



60 YEARS

Jobs, Enterprise & Regional Infrastructure

FY 2018-19 Adopted Operating Budget

City of Industry | June 28, 2018

Elected Officials – City of Industry City Council



Mark D. Radecki
Mayor



Cory C. Moss
Mayor Pro Tem



Abraham Cruz
Council Member



Catherine Marcucci
Council Member



Newell W. Ruggles
Council Member

Appointed Officials

Troy Helling, Acting City Manager

Elise Calvo, City Treasurer

Diane Schlichting, City Clerk

Jamie Casso, City Attorney

Bianca Sparks, Assistant City Attorney

Executive Management

Troy Helling, Acting City Manager

Elise Calvo, City Treasurer

Diane Schlichting, City Clerk

Yamini Pathak, Acting Director of Finance

Budget Team

Yamini Pathak, Acting Director of Finance

Steven Avalos, Finance Manager

Christina Aguirre, Financial Analyst II

Troy Helling, Acting City Manager

Joshua Nelson, Contracted City Engineer, CNC Engineering

Tapas Dutta, CNC Engineering

Bill Hayes, Building & Operations Manager

Kristen Weger, Management Analyst III

Elise Calvo, City Treasurer

Diane Schlichting, City Clerk

Susie Gomes, Executive Assistant to the City Manager

Doc Tisuthwongse, Sr. IT Analyst

Table of Contents

FY 2018-19 Adopted Budget Sections	Page #
1. <i>City Manager Transmittal Letter</i>	1
2. <i>City Facts</i>	9
3. <i>City Organizational Summary</i>	13
4. <i>Fund Balances</i>	17
5. <i>Revenue Summaries</i>	21
6. <i>Revenue Detail</i>	23
7. <i>Expenditure Summaries</i>	35
8. <i>Administrative Services Department</i>	39
9. <i>Financial Services Department</i>	67
10. <i>Development Services Department</i>	87

FY 2018-19 Adopted Budget Sections	Page #
11. <i>Community Support & Regional Improvements</i>	121
12. <i>Civic Recreational Industrial Authority ("CRIA")</i>	129
13. <i>Industry Public Utilities Commission ("IPUC")</i>	139
14. <i>Successor Agency to IUDA ("SA")</i>	149
15. <i>CIP Program ("CIPs")</i>	157

June 21, 2018



Honorable Mayor Radecki and Members of the City Council:

It has been a privilege and my pleasure to serve the Council as the Acting City Manager for these past few months for this great city. I am pleased to present the FY 2018/19 ("FY 19") Proposed Operating Budget for the City of Industry. The budget document is one of the most important documents for the City, as it represents the City's financial operating plan and transparency vehicle to summarize our key fiscal resources, top budget priorities for the fiscal year, and planned programming & service levels for our residents, business residents and surrounding communities.

The City of Industry is a unique city, as it is primarily industrial and commercial with a strong economic presence in our region and boasts a vibrant and prosperous business community. The City is a vital "Economic Hub or Engine" not only to the San Gabriel Valley, but to the greater Los Angeles metropolitan area and all of Southern California. According to a 2017 IMPLAN study, the economic impact of the City of Industry is significant. In Los Angeles County alone, the City generates 209,000 jobs, \$19.6 billion in labor income, and \$52 billion in sales. The total tax contribution of the City of Industry is \$11.5 billion which is distributed among all levels of government: Federal, State and local agencies. Our City also provides critical contributions to the region, State, and nation; and was specifically designed to drive employment and economic prosperity in ways that benefit surrounding bedroom communities in the Los Angeles, Orange and San Bernardino county regions.

With that being said, FY 2017/18 ("FY 18") was another year of significant progress, continued growth and reform, and representation as the "business standard" City in our region. The City achieved many significant accomplishments and feats in FY 18; and in my professional opinion, surpassed and exceeded many of our goals and expectations for the fiscal year.

In addition, FY 18 also represented a significant milestone for the City of the Industry. On June 18, 2017, the City kicked off the year and celebrated its 60th Anniversary of incorporation as a city. During the year, there were a series of signature anniversary events held, such as the City's inaugural Christmas Tree Lighting and unveiling of its Time Capsule, to commemorate this great achievement and show our appreciation for our residents & surrounding communities. All these accomplishments and business plans all helped preface and set the stage for the FY 19 Proposed Budget.

The FY 19 Proposed Operating Budget was developed under the context of a "Zero-Based Budget" policy approach, which aligns the budgets of the City's planned operations and services for the fiscal year to projected "realistic" costs of providing those services to our community. The FY 19 Proposed Budget reflects the City Council's vision, commitment, and business plan to: operating the City in line with standard city business practices, governmental & fiscal transparency, and planning for the "now" and "future" in leading the City of Industry to continue to grow its presence as the economic and employment standard bearer in our region. As such, my transmittal letter will:

1. Summarize the City's FY 18 Accomplishments;
2. Present an overview of the FY 19 Proposed Operating Budget, summarize our key fiscal resources, and present a snapshot of the City's overall financial condition;
3. Outline the key FY 19 Proposed Budget Highlights; and
4. Provide an outlook on the City's future projects & plans.

Overview of the City's FY 18 Accomplishments

While still steadfast in our commitment to maintaining the City's normal operating and business levels to our community, FY 18 was characterized by significant accomplishments, great progress, and organizational growth. I would like to thank the tremendous work & dedication providing by all the City Council, City staff and contracted staff who were committed to: administering best practices, implementing new programs & services, & streamlining operations to make government more efficient and accessible to our residents and business community. In FY 18, the City accomplished many of its goals and benchmarks; and further, provided the blueprint and framework for the City's FY 19 Proposed Budget.

As such, outlined below please find a summary of the City's most significant accomplishments in FY 18.

- ***New City Motto & Branding - "Jobs, Enterprise, & Regional Infrastructure"*** – *The City began FY 18 with a new branding identity and motto in our efforts to re-establish our identity, visibility and presence in the area. The City's new branding motto is: "Jobs, Enterprise, & Regional Infrastructure". Along with our new trademark motto, the City adopted a new City logo, launched a new City website, and held a series of signature community events to enhance our visibility. All of the above reflected the Council's and City's commitment to governmental transparency, accessibility, and enhancing the City's image and overall rebranding of the City as an economic standard in the region.*
- ***Celebration of the City's 60th Anniversary*** – *As prefaced earlier, the City of Industry achieved a significant milestone in our storied history and celebrated its 60th Anniversary of incorporation as a City. In FY 18, the City held a series of signature anniversary events, including the 1st ever "Taste of the Town", highlighting the City's local restaurant vendors, as well*

as the inaugural Christmas Tree Lighting, which both brought out hundreds of our residents from our surrounding communities. The City also paid tribute to our anniversary year by unveiling a Time Capsule at the Workman Homestead Museum, which included an essay contest for our local school districts. These events truly paid homage to the City and community we serve, as it brought all members of the community together to celebrate this special occasion in our history.

- ***Continued Commitment to Public Safety*** – *Public Safety is the number one priority in the City of Industry. The City continues to enjoy a collaborative partnership with the Los Angeles County Sheriff's Department Industry Station and its support of the Sheriff's Youth Activities League, better known as the YAL. The YAL serves, on average, over 300 youth every single day from surrounding communities at nine different facilities in the City of Industry, La Puente, Bassett and Valinda areas. The volunteer-run programs of the Industry YAL not only provide free sporting equipment and uniforms to surrounding underserved communities, the hands-on participation of Sheriff's deputies in all programs develop critical relationships in the community between officers and youth that make a positive lifelong impression and difference in their lives. In FY 18, the City purchased two (2) 15-20 person passenger vans for the YAL program. These vehicles transport our disadvantaged and troubled youth to Camp Courage in Tonner Canyon, which helps these troubled youth build team building skills, life skills, and offer alternatives to crime, gangs, and juvenile delinquency. The City also offers its open space properties to all public safety agencies for critical training opportunities for emergency preparedness and natural disasters.*

- **“One-Stop Shop”** – In FY 18, the City consolidated its Permitting, Plan Checking, Building Code & Engineering support services to form a “One-Stop Shop” to perform these functions at one central location in City Hall. Los Angeles County officials, and all contracted planning and engineering staff have performed these important services for our business community since November 2017. This has created greater efficiencies in processing permits and fees through improved coordination and communication, increased access for our business customers, and improved revenue recovery opportunities for the City. This also has given our business community one central location to come to process and tend to all their needs. The City also has implemented a credit card machine at the Front Desk, creating more flexibility in payment options for our customers.

- **Significant and Continuing Investment to Non-Profit Organizations & Surrounding Communities** – The City continues to provide support and make significant contributions to our local nonprofits and our surrounding communities in need through the funding of projects, programs, and direct donations to serve our at-risk and in-need populations, as well as benefit the general community at-large.

In FY 18, the City continued to support our neighboring City of La Puente and their annual 4th of July event. The City continued to be a major sponsor and contributor to the Gabriel Foundation and the annual Industry Hills Pro Rodeo event. The City also extended its support to other important issues, such as Veterans programs provided by the Roper Foundation, as well as funding to support public safety’ awareness of mental health issues and Meals on Wheels.

- **Major Regional Transportation Infrastructure Projects** – Industry continues to partner with other communities on major regional transportation infrastructure projects. The 57/60 Fwy

Confluence Project is a regionally critical interchange and has been a major undertaking over these last several years. This interchange has been noted as one of the “Top 10” most dangerous interchanges in the nation and the City has worked closely with CalTrans utilizing Federal funding, Successor Agency funds, as wells local transportation funding. In FY 18, construction accelerated and saw the completion of the westbound Grand Avenue Off-Ramp and the westbound loop On-Ramp.

The Lemon Avenue On/Off Ramps was also a major undertaking and were completed in June 2018. This will provide major traffic relief in support of the City’s other major grade separations and traffic mitigations at the Industry Business Center. The City has worked closely with ACE on this project. Other important collaborative projects include the loan provided to the City of La Puente for the 2nd phase of the Valley Boulevard Reconstruction project.

While there were many goals and benchmarks accomplished in FY 18, many to be proud of; the FY 19 Proposed Budget will be a continuation of this standard and path. More importantly, it represents the City’s operational plan and business model for planning for the “now” and “future” in leading the City of Industry to continue being the economic standard in our region.

Overview of the FY 19 Proposed Operating Budget

The FY 19 Proposed Citywide Budget is a balanced budget and reflects the City’s commitment to: our residents & business community; the vitality of the region’s employment base; fiscal stability and transparency; improving quality of life through support of surrounding communities, non-profits, and regional projects; and operating the City in line with standard city practices.

As mentioned earlier, the FY 19 Proposed Budget was developed utilizing a “Zero-Based Budget” approach, which budgets the City’s planned operations and services for the fiscal year to projected or “realistic” costs of providing those services to our community. The FY 19 Budget Process is also a collaborative process in which all departments contribute to developing and building their budgets. The budget process usually consists of a five-to-six month process, beginning in January of each year until budget adoption in June, and is outlined below.

#	Budget Process Event	Date
1	Finance develops Budget Policy, Budget Calendar & Budget Forms	Jan-Feb 2018
2	Budget Kickoff Memo Sent to Departments	1 st Week of March 2018
3	Budget Preparation Period	March to Mid-April
4	Department Budgets Due to Finance	April 17, 2018
5	City Manager & Finance Finalize Budget	May 2018
6	Budget Adoption Council Meeting(s)	June 2018

The FY 19 Proposed Citywide Budget (excluding the CIP Program Budget) totals \$216.5 million and is supported by \$211.6 million in total revenues across all City funds. The projected Citywide operating shortfall will be supported by available reserves and bond proceeds. The Proposed General Fund “Operating” Budget totals \$48.9 million and is supported by \$62.3 million in revenues. When cities refer to its “Operating Budget”, they are referring to the General Fund, which serves as the primary budget for core operations and traditional municipal services provided to our residents and business community. With that being said, the City will achieve an operating surplus in its General Fund, which is an outstanding feat; and speaks volumes to the City’s strong financial standing.

An overview of the City’s Proposed Citywide Budget, General Fund Budget, and other key funds are presented below.

FY 19 Proposed Citywide Budget (Figures in Millions)				
	FY 15/16 Actuals	FY 16/17 Actuals	FY 17/18 Amended	FY 18/19 Proposed
General Fund	\$37.1	\$36.4	\$58.6	\$48.9
Industry Public Utilities Commission (“IPUC”)	5.7	7.4	10.2	7.1
Debt Services Fund	37.0	185.3	148.9	149.8
Other Funds	8.4	3.7	5.6	10.7
Total City Budget	\$88.2	\$232.8	\$223.3	\$216.5
CIP Program	<u>\$11.8</u>	<u>\$18.6</u>	<u>\$20.0</u>	<u>\$59.9</u>
Total CIP Budget	\$11.8	\$18.6	\$20.0	\$59.9

In addition, with this proposed budget, the City continues to invest heavily into its capital infrastructure and regional improvements in the greater San Gabriel Valley region. The FY 19 Proposed CIP Budget totals \$59.9 million. Unlike in years past, the CIP Budget will not be solely supported by the General Fund. In FY 19, the City will greatly benefit from the 2015 Sales Tax Revenue bond issue of \$250 million, as well as other grant funding, such as the Federal grants funds, Metro Call for Projects, Measure M, and Proposition A to name a few. As such, some of the major projects planned for FY 19 include:

- **57/60 Confluence Project** – Continued improvements to this regionally critical interchange are currently in construction in the FY 19 budget year, including overseeing the completion of the Grand Avenue Slip On-Ramp at Grand Avenue by Caltrans utilizing former redevelopment agency funds. The Lemon Avenue freeway on/off-ramps were completed in June 2018 and will provide major traffic relief to support the City’s other grade separation projects.

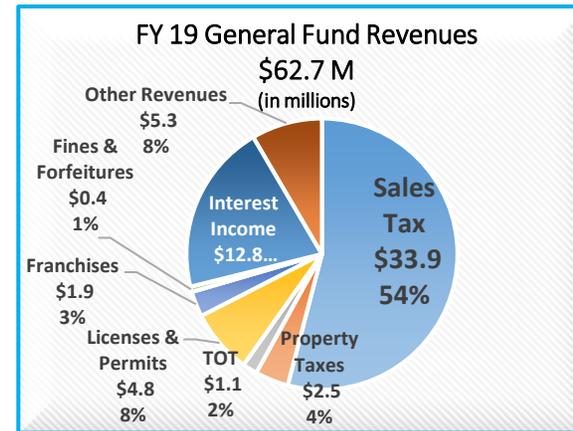
- **Grade Separation Projects** – The City, through its continued partnership with ACE, is investing close to \$6 million dollars in FY 19 as the Fairway Drive and Fullerton Road grade separations enter construction. Railroad overpasses for Union Pacific will be constructed on both these major thoroughfares to ease these critical, high-volume traffic areas. The Turnbull Canyon grade separation continues with its design phase in FY 19.
- **Expo Center Facility Improvements** – The City is developing a master plan to address long-term deferred maintenance and capital improvements at the Expo Center, as well as all other City owned properties. As such, the Expo Center Improvements are a big part of the FY 19 CIP Budget, and the City is allocating \$9.6 million to major facility improvements at the Expo Center. In FY 19, major improvements to the Pavilion, Avalon Room and Patio Café facilities are planned, as well as replacement of the Expo Center Gate. The Grand Arena will also be repainted and is a major undertaking for this popular venue. Further, the City will invest critical resources to designing major improvements to the sewer system.

FY 19 Proposed Budget Highlights

Revenues

The City of Industry continues to benefit from a solid and robust revenue base, which serves as the foundation for Industry’s economic vitality and stable economy over the last several years. Unlike other cities, Industry is heavily reliant on its economic industries, and sales tax revenues account for over 60% of all General Fund revenues. Industry largely benefits from its auto, commercial, manufacturing, and consumer retail industries. However, other major revenue staples, such as Property Tax and Transient Occupancy Taxes (“TOT”), are performing well and continue to see consistent growth in line with the similar revenue growth in other cities. The City’s Permits and Fees also continue to see upward growth, a great sign that developers

want to do business with the City, and our economic base is on the rise and in good financial standing for many years to come. Outlined below is a summary of the City’s fiscal resources (revenues).



Expenditures

The FY 19 Proposed General Fund Budget represents the City’s operating plan to keep the City operating in line with standard business practices, as well as continue its business model to keep the City ascending as an economic driver and employment force in the region. As such, the FY 19 Proposed General Fund Budget totals \$48.9 million. The City’s operating budget is fully supported by on-going revenues of \$62.7 million, and will have an operating surplus of \$13.8 million. As mentioned earlier, achieving a surplus in any fund is a quite feat, but having a surplus in the General Fund is truly a significant accomplishment. As such, outlined below please find the key FY 19 Budget Highlights.

- **Significant Savings Due to the City’s Paydown of its Projected OPEB Liability** – In FY 18, the Council approved payment in the amount of \$8.5 million to its retirement services provider,

CalPERS, for the City's projected unfunded pension liability for all its employees. This one-time payment is removed from the FY 19 Proposed Budget and will save the City a projected \$10.2 million in interest over a 30-year amortization period, as well as over \$500K annually in foregoing its annual contribution for its members.

- **Reduction of Professional Services** – Over the past few years, the City procured and contracted many specialized professional services to address various reforms to the 2016 State Controller's Report. The City has brought in several new staff and has undertaken and completed many of its reforms. As such, many of these services are no longer needed as the City is continuing to streamline its operations and service. As a result, this will yield significant savings of \$1.3 M to the City.
- **Cost of Living Adjustment (COLA)** – One good sign for the overall economy is when there is a year-over-year increase in the region's Consumer Price Index for all Urban Consumers (CPI-U). The CPI-U increase from April 17-April 18 in the Los Angeles-Long Beach-Anaheim region is 4.0%. This is largely the result of energy prices (due to gasoline prices) increasing by over 11.5% in that same span. As a result, a 4.0% CPI-based COLA is being proposed for all employees, boards and commissions in the FY 19 Proposed Budget.
- **Continued Commitment to Public Safety** – Public Safety continues to be the number one priority for the City! The FY 19 Budget reflects annual increases to the LA Sheriff's contract. FY 19 also reflects the City's commitment to mental health awareness in public safety and deputy training. In addition, additional hours for our part-time Code Enforcement staff has been included in the proposed budget. This will enhance and promote proper enforcement of the City's municipal codes and

regulations, as well as generate better revenue recovery opportunities.

- **Streamlining of Development Services & Public Works Operations** – In FY 19, the City will continue to streamline its Development Services and Public Works operations. In Development Services, the City will fully fund all its Stormwater Compliance and NPDES efforts. As we now better know all costs associated with the City's One-Stop Shop (became effective in November 2018), we will now fully fund our development services administrative support, as well as all Los Angeles County Building services in FY 19.

In Public Works, we will streamline operations and consolidate a new Public Works/Engineering division. Further, all specialized support services, such as environmental and surveying, as well as maintenance services are fully budgeted in FY 19.
- **User Fees and Charges Study and Cost Allocation Plan Study** – In FY 18, Finance initiated two (2) important financial studies, User Fees and Charges Study and Cost Allocation Plan Study, and are still on-going projects. The City is currently not recovering any user fees for the cost of services we deliver to our business community nor has a Citywide Fee Schedule. These are two very important studies, as these documents justify the user fees we charge our customers and assist in revenue recovery for the cost of providing these important services. These studies are anticipated to be completed in FY 19 and is included in the FY 19 Proposed Budget.
- **Financial System Upgrade to Implement Payroll/HR & Community Development Modules** – In FY 18, the Council approved & the City initiated a major upgrade of the City's financial system which resulted in the purchase and implementation of the Payroll/HR and Community Development modules. The City will now be maintaining digitized employee

personnel data and records in its system database, processing payroll in-house, and track all its permits, business licenses, and development plans electronically to better analyze, assess and improve all its development services operations. The City began this process in FY 18, and funds to complete both projects are included in the FY 19 Proposed Budget. Both projects are anticipated to be completed in FY 19.

