,900	182,500
8104	Service Line Replacements	-	-	-	25,000	25,000
8105	FH Laterals	-	-	-	5,000	9,000
8106	Valve Replacements	-	-	-	20,000	30,000
8510	Property Maintenance	-	-	2,031	-	-
9000	Capital Outlay	-	-	-	20,000	140,000
	TOTALS:	\$ -	\$ -	\$1,435,421	\$2,018,800	\$2,017,700

Electric Utility, Division 300 (Fund 161) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5012	General Insurance and Bonding	\$2,769	\$1,655	\$2,475	\$3,900	\$3,000
5013	Telephone	22,207	22,943	24,839	28,500	25,000
5021	Dues and Subscriptions	3,050	3,050	3,050	4,700	3,000
5120.01	Professional Services	166,028	172,882	80,506	140,000	140,000
5120.02	Legal Services	1,958	6,794	5,155	7,800	7,000
5130	Planning, Survey and Design	-	15,000	-	-	-
5550	Repair and Maintenance Equipment	40,596	22,889	48,404	200,000	50,000
5730	Utilities	345,034	394,309	373,485	400,000	400,000
5900	General Engineering	108	88	369	400	2,000
6200	Contract Labor - Professional and Technical Services	76,698	55,213	114,385	144,000	145,000
6325	Depreciation	83,247	83,247	83,247	-	80,000
6414	Electric Purchased Power	2,124,798	2,351,433	2,631,985	2,799,000	2,800,000
6415	Energy Rebate	-	-	516,402	660,000	600,000
TOTALS:		\$2,866,493	\$3,129,504	\$3,884,302	\$4,388,300	\$4,255,000

Electric Utility-MetroLink, Division 350 (Fund 161) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
5013	Telephone	\$4,820	\$11,232	\$7,775	\$12,000	\$12,000
5021	Dues and Subscriptions	1,500	175	1,500	2,400	2,000
5025	Miscellaneous	96	-	-	-	-
5062	Building Maintenance	229	-	-	-	-
5065	Other Contracted Services	110,885	102,473	35,831	55,100	85,000
5120.01	Professional Services	101,715	157,643	103,723	159,500	135,000
5130	Planning, Survey and Design	262	-	-	-	-
5550	Repair and Maintenance Equipment	-	13,599	-	-	-
5695	Computer Supplies and Services	32,014	25,173	17,156	26,400	25,000
5730	Utilities	19,368	40,390	21,900	33,500	35,000
5900	General Engineering	68,910	27,644	4,972	7,700	10,000
TOTALS:		\$339,798	\$378,329	\$192,859	\$296,600	\$304,000



Successor Agency to the IUDA (SA)

City of Industry | FY 2016/17 Adopted Budget



Successor Agency to the Industry Urban-Development Agency (SA)

Overview of Department

In February 2012, ABx1 26 and AB 1484 legislation were enacted into State law and all redevelopment agencies in California were dissolved and ceased to function. Successor agencies were created to wind down all affairs of redevelopment agencies in California. The Successor Agency to the Industry Urban-Development Agency (SA) is the entity with authority to wind down the affairs of the City of Industry's former redevelopment agency.

The Successor Agency (SA) is responsible for:

- Winding down all the affairs and making all enforceable obligation payments in accordance with the Recognized Obligation Payment Schedule (ROPS); and
- Pay down all debt service in accordance to debt service schedules associated with all bonds issued by the former IUDA; and
- Maintain and sell all Successor Agency properties in accordance with the SA to IUDA's Long Range Property Management Plan (LRPMP); and
- Receive all Redevelopment Property Tax Trust Fund (RPTTF), bond proceeds, lease income, and property sale revenues to pay down enforceable obligations, administrative allowances, and debt service; and
- Prepare and submit annual ROPS document to the State Department of Finance.

The Successor Agency to the IUDA's FY 17 Proposed Budget was developed in accordance to the State DOF-approved FY 2016-17 ROPS. The FY 16-17 ROPS was approved by the Successor Agency, Oversight Board Committee, and State DOF. The FY 17 ROPS may be amended and the FY 17 Budget may be amended to reflect any changes later in the fiscal year.

Work Plan for FY 2016-17

1. Wind down the affairs of the City's former redevelopment agency.
2. Continue to manage and sell properties associated with the SA's LRPMP.
3. Prepare annual ROPS document.
4. Continue to manage the following major projects and see completion to the SA's: Industry Business Center and 57/60 Confluence regional improvement projects.