- **Personnel Changes** – In May 2018, there were new positions approved on the Salary Schedule, such as the Assistant City Manager and Deputy City Clerk positions, that were not previously budgeted and are now fully funded in FY 19. In addition, in FY 19, there will be several positions that will be re-classified to more appropriately correspond to the skill level, responsibilities & work scope performed by these positions.

In addition, two new (2) positions, Accounting Technician III and HR Analyst II, are included in the FY 19 Proposed Budget. These positions will have resulted from proposed reclassifications due to additional duties, and higher responsibilities of work performed. In addition, one (1) new P/T Administrative Technician will be added to help support the day-to-day HR functions and duties. **There is no net change in full-time equivalent (“FTE”) position count in comparison to last year’s amended budget.**

- **2015 Sales Tax Bond Proceeds of \$250 Million** – In December 2015, the City issued bonds that resulted in approximately \$250 million of available bond proceeds from the 2015 Sales Tax Revenue bond issue. These bond proceeds can be utilized to support all capital infrastructure projects within the City limits. The City began appropriating funds from these bond proceeds beginning in FY 18.

In FY 19, the 2015 Sales Tax Bond Proceeds will be a major revenue source for the Proposed CIP Budget, investing \$50.1

million of available bond proceeds to citywide projects. This will provide major relief and savings to the General Fund, as in years past, the General Fund would 100% support and subsidize all capital projects. Utilizing these bond proceeds is an invaluable resource to contributing to improving the City’s major infrastructure & capital needs.

These are some of the major highlights of the FY 19 Proposed Budget. As prefaced earlier, the FY 19 Proposed Budget will continue to implement best practices, streamline operations, and operate the City in line with standard business operations.

Conclusion

In closing, while I am highly encouraged by the progress the City has made to date, there is still much more work to do to get the City where it needs to be. Many of the reforms initiated in FY 17 and FY 18 are now completed, as we are now operating the City in line with standard city business practices typical with the vast majority of cities in California. We will continue to operate our City through integrity, fiscal transparency and accountability. We will also continue to streamline operations, our organizational structure, and always strive to create greater efficiencies for our residents and business communities.

The horizon is bright and exciting for the City of Industry! There are major development plans and regional projects in the near future. The 57/60 Confluence Project continues to progress and is anticipated to be completed in FY 19. Tremendous work and progress will be made on the Fairway and Fullerton grade separations over the next few years and will provide much needed traffic relief in heavily trafficked areas. The Industry Business Center (IBC) continues to progress and will also be completed in the next few years. The end of the City’s 60th Anniversary year best exemplified that the future is bright for the City,

as we continue to evolve as an organization and re-brand the City through *"Jobs, Enterprise, and Regional Infrastructure"*.

With the continued support of the City Council, management staff, and the resolve and cooperation of all City employees and contracted staff, I firmly believe we will continue to thrive and accomplish our vision, goals and benchmarks for FY 19 and beyond. FY 19 will once again be a huge step forward and transformative year for the City of Industry, our residents and business community. We will continue to plan for the "now" and "future" and lead the City of Industry to being the economic bearer standard in our region.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Troy Helling', enclosed in a thin black rectangular border.

Troy Helling,
Acting City Manager

City Facts – Industry at a Glance

Incorporation

June 18, 1957

Form of Government

City of Industry is Charter City operating under the Council-Manager form of government.

Population

219 (2010 – U.S Census)

Area

12 square miles

Location

The City of Industry is located in the East San Gabriel Valley (part of Los Angeles County) 22 miles from Downtown Los Angeles, 40 miles from Los Angeles International Airport (LAX), 45 miles to the Ports of Los Angeles and Long Beach, 30 miles to the nearest beach and 25 miles to the San Bernardino Mountains.

Located within the core of a 40 mile radius, encompassing Los Angeles, Orange County and the Inland Empire, the City of Industry enjoys numerous resources for transportation, providing excellent support for firms located within the city.

The City of Industry is bordered by four major freeways. The Pomona Freeway (60) intersects the Long Beach (710), San Gabriel River (605) and Orange (57) Freeways, providing direct access to Orange County markets. The San Bernardino (10) Freeway borders the city on the north.

Zoning

Zoning in the City is 92% industrial and 8% commercial. All businesses, including professions, stores, trades, services and any other occupation, are required to obtain a use permit to conduct business in the City of Industry.

Building permits must be obtained for all new construction, renovations and improvements. The City of Industry does not charge for building permits, but there is a fee charged by Los Angeles County, Building and Safety Department.

Public Safety

The City contracts with the L.A. County Sheriff’s Department, L.A. County Fire Department, & L.A. County Animal Control Services.

Education

The following school districts, universities and colleges are located in the City’s larger regional area.

<u>Elementary/Intermediate</u>	<u>Universities/Colleges</u>
Rowland Unified School District	Cal Poly of Pomona
Hacienda La Puente Unified School District	Azusa Pacific University
Bassett Unified School District	Claremont Colleges
West Covina Unified School District	University of La Verne
	University of Phoenix
<u>High School</u>	Mt. San Antonio College
Rowland Unified School District	Rio Hondo College
Hacienda La Puente Unified School District	Citrus College
Bassett Unified School District	
Bishop Amat Memorial High School	

Utilities

The City contracts with the following districts and companies for its utilities it provides its residents:

- La Puente Valley Water District – City of Industry’s Waterworks System for Potable Water
- Rowland Water District – Recycled Water
- Valley Vista Services – Refuse & Waste Disposal Services
- Southern CA Edison – Electric
- Industry Public Utilities Commission (IPUC) – City Electric
- Southern CA Gas Company - Gas

Attractions & City Amenities

The following amenities and community attractions are available to the City’s residents, business community, patrons, and general community at-large.



Attraction & Amenities

Pacific Palms Hotel & Resort

Expo Center at Industry Hills

Workman Homestead & Temple Museum

Pacific Palms Golf Course

Puente Hills Mall

Puente Hills Auto Mall

- Amtrak Fullerton Station - <https://www.amtrak.com/>
- LAX & Ontario International Airports

Transportation

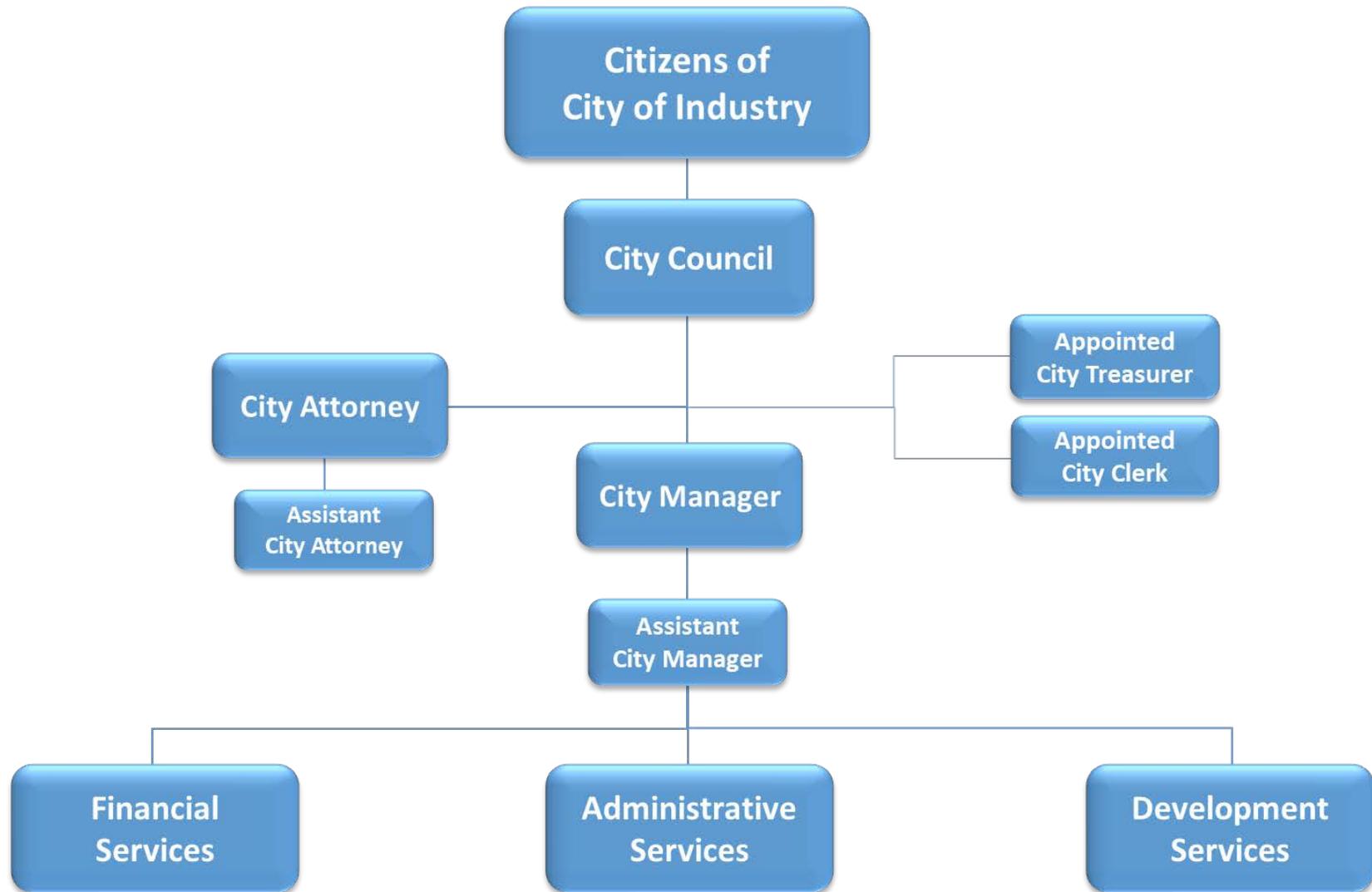
The following modes of public transportation services the City of Industry and its surrounding communities:



- City of Industry MetroLink Station - http://www.metrolinktrains.com/stations/detail/station_id/99.html
- Foothill Transit - <http://foothilltransit.org/>
- LA Metro - <https://www.metro.net>



City Organization Chart



Summary of Citywide Personnel

The City of Industry is considered a contract city, and outsources many of its municipal services provided to our residents, business community, and at-large community. These contract vendors are managed in-house by full-time City Employees. City Employees are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City's Proposed FTE Employee Staffing Levels for FY 2018/19.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Elected Officials</u>			
Mayor	1.00	1.00	1.00
Mayor Pro Tem	1.00	1.00	1.00
Council Members	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Elected Officials:	5.00	5.00	5.00
<u>City Full-Time Equivalent Employees</u>			
Accountant II	1.00	1.00	1.00
Accounting Technician I	2.00	2.00	0.00
Accounting Technician II	0.00	0.00	2.00
Accounting Technician III	0.00	0.00	1.00
Administrative Technician I	3.00	3.00	2.00
Administrative Technician I (Part-Time)	0.00	0.00	0.50
Assistant City Manager	0.00	1.00	1.00
Building & Operations Manager	1.00	1.00	1.00
Chief Deputy City Clerk	1.00	0.00	0.00
City Manager	1.00	1.00	1.00
City Clerk	0.00	1.00	1.00
City Treasurer	1.00	1.00	1.00
Code Enforcement Officer I (Part-Time)	1.50	1.50	1.50
Deputy City Clerk	0.00	1.00	1.00
Deputy City Treasurer	1.00	1.00	1.00
Director of Development Services & Administration	1.00	0.00	0.00
Director of Finance	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>City Full-Time Equivalent Employees (cont.)</u>			
Financial Analyst II	1.00	1.00	0.00
Financial Analyst III	0.00	0.00	1.00
Human Resources Analyst II	0.00	0.00	1.00
Human Resources Analyst II (Temporary-Part-Time)	0.50	0.50	0.00
Human Resources Technician II	1.00	1.00	0.00
Management Analyst III	1.00	1.00	1.00
Planning Technician I	1.00	1.00	0.00
Planning Technician II	0.00	0.00	1.00
Planning & Safety Manager	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Receptionist I (Part-Time)	1.00	1.00	1.00
Senior IT Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total City FTEs:	25.00	26.00	26.00



FY 2018-19 Fund Balances – Overview of the City’s Fund Balances & Projected Reserves

FUND NAME	BEGINNING FUND BALANCE JULY 1, 2018	REVENUES FY 2018-2019	TRANSFERS IN	EXPENDITURES FY 2018-2019	TRANSFERS OUT	PROJECTED SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE JUNE 30, 2019
GENERAL FUND							
100 OPERATIONS	\$ 776,925,088	\$ 62,686,030	\$ -	\$ (47,254,960)	\$ (2,881,475)	\$ 12,549,595	\$ 789,474,683
100 NON-OPERATING COSTS	-	-	-	(1,622,740)	(26,523,180)	(28,145,920)	(28,145,920)
Total	\$ 776,925,088	\$ 62,686,030	\$ -	\$ (48,877,700)	\$ (29,404,655)	\$ (15,596,325)	\$ 761,328,763
SPECIAL REVENUE FUNDS							
101 GAS TAX	\$ 26,643	\$ 18,130	\$ -	\$ (10,000)	\$ -	\$ 8,130	\$ 34,773
102 MEASURE R	-	5,000	-	(5,000)	-	-	-
103 PROP A	1,576,486	10,000	-	(1,112,600)	-	(1,102,600)	473,886
104 PROP C	8,919	7,010	-	(10,000)	-	(2,990)	5,929
105 AIR QUALITY	471	-	-	-	-	-	471
106 MEASURE M	5,000	5,000	-	(5,000)	-	-	5,000
110 GRANT FUND	-	5,261,490	-	(5,261,490)	-	-	-
Total	\$ 1,617,519	\$ 5,306,630	\$ -	\$ (6,404,090)	\$ -	\$ (1,097,460)	\$ -
INTERNAL SERVICES FUNDS							
320 FLEET MANAGEMENT FUND	\$ 50,000	\$ -	\$ 80,000	\$ (80,000)	\$ -	\$ -	\$ 50,000
Total	\$ 50,000	\$ -	\$ 80,000	\$ (80,000)	\$ -	\$ -	\$ 50,000
ENTERPRISE FUNDS							
160 IPHMA	\$ (6,198,355)	\$ 210,800	\$ 450,345	\$ (661,145)	\$ -	\$ -	\$ (6,198,355)
161 CITY ELECTRIC	4,794,545	5,487,400	-	(4,089,845)	-	1,397,555	6,192,100
360 CRIA	(1,928,697)	1,210	1,066,130	(591,985)	(474,145)	1,210	(1,927,487)
361 EXPO CENTER	136,827	1,980,930	474,145	(2,455,075)	-	-	136,827
560 IPUC - RECLAIMED WATER	10,018,596	1,355,000	-	(871,505)	-	483,495	10,502,091
561 IPUC - POTABLE WATER	631,408	2,056,750	-	(2,111,035)	-	(54,285)	577,123
Total	\$ 7,454,324	\$ 11,092,090	\$ 1,990,620	\$ (10,780,590)	\$ (474,145)	\$ 1,827,975	\$ 9,282,298
CAPITAL IMPROVEMENTS FUND							
120 CAPITAL IMPROVEMENTS	\$ 187,571,757	\$ 8,433,865	\$ 1,365,000	\$ (59,852,000)	\$ -	\$ (50,053,135)	\$ 137,518,622
Total	\$ 187,571,757	\$ 8,433,865	\$ 1,365,000	\$ (59,852,000)	\$ -	\$ (50,053,135)	\$ 137,518,622

FY 2018-19 Fund Balances – Overview of the City’s Fund Balances & Projected Reserves

FUND NAME	BEGINNING FUND BALANCE JULY 1, 2018	REVENUES FY 2018-2019	TRANSFERS IN	EXPENDITURES FY 2018-2019	TRANSFERS OUT	PROJECTED SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE JUNE 30, 2019
FIDUCIARY FUNDS							
145 ASSESSMENT DISTRICT 91-1	\$ 2,771,838	\$ 653,800	\$ -	\$ (509,400)	\$ -	\$ 144,400	\$ 2,916,238
Total	\$ 2,771,838	\$ 653,800	\$ -	\$ (509,400)	\$ -	\$ 144,400	\$ 2,916,238
DEBT SERVICE							
135 TAX OVERRIDE	\$ 1,378,012	\$ 50,466,200	\$ -	\$ -	\$ (50,465,200)	\$ 1,000	\$ 1,379,012
140 CITY OF INDUSTRY	98,368,246	13,538,000	26,443,180	(41,363,795)	-	(1,382,615)	96,985,631
440 IPFA	575,514,251	59,449,865	50,465,200	(108,477,365)	-	1,437,700	576,951,951
Total	\$ 675,260,509	\$ 123,454,065	\$ 76,908,380	\$ (149,841,160)	\$ (50,465,200)	\$ 56,085	\$ 675,316,594
City Fund Balances	\$ 1,651,651,035	\$ 211,626,480	\$ 80,344,000	\$ (276,344,940)	\$ (80,344,000)	\$ (64,718,461)	\$ 1,586,932,575

FY 2018-19 Fund Balances – Summary of Fund Transfers

Transfers Out (Expenditures)				Transfers In (Revenues)			
#	Description	Fund	FY 19 Adopted Amount	#	Description	Fund	FY 19 Adopted Amount
1.	Sales Tax Transfer for Debt Services	General Fund	(\$26,443,180)	1.	Sales Tax Transfer for Debt Services	Debt Services Fund	\$26,443,180
2.	General Fund CRIA Subsidy	General Fund	(\$1,066,130)	2.	General Fund CRIA Subsidy	CRIA Fund	\$1,066,130
3.	General Fund Subsidy to Housing Fund	General Fund	(\$450,345)	3.	General Fund Subsidy to Housing Fund	Housing Fund	\$450,345
4.	General Fund Support to new Fleet Management Fund	General Fund	(\$80,000)	4.	General Fund Support to new Fleet Management Fund	Fleet Management	\$80,000
5.	CRIA Support to Expo Center	CRIA Fund	(\$474,145)	5.	CRIA Support to Expo Center	Expo Center	\$474,145
6.	General Fund Support to CIP Program	General Fund	(\$1,365,000)	6.	General Fund Support to CIP Program	CIP Fund	\$1,365,000
7.	Tax Override Funds Pledged to Debt Service	Tax Override Fund	(\$50,465,200)	7.	Tax Override Funds Pledged to Debt Service	PFA Fund	\$50,465,200
Total Transfers Out			(\$80,344,000)	Total Transfers In			\$80,344,000



Revenues Summaries – Overview City Revenues By Fund

Financial Resources (Revenues) By Fund	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
GENERAL FUND					
LOCAL TAXES	\$39,470,471	\$37,339,982	\$36,878,863	\$38,405,380	\$39,622,350
LICENSES & PERMITS	2,652,867	3,089,244	3,314,708	3,258,360	4,756,830
FINES & FORFEITURES	544,624	338,268	350,559	412,500	377,500
INTEREST INCOME	7,787,841	9,203,737	13,618,794	11,015,000	12,819,360
OTHER REVENUES	<u>1,343,983</u>	<u>1,365,591</u>	<u>6,629,394</u>	<u>2,927,150</u>	<u>5,109,990</u>
TOTAL GENERAL FUND	\$51,799,786	\$51,336,822	\$51,336,822	\$56,018,390	\$62,686,030
SPECIAL REVENUE FUNDS					
GAS TAX FUND- 101	\$20,991	\$12,726	\$11,695	\$23,740	\$18,130
MEASURE R FUND - 102	4,809	4,921	4,996	5,000	5,000
PROP A FUND - 103	3,783,208	18,555	1,512,138	288,500	10,000
PROP C FUND - 104	6,776	6,942	7,050	7,010	7,010
AIR QUALITY FUND - 105	-	101,884	(471)	-	-
MEASURE M FUND - 106	-	-	-	5,000	5,000
GRANT FUND - 110	-	-	<u>4,087,932</u>	<u>12,431,580</u>	<u>5,261,490</u>
TOTAL SPECIAL REVENUES	\$3,815,784	\$145,028	\$5,623,340	\$12,760,830	\$5,306,630
ENTERPRISE FUNDS					
IPHMA - 160	\$224,955	\$174,384	\$193,043	\$216,800	\$210,800
IPUC - ELECTRICITY - 161	5,097,318	5,489,501	5,280,155	5,324,500	5,487,400
CRIA - 360	461	623	1,095	610	1,210
CRIA-EXPO CENTER - 361	1,295,861	1,527,634	1,576,126	1,679,605	1,980,929
IPUC - RECLAIMED WATER - 560	1,269,786	1,258,149	1,358,816	1,225,000	1,355,000
IPUC - POTABLE WATER - 561	<u>1,926,389</u>	<u>1,842,108</u>	<u>1,976,398</u>	<u>1,986,600</u>	<u>2,056,750</u>
TOTAL ENTERPRISE FUNDS	\$9,814,769	\$10,292,398	\$10,385,632	\$10,433,115	\$11,092,089

Revenue Summaries

Financial Resources (Revenues) By Fund	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
CAPITAL IMPROVEMENTS FUND					
CITY CAPITAL IMPROVEMENTS - 120	<u>\$2,611</u>	<u>\$4,824</u>	<u>\$1,011,695</u>	<u>\$1,489,575</u>	<u>\$8,433,865</u>
TOTAL CAPITAL IMPROVEMENTS	\$2,611	\$4,824	\$1,011,695	\$1,489,575	\$8,433,865
FIDUCIARY FUNDS					
91-1 TAX ASSESSMENT - 145	<u>\$639,555</u>	<u>\$639,429</u>	<u>\$648,116</u>	<u>\$659,590</u>	<u>\$653,800</u>
TOTAL FIDUCIARY FUNDS	\$639,555	\$639,429	\$648,116	\$659,590	\$653,800
DEBT SERVICE FUNDS					
DEBT SERVICE PROPERTY TAX OVERRIDE - 135	\$44,298,136	\$46,084,456	\$48,524,360	\$47,074,300	\$50,466,200
CITY DEBT SERVICE - 140	55,318,710	11,697,715	12,487,964	13,265,000	13,538,000
IPFA - 440	<u>5,717,090</u>	<u>25,812,137</u>	<u>48,497,721</u>	<u>62,812,370</u>	<u>59,449,865</u>
TOTAL DEBT SERVICE FUND	\$105,333,936	\$83,594,309	\$109,510,045	\$123,151,670	\$123,454,065
TOTAL CITY FINANCIAL RESOURCES	\$171,406,442	\$146,012,808	\$187,971,147	\$204,513,170	\$211,626,480
SUCCESSOR AGENCY					
Administration - 220	\$18,489,512	\$9,724,435	\$11,437,817	\$100	\$600
Project Area #1 - 221	3,684,624	2,931,171	2,145,742	1,196,325	1,200,000
Project Area #2 - 222	26,301,115	19,954,104	22,519,675	7,163,250	6,520,000
Project Area #3 - 223	1,176,877	9,927	20,055	15,000	15,000
Public Works - 230	7,500	7,500	7,500	7,500	7,500
Land - 231	12,084,330	23,463,977	114,363,801	5,100	25,000
RPTTF Fund - 240	-	-	-	-	-
Debt Services / Project Area #1 - 241	39,860,365	39,934,974	39,330,634	40,733,760	41,548,430
Debt Services / Project Area #2 - 242	13,612,836	9,862,951	9,765,426	10,060,300	10,261,500
Debt Services / Project Area #3 - 243	<u>6,162,699</u>	<u>6,108,457</u>	<u>6,644,777</u>	<u>6,230,625</u>	<u>6,355,240</u>
	\$121,379,859	\$112,002,497	\$206,235,427	\$65,411,960	\$65,933,270
	\$121,379,859	\$112,002,497	\$206,235,427	\$65,411,960	\$65,933,270

Revenues Summaries – Account Detail By Fund

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
General Fund						
LOCAL TAXES						
4005	SALES/USE TAX COMPENSATION	\$10,593,342	\$4,381,923	\$ -	\$ -	\$ -
4010	SALES AND USE TAX	23,901,809	27,407,652	31,224,043	32,946,700	33,962,000
4011	SALES AND USE TAX (REBATE)	(874,270)	(243,978)	(206,619)	-	-
4020	PSAF	7,669	7,768	7,972	7,500	7,500
4021	COPS	106,230	114,618	129,324	120,000	130,000
4022	FRANCHISES	1,828,446	1,659,375	1,510,735	1,883,200	1,925,000
4023	DOCUMENTARY TRANSFER TAX	174,754	165,938	296,077	200,000	250,000
4024	TRANSIENT OCCUPANCY TAX	1,000,052	1,051,994	1,036,660	1,106,400	1,100,000
4025	PROPERTY TAX-1%	2,287,384	2,317,174	2,369,605	1,641,580	-
4025.01	PROPERTY TAX - SECURED & UNSECURED	-	-	-	-	1,684,850
4025.02	PROPERTY TAX - PRIOR YEARS	-	-	-	-	1,000
4025.03	PROPERTY TAX - SUPPLEMENT ROLL PRIOR YEAR	-	-	-	-	2,000
4025.06	PROPERTY TAX - INTEREST, PENALTIES, AND DELINQUENT TAXES	-	-	-	-	20,000
4025.07	PROP TAX - HOMEOWNERS PROP. TAX RELIEF (HOX)	-	-	-	-	10,000
4027	PROPERTY TAX- PASS THROUGH	445,054	477,518	511,068	500,000	530,000
	Local Taxes Total:	\$39,470,471	\$37,339,982	\$36,878,863	\$38,405,380	\$39,622,350
LICENSES & PERMITS						
4029	MOTOR VEHICLE IN-LIEU TAX	\$329	\$178	\$202	\$300	\$300
4110	SALVAGE FEES & LICENSES	205,358	206,360	196,457	230,000	200,000
4120	BUILDING PERMITS	-	-	-	-	2,125,000
4120.01	MECHANICAL PERMITS	-	-	-	-	83,000
4120.02	PLUMBING PERMITS	-	-	-	-	72,000
4120.03	ELECTRICAL PERMITS	-	-	-	-	225,000
4120.04	STATE GREEN BUILDING FEE	-	-	-	-	1,500
4120.05	STATE STRONG MOTION FEE	-	-	-	-	500
4122	MISCELLANEOUS FEES	-	-	-	-	25,000
4125	BUILDING PERMIT INSPECTION FEE	708,774	1,059,773	1,127,977	1,000,000	-
4130	INSPECTIONS, FEES & PLANS	190,061	191,665	292,247	300,000	250,000

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
4140.01	REFUSE COLLECTION REVENUE	15,441,289	16,459,688	16,537,798	16,580,560	16,945,300
4140.02	REFUSE COLLECTION REVENUE	(13,958,028)	(14,895,425)	(14,913,811)	(14,922,500)	(15,250,770)
4150	MOTOR VEHICLE LICENSES	<u>65,085</u>	<u>67,004</u>	<u>73,838</u>	<u>70,000</u>	<u>80,000</u>
	Licenses & Permits Total:	\$2,652,867	\$3,089,244	\$3,314,708	\$3,258,360	\$4,756,830
FINES & FORFEITURES						
4200	FINES AND FORFEITURES	\$419,320	\$209,342	\$160,187	\$250,000	\$180,000
4201	PARKING CITATION FINES	89,264	109,876	151,221	120,000	150,000
4202	VEHICLE IMPOUND/STORAGE F	22,550	14,550	27,100	25,000	30,000
4203	CODE VIOLATION CITATIONS	6,000	(300)	7,381	10,000	10,000
4204	BIN IMPOUND FEES	<u>7,490</u>	<u>4,800</u>	<u>4,670</u>	<u>7,500</u>	<u>7,500</u>
	Fines & Forfeitures Total:	\$544,624	\$338,268	\$350,559	\$412,500	\$377,500
INTEREST INCOME						
4300.01	BANK INTEREST INCOME	\$19,168	\$14,868	\$936	\$15,000	\$10,000
4300.02	INTEREST INCOME	138,786	281,604	579,672	1,000,000	600,000
4300.03	INTEREST INCOME - WELLS CAPITAL	7,629,887	6,757,265	9,331,043	10,000,000	8,000,000
4305	INTERFUND INTEREST INCOME	<u>-</u>	<u>2,150,000</u>	<u>3,707,143</u>	<u>-</u>	<u>4,209,360</u>
	Interest Income Total:	\$7,787,841	\$9,203,737	\$13,618,794	\$11,015,000	\$12,819,360
OTHER REVENUES						
4340	RENTAL INCOME	\$694,746	\$752,573	\$1,988,549	\$2,294,000	\$2,385,000
4350	CONTRIBUTIONS	-	-	-	-	-
4355	OTHER INCOME	179,425	88,156	367,507	100,000	100,000
4360	LEASE REVENUE - 2010 REFUND BOND	373,144	373,144	373,144	373,150	373,150
4425	REIMBURSEMENTS	-	-	-	-	50,000
4427	REIMBURSEMENT FROM SA	-	-	2,665,628	-	564,100
4430	REFUNDS	47,539	4,225	67,902	15,000	15,000
4432	SA IUDA ADMINISTRATIVE ALLOCATION	-	-	-	-	1,622,740
4500	PROPERTY SALES	-	-	1,166,665	-	-
4600	FUEL SALES	<u>49,129</u>	<u>147,493</u>	<u>-</u>	<u>145,000</u>	<u>-</u>
	Other Revenues Total:	\$1,343,983	\$1,365,591	\$6,629,394	\$2,927,150	\$5,109,990
Total General Fund		\$51,799,786	\$51,336,822	\$60,792,319	\$56,018,390	\$62,686,030

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
Special Revenue Funds						
<i>GAS TAX FUND - 101</i>						
4300.01	INTEREST INCOME	\$ -	\$ -	\$ -	\$100	\$100
4401	GAS TAX-2106	6,975	6,249	6,278	6,385	6,315
4402	GAS TAX-2107	5,573	3,217	3,213	3,385	3,220
4403	GAS TAX-2107.5	1,000	1,000	1,000	8,745	1,000
4404	GAS TAX-2103	7,443	2,260	1,204	5,125	4,410
4418	RMRA – SECTION 2032	-	-	-	-	<u>3,085</u>
Total Special Revenue Funds		\$20,991	\$12,726	\$11,695	\$23,740	\$18,130
<i>MEASURE R FUND - 102</i>						
4300.01	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4405	MEASURE R FUNDS	<u>4,809</u>	<u>4,921</u>	<u>4,996</u>	<u>5,000</u>	<u>5,000</u>
Total Measure R		\$4,809	\$4,921	\$4,996	\$5,000	\$5,000
<i>PROP A FUND - 103</i>						
4300.01	INTEREST INCOME	\$4,937	\$1,217	\$604	\$5,000	\$1,000
4300.02	INVESTMENT INTEREST INCOME	543	9,432	7,486	500	500
4406	PROP A FUNDS	7,728	7,906	8,029	8,000	8,500
4409	STPL FUNDS	-	-	16,020	-	-
4411	PROP A EXCHANGE	<u>3,770,000</u>	-	<u>1,480,000</u>	<u>250,000</u>	-
Total Prop A		\$3,783,208	\$18,555	\$1,512,138	\$263,500	\$10,000
<i>PROP C FUND - 104</i>						
4300.01	INTEREST INCOME	\$9	\$9	\$12	\$10	\$10
4407	PROP C TAXES	6,767	6,933	7,039	7,000	7,000
4408	PROP C GRANT FUNDS	-	-	-	-	-
Total Prop C		\$6,776	\$6,942	\$7,050	\$7,010	\$7,010
<i>AIR QUALITY FUND - 105</i>						
4004.01	AIR QUALITY	\$ -	\$101,884	(\$471)	\$ -	\$ -
Total AQMD		\$ -	\$101,884	(\$471)	\$ -	\$ -

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
MEASURE M FUND - 106						
4412	MEASURE M TAXES	\$ -	\$ -	\$ -	\$5,000	\$5,000
Total Measure R		\$ -	\$ -	\$ -	\$5,000	\$5,000
GRANT FUND - 110						
4004.02	TIGER FEDERAL GRANT	\$ -	\$ -	\$ -	\$6,388,570	\$ -
4408.01	LACMTA PROP C GRANT	-	-	4,087,932	6,043,010	5,261,490
Total Measure R		\$ -	\$ -	\$4,087,932	\$12,431,580	\$5,261,490
TOTAL SPECIAL REVENUES		\$3,164,482	\$3,815,784	\$5,623,340	\$12,735,830	\$5,306,630
Enterprise Funds						
IPHMA - 160						
4130	INSPECTIONS, FEES & PLANS	\$ 320	\$ -	\$ -	\$ -	\$ -
4300.02	INVESTMENT INTEREST INCOME	4,934	(624)	1,743	600	600
4340	RENTAL INCOME	219,700	175,007	191,300	216,200	210,200
Total IPHMA		\$ 224,955	\$ 174,384	\$193,043	\$ 216,800	\$ 210,800
IPUC - ELECTRICITY - 161						
4103	ELECTRICITY SALES	\$4,278,916	\$4,665,551	\$4,514,287	\$4,470,000	\$ -
4103.01	ELECTRIC SALE - LARGE COMMERCIAL	-	-	-	-	3,630,000
4103.02	ELECTRIC SALE - LARGE GENERAL SERVICES	-	-	-	-	872,900
4103.03	ELECTRIC SALE - SMALL COMMERCIAL	-	-	-	-	90,000
4103.04	ELECTRIC SALE - RESIDENTIAL	-	-	-	-	14,500
4104	METER SERVICE CHARGE	32,421	32,791	33,136	34,500	30,000
4300.02	INVESTMENT INTEREST INCOME	5,741	(128)	22,260	20,000	50,000
5000	SOLAR PROJECT ENERGY REVENUES	780,240	791,287	710,472	800,000	800,000
Total IPUC - Electric		\$5,097,318	\$5,489,501	\$5,280,155	\$5,324,500	\$5,487,400
CRIA - 360						
4300.01	BANK INTEREST INCOME	\$ 3	\$ 3	\$ 3	\$ 10	\$ 10
4300.02	INVESTMENT INTEREST INCOME	458	620	1,092	600	1,200
Total CRIA Administration		\$ 461	\$ 623	\$1,092	\$ 610	\$1,210

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
<i>CRIA-EXPO CENTER - 361</i>						
<i>Speedway - 812</i>						
4440	MISCELLANEOUS INCOME	\$1,078	\$420	\$4,606	\$2,850	\$2,100
4510	MERCHANDISE INCOME	12,559	11,718	11,310	12,890	9,585
8140	RIDER PRIZE MONEY	45,805	42,122	50,490	40,465	39,140
8142	BAR SALES	63,752	64,086	61,792	68,075	53,030
8150	SPEEDWAY - GENERAL ADMISSION	64,055	68,641	68,586	71,070	69,495
8156	VENDOR FEE	1,395	1,342	1,369	1,360	1,280
8157	PARKING FEES	20,195	21,425	22,408	22,170	19,725
8165	CONCESSION SALES	48,124	57,580	56,778	63,960	42,465
8179	SPEEDWAY SPONSORSHIPS	20,730	32,600	22,450	34,965	40,315
	Total Speedway	\$277,692	\$299,935	\$299,789	\$317,805	\$277,135
<i>Banquet - 814</i>						
4440	MISCELLANEOUS INCOME	\$6,483	\$1,301	\$537	\$930	\$495
8141	BANQUET RENTALS	246,560	253,817	281,830	305,270	297,995
8142	BAR SALES	240,351	221,800	265,015	284,825	284,470
8156	VENDOR FEES	-	1,219	1,976	30	100
8164	SECURITY REVENUE	37,508	43,537	56,834	57,730	53,655
8165	CONCESSION SALES	1,664	1,707	11,797	4,055	20,845
8168	EQUIPMENT RENTAL - BANQUET	1,350	3,325	2,300	2,890	2,230
8189	BANQUET TULIP INS	11,700	12,200	14,000	14,900	13,440
	Total Banquet	\$545,616	\$538,906	\$634,289	\$670,630	\$673,230
<i>Grand Arena - 815</i>						
4444	MISCELLANEOUS ARENA INCOME	\$2,524	\$2,720	\$1,489	\$1,250	\$1,495
8035	SHOW BARN STALL RENTAL	24,412	30,246	37,724	34,150	46,410
8042	LIGHTING	9,585	11,637	11,930	11,565	17,135
8044	AUDIO/VIDEO TECH SUPPORT	-	3,559	3,652	4,885	6,515
8045	RV PARKING	10,855	12,740	9,875	9,055	12,890
8046	GROUND PREP FEE	715	410	1,225	655	1,550
8142	BAR SALES	126,771	250,383	243,501	264,360	451,090
8151	ARENA RENTALS	78,593	87,930	85,900	79,835	128,625
8153	SHAVINGS SALES	14,181	8,522	3,715	4,665	5,180
8155	CLEAN UP & TEAR DOWN FEES	1,875	7,580	770	4,560	2,750

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
8156	VENDOR FEE	6,297	8,309	5,976	8,610	12,040
8157	PARKING FEES	71,738	93,580	76,100	86,020	154,590
8158	OUTDOOR ARENA	4,000	4,900	2,400	3,045	3,990
8164	SECURITY REVENUE	11,862	30,159	45,941	35,865	63,410
8165	CONCESSION SALES	98,653	118,337	96,121	123,795	104,165
8167	FEED SALES	206	206	239	465	-
8168	EQUIPMENT RENTAL - BANQUET	<u>4,917</u>	<u>10,025</u>	<u>6,250</u>	<u>9,150</u>	<u>9,150</u>
Total Grand Arena		\$467,184	\$681,245	\$632,807	\$681,930	\$1,020,985
<i>Administration - 816</i>						
4440	MISCELLANEOUS INCOME	\$6,532	\$7,384	\$7,932	\$9,240	\$9,580
4441	CASH OVER/SHORT	<u>(1,164)</u>	<u>165</u>	<u>1,309</u>	<u>-</u>	<u>-</u>
Total Expo Administration		\$5,368	\$7,549	\$9,240	\$9,240	\$9,580
TOTAL EXPO CENTER		\$1,295,861	\$1,527,634	\$1,576,126	\$1,679,605	\$1,980,930
<i>IPUC - RECLAIMED WATER - 560</i>						
4115	RECLAIMED WATER SALES	\$1,250,913	\$1,233,550	\$1,303,003	\$1,200,000	\$1,300,000
4300.02	INVESTMENT INTEREST INCOME	16,237	21,962	38,689	20,000	50,000
4355	OTHER INCOME	<u>2,637</u>	<u>2,637</u>	<u>17,125</u>	<u>5,000</u>	<u>5,000</u>
Total Reclaimed Water		\$1,269,786	\$1,258,149	\$1,358,816	\$1,225,000	\$1,355,000
<i>IPUC - POTABLE WATER - 561</i>						
4000	WATER SALE	\$1,205,641	\$1,158,090	\$1,201,582	\$1,250,000	\$1,317,750
4001	SERVICE CHARGES	571,191	598,233	604,883	600,000	600,000
4002	CUSTOMER CHARGES	18,200	(48,640)	34,460	21,000	21,000
4003	FIRE SERVICES DC CHARGES	81,229	87,756	92,696	88,100	88,000
4440	MISCELLANEOUS INCOME	<u>50,128</u>	<u>46,669</u>	<u>42,776</u>	<u>27,500</u>	<u>30,000</u>
Total Potable Water		\$1,926,389	\$1,842,108	\$1,976,398	\$1,986,600	\$2,056,750
TOTAL ENTERPRISE FUNDS		\$9,814,769	\$10,292,398	\$10,385,632	\$10,433,115	\$11,092,090