Division 220 (Administration) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$2,921,681	\$14,687,277	\$15,053,717	\$ -	\$ -
9800.45	Transfer Out - General Fund	-	(42,387)	-	-	-
5001	Salaries	468,459	-	380,587	698,000	780,000
5011	Board Salaries	-	-	-	-	-
5012	General Insurance and Bonding	46,404	109,591	118,748	110,000	-
5014	Travel Expenses	596	-	-	-	-
5015	Payroll Taxes	7,470	-	4,038	-	-
5016	Cal-PERS	112,253	-	107,137	-	-
5017	Group Medical/Dental	166,300	-	132,403	-	-
5018	Office Supplies & Postage	3,018	-	4,425	27,000	-
5021	Dues and Subscriptions	1,036	-	922	-	-
5023	Conference Meetings and Luncheons	4,151	-	4,491	-	-
5025	Miscellaneous	-	-	35	-	4,000
5120.01	Professional Services	65,046	-	296,246	103,000	160,000
5120.02	Legal Services	916,966	5,030	845,745	952,000	342,000
5120.03	Professional Services - Accounting	150,230	-	277,645	524,000	185,400
5120.04	Accounting Services	479,607	-	305,274	317,000	-
5620	Vehicle Expenses	-	-	386	-	-
5631	Life Insurance and Workers Compensation	7,030	-	2,180	-	-
5640	Advertising and Printing	444	-	-	-	-
5740	Property Taxes and Assessments	-	158,853	159,133	-	159,000
8510	Property Maintenance	95	-	-	-	64,000
8510.01	Property Maintenance - Civic Financial Center	-	639,287	739,353	735,170	716,400
8510.02	Property Maintenance - Homestead	-	574,193	-	668,052	-
8510.03	Property Maintenance - Tres' Hermanos	-	99,666	146,187	68,778	179,100
	GRAND TOTAL	\$5,354,414	\$16,231,512	\$18,578,651	\$4,203,000	\$2,589,900

Division 221 (Project Area #1) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$36,828,852	\$33,429,400	\$4,850,478	\$ -	\$ -
5120.01	Professional Services	1,284	-	-	-	-
5130	Planning, Survey and Design	1,923	-	-	-	-
5160	Operation of Acquired Property	1,261	-	-	-	-
5200	Project Improvement Costs	34,351	-	-	-	-
5250.02	Interest Expense- Interfund	448,500	-	-	-	-
5900	General Engineering	814	-	-	-	-
9799	Other Uses	12,185,869	-	-	-	-
GRAND TOTALS:		\$49,502,854	\$33,429,400	\$4,850,478	\$ -	\$ -

Division 222 (Project Area #2) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$21,273,055	\$31,858,784	\$218,993	\$ -	\$ -
9800.52	Transfers Out - IUDA Administration	-	-	18,489,476	-	-
5025	Miscellaneous	-	28,350	21,500	-	-
5100	Administrative Costs	-	-	3,000	-	-
5120.01	Professional Services	228,927	228,169	310,920	-	59,696,958
5130	Planning, Survey and Design	1,515,703	5,242,038	7,691,806	9,648,170	394,921
5160	Operation of Acquired Property	-	-	-	-	-
5200	Project Improvement Costs	343,273	12,009,037	36,431,063	90,416,344	95,440,870
5640	Advertising and Printing	-	-	1,224	-	41,300
5900	General Engineering	(16,366)	611,847	206,496	-	-
GRAND TOTALS:		\$23,344,590	\$49,978,225	\$63,374,479	\$100,064,514	\$155,574,049

Division 223 (Project Area #3) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$1,252,000	\$8,555,876	\$ -	\$ -	\$ -
5250.02	Interest Expense- Interfund	75,000	-	-	-	-
9799	Other Uses	<u>5,000,000</u>	-	-	-	-
GRAND TOTALS:		\$6,327,000	\$8,555,876	\$ -	\$ -	\$ -