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
Capital Improvement Fund						
CITY CAPITAL IMPROVEMENTS - 120						
4300.01	BANK INTEREST INCOME	\$ -	\$1,307	\$1,258	\$1,500	\$1,500
4300.02	INVESTMENT INTEREST INCOME	2,611	3,516	4,935	3,000	5,000
4300.03	US BANK INTEREST INCOME	-	-	1,005,502	300,000	500,000
4307	SA IUDA BOND REIMBURSEMENT	-	-	-	<u>1,185,075</u>	<u>7,927,365</u>
TOTAL CAPITAL IMPROVEMENTS		\$2,611	\$4,824	\$1,011,695	\$1,489,575	\$8,433,865
Fiduciary Funds						
91-1 TAX ASSESSMENT - 145						
4026	PROPERTY TAX ASSESSMENT	\$637,006	\$635,374	\$636,536	\$649,190	\$638,000
4300.01	INTEREST INCOME	242	222	308	300	300
4300.02	INVESTMENT INTEREST INCOME	2,308	3,831	10,894	10,000	10,500
4300.03	US BANK INTEREST INCOME	-	<u>2</u>	<u>378</u>	<u>100</u>	<u>5,000</u>
TOTAL 91-1 TAX ASSESSMENT		\$639,555	\$639,429	\$648,116	\$659,590	\$653,800
TOTAL FIDUCIARY FUNDS		\$639,555	\$639,429	\$648,116	\$659,590	\$653,800
Debt Service Funds						
DEBT SERVICE PROPERTY TAX OVERRIDE - 135						
4028.02	PROPERTY TAX OVERRIDE REVENUES PROJ # 1	\$31,776,123	\$32,679,043	\$34,227,572	\$33,394,125	\$35,596,500
4028.03	PROPERTY TAX OVERRIDE REVENUES PROJ # 2	8,294,385	8,508,060	8,723,249	8,250,135	9,072,200
4028.04	PROPERTY TAX OVERRIDE REVENUES PROJ # 3	4,143,188	4,896,226	5,573,531	5,428,040	5,796,500
4300.02	INVESTMENT INTEREST INCOME	<u>84,440</u>	<u>1,127</u>	<u>9</u>	<u>2,000</u>	<u>1,000</u>
Total Tax Override		\$44,298,136	\$46,084,456	\$48,524,360	\$47,074,300	\$50,466,200
CITY DEBT SERVICE - 140						
4028.50	PROPERTY TAX REVENUES PROJECT TD # 1	\$204,676	\$ -	\$ -	\$ -	\$ -
4038.10	PROPERTY TAX REVENUE RP #1 CITY D/S (TAX OVERRIDE) US BANK	2,362,116	2,457,744	-	-	-
4038.20	PROPERTY TAX REVENUE RP #2 CITY D/S (TAX OVERRIDE) - US BANK	-	-	1,896,214	2,510,000	2,560,200
4038.30	PROPERTY TAX REVENUE RP #3 CITY D/S (TAX OVERRIDE) - US BANK	-	-	330,130	350,600	357,500
		-	-	534,302	680,100	693,700

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
4038.40	PROPERTY TAX REVENUE RP #4 CITY D/S (TAX OVERRIDE) - US BANK	-	-	320,316	239,600	244,400
4038.50	PROPERTY TAX REVENUE TD #1 CITY D/S (TAX OVERRIDE) - US BANK	8,807,158	9,156,047	9,322,119	9,374,600	9,562,100
4300.01	BANK INTEREST INCOME	239	21	92	100	100
4300.02	INVESTMENT INTEREST INCOME	87,676	78,649	21,817	100,000	20,000
4300.03	US BANK INTEREST INCOME	2,224	5,254	62,974	10,000	100,000
4320	INTEREST - INVESTMENT SA IUDA BONDS	<u>43,854,620</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total City Debt Services	\$55,318,710	\$11,697,715	\$12,487,964	\$13,265,000	\$13,538,000
IPFA - 440						
4300.02	INVESTMENT INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4300.03	US BANK INTEREST INCOME	4,773,552	24,512,299	15,833,190	5,000,000	500,000
4307	SA IUDA BOND REIMBURSEMENT	-	-	31,727,972	56,874,670	58,012,165
4355	OTHER INCOME	-	362,250	-	-	-
4420	LEASE INCOME	<u>943,538</u>	<u>937,588</u>	<u>936,560</u>	<u>937,700</u>	<u>937,700</u>
	Total IPFA	\$5,717,090	\$25,812,137	\$48,497,721	\$62,812,370	\$59,449,865
TOTAL DEBT SERVICES FUND		\$105,333,936	\$83,594,309	\$109,510,045	\$123,151,670	\$123,454,065
Total City Financial Resources (Revenues)		\$171,406,442	\$146,012,808	\$187,971,147	\$204,513,170	\$211,626,480

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
Successor Agency						
ADMINISTRATION - 220						
4800	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
4800.52	TRANSFER IN - IUDA PROJECT #2	18,489,476	9,723,934	11,437,301	-	-
4300.01	BANK INTEREST INCOME	36	46	51	100	100
4355	OTHER INCOME	-	456	465	-	500
Total SA Administration		\$18,489,512	\$9,724,435	\$11,437,817	\$100	\$600
PROJECT AREA #1 - 221						
4800	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
4800.46	TRANSFER IN - IUDA D/S PROJECT #1	136,149	-	-	-	-
4300.01	BANK INTEREST INCOME	4,771	315	846.28	1,000	1,000
4300.02	INVESTMENT INTEREST INCOME	61,763	90,983	168,017.73	100,000	100,000
4330	LOAN INTEREST INCOME	700,002	685,765	525,102.08	750,000	750,000
4340	RENTAL INCOME	2,781,939	2,153,112	1,451,775.67	345,325	349,000
4355	OTHER INCOME	-	996	-	-	-
Total Project Area #1		\$3,684,624	\$2,931,171	\$2,145,742	\$1,196,325	\$1,200,000
PROJECT AREA #2 - 222						
4800	TRANSFERS IN	\$15,053,717	\$12,441,777	\$15,804,487	\$ -	\$ -
4800.48	TRANSFER IN - IUDA D/S PROJECT #2	66,192	-	-	-	-
4300.01	BANK INTEREST INCOME	31,289	6,613	373	5,000	5,000
4300.02	INVESTMENT INTEREST INCOME	17,121	14,091	20,684	20,000	15,000
4340	RENTAL INCOME	7,327,978	7,489,794	6,694,131	7,138,250	6,500,000
4355	OTHER INCOME	3,728,233	1,830	-	-	-
4805	OTHER SOURCES	76,585	-	-	-	-
Total Project Area #2		\$26,301,115	\$19,954,104	\$22,519,675	\$7,163,250	\$6,520,000
PROJECT AREA #3 - 223						
4800	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
4800.50	TRANSFER IN - IUDA D/S PROJECT #3	1,055,798	-	-	-	-
4300.01	BANK INTEREST INCOME	-	-	-	-	-
4300.02	INVESTMENT INTEREST INCOME	3,847	9,927	20,055	15,000	15,000

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
4805	OTHER SOURCES	<u>117,232</u>	-	-	-	-
Total Project Area #3		\$1,176,877	\$9,927	\$20,055	\$15,000	\$15,000
PUBLIC WORKS - 230						
4800	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
4300.01	BANK INTEREST INCOME	-	-	-	-	-
4340	RENTAL INCOME	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Total Public Works		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
LAND - 231						
4300.01	BANK INTEREST INCOME	\$216	\$672	\$50,026	\$100	\$20,000
4300.02	INVESTMENT INTEREST INCOME	22,469	1,785	1,938	5,000	5,000
4501	PROPERTY SALES PROJECT #1	-	3,605,969	-	-	-
4502	PROPERTY SALES PROJECT #2	12,061,646	19,855,551	114,311,837	-	-
4503	PROPERTY SALES PROJECT #3	-	-	-	-	-
Total Land		\$12,084,330	\$23,463,977	\$114,363,801	\$5,100	\$25,000
RPTTF - 240						
4030	PROPERTY TAX TRUST FUND	(\$54,418,932)	(\$55,906,358)	(\$55,722,458)	\$57,024,485	(\$58,164,975)
4030.00	PROPERTY TAX TRUST FUND - MOVE TO PROJECT AREA	<u>54,418,932</u>	<u>55,906,358</u>	<u>55,722,458</u>	<u>(\$57,024,485)</u>	<u>\$58,164,975</u>
Total RPTTF		\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICES PROJECT AREA #1 - 241						
4800	TRANSFERS IN	\$1,039,146	\$5,000	\$2,000	\$ -	\$ -
4800.47	TRANSFER IN - IUDA PROJECT #1	(367,314)	-	-	-	-
4027	TAX INCREMENT	-	-	-	-	-
4027.03	TAX INCREMENT - PASS THROUGH LA COUNTY	-	-	-	-	-
4030.01	PROPERTY TAX TRUST FUND - PROJECT #1	39,187,180	39,934,959	39,922,458	40,733,660	41,548,330
4300.03	US BANK INTEREST INCOME	<u>1,353</u>	<u>15</u>	<u>8,176</u>	<u>100</u>	<u>100</u>
Total D/S Project Area #1		\$39,860,365	\$39,939,974	\$39,332,634	\$40,733,760	\$41,548,430
DEBT SERVICES PROJECT AREA #2 - 242						
4800	TRANSFERS IN	\$218,994	\$ -	\$5,000	\$ -	\$ -
4800.49	TRANSFER IN - IUDA PROJECT #2	3,337,161	-	-	-	-
4027	TAX INCREMENT	-	-	-	-	-

Revenue Summaries

Financial Resources - Revenue Detail		2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
4027.01	TAX INCREMENT - PASS THROUGH OTHER CTE'S	-	-	-	-	-
4027.03	TAX INCREMENT - PASS THROUGH LA COUNTY	-	-	-	-	-
4030.02	PROPERTY TAX TRUST FUND - PROJECT #2	9,984,119	9,862,943	9,758,537	10,060,200	10,261,400
4300.03	US BANK INTEREST INCOME	<u>72,562</u>	<u>7</u>	<u>1,889</u>	<u>100</u>	<u>100</u>
Total D/S Project Area #2		\$13,612,836	\$9,862,951	\$9,760,426	\$10,060,300	\$10,261,500
DEBT SERVICES PROJECT AREA #3 - 243						
4800	TRANSFERS IN	\$ -	\$ -	\$2,000	\$ -	\$ -
4800.51	TRANSFER IN - IUDA PROJECT #3	841,484	-	-	-	-
4027	TAX INCREMENT	-	-	-	-	-
4027.03	TAX INCREMENT - PASS THROUGH LA COUNTY	-	-	-	-	-
4030.03	PROPERTY TAX TRUST FUND - PROJECT #3	5,247,624	6,108,455	6,641,455	6,230,625	6,355,240
4300.03	US BANK INTEREST INCOME	<u>73,592</u>	<u>2</u>	<u>2</u>	-	-
Total D/S Project Area #3		\$6,162,699	\$6,108,457	\$6,644,777	\$6,230,625	\$6,355,240
TOTAL SUCCESSOR AGENCY		\$121,379,859	\$112,002,497	\$206,235,427	\$65,411,960	\$65,933,270
TOTAL SUCCESSOR AGENCY:		\$121,379,859	\$112,002,497	\$206,235,427	\$65,411,960	\$65,933,270



Expenditure Summaries – Overview of City Expenditures By Fund & Division

Expenditure Summaries By Fund / Division		FY 2015 Actual Amount	FY 2016 Actual Amount	FY 2017 Actual Amount	FY 2018 Amended Budget	FY 2019 Adopted Budget
General Fund						
Administrative Services						
501	City Council	\$153,967	\$144,974	\$370,782	\$373,820	\$381,940
502	City Clerk	277,843	120,515	308,432	330,095	404,105
503	City Manager	612,208	1,240,908	595,679	830,125	998,155
507	Central Services	2,973,574	2,952,378	2,325,984	1,956,400	1,720,900
508	Human Resources	220,078	116,323	1,395,331	9,299,930	673,655
515	Non-Departmental	13,048,967	3,799,317	(4,627)	-	-
556	SA Administrative Allowance	198,724	20,249	23,954	-	1,622,740
520	City Attorney	2,872,986	3,329,696	1,389,268	1,500,000	1,570,000
528	Legislative Services	-	-	664,018	680,000	145,000
Total Administrative Services		\$20,358,346	\$11,724,360	\$7,068,821	\$14,970,370	\$7,516,495
Community Support & Regional Improvements						
621	Community Promotion	\$1,600,066	\$1,572,588	\$1,453,417	\$2,061,605	\$1,685,000
620	El Encanto Healthcare Facility	333,085	325,624	244,104	346,800	335,100
626	Homestead Museum	<u>1,770,298</u>	<u>1,597,851</u>	<u>1,444,582</u>	<u>2,175,900</u>	<u>1,778,900</u>
Total Community Support & Regional Improvements		\$3,703,448	\$3,496,064	\$3,142,103	\$4,584,305	\$3,799,000
Financial Services						
505	City Treasurer	\$170,909	\$177,246	\$1,048,334	\$1,486,720	\$1,195,710
506	Finance	1,554,318	1,474,149	1,460,571	1,127,770	1,307,195
525	Information Technology	-	-	<u>425,936</u>	<u>1,077,084</u>	<u>1,444,760</u>
Total Financial Services		\$1,725,226	\$1,651,395	\$2,934,841	\$3,691,574	\$3,947,665
Development Services						
526	Development Services	\$ -	\$ -	\$384,267	\$1,897,495	\$2,425,415
527	Field Operations	-	-	231,296	1,014,005	809,660
504	Engineering	140,219	144,278	7,914	23,220	-

Expenditure Summaries

Expenditure Summaries By Fund / Division		FY 2015 Actual Amount	FY 2016 Actual Amount	FY 2017 Actual Amount	FY 2018 Amended Budget	FY 2019 Adopted Budget
509	Public Works Administration	71,792	46,330	900	102,500	-
521	Planning	590,794	720,087	1,096,687	1,794,441	1,302,890
601	Public Safety	8,311,886	8,610,354	9,841,956	10,244,815	10,620,975
622	Public Works/Engineering	305,435	194,508	431,064	3,810,000	4,630,000
623	Streets And Roads	2,159,056	2,385,384	1,922,377	4,081,500	3,250,000
624	Contracted Services	1,697,991	897,795	794,751	4,864,375	4,960,000
625	Civic Financial Center	6,339,162	6,843,923	8,308,737	6,073,407	4,233,000
627	Industry Hills	308,141	352,569	252,430	412,533	372,000
628	Habitat & Open Space	<u>21,811</u>	<u>26,185</u>	<u>5,800</u>	<u>992,515</u>	<u>1,010,600</u>
	Total Development Services	\$19,946,288	\$20,221,413	\$23,278,178	\$35,310,806	\$33,614,540
Total General Fund Budget:		\$45,733,308	\$37,093,232	\$36,423,943	\$58,557,055	\$48,877,700
SPECIAL REVENUE FUNDS						
101	Gas Tax Fund	\$24,254	\$14,537	\$11,695	\$-	\$10,000
102	Measure R Fund	4,809	4,921	4,996	5,000	5,000
103	Prop A	534,860	4,774,984	309,043	1,400,000	1,112,600
104	Prop C	23,601	6,934	7,039	-	10,000
105	Air Quality	232,290	105,097	5,797	-	-
106	Measure M Fund	-	-	-	-	5,000
110	Grant Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,261,490</u>
	Total Special Revenues	\$819,814	\$4,906,473	\$338,569	\$1,405,000	\$6,404,090
INTERNAL SERVICES FUND						
320	Fleet Replacement Fund	\$ -	\$ -	\$ -	\$226,000	\$80,000
	Total Fleet Replacement	\$ -	\$ -	\$ -	\$226,000	\$80,000
ENTERPRISE FUNDS						
160	IPHMA	\$291,867	\$759,130	\$419,450	\$749,975	\$661,145
161	IPUC - Electricity	4,400,704	3,400,238	4,850,137	6,981,920	4,089,845

Expenditure Summaries

Expenditure Summaries By Fund / Division		FY 2015 Actual Amount	FY 2016 Actual Amount	FY 2017 Actual Amount	FY 2018 Amended Budget	FY 2019 Adopted Budget
360	CRIA	469,004	277,951	118,674	410,675	591,985
361	CRIA - Expo Center	1,930,960	2,114,935	2,180,449	2,367,750	2,455,075
560	IPUC - Reclaimed Water	756,507	719,030	706,127	1,139,296	871,505
561	IPUC - Potable Water	<u>1,435,421</u>	<u>1,313,735</u>	<u>1,875,166</u>	<u>2,101,950</u>	<u>2,111,035</u>
Total Enterprise Funds		\$9,284,463	\$8,585,019	\$10,150,004	\$13,751,566	\$10,780,590
CAPITAL IMPROVEMENTS FUND						
120	City Capital Improvements	<u>\$6,769,749</u>	<u>\$11,768,011</u>	<u>\$18,633,565</u>	<u>\$20,000,000</u>	<u>\$59,852,000</u>
Total Capital Improvements		\$6,769,749	\$11,768,011	\$18,633,565	\$20,000,000	\$59,852,000
FIDUCIARY FUNDS						
145	91-1 Tax Assessment	<u>\$512,610</u>	<u>\$508,470</u>	<u>\$508,220</u>	<u>\$507,000</u>	<u>\$509,400</u>
Total 91-1 Tax Assessment		\$512,610	\$508,470	\$508,220	\$507,000	\$509,400
DEBT SERVICES FUNDS						
135	Debt Service Property Tax Override	\$81,885,018	\$ -	\$ -	\$ -	\$ -
140	City Debt Service	34,736,301	25,973,926	77,243,670	41,615,990	41,363,795
440	IPFA	<u>17,466,837</u>	<u>11,053,168</u>	<u>108,058,464</u>	<u>107,234,740</u>	<u>108,477,365</u>
Total Debt Services Fund		\$134,088,156	\$37,027,094	\$185,302,133	\$148,850,730	\$149,841,160
Total City Expenditures		\$197,208,099	\$99,888,299	\$251,356,434	\$243,297,350	\$276,344,940

Expenditure Summaries

Expenditure Summaries By Fund / Division		FY 2015 Actual Amount	FY 2016 Actual Amount	FY 2017 Actual Amount	FY 2018 Amended Budget	FY 2019 Adopted Budget
SUCCESSOR AGENCY						
220	Administration	\$18,578,651	\$14,642,388	\$17,824,581	\$2,492,100	\$2,186,840
221	Former IUDA Project Area #1	4,850,478	-	-	-	-
222	Project Area #2	63,374,479	38,095,222	34,564,863	95,458,265	103,457,400
223	Former IUDA Project Area #3	-	-	-	-	-
241	Debt Services / Project Area #1	39,215,533	-	39,936,959	42,849,535	42,819,490
242	Debt Services / Project Area #2	9,682,371	-	9,973,366	31,263,030	26,591,815
243	Debt Services / Project Area #3	<u>6,299,416</u>	<u>-</u>	<u>6,005,033</u>	<u>5,682,435</u>	<u>5,831,740</u>
Total Successor Agency		\$142,000,929	\$52,737,610	\$108,394,802	\$177,745,365	\$180,887,285
Total Successor Agency		\$142,000,929	\$52,737,610	\$108,394,802	\$177,745,365	\$180,887,285

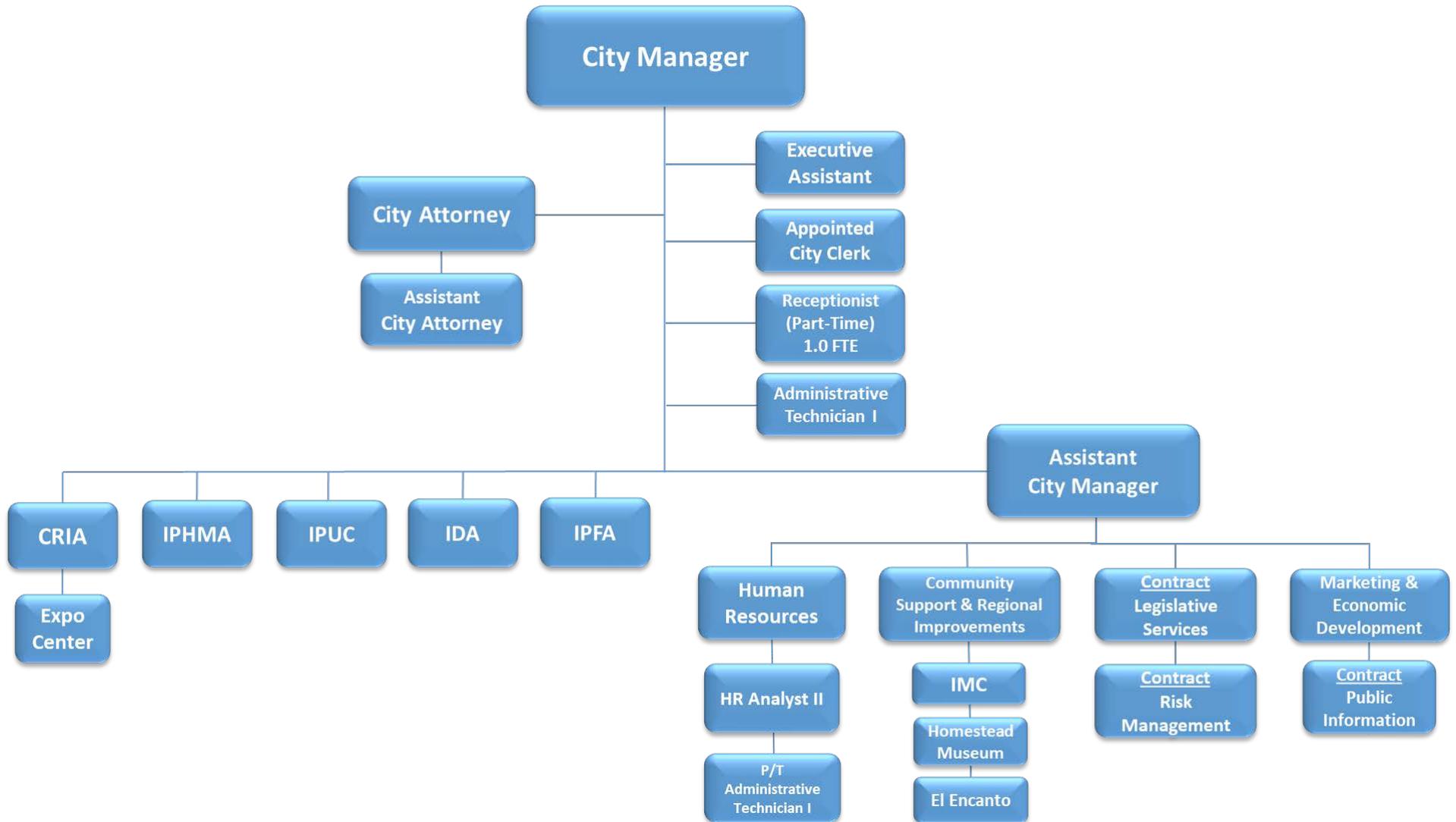


Administrative Services Department

City of Industry | FY 2018/19 Adopted Budget

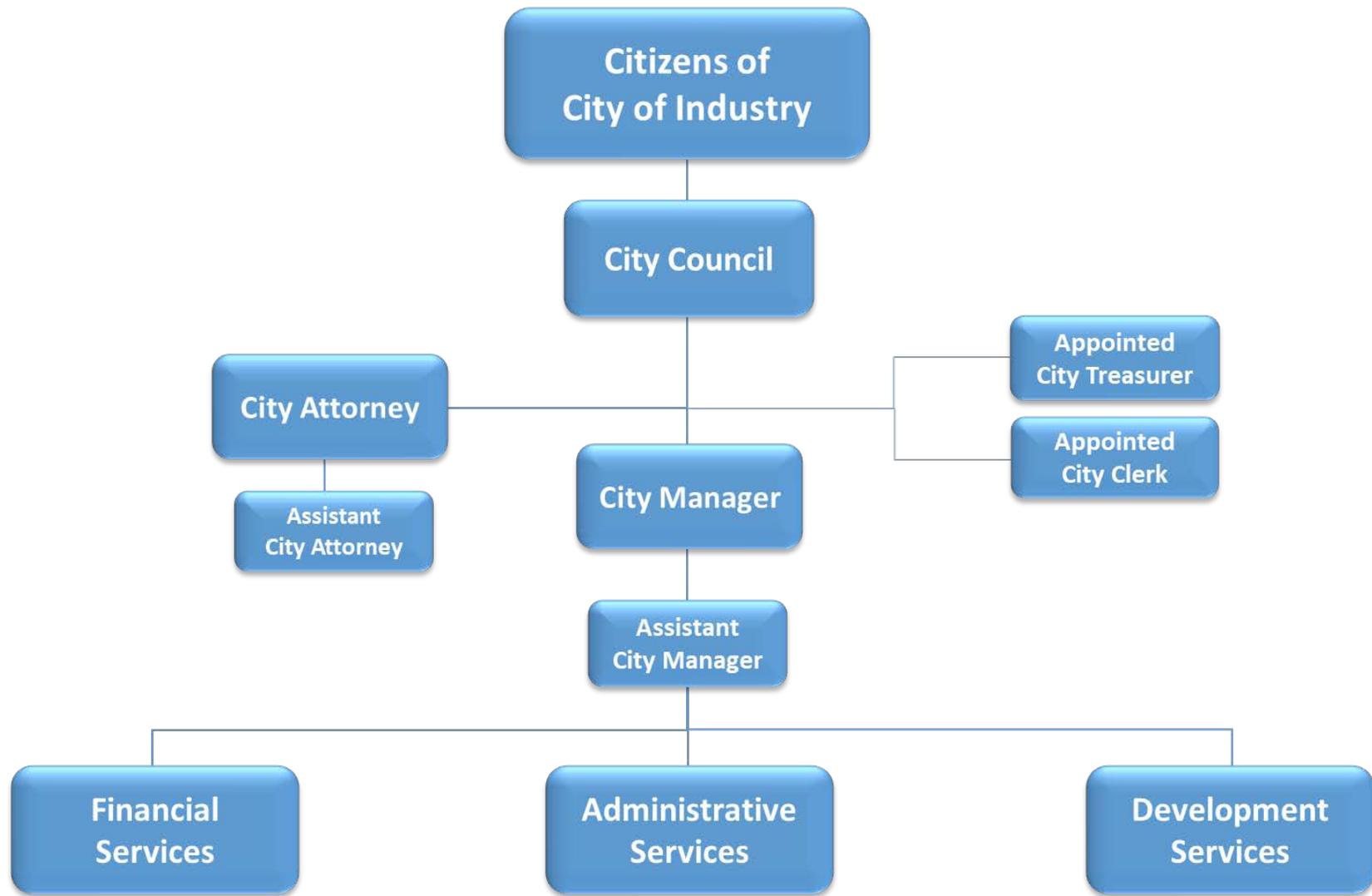


Administrative Services Organization Chart





City Council Organization Chart



City Council

Overview of Department

The City of Industry is a charter law city, which operates, as prescribed by State law, under the Council/Manager form of government. The City Council serves as the legislative and policy-making bodies of its municipality for the general welfare of its residents, business residents, patrons of the City, and general community at-large. The City Council:

- *Adopts the City's Annual Operating Budget & Capital Improvement Program's (CIP) Budget; and*
- *Enacts laws within jurisdiction of a charter law city; and*
- *Provides policy direction to the City Manager to enforce the Council's vision and direction, and all laws enacted.*

The City Council also is responsible for appointing the City Manager, City Treasurer, City Clerk, and various City commissions, boards, and authority members.

Mission Statement & Objectives

1. With the highest respect and professional integrity, judiciously make informed decisions, policies, and laws for the general welfare and betterment of the community.
2. Working together with all Council Members equally with professional and mutual respect, set the vision of the future for the City of Industry.
3. Enhance the quality of life for the City of Industry's residents, business residents, patrons, and regional community at-large.
4. Provide policy direction to the City Manager to effectively implement and enforce the City Council's vision, priorities, and goals.
5. Adopt the City's Annual Operating Budget.
6. Provide community support and regional project improvements in a fiscally responsible manner, which is deemed as mutual benefit for the City and welfare for the community at-large.

City Council Personnel Summary

The City of Industry is a contract city, which outsources many of the municipal services provided to its residents. These contract vendors are managed by in-house City staff. Full-time City staff are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City Council’s FTE totals.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>City Elected Officials</u>			
Mayor	1.00	1.00	1.00
Mayor Pro Tem	1.00	1.00	1.00
Council Members	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total City Council:	5.00	5.00	5.00

City Council (Division 501) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5011	Board Salaries	\$118,784	\$114,401	\$115,886	\$120,525	\$125,350
5016	CalPERS - Employer	-	-	19,164	8,950	9,300
5020	CalPERS - Employee	-	-	1,919	9,775	10,175
5039	PARS - Employer	-	-	5,524	7,825	8,150
5026	EPMC	-	-	-	8,425	8,775
5027	Medicare	-	-	1,680	1,750	1,825
5028	Life Insurance	-	-	10,890	9,980	9,980
5037	AD & D	-	-	122	250	250
5631	Workers Compensation	-	-	3,598	4,225	4,375
5030	State Unemployment	-	-	1,187	900	900
5038	Long-Term Care	-	-	3,125	3,120	3,120
5032	State Employment & Training Tax	-	-	36	25	25
5017	Medical Premiums	-	-	139,331	97,930	92,165
5017.02	Medical Reimbursements	-	-	10,166	20,000	20,000
5033	Dental Premiums	-	-	5,771	6,920	7,330
5034	Vision Premiums	-	-	1,879	1,720	1,720
5013	Telephone	5,787	2,982	-	-	-
5018	Office Supplies & Postage	-	350	1,353	-	-
5021	Dues and Subscriptions	19,879	20,604	42,623	21,000	25,000
5025	Miscellaneous	-	10	1,513	1,500	1,500
5570	Printing & Photographs	120	-	263	2,000	2,000
5610	Travel and Meetings	9,398	5,853	4,423	47,000	50,000
5620	Vehicle Expenses	-	775	329	-	-
TOTALS:		\$153,967	\$144,974	\$370,782	\$373,820	\$381,940

City Manager's Office Organization Chart



City Manager's Office

Overview of Department

The City Manager is appointed by the City Council to be the administrative head of municipal government operations for the City of Industry. The City Manager's Office, under the leadership of the City Manager, coordinates the operations of all City Departments to ensure that City services are performed to the highest professional and ethical standards in line with the City Council's policies and in accordance with the City Charter and Municipal Code.

As the administrative head of the City, the City Manager is also tasked with identifying key areas of interest relating to the City; formulating appropriate responses and creating policy recommendations for the Council; prepare and enforce the City's Adopted Budget; appoint and supervise all City department directors; and supervises the operations of all City departments. The City Manager also serves as the City Clerk, represents the City in legislative matters, oversees legal services, and provides general leadership for the City organization.

FY 2017-18 Accomplishments

1. With the support of the City Council, the City has successfully addressed, implemented and completed a number of reforms to the 2016 State Controller's Report.
2. Continued to assess and streamline the City's organizational structure and operations to create greater efficiencies in providing services to our customers, reduce reliance on professional services not needed, and implement best practices for the betterment of our community.
3. Successfully unveiled and developed the new City logo and branding motto. The new logo was long overdue and greatly

enhances the City's identity, branding and visibility to our community and the region. The City's new branding motto of **"Jobs, Enterprise, & Regional Infrastructure"** represents the Council's and City's commitment to governmental transparency, accessibility, and enhancing the City's image and overall rebranding of the City as an economic standard in the region.

4. Successfully held a series of signature 60th Anniversary Events commemorating the City, which included the 1st ever "Taste of the Town", highlighting the City's local restaurant vendors, an inaugural Christmas Tree Lighting, and unveiled a Time Capsule at the Workman Homestead Museum, which included an essay contest for our local school districts.
5. Presented and adopted the City's Annual Budget.
6. Continued the City's investment and commitment to the Council's number one priority in Public Safety, in which the City worked closely and supported many of the public safety initiatives of the Industry Sheriff's Station, as well as provided unyielding support to their YAL Program.
7. Continued the City's investment and commitment to providing support to our local nonprofits and surrounding communities, which included contributions to the City of La Puente 4th of July Celebration, the Gabriel Foundation and the annual Industry Hills Pro Rodeo event, and Veterans programs provided by the Roper Foundation to name a few.
8. Oversaw the successful implantation of City's One-Stop Shop, which consolidated the City's Permitting, Plan Checking, Building Code & Engineering support services to form a "One-Stop Shop" to create greater efficiencies in processing permits and fees through improved coordination and communication, increased

access for our business customers, and improved revenue recovery opportunities for the City.

9. Continued commitment to the City's major regional infrastructure projects. which saw several phases of the 57/60 Fwy Confluence Project, Lemon Ave On/Off-Ramps, Puente Ave grade separation, and continued progress on the Fairway and Fullerton grade separations completed.

Work Plan for FY 2018-19

1. Implement and administer the City Council's vision & priorities for the fiscal year.
2. Continue to promote the City as a "Pro-Business City" and economic regional driver and attract businesses to the City of Industry.
3. Continue to assess and streamline the City's organizational structure and operations to create greater efficiencies in providing services to our customers, reduce reliance on professional services not needed, and implement best practices for the betterment of our community.
4. Continued the City's investment and commitment to providing support to our local nonprofits and surrounding communities, which includes support of the following organizations and causes: the City of La Puente 4th of July Celebration, the Gabriel Foundation and the annual Industry Hills Pro Rodeo event, the Roper Foundation and Veteran programs, Meals on Wheels, and other nonprofits for social service causes.
5. Work aggressively and proactively with Development Services and Finance to utilize \$200 million in available capital bond proceeds in the next 3 to 7 years.
6. Oversee the City's public affairs campaign and other organizations, such as the IMC and Museum, to hold annual "Taste of the Town" and "Christmas Tree Lighting" annual community events.
7. Add new City signage and City monuments throughout all City facilities and properties.
8. Oversee and provide support to the IPUC and the Community Choice Aggregation "CCA" Program, to support potential expansion of the City's electric utility.
9. Continue to oversee and support the City's major regional infrastructure projects, such as the 57-60 Confluence Project, Industry Business Center "IBC", and major grade separation projects.
10. Continue to develop master plan address long-term deferred maintenance and capital improvements at the Expo Center, and all other City-owned properties, by reviewing the condition of all City assets to protect the its investments into the future, improving ADA compliance and accessibility for the disabled, and ensuring that all properties are building code compliant and integrate sustainable technologies.

City Manager’s Personnel Summary

The City of Industry is a contract city, which outsources many of the municipal services provided to its residents. These contract vendors are managed by in-house City staff. Full-time City staff are categorized as Full-Time Equivalent (or 1.0 FTE) and part-time staff are considered any value less than 1.0 FTE (usually 0.5 FTE). Outlined below please find the City Manager’s FTE totals.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
Division Full-Time Equivalent Employees			
Administrative Technician I	1.00	1.00	1.00
Assistant City Manager	0.00	0.50	0.50
City Manager	1.00	1.00	1.00
Director of Development Services & Administration	0.30	0.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00
Management Analyst III	0.10	0.10	0.10
Receptionist I (Part-Time)	1.00	1.00	1.00
Total City Manager’s Office FTEs:	4.40	4.60	4.60
City Contractor Support Services			
Elevate Public Affairs, LLC			
Gonsalves & Sons – Lobbyist Services			

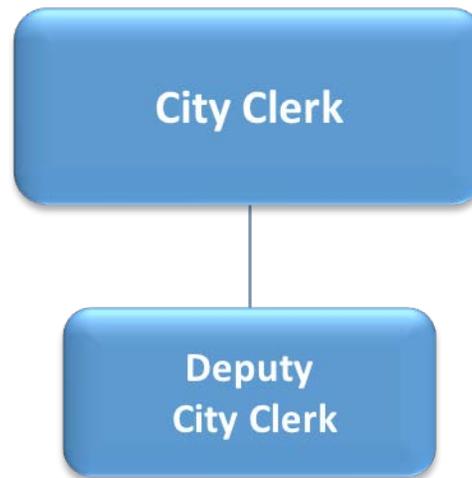
City Manager (Division 503) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$318,796	\$841,320	\$447,116	\$514,490	\$508,965
5001.01	Salaries - Reimbursement From IUDA	(137,444)	(177,386)	(224,307)	(146,045)	-
5001.02	Salaries – Part-Time	-	-	-	58,620	63,750
5016	CalPERS - Employer	-	-	66,932	38,675	61,905
5020	CalPERS - Employee	-	-	5,885	41,300	46,020
5039	PARS - Employer	-	-	25,091	33,445	17,870
5026	EPMC	-	-	-	37,605	37,335
5012	Car Allowance	-	-	7,200	7,200	7,200
5013.01	Cell Phone Allowance	-	-	1,800	-	1,800
5027	Medicare	-	-	6,962	9,220	9,320
5028	Life Insurance	-	-	8,028	5,235	5,680
5037	AD & D	-	-	67	115	125
5631	Workers Compensation	-	-	14,375	19,535	20,040
5040	PARS – ARS	-	-	-	1,640	2,390
5030	State Unemployment	-	-	1,180	1,260	1,260
5031.01	Disability – Long-Term	-	-	184	3,650	3,610
5031.02	Disability – Short-Term	-	-	-	2,495	2,465
5038	Long Term Care	-	-	3,231	3,900	4,035
5032	State Employment & Training Tax	-	-	37	35	35
5017	Medical Premiums	-	-	77,796	69,240	61,025
5017.02	Medical Reimbursements	-	-	12,561	13,600	14,400
5033	Dental Premiums	-	-	3,424	4,510	4,510
5034	Vision Premiums	-	-	1,106	1,180	1,105
5035	Deferred Compensation	-	-	24,000	24,000	24,000
5665	Tuition Reimbursement	-	-	2,625	-	-
5013	Telephone	626	519	-	720	740
5018	Office Supplies & Postage	1,957	2,052	1,709	3,000	3,070
5021	Dues and Subscriptions	82,866	75,814	86,101	60,000	60,000
5025	Miscellaneous	99	226	2,319	1,500	2,500
5120.01	Professional Services	147,344	204,236	11,105	10,000	15,000
5120.02	Legal Services	100,482	155	-	-	-
5560	Equipment Rental	-	-	-	-	7,000
5570	Printing & Photographs	-	-	48	-	1,000
5610	Travel and Meetings	7,144	13,754	9,103	10,000	10,000

City Manager's Office – Administrative Services

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5620	Vehicle Expenses	5,374	38	-	-	-
5830	Legislative Expenses	60,180	280,180	-	-	-
9020	Automobiles	24,784	-	-	-	-
TOTALS:		\$612,208	\$1,240,908	\$595,679	\$830,125	\$998,155

City Clerk's Office Organization Chart



Overview of Division

The City Clerk serves as the filing officer for the City of Industry for all FPPC Campaign Disclosure Statements and Statements of Economic Interests submitted by City officials and designated employees. Additionally, the City Clerk provides public information and responds to request for documents pursuant to the provisions of the California Public Records Act, maintaining and codifying the Municipal Code, receives and performs bid openings, receives claims, subpoenas and lawsuits filed against the City, and conducts municipal elections pursuant to the City Charter and the California Elections Code.