Division 241 (Debt Services/Area #1) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$32,583,322	\$ -	\$ -	\$ -	\$ -
9800.46	Transfer Out - IUDA Project #1	-	-	136,149	-	-
5100	Administrative Costs	730,287	-	-	-	-
5120.01	Professional Services	-	-	5,000	-	-
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	10,340,000	10,785,000	11,260,000	11,260,000	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	4,265,000	4,490,000	1,621,369	4,725,000	-
9450.10	IUDA - 2003 Tax Allocation Bond Series "B" (Principal)	1,745,000	-	2,110,000	2,110,000	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	4,445,000	240,309	5,375,000	5,375,000	-
9450.12	IUDA - 2005 Subordinate Bond (Principal)	2,585,000	2,750,000	2,920,000	2,920,000	-
9450.13	IUDA - 2007 Subordinate Bond (Principal)	1,055,000	1,140,000	1,235,000	1,235,000	-
9450.14	IUDA - 2008 Subordinate Bond (Principal)	1,545,000	1,672,000	1,810,000	1,810,000	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	6,023,400	5,467,625	4,874,450	4,874,450	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	2,795,808	1,858,376	1,166,963	2,333,926	-
9451.10	IUDA - 2003 Tax Allocation Bond Series "B" (Interest)	964,325	451,862	831,250	831,250	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	5,811,250	2,794,500	2,550,250	4,831,750	-
9451.12	IUDA - 2005 Subordinate Bond (Interest)	3,631,979	1,775,599	1,689,661	3,285,882	-
9451.13	IUDA - 2007 Subordinate Bond (Interest)	1,184,200	571,000	525,400	1,001,400	-
9451.14	IUDA - 2008 Subordinate Bond (Interest)	2,390,974	1,163,621	1,094,651	2,114,640	-
9470.01	2015A Proj #1 Tax Alloc Rev Ref Bond-Principal	-	-	-	-	32,000,000
9471.01	2015A Proj #1 Tax Alloc Rev Ref Bond-Interest	-	-	-	-	10,848,023
9750	Fiscal Agent Fees	9,650	-	10,390	11,000	3,350
GRAND TOTALS:		\$82,105,194	\$35,159,892	\$39,215,533	\$48,719,298	\$42,851,373

Division 242 (Debt Services/Area #2) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$15,710,806	\$ -	\$ -	\$ -	\$ -
9800.48	Transfer Out - IUDA Project #2	-	-	66,192	-	-
5100	Administrative Costs	235,161	-	-	-	-
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	735,000	765,000	795,000	795,000	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	1,675,000	1,765,000	1,865,000	1,865,000	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	4,773,046	2,091,837	-	5,552,646	-
9450.12	IUDA - 2005 Subordinate Bond (Principal)	640,000	685,000	-	720,000	-
9450.14	IUDA - 2008 Subordinate Bond (Principal)	720,000	760,000	-	805,000	-
9450.15	IUDA - 2010 Subordinate Bond (Principal)	1,275,000	-	-	1,515,000	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	511,475	482,074	450,518	450,518	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	1,640,370	1,551,595	1,454,520	1,454,520	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	6,623,917	-	5,043,992	10,563,112	-
9451.12	IUDA - 2005 Subordinate Bond (Interest)	899,328	439,664	-	813,476	-
9451.14	IUDA - 2008 Subordinate Bond (Interest)	1,655,712	817,506	-	1,568,169	-
9451.15	IUDA - 2010 Subordinate Bond (Interest)	3,405,859	-	-	3,151,031	-
9470.02	2015A Proj #2 Tax Alloc Rev Ref Bond Tax Exempt-Principal	-	-	-	-	495,000
9470.03	2015B Proj #2 Tax Alloc Rev Ref Bond Tax-Principal	-	-	-	-	10,245,000
9470.04	2015A Proj #2 Sub Tax Alloc Rev Ref Bond-Principal	-	-	-	-	1,975,000
9471.02	2015A Proj #2 Tax Alloc Rev Ref Bond Tax Exempt-Interest	-	-	-	-	535,500
9471.03	2015B Proj #2 Tax Alloc Rev Ref Bond Tax-Interest	-	-	-	-	15,798,230
9471.04	2015A Proj #2 Sub Tax Alloc Rev Ref Bond-Interest	-	-	-	-	2,867,794
9750	Fiscal Agent Fees	6,600	-	7,150	8,000	10,050
	GRAND TOTALS:	\$40,507,274	\$9,357,676	\$9,682,371	\$29,261,472	\$31,926,574