In addition to serving the public, the City Clerk provides support to the Mayor, City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency as well as all administrative departments.

The City Clerk maintains permanent records of all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board proceedings.

FY 2017-18 Accomplishments

1. Served as the City's Elections Official for the June 6, 2017 General Municipal Election.
2. Prepared, published, and distributed agendas and agenda packets for 24 regular City Council meetings and 11 special City

Council meetings; prepared minutes, and maintained the legislative action of such meeting.

3. Prepared, published, and distributed agendas and agenda packets for 12 regular CRIA meetings and 2 special CRIA meetings; prepared minutes, and maintained the legislative action of such meeting.
4. Prepared, published, and distributed agendas and agenda packets for 12 IPHMA meetings and 4 special IPHMA meetings; prepared minutes, and maintained the legislative action of such meeting.
5. Prepared, published, and distributed agendas and agenda packets for 1 IPFA regular and special meetings; prepared minutes, and maintained the legislative action of such meeting.
6. Prepared, published, and distributed agendas and agenda packets for 12 Planning Commission meetings; prepared minutes, and maintained the legislative action of such meeting.
7. Prepared, published, and distributed agendas and agenda packets for 12 IPUC meetings; prepared minutes, and maintained the legislative action of such meeting.
8. Prepared, published, and distributed agendas and agenda packets for 16 Successor Agency meetings; prepared minutes, and maintained the legislative action of such meeting.
9. Prepared, published, and distributed agendas and agenda packets for 7 Oversight Board meetings; prepared minutes, and maintained the legislative action of such meeting.
10. Received and reviewed Statements of Economic Interests for City officials, and designated employees pursuant to the Political Reform Act.

11. Received, processed and responded to approximately 170 public records request.
12. Continued to update the Industry Municipal Code.
13. Published and posted required legal notices.
14. Coordinated and conducted the appointment process to fill vacancies on various Boards, Authorities and Commissions.
15. Opened and closed all escrows for the City and the Successor Agency for the acquisition and disposition of all properties.
7. Provide continued support to Mayor, City Council, City Manager, departments, and general public.
8. Work with staff to develop an automated Records Retention program for the City. As the City approaches 60 years of service, records retrieval and storage continues to be an important issue.
9. Continue to process all escrows for the disposition & acquisition of properties.

Work Plan for FY 2018-19

1. Continue to prepare, publish, and distribute agendas and agenda packets for all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board.
2. Prepare minutes for all City Council, Planning Commission, Industry Public Utilities Commission, Industry Public Facilities Authority, Industry Property and Housing Management Authority, Civic-Recreational-Industrial Authority, and the Successor Agency to the Industry Urban-Development Agency Board proceedings.
3. Receive, process and respond to public records requests.
4. Receive claims, subpoenas and lawsuits filed against the City.
5. Update the Industry Municipal Code.
6. Publish and post required legal notices as necessary.

City Clerk Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the City Clerk’s Office.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
Division Full-Time Equivalent Employees			
City Clerk	0.00	1.00	1.00
Chief Deputy City Clerk	1.00	0.00	0.00
Deputy City Clerk	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total City Clerk’s Office FTEs:	1.00	2.00	2.00

City Clerk (Division 502) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$200,184	\$92,250	\$197,416	\$137,630	\$195,780
5001.01	Salaries - Reimbursement From IUDA	-	-	(103,295)	(51,220)	-
5016	CalPERS - Employer	-	-	52,898	96,615	23,770
5020	CalPERS - Employee	-	-	10,273	-	15,720
5026	EPMC	-	-	-	9,565	15,660
5027	Medicare	-	-	2,863	2,060	3,445
5028	Life Insurance	-	-	1,924	1,120	2,240
5037	AD & D	-	-	26	25	50
5631	Workers Compensation	-	-	2,647	4,185	6,850
5039	PARS – Employer	-	-	-	-	4,290
5030	State Unemployment	-	-	231	180	360
5031	Disability	-	-	-	850	1,390
5031.02	Disability – Short-Term	-	-	-	580	950
5038	Long Term Care	-	-	625	660	1,320
5032	State Employment & Training Tax	-	-	7	5	10
5017	Medical Premiums	-	-	43,748	22,335	42,040
5017.02	Medical Reimbursements	-	-	11,639	4,000	8,000
5017.03	Post Employment Benefit	-	-	9,233	-	-
5033	Dental Premiums	-	-	2,504	1,625	3,440
5034	Vision Premiums	-	-	615	395	790
5018	Office Supplies & Postage	687	1,042	1,892	3,800	3,800
5021	Dues and Subscriptions	8,169	10,288	8,180	1,000	12,000
5025	Miscellaneous	8	40	18	1,000	1,000
5120.01	Professional Services	-	-	45,270	60,000	20,000
5570	Printing & Photographs	-	-	128	-	200
5610	Travel and Meetings	1,106	5,100	4,658	5,750	6,000
5640	Advertising and Printing	34,585	11,754	11,710	27,000	10,000
5670	Election Expenses	33,104	41	3,221	-	25,000
	TOTALS:	\$277,843	\$120,515	\$308,432	\$330,095	\$404,105

City Attorney

Overview of Division

The City Attorney's Office provides legal support to the City Council, City Manager, Boards & Commissions, and City Departments in all matters of law relating to the operations of the City.

Mission Statement:

The City Attorney serves the City of Industry as the chief legal advisor and misdemeanor prosecutor. Dedicated to a philosophy of proactive and early intervention lawyering. The City Attorney provides legal guidance and support for elected City officials, City departments, and boards and commissions; represents the City before judicial and administrative bodies in civil proceedings; and prosecutes misdemeanor crimes.

Administration:

The City Attorney and the Assistant City Attorney provide legal guidance and support to the Mayor, City Council, Council committees, City Manager, and City departments. The City Attorney and the Assistant City Attorney lead the office and manage the staff.

The Civil Division:

The Civil Division provides ongoing legal guidance and support to the Mayor, City Council, City Clerk, City Auditor and Comptroller, City departments, Council committees, Planning Commission, Housing Authority, and Redevelopment Agency. The Civil Division includes Employment and Safety Services, Public Works, Real Property, Trial and Public Policy units. Civil Division deputies advise on matters such as managing the City workforce; acquiring, using and regulating City lands; and financing and constructing the City's multi-million dollar

public works projects. Staff is dedicated to handling disputes from the early stages through trials and appeals in a proactive, efficient, and effective manner.

Criminal:

The Criminal Division prosecutes misdemeanors committed within the City of Industry. Prosecutors in the Screening and Arraignment, Neighborhood Prosecutions, Trial and Appellate Units handle the majority of the cases reviewed each year. The Criminal Division ensures that people who break the law receive appropriate punishment and rehabilitation.

City Attorney Personnel

The City of Industry’s City Attorney and legal services are contracted. There are no in-house FTE City staff.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total City Attorney Division FTEs:	0.00	0.00	0.00
<u>City Contractor Support Services</u>			
City Attorney - Casso & Sparks, LLP			

City Attorney (Division 520) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$86,583	\$110,000	\$110,000
5120.02	Legal Services	2,872,986	3,329,696	1,302,181	1,380,000	1,450,000
5610	Travel and Meetings	-	-	-	10,000	10,000
TOTALS:		\$2,872,986	\$3,329,696	\$1,389,268	\$1,500,000	\$1,570,000

Legislative Services (Division 528) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$600,194	\$360,000	\$135,000
5610	Travel and Meetings	-	-	3,672	10,000	10,000
5830	Legislative Expenses	-	-	60,152	310,000	-
TOTALS:		\$ -	\$ -	\$664,018	\$680,000	\$145,000

Human Resources

Overview of Division

The mission of the City of Industry Human Resources (“HR”) Division is to develop a professional public service organization that maintains its identity as a contract city, institute best practices in personnel management, ensure recruitment of talented and experienced staff, and ensure that the City’s benefit plans are comprehensive and developed as a tool to provide a recruiting advantage in a competitive labor market.

FY 2017-18 Accomplishments

1. Instituted background checks and medical examinations for all new hires.
2. Initiated, electronically advertised on the City's recruitment website, and completed the recruitments for 10 positions and/or vacancies.
3. Oversaw the City’s HRA Program administrator, Mid-America.
4. Reviewed employee policy manual and identified areas of improvement to meet current municipal best practices.
5. Initiated classification and compensation study.
6. Updated the City’s Employee Manual as necessary.
7. Implemented Citywide training for all staff as part of improving its risk management practices. ‘
8. Developed a new, Employee Salary Range Schedule, to more appropriately classify all employee positions in line with recognized governmental standards that are typical of surrounding cities

Work Plan for FY 2018-19

1. Complete classification and compensation analysis.
2. Develop a master plan for employee training.
3. Revise Employee Policy Manual.
4. Continuously analyze organizational structure to improve financial and administrative controls.
5. Conduct ethics training for all staff and key contractors.
6. Develop a personnel system that meets best practices and maintains legal compliance.
7. Implement new HR Module in New World Financial System and integrate all employee files into new electronic system.

Human Resources Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Human Resources division.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Administrative Technician I (Part-Time)	0.00	0.00	0.50
Human Resources Analyst II	0.00	0.00	1.00
Human Resources Analyst II (Temporary-Part-Time)	0.50	0.50	0.00
Human Resources Technician II	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Human Resources FTEs:	1.50	1.50	1.50

Human Resources (Division 508) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$237,625	\$134,204	\$130,594	\$75,900	\$89,880
5001.01	Salaries - Reimbursement From IUDA	(23,008)	(20,131)	(22,125)	-	-
5001.02	Salaries – Part-Time	-	-	-	39,930	26,270
5016	CalPERS - Employer	-	-	197,460	8,627,690	12,985
5020	CalPERS - Employee	-	-	9,821	6,100	7,220
5026	EPMC	-	-	-	6,070	7,190
5027	Medicare	-	-	1,894	1,805	1,800
5028	Life Insurance	-	-	14,693	1,100	1,100
5037	AD & D	-	-	36	25	25
5631	Workers Compensation	-	-	19,727	4,055	4,065
5040	PARS – ARS	-	-	-	1,495	985
5030	State Unemployment	-	-	537	360	360
5031.01	Disability	-	-	-	540	640
5031.02	Disability – Short-Term	-	-	-	370	435
5038	Long Term Care – Long-Term	-	-	40,058	535	535
5032	State Employment & Training Tax	-	-	16	10	10
5017	Medical Premiums	-	-	334,616	8,590	8,085
5017.02	Medical Reimbursements	-	-	172,246	124,000	4,000
5017.03	Post-Employment Benefits	-	-	147,006	350,695	464,100
5017.04	HRA Trust Reserves	-	-	68,167	-	-
5033	Dental Premiums	-	-	23,697	420	450
5034	Vision Premiums	-	-	8,204	140	140
5013	Telephone	62	61	-	-	-
5018	Office Supplies & Postage	38	1268	72	600	600
5021	Dues and Subscriptions	2,800	1,394	7,000	5,200	5,310
5025	Miscellaneous	-	-	46	-	-
5062	Building Maintenance	312	312	894	-	-
5120.01	Professional Services	-	-	235,644	35,000	30,000
5560	Equipment Rental	1,110	-	4,052	3,400	3,470
5570	Printing & Photographs	357	357	-	900	1,000
5610	Travel & Meetings	782	-	478	2,000	2,000
5640	Advertising & Printing	-	-	499	3,000	1,000
	TOTALS:	\$220,078	\$116,323	\$1,395,331	\$9,299,930	\$673,655

*Non-Departmental (Division 515) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5015	Payroll Taxes	\$26,520	\$41,077	\$ -	\$ -	\$ -
5015.01	Payroll Taxes -Reimbursement From IUDA	(4,038)	(4,309)	-	-	-
5016	Cal-PERS	11,538,629	661,479	-	-	-
5016.01	CalPERS - Reimbursement From IUDA	(107,137)	(68,466)	-	-	-
5017	Medical Premiums	1,373,046	2,735,877	(179.21)	-	-
5017.01	Medical - Reimbursement from IUDA	(132,403)	(149,162)	-	-	-
5025	Miscellaneous	1,943	2,196	-	-	-
5120.01	Professional Services	-	-	6,599.65	3,500,000	-
5631	Workers Compensation	125,348	194,326	(11,047.70)	-	-
5631.01	Workers Comp - Reimbursement From IUDA	(2,180)	156,034	-	-	-
5665	Tuition Reimbursement	20,526	(6,329)	-	-	-
5740	Property Taxes and Assessments	208,712	22,647	-	-	-
	TOTALS:	\$13,048,967	\$3,799,317	(\$4,627)	\$3,500,000	\$ -

Central Services (Division 507) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$109,676	\$113,861	\$ -	\$ -	\$ -
5012	General Insurance and Bonding	309,348	279,265	305,507	472,400	350,000
5013	Telephone	15,772	20,244	2,224	-	-
5018	Office Supplies & Postage	52,380	39,008	47,824	28,800	60,000
5021	Dues and Subscriptions	4,847	4,539	7,847	2,350	2,350
5025	Miscellaneous	47,605	25,338	2,363	700	2,400
5062	Building Maintenance	118,972	129,004	263,774	126,800	130,000
5120.01	Professional Services	628,147	674,966	286,182	-	-
5550	Repair and Maintenance Equipment	15,374	19,832	2,322	15,000	15,300
5560	Equipment Rental	28,922	29,801	43,859	15,000	30,000
5570	Printing and Photographs	7,253	4,256	4,910	5,000	5,000
5610	Travel and Meetings	2,808	1,412	638	-	-
5620	Vehicle Expenses	22,016	12,495	10,925	81,000	-
5631	Workers Compensation	-	-	324	-	-
5695	Computer Supplies and Services	292,696	222,730	-	-	-
5695.01	Computer Services	-	80,231	196,032	-	-
5695.02	Computer Equipment	-	6,790	88	-	-
5695.04	Computer Software	-	32,000	11,780	-	-
5710	Lease Obligation- PFA	943,388	937,588	936,560	937,700	937,700
5730	Utilities	69,334	66,190	-	-	-
5730.01	Utilities - Gas	-	-	4,491	4,650	5,000
5730.02	Utilities - Water	-	-	1,882	2,000	2,500
5730.03	Utilities - Electric	-	-	57,674	60,000	65,000
5785.02	Storage Payments	42,000	28,000	(3,500)	-	-
5815	Insurance Claims- Administrative	22,800	22,800	4,750	35,000	35,000
5820	Insurance Claims	112,070	32,580	44,839	100,000	50,000
5900	General Engineering	25,664	49,719	-	-	-
6070	Refuse Disposal-Residents	34,402	26,001	28,536	30,000	30,650
6085	Parking Citation	33,706	48,704	60,904	40,000	-
9010	Furniture, Equipment & Fixtures	34,394	45,024	3,251	-	-
	TOTALS:	\$2,973,574	\$2,952,378	\$2,325,984	\$1,956,400	\$1,720,900

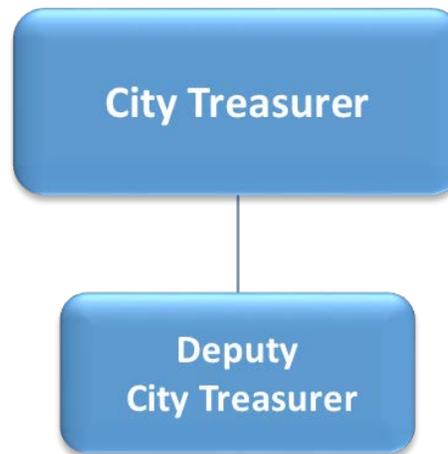


Financial Services Department

City of Industry | FY 2018/19 Adopted Budget



City Treasurer's Office Organization Chart



City Treasurer's Office

Overview of Division

The City Treasurer ("Treasurer") is an appointed official by the City of Industry City Council. The City Treasurer's primary responsibility is to safeguard and protect the City's liquid assets and manage the City's investment portfolio of \$600 million⁺, ensuring optimal investment income is achieved through prudent investment strategies and risk management practices. The Treasurer invests all surplus funds and bond proceeds on a daily basis for all City entities: City of Industry, Successor Agency, Industry Public Utility Commission, Industry Property and Housing Management Authority, and Civic-Recreational-Industrial Authority.

In addition, the Treasurer oversees the cash management of all City funds, performing daily monitoring of City bank accounts to ensure the preservation of sufficient capital balances to meet the monthly cash flow needs of the City. The Treasurer also serves as the liaison for all banking relations and City Fiscal Agents and Trustee accounts.

FY 2017-18 Accomplishments

1. Prepared City Treasurer Quarterly Investment Reports to the City Council.
2. Signed all Register of Demands checks for all City entities.
3. Managed the City's investment portfolio and City's investment services contract and maximized the City's investment on returns for all its liquid assets.
4. Prepared wire transfers and ensured funds were available for all City required wires and all purchases of various Successor Agency properties.
5. Wired all payments to Trustees associated with debt service payments.