Division 243 (Debt Services/Area #3) - Summary of Expenditures & Account Detail

Object #	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Adopted Budget
9800	Transfers Out	\$4,991,222	\$ -	\$ -	\$ -	\$ -
9800.50	Transfer Out - IUDA Project #3	-	-	1,055,798	-	-
5100	Administrative Costs	118,436	-	-	-	-
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	740,002	770,000	241,585	805,000	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	1,885,000	1,980,000	2,090,000	2,090,000	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	660,000	725,000	800,000	800,000	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	521,650	492,049	230,143	460,286	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	1,840,295	1,740,390	1,631,490	1,631,490	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	592,000	279,500	243,250	446,500	-
9470.05	2015A Proj #3 Tax Alloc Rev Ref Bond Tax Exempt-Principal	-	-	-	-	505,000
9470.06	2015B Proj #3 Tax Alloc Rev Ref Bond Tax-Principal	-	-	-	-	2,595,000
9471.05	2015A Proj #3 Tax Alloc Rev Ref Bond Tax Exempt-Interest	-	-	-	-	542,250
9471.06	2015A Proj #3 Tax Alloc Rev Ref Bond Tax-Interest	-	-	-	-	2,360,783
9750	Fiscal Agent Fees	6,600	-	7,150	8,000	6,700
	GRAND TOTALS:	\$11,355,206	\$5,986,939	\$6,299,416	\$6,241,276	\$6,009,733





Capital Improvement Program (CIPs)

City of Industry | FY 2016/17 Adopted Budget



Capital Improvement Program

Overview of Department

The Capital Improvement Program (CIP) is the City's operating document and financial investment plan of all existing City infrastructure project improvements and new capital outlay projects. The City operates its CIP Program on a "3-Year Plan", ensuring projects are properly planned and completed in accordance with the City's major infrastructure needs, Council priorities, and in line with current-year budget objectives.

The City organizes its capital projects into the following public infrastructure categories:

1. Grade Separation Projects
2. Street Widening Reconstruction, Resurfacing, And Slurry Seals
3. Bridge Widening, Seismic Retrofit, And Maintenance Improvements
4. Traffic Signal Improvements
5. Storm Drain Improvements
6. Under-Grounding Of Overhead Facilities
7. IPUC - Potable Water System and Electrical Distribution System
8. Metrolink/Commuter Rail Station
9. Expo Center at Industry Hills
10. Industry Hills Golf And Convention Facilities
11. El Encanto Healthcare Facility
12. San Gabriel Canyon Properties

13. Tonner Canyon
14. Industry Housing And Property Management Authority
15. Civic Center Facilities Improvements

The City's CIP Program is primarily funded by the City's General Fund reserves. The CIPs are also supported by re-appropriating unused project balances from previously approved projects from the prior fiscal year. In FY 17, The City will be endeavoring to develop a "5-Year" Capital Improvement Plan. The project details and budgets for FY 17 will be in a separate FY 17 Proposed CIP Budget document.

Work Plan for FY 2016-17

1. Develop 5-Year Capital Improvement Project Plan.
2. Organize and arrange all capital projects in accordance to priority levels, with Tier 1 being "High Priority" and Tier 3 being "Low Priority".
3. Develop annual capital project finance policy for General Fund support.
4. Where possible, seek Federal, State and/or any grant opportunities to support capital projects.
5. Create capital project plan from available bond proceeds.

CIP Program - Summary of Project Budget By Category

Project Description By Category	FY 2016/17 Total (Incl. Carry-Over)	FY 2015/16 Approved Carry-Over	FY 2016/17 Adopted	FY 2017/18 Plan
1. Grade Separation Projects	\$12,747,548	\$5,791,020	\$6,956,528	\$1,439,085
2. Street Widening Reconstruction, Resurfacing, And Slurry Seal	18,587,812	7,749,145	10,838,667	16,576,096
3. Bridge Widening, Seismic Retrofit, And Maintenance Improvements	1,681,347	304,347	1,377,000	4,330,000
4. Traffic Signal Improvements	3,715,800	2,046,244	1,669,556	1,986,000
5. Storm Drain Improvements	3,239,977	25,336	3,214,641	7,103,716
6. Undergrounding Of Overhead Facilities	50,000	-	50,000	165,000
7. IPUC - Potable Water System and Electrical Distribution System	969,434	464,475	504,959	1,770,000
8. Metrolink/Commuter Rail Station	-	-	-	-
9. Expo Center At Industry Hills	3,973,510	580,000	3,393,510	4,066,900
10. Industry Hills Golf And Convention Facilities	1,576,779	160,121	1,416,658	1,295,000
11. El Encanto Healthcare Facility	220,000	-	220,000	-
12. San Gabriel Canyon Properties	233,150	38,250	194,900	43,550
13. Tonner Canyon	-	-	-	418,950
14. Industry Housing And Property Management Authority	2,930,810	30,000	2,900,810	2,889,500
15. Civic Center Facilities Improvements	650,000	-	650,000	7,000,000
GRAND TOTAL	\$50,576,167	\$17,188,938	\$33,387,229	\$49,083,797