Work Plan for FY 2018-19

1. Prudently manage the City's cash management and investment portfolio to invest public funds in a manner to provide the highest investment return with maximum security and minimal risk.
2. Manage and oversee the City's Investment Management & Advisory Services consultant contract.
3. Preparations of checks and invest proceeds from Bond Issuance sales.
4. Calculate and record breakdown of interest earned from investments with State of California for each account.
5. Preparation of Statement of Investment Policy for Legislative body's approval.
6. Prepare Quarterly Investment Reports for all entities and Present to the City Council.
7. Sign checks and review registers for each entity.
8. Prepare checks, monitor bank statements for various checking accounts.
9. Handle all bank deposits and reconcile any discrepancies with banks.
10. Have funds available to meet expenditures for all registers

City Treasurer Personnel Summary

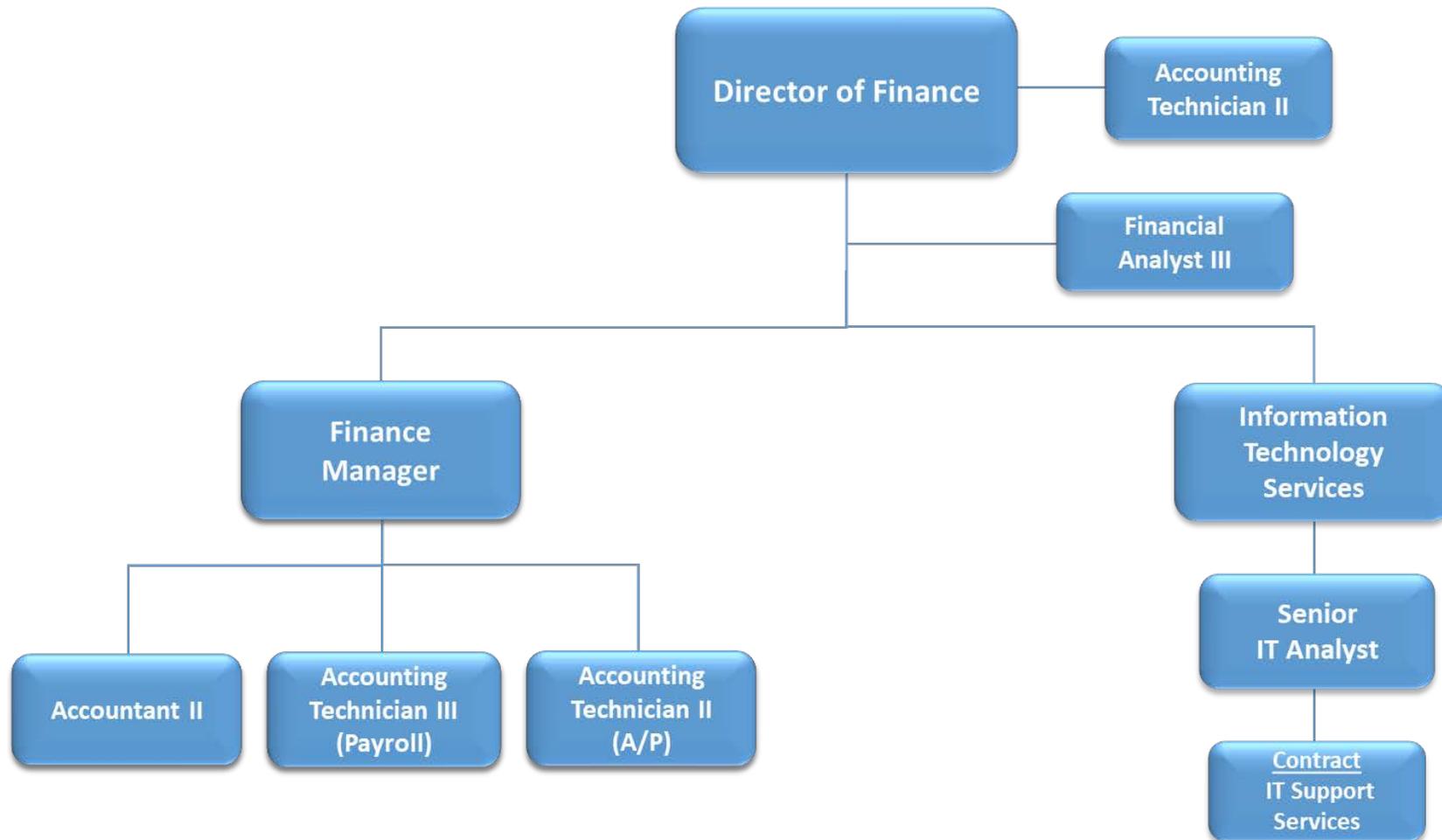
Below is a list of Full-Time Equivalent (FTE) positions in the City Treasurer’s Office. In addition, the City contracts out for investment management services.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
City Treasurer	1.00	1.00	1.00
Deputy City Treasurer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total City Treasurer FTEs:	2.00	2.00	2.00

City Treasurer (Division 505) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$290,018	\$297,268	\$297,268	\$480,270	\$244,380
5001.01	Salaries - Reimbursement From IUDA	(119,703)	(121,930)	(77,566)	(71,525)	-
5016	CalPERS - Employer	-	-	157,596	247,055	30,755
5020	CalPERS - Employee	-	-	23,544	24,525	19,610
5039	PARS – Employer	-	-	-	-	4,290
5026	EPMC	-	-	-	24,465	19,550
5027	Medicare	-	-	1,515	1,905	2,890
5028	Life Insurance	-	-	6,048	2,220	2,220
5037	AD & D	-	-	44	75	75
5631	Workers Compensation	-	-	9,240	10,700	8,555
5030	State Unemployment	-	-	462	360	360
5031.01	Disability – Long-Term	-	-	-	2,170	1,735
5031.02	Disability – Short-Term	-	-	-	1,485	1,185
5038	Long Term Care	-	-	4,949	4,950	1,325
5032	State Employment & Training Tax	-	-	14	10	10
5017	Medical Premiums	-	-	48,334	30,925	42,040
5017.02	Medical Reimbursements	-	-	5,171	8,000	8,000
5033	Dental Premiums	-	-	2,069	2,045	3,440
5034	Vision Premiums	-	-	618	535	790
5018	Office Supplies & Postage	-	29	-	-	500
5021	Dues and Subscriptions	594	789	821	1,300	1,000
5025	Miscellaneous	-	-	680	-	1,000
5036	Bank Fees	-	-	17,858	23,250	25,000
5120.01	Professional Services	-	950	549,270	690,000	720,000
5610	Travel & Meetings	-	-	-	2,000	2,000
5695.04	Computer – Software	-	-	-	-	55,000
5550	Repairs & Maintenance Equipment	-	140	400	-	-
TOTALS:		\$170,909	\$177,246	\$1,048,334	\$1,486,720	\$1,195,710

Finance Organization Chart



Finance Department

Overview of Division

In the spirit of excellence, integrity, and transparency, the Finance Division oversees the fiscal affairs and financial operations of the City of Industry. The Finance Department is committed to providing outstanding internal and external support to the highest professional standards to the City Council, Boards & Commissions, City Departments, and all business residents, residents and patrons of the City of Industry. The Department provides the following support services for the City:

- Safeguarding the City’s public assets & fiscal resources;
- Managing and maintaining sound fiscal practices & financial records in accordance with Generally Accepted Accounting Principles (“GAAP”) and State and Federal laws;
- Accounts Payable, Accounts Receivable, and Payroll;
- Purchasing;
- Budget Preparation & Adoption;
- Debt Management;
- Risk Management; and
- Financial Reporting

FY 2017-18 Accomplishments

1. Successfully recruited and hired 1.0 FTE Financial Analyst II to oversee the City’s purchasing program and adherence to all purchasing municipal codes, as well as contract management.
2. Prepared the Register of Demands and processed warrant checks for 24 City Council meetings, 12 Successor Agency, 12 IPUC, 12 CRIA, and 12 IPHMA board meetings, as well as for all special meetings for all entities.

3. Processed Citywide payroll on time for all City employees on a bi-monthly basis for half the year and on a bi-weekly basis for the last half of the year; and on a monthly basis for all Councilmembers and board members.
4. Successfully transitioned payroll for all City employees from a bi-monthly to a bi-weekly basis, ensuring all timecards submitted by staff reflect hours worked for each pay period.
5. Prepared and adopted the FY 2016-17 Audited Financial Statements for City, CRIA, IPFA, and Successor Agency.
6. Prepared and presented the FY 2017-18 Mid-Year Budget Report
7. Prepared and presented the City’s FY 2018-19 Proposed Operating Budget & Capital Improvement Program Budget at Budget Workshop and Budget Adoption Council Meeting.
8. Developed and enhanced the City’s Purchasing Program, which included implementing two new financial forms, Purchase Order Request and Informal Bidding Form, as well as providing daily oversight to departments in order to ensure proper adherence to the City’s purchasing and procurement codes.
9. Implemented a new, onsite Credit Card Machine at the City’s One-Stop Shop, allowing payment option flexibility for our customers.
10. Initiated a major upgrade of the City’s financial system, New World Systems, which will result in the implementation of new Payroll/HR and Community Development modules. The City will now be maintaining digitized employee personnel data and records in its system database, processing payroll in-house, and track all its permits, business licenses, and development

plans electronically to better analyze, assess and improve all its development services operations.

11. Initiated two (2) important financial studies, User Fees and Charges Study and Cost Allocation Plan Study, which will establish a formal City Fee Schedule, document and justify the fees with charge to our customers, and improve the City's revenue recovery efforts to recover user fee costs for performing such services.
12. Implemented and adopted Blanket Purchase Orders ("BPOs") for all goods, equipment and supplies vendors paid over \$10K annually for FY 2017-18.
13. Routinely prepared & presented "Budget Amendments" for Council's approval in order to take proper fiscal action to amend adopted budget levels.
14. In conjunction with other departments, successfully prepared & submitted the FY 2017-18 ROPS document to the State DOF.

Work Plan for FY 2018-19

1. Continue to implement, improve and strengthen internal financial controls.
2. Oversee, comply and cooperate with the State Controller's Office Follow-Up Audit for the City.
3. Continue and complete implementation of the Payroll/HR and Community Development modules to maintain a digitized employee database, process payroll in-house, and track all its permits, business licenses, and development plans electronically to better analyze, assess and improve all its development services operations.

4. Complete and seek formal approval for User Fee and Charges Study and Full Cost Allocation Plan.
5. Develop and formally adopt a Master Fee Schedule.
6. Review and update the City's purchasing policies and municipal codes.
7. Prepare and update Financial Procedures Manual, outlining and documenting all financial policies and procedures departments must adhere to.
8. Manage the City's sales & property tax and audit recovery consultant contract with HDL.
9. Administer and coordinate the City's Annual Audit for the City and all entities with the City's auditor.
10. Coordinate the City's Budget Development Process & Prepare the City's Annual Operating Budget.
11. Prepare RFP for Annual Audit Services.
12. Prepare and develop a new General Fund Reserve Policy and reserve policies for all enterprise funds.
13. Provide Citywide training to staff on New World Systems, the City's financial system.

Finance Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Finance Division. In addition, the City contracts out its risk management services.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Administrative Technician I	1.00	1.00	0.00
Accountant II	1.00	1.00	1.00
Accounting Technician I	2.00	2.00	0.00
Accounting Technician II	0.00	0.00	2.00
Accounting Technician III	0.00	0.00	1.00
Director of Finance	1.00	1.00	1.00
Financial Analyst II	1.00	1.00	0.00
Financial Analyst III	0.00	0.00	1.00
Finance Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Finance FTEs:	7.00	7.00	7.00
<u>City Contractor Support Services</u>			
The Pun Group – Annual Audit Services			
Frazer, LLP – Financial Advisory Services			
NHA – Financial Advisor for Bond Services			
HDL – Sales, Property & Audit Recovery Services			

Finance (Division 506) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ -	\$83,972	\$458,470	\$621,200	\$680,720
5001.01	Salaries – Reimbursement from IUDA	-	-	(127,209)	(198,495)	-
5016	CalPERS - Employer	-	-	65,086	49,210	57,545
5020	CalPERS - Employee	-	-	19,848	49,900	54,665
5039	PARS – Employer	-	-	22,294	40,375	44,240
5026	EPMC	-	-	-	46,525	51,565
5027	Medicare	-	-	6,648	10,275	11,440
5028	Life Insurance	-	-	9,641	8,880	8,880
5037	AD & D	-	-	116	200	200
5631	Workers Compensation	-	-	10,399	21,745	23,825
5030	State Unemployment	-	-	1,617	1,260	1,260
5031.01	Disability – Long Term	-	-	-	4,415	4,830
5031.02	Disability – Short-Term	-	-	-	3,010	3,295
5038	Long Term Care	-	-	3,848	7,595	7,595
5032	State Employment & Training Tax	-	-	49	35	35
5017	Medical Premiums	-	-	93,395	86,870	108,660
5017.02	Medical Reimbursements	-	-	23,246	28,000	28,000
5033	Dental Premiums	-	-	4,781	5,775	7,040
5034	Vision Premiums	-	-	1,406	1,620	1,880
5665	Tuition Reimbursement	-	-	-	-	15,000
5013	Telephone	-	-	-	720	1,320
5018	Office Supplies & Postage	109	154	7,964	1,000	3,300
5021	Dues and Subscriptions	-	390	770	1,500	1,800
5025	Miscellaneous	-	-	2,213	-	1,500
5062	Building Maintenance	-	-	485	1,600	-
5120.01	Professional Services	15,395	505,540	467,567	286,800	170,000
5120.03	Professional Services - Accounting	661,950	-	-	-	-
5120.04	Accounting Services	858,785	861,350	344,960	-	-
5560	Equipment Rental	3,879	-	5,497	12,055	12,600
5570	Printing and Photographs	-	-	1,150	500	1,000
5610	Travel and Meetings	-	275	388	5,000	5,000
5695	Computer Supplies & Services	14,200	-	-	-	-
5695.01	Computer Services	-	14,910	18,435	-	-

Finance – Financial Services Department

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5695.02	Computer Equipment	-	5,762	15,885	-	-
5695.03	Computer Licenses	-	1,796	1,622	29,200	-
5695.04	Computer Software	-	-	-	1,000	-
	TOTALS	\$1,554,318	\$1,474,149	\$1,460,571	\$1,127,770	\$1,307,195

Information Technology

Overview of Division

The Information Technology Services (“IT”) division manages, maintains, and safeguards the City’s Information Systems infrastructure, which includes the City’s network server, communications systems, hardware, and City’s digital database. In addition, the IT division provides technology support services to all departments, as well as oversees the management of the City Website to promote the City through technology and innovation.

In addition, its core duties comprise of:

- Manages the acquisition, maintenance and security of all of the City’s Information Services assets including all network infrastructure, system servers, enterprise data, personal computers, and telecommunications equipment; and
- Provides Information Technology Services support for all departments in the City; and
- Responsible for maintaining continuous operations of the city’s network infrastructure as well as availability of all core systems; and
- Maintain and regularly update the City Website.

FY 2017-18 Accomplishments

1. Replaced and upgraded the City’s email and spam protection for all users and devices.
2. Successfully began the migration to Microsoft Office 365.

3. Successfully replaced and upgraded the City’s network firewall for better protection and improved cybersecurity.
4. Initiated a major implementation of the City’s New World Financial System, which will implement new Human Resources, Payroll, eSuite, & Community Development Modules to the City’s financial system in order to automate the City’s payroll process, link permitting and payments of development fees to the City’s financial system, and enhance personnel records management.
5. Initiated the transition to Cloud-Based network server storage and infrastructure maintenance with the City’s financial system ERP to lower data storage and maintenance costs, as well as saving staff resources.
6. Initiated Workstation (i.e. computers, software, telephones printers, etc) upgrades for all workstations 3 years and older.

Work Plan for FY 2018-19

1. Maintain the City’s network infrastructure, network servers, Cloud-based services, data, personal computers, and all telecommunications equipment.
2. Continue implementation of the City’s New World Financial System, which will implement new Human Resources, Payroll, eSuite, & Community Development Modules to the City’s financial system in order to automate the City’s payroll process, link permitting and payments of development fees to the City’s financial system, and enhance personnel records management.

3. Manage and upgrade the City's Servers & Storage, Network Switches and Telephone Systems IT projects
4. Increase the City's internet bandwidth and add second internet provider to create redundancy and reliability for our users.
5. Establish formal IT policies and procedures for internet usage, email use, cell phone and passwords to name a few.
6. Formally establish a Cloud First Policy as we continue to migrate toward cloud-based services and technology.
7. Establish and formalize IT Helpdesk to improve and provide better internal support services to all staff and departments.
8. Look into purchasing and implementing Tyler Content Management system to provide better migration and accessibility for Financial document retrieval and uploading of all A/P and A/R documents.
9. Look into potential Fiber Connectivity Project for City Hall and all City buildings.
10. Establish Technology Replacement Program.
11. Work with Finance and implement New World Financial System user rights' levels.
12. Maintain the City's VoIP phone system and Virtual Servers.
13. Operate the City's Security Door System.
14. Oversee the City's Security Camera system.
15. Maintain the City of Industry Metrolink Station's network infrastructure, server and Security Camera system.
16. Provide support as-needed to the Expo Center's infrastructure network.

Information Technology Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Information Technology Division.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Senior IT Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology FTEs:	1.00	1.00	1.00

Information Technology (Division 525) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ -	\$ -	\$ -	\$86,940	\$113,340
5016	CalPERS - Employer	-	-	-	6,305	11,050
5020	CalPERS - Employee	-	-	-	6,985	9,095
5039	PARS – Employer	-	-	-	5,650	7,365
5026	EPMC	-	-	-	6,955	9,065
5027	Medicare	-	-	-	1,385	1,950
5028	Life Insurance	-	-	-	1,120	1,120
5037	AD & D	-	-	-	25	25
5631	Workers Compensation	-	-	-	3,045	3,965
5030	State Unemployment	-	-	-	180	180
5031	Disability – Long Term	-	-	-	615	805
5031.02	Disability – Short-Term	-	-	-	420	550
5038	Long Term Care	-	-	-	310	310
5032	State Employment & Training Tax	-	-	-	5	5
5017	Medical Premiums	-	-	-	8,590	21,020
5017.02	Medical Reimbursements	-	-	-	4,000	4,000
5033	Dental Premiums	-	-	-	420	1,720
5034	Vision Premiums	-	-	-	140	395
5013	Telephone	-	-	27,003	28,970	20,000
5021	Dues and Subscriptions	-	-	2,310	2,310	2,800
5120.01	Professional Services	-	-	118,623	176,980	950,000
5610	Travel & Meetings	-	-	-	-	11,000
5695	Computer Supplies & Services	-	-	231,440	-	10,000
5695.01	Computer Services	-	-	24,525	326,454	55,000
5695.02	Computer Equipment	-	-	21,846	60,000	50,000
5695.02	Computer Licenses	-	-	-	1,000	150,000
5695.04	Computer Software	-	-	-	348,280	10,000
TOTALS:		\$ -	\$ -	\$425,936	\$1,077,084	\$1,444,760

Property Tax Override Fund (Fund 135) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9351.P1	IUDA - 2003 Tax Allocation Bonds "A" (Principal) Project 1	\$3,103,631	\$ -	\$ -	\$ -	\$ -
9352.P1	IUDA - 2003 Tax Allocation Bonds "B" (Principal) Project 1	-	-	-	-	-
9353.P1	IUDA - 2003 Sub Tax Allocation Bond (Principal) Project 1	-	-	-	-	-
9359.P2	IUDA - 2003 Sub Tax Allocation Bond (Principal) Project 2	21,069,280	-	-	-	-
9360.P2	IUDA - 2005 Sub Tax Allocation Bond (Principal) Project 2	720,000	-	-	-	-
9361.P2	IUDA - 2008 Sub Tax Allocation Bond (Principal) Project 2	805,000	-	-	-	-
9362.P2	IUDA - 2010 Sub Tax Allocation Bond (Principal) Project 2	1,515,000	-	-	-	-
9363.P3	IUDA - 2002 Tax Allocation Bond (Principal) Project 3	563,415	-	-	-	-
9364.P3	IUDA - 2003 Tax Allocation Bond (Principal) Project 3	7,200	-	-	-	-
9551.P1	IUDA - 2003 Tax Allocation Bonds "A" (Interest) Project 1	1,166,963	-	-	-	-
9552.P1	IUDA - 2003 Tax Allocation Bond "B" (Interest) Project 1	-	-	-	-	-
9553.P1	IUDA - 2003 Sub Tax Allocation Bond (Interest) Project 1	2,281,500	-	-	-	-
9554.P1	IUDA - 2007 Sub Tax Allocation Bond (Interest) Project 1	476,000	-	-	-	-
9555.P1	IUDA - 2008 Sub Tax Allocation Bond (Interest) Project 1	1,019,989	-	-	-	-
9556.P1	IUDA - 2005 Sub Tax Allocation Bond (Interest) Project 1	1,596,221	-	-	-	-
9559.P2	IUDA - 2003 Sub Tax Allocation Bond (interest) Project 2	41,594,751	-	-	-	-
9560.P2	IUDA - 2005 Sub Tax Allocation Bond (Interest) Project 2	813,476	-	-	-	-
9561.P2	IUDA - 2008 Sub Tax Allocation Bond (Interest) Project 2	1,568,169	-	-	-	-
9562.P2	IUDA - 2010 Sub Tax Allocation (Interest) Project 2	3,151,031	-	-	-	-
9563.P3	IUDA - 2002 Tax Bond Allocation (Interest) Project 3	230,143	-	-	-	-
9565.P3	IUDA - 2003 Sub Tax Allocation Bond (Interest) Project 3	203,250	-	-	-	-
TOTALS:		\$81,885,018	\$ -	\$ -	\$ -	\$ -

City Debt Services Fund (Fund 140) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$ -	\$9,228	\$15,148	\$ -	\$ -
9450.02	City - 2009 GOB Bond Refunding Bond (Principal)	3,675,000	3,805,000	3,955,000	4,130,000	4,330,000
9450.03	City - 2009 GOB "B" Bond (Principal)	4,390,000	4,580,000	4,755,000	4,975,000	5,180,000
9450.04	City - 2002 GOB Bond (Principal)	-	-	-	-	-
9450.05	City - 2005 Sales Tax Revenue Bond (Principal)	4,805,000	-	-	-	-
9450.06	City - 2008 Sales Tax Revenue Bond (Principal)	3,645,000	-	-	-	-
9450.07	City - 2010 Sales Tax Revenue Bond (Principal)	1,995,000	2,095,000	34,570,000	-	-
9450.19	City - 2010 GOB Refunding Bond (Principal)	2,025,000	2,100,000	2,155,000	2,240,000	2,330,000
9450.22	City – 2014 GOB Refunding Bond (Principal)	-	-	-	-	-
9450.23	City - 2015A Sr. Sales Tax Revenue Refunding Bond (Principal)	-	-	600,000	1,890,000	1,920,000
9450.24	City - 2015B Subordinate Sales Tax Revenue Refunding Bond (Principal)	-	-	-	485,000	505,000
9450.25	City - 2017 City Sales Tax Revenue Refunding Bond (Principal)	-	-	-	3,575,000	3,085,000
9451.02	City - 2009 GOB Refunding Bond (Interest)	1,035,350	895,894	732,938	819,715	335,500
9451.03	City - 2009 GOB "B" Bond (Interest)	1,412,525	1,228,775	1,031,850	544,030	610,400
9451.04	City - 2002 GOB Bond (Interest)	-	-	-	-	-
9451.05	City- 2005 Sales Tax Revenue Bond (Interest)	4,143,323	1,949,134	-	-	-
9451.06	City - 2008 Sales Tax Revenue Bond (Interest)	2,753,655	1,314,863	-	-	-
9451.07	City - 2010 Sales Tax Revenue Bond (Interest)	2,744,233	2,644,483	3,648,323	-	-
9451.19	City - 2010 GOB Refunding Bond (Interest)	1,603,525	1,536,700	1,462,150	1,374,250	1,282,850
9451.22	CITY - 2014 GOB Refunding Bond (Interest)	492,836	832,963	832,963	832,965	832,965
9451.23	City - 2015A Sr. Sales Tax Revenue Refunding Bond (Interest)	-	-	17,656,645	16,373,695	16,338,165
9451.24	City - 2015B Subordinate Sales Tax Revenue Bond (Interest)	-	-	4,316,660	3,717,700	3,704,360
9451.25	City - 2017 City Sales Tax Revenue Refunding Bond (Interest)	-	-	-	642,635	890,655
9452	Bond Issuance Costs	1,425	2,967,648	1,500,293	-	-
9750	Fiscal Agent Fees	14,430	14,240	11,700	16,000	18,900
TOTALS:		\$34,736,301	\$25,973,926	\$77,243,670	\$41,615,990	\$41,363,795

91-1 Assessment Fund (Fund 145) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9450.01	Trust- Bond Principal Payment - Assessment 91-1 (Principal)	\$335,000	\$350,000	\$370,000	\$390,000	\$415,000
9451.01	Trust - Bond Interest Payment- Assessment 91-1 (Interest)	173,265	154,125	133,875	112,500	89,900
9750	Fiscal Agent Fees	4,345	4,345	4,345	4,500	4,500
TOTALS:		\$512,610	\$508,470	\$508,220	\$507,000	\$509,400

Public Finance Authority Fund (Fund 440) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$2,750	\$6,000	\$8,000	\$6,000	\$8,000
5120.03	Professional Services - Accounting	10,018	7,577,346	808,620	-	-
5710	Lease Obligation- PFA	373,144	373,144	373,144	373,150	373,150
5790	Miscellaneous	-	291	190	-	27,699,825
9450.16	PFA - 2005 General Obligation Bond (Principal)	-	-	-	-	-
9450.17	PFA - 2007 Tax Allocation Revenue Bond (Principal)	12,235,000	-	-	-	-
9450.18	PFA - 2010 Refunding Lease Revenue Bond (Principal)	730,000	750,000	780,000	810,000	845,000
9450.24	City of Industry Loan (Principal)	-	-	-	485,000	505,000
9451.16	PFA - 2005 General Obligation Bond (Interest)	-	-	-	-	-
9451.17	PFA - 2007 Tax Allocation Revenue Bond (Interest)	3,897,288	-	-	-	-
9451.18	PFA - 2010 Refunding Lease Revenue Bond (Interest)	213,538	187,588	156,988	125,190	92,090
9451.24	City - 2015B Subordinate Sales Tax Revenue Bond (Interest)	-	2,150,000	3,707,143	3,717,700	3,704,360
9470.01	2015A Project 1 Tax Allocation Revenue Refunding Bonds	-	-	32,000,000	36,180,000	36,945,000
9470.02	2015A Project 2 Tax Allocation Revenue Refunding Bonds	-	-	495,000	700,000	735,000
9470.03	2015B Project 2 Tax Allocation Revenue Refunding Bonds	-	-	10,245,000	16,040,000	16,420,000
9470.04	2015A Project 2 Subordinate Tax Allocation Revenue Refunding Bonds	-	-	23,420,000	3,255,000	-
9470.05	2015A Project 3 Tax Allocation Revenue Refunding Bonds	-	-	505,000	710,000	740,000
9470.06	2015B Project 3 Tax Allocation Revenue Refunding Bonds	-	-	2,595,000	3,110,000	3,325,000
9471.01	2015A Project 1 Tax Allocation Revenue Refunding Bonds	-	-	10,848,023	6,667,535	5,870,490
9471.02	2015A Project 2 Tax Allocation Revenue Refunding Bonds	-	-	535,500	332,250	297,250
9471.03	2015B Project 2 Tax Allocation Revenue Refunding Bonds	-	-	15,798,230	10,336,065	9,135,565
9471.04	2015A Project 2 Subordinate Tax Allocation Revenue Refunding Bonds	-	-	2,867,794	597,715	-
9471.05	2015A Project 3 Tax Allocation Revenue Refunding Bonds	-	-	542,250	336,250	300,750
9471.06	2015B Project 3 Tax Allocation Revenue Refunding Bonds	-	-	2,360,783	1,524,185	1,461,985
9452	Bond Issuance Costs	-	-	-	-	-
9750	Fiscal Agent Fees	5,100	8,800	11,800	17,500	18,900
TOTALS:		\$17,466,837	\$11,053,168	\$108,058,464	\$85,323,540	\$108,477,365

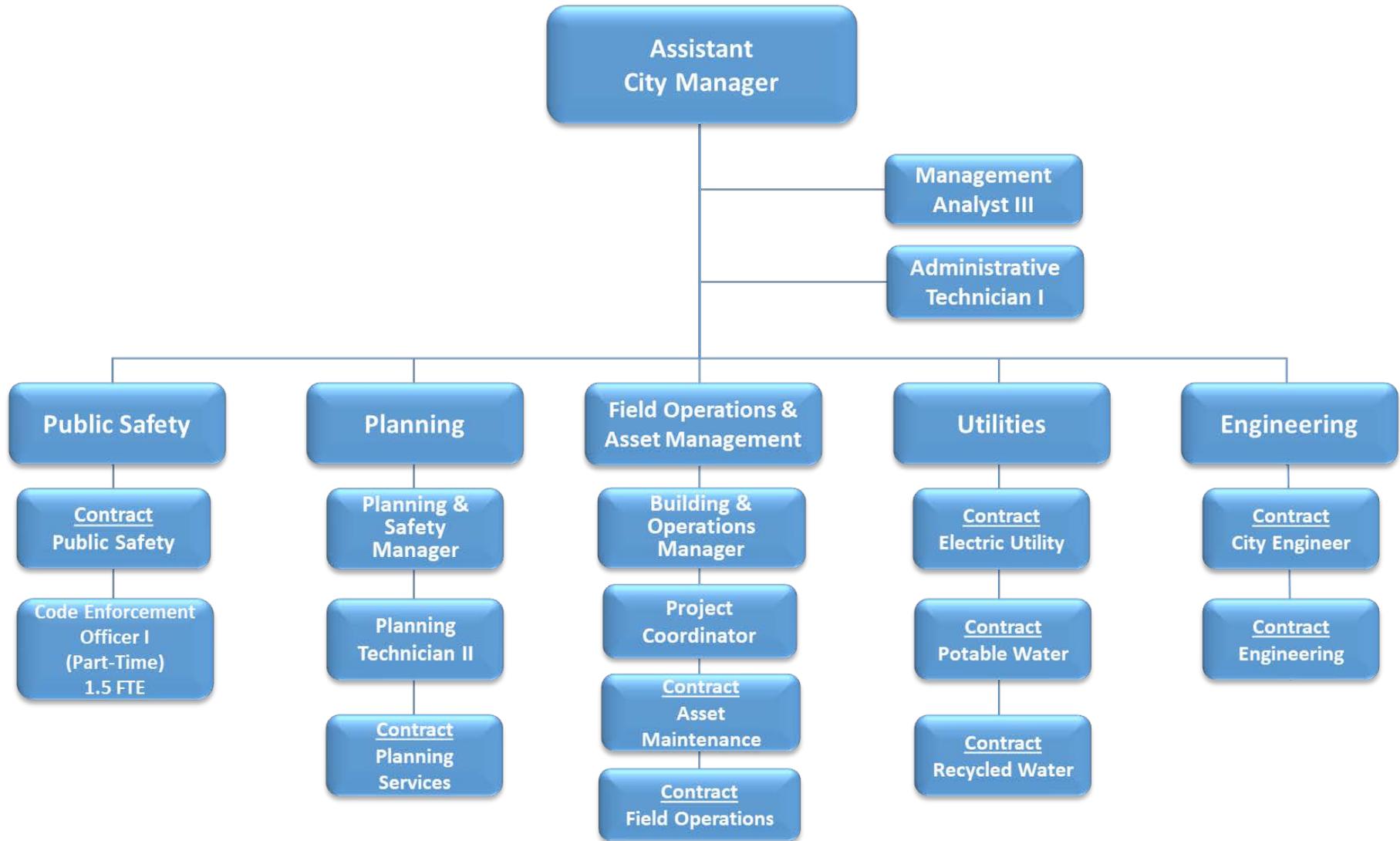


Development Services Department

City of Industry | FY 2018/19 Adopted Budget



Development Services Organization Chart



Development Services Department

Overview of Department

The Development Services Department is tasked with coordinating multiple divisions so that they work in concert to streamline public and private projects, share information across multiple outside agencies to ensure effective action, and work strategically to implement the City's General Plan and Capital Improvement Plan. The Development Services Department consists of the following Divisions: Development Services Administration, Public Works & Engineering, Field Operations and Asset Management, Planning, Public Safety, and Water Utilities.

FY 2017-18 Accomplishments

1. Initiated Development Review process for projects, bringing together Planning, Engineering, Fire, LASD, and LA County Building and Safety to review projects in partnership and provide clear guidance to developers.
2. Implemented the City's One-Stop Shop, which consolidated its Permitting, Plan Checking, Building Code & Engineering support services to form a "One-Stop Shop" to perform these functions at one central location in City Hall in order to create greater efficiencies in processing permits and fees through improved coordination and communication, increased access for our business customers, and improved revenue recovery opportunities for the City.
3. Reviewed traffic collision data and traffic behavior to develop improved traffic safety programs in consultation with the Los Angeles County Sheriff's Department.
4. Examined existing processes and procedures to develop a strategic plan to improve the City's response to businesses.
5. Performed a review of planning processes and developed a strategic plan to clearly define the planning process and provide improved information and clarity to developers.
6. Reviewed all existing professional services and contracts, with the goal of evaluating and ranking all contracts for competitive procurement within three years.
7. Continued utilization of the City's electronic procurement system, PlanetBids, and successfully advertised 29 RFP/RFQ/Bids.
8. Continued building out of electronic work order system, Cartegraph, that tracks the cost of labor, materials and equipment.
9. Continued compliance with the requirements of the California Uniform Public Construction Cost Accounting Act.
10. Continued compliance efforts and completion of reforms associated with the California State Controller's January 2016 Audit recommendations.
11. Continued compliance efforts and completion of reforms associated with compliance efforts with the Los Angeles Civil Grand Jury's 2011-2012 report recommendations.

Work Plan for FY 2018-19

1. Participate in the City's Annual Budget Development Process, especially in the area of capital improvements and maintenance of existing assets.
2. Continue to administer the City's One-Stop Shop, which consolidates the City's Permitting, Plan Checking, Building Code & Engineering support services to form a "One-Stop Shop" to create greater efficiencies in processing permits and fees through improved coordination and communication, increased access for our business customers, and improved revenue recovery opportunities for the City.
3. Complete Strategic Plan to Improve "Business Friendly" planning processes that are clear, concise and predictable for developers.
4. Assist and participate in the City's User Fee & Charges Study and Full Cost Allocation Plan to capture all Development and Building Services related fees and cost recovery of performing such services.
5. Assist with the upgrade of the City's Financial System, New World ERP, and continue with the implementation of the Community Development module in order to electronically track all its permits, business licenses, and development plans to better analyze, assess and improve all its development services operations, as well as better record all revenues associated with these services.
6. Update and Revise Procurement Policies.
7. Integrate the Los Angeles County Sheriff's Department motor officer that was added to the Sheriff's contract in 2017 with engineering and field operations staff to improve design of projects, project work zone safety, and quickly identify and respond to pedestrian and vehicle safety issues.
8. Improve Code Enforcement processes and procedures by hiring in-house staff to ensure that the City is responsive to regulating agencies and achieves compliance with the municipal code to ensure quality of life for City residents and residents of surrounding cities, and strive for continual improvements to the City's public presence to draw economic development.
9. Develop a culture and processes that are pro-business and pro-environment.
10. Seek out and become a catalyst for projects that benefit the region, especially in areas that improve the environment, create or nurture new technologies, and improve quality of life.
11. Focus on project development and implementation by coordinating the work of multiple firms for design, environmental and construction.

Development Services Department Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Development Services Department.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Department Full-Time Equivalent Employees</u>			
Administrative Technician I	1.00	1.00	1.00
Assistant City Manager	0.00	0.50	0.50
Director of Development Services & Administration	0.70	0.00	0.00
Management Analyst III	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>
Total Development Services FTEs:	2.35	2.15	2.15
<u>City Contractor Support Services</u>			
Annealta – One-Stop Shop Development Services			
CNC Engineering – One-Stop Shop Engineering & Permitting Services			
LA County Building – One-Stop Shop Building Services			
PlanetBids, Inc. – Electronic Procurement System Vendor			
Cartegraph, Inc. – Electronic Work Order Tracking System			

Development Services (Division 526) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ -	\$ -	\$288,505	\$258,315	\$224,775
5001.01	Salaries - Reimbursement From IUDA	-	-	(136,148)	(95,090)	-
5016	CalPERS - Employer	-	-	56,167	22,900	20,605
5020	CalPERS - Employee	-	-	19,394	20,750	18,070
5039	PARS - Employer	-	-	14,749	16,785	14,615
5026	EPMC	-	-	-	18,650	16,380
5027	Medicare	-	-	4,183	4,395	3,865
5028	Life Insurance	-	-	5,985	3,405	2,960
5037	AD & D	-	-	68	75	65
5631	Workers Compensation	-	-	9,146	9,040	7,870
5030	State Unemployment	-	-	726	540	540
5031	Disability – Long Term	-	-	-	1,835	1,595
5031.02	Disability – Short-Term	-	-	-	1,255	1,090
5038	Long Term Care	-	-	3,032	2,120	1,990
5032	State Employment & Training Tax	-	-	22	15	15
5017	Medical Premiums	-	-	85,590	44,450	41,800
5017.02	Medical Reimbursements	-	-	6,342	9,400	8,600
5033	Dental Premiums	-	-	3,665	3,270	3,290
5034	Vision Premiums	-	-	1,127	845	790
5665	Tuition Reimbursement	-	-	17,025	27,000	27,000
5018	Office Supplies & Postage	-	-	690	-	500
5021	Dues and Subscriptions	-	-	249	-	1,000
5120.01	Professional Services	-	-	637	1,547,540	375,000
5570	Printing & Photographs	-	-	85	-	1,000
5610	Travel and Meetings	-	-	1,598	-	2,000
5640	Advertising & Printing	-	-	1,432	-	25,000
5900	General Engineering	-	-	-	-	1,625,000
TOTALS:		\$ -	\$ -	\$384,267	\$1,897,495	\$2,425,415

Streets & Roads (Division 623) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$ -	\$10,000	\$ -	\$75,000	\$ -
5130	Planning, Survey and Design	65,632	44,329	9,479	100,500	50,000
5640	Advertising & Printing	-	-	2,758	-	25,000
5900	General Engineering	1,238,131	1,287,089	1,250,777	2,410,000	1,300,000
7020	Storm Drains	71,704	73,026	62,570	130,000	230,000
7060	Sewers	-	126	1,750	35,000	40,000
7200	Street Repairs	111,951	258,236	193,070	400,000	400,000
7210	Street Light Repairs	-	-	-	-	300,000
7230	Traffic Marking	26,571	25,460	3,653	150,000	50,000
7240	Traffic Striping	73,437	37,017	4,967	100,000	100,000
7250	Traffic Signing-Non/Illuminated	1,775	2,446	4,630	10,000	10,000
7260	Bridge Maintenance	14,737	-	9,418	50,000	50,000
7270	Traffic Signal Maintenance	336,057	392,019	228,776	450,000	500,000
7280	Highway Safety Lighting Maintenance	47,949	16,255	-	71,000	20,000
7290.01	Accident Repair/ Traffic	121,231	143,561	79,458	15,000	75,000
7290.02	Reimbursement Accident Repairs	(18,736)	(11,263)	(26,141)	(15,000)	-
7350	Traffic Signal Design	-	-	617	-	-
7360	Pump House Maintenance	68,619	107,082	96,595	100,000	100,000
	TOTALS:	\$2,159,056	\$2,385,384	\$1,922,377	\$4,081,500	\$3,250,000

Other Contracted Services (Division 624) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120.01	Professional Services	\$ -	\$ -	\$ -	\$ -	\$360,000
7020	Storm Drains	-	-	-	222,875	-
7050	Stormwater Compliance/NPDES	-	-	-	-	150,000
7410	Public Right of Way Maintenance	397,723	-	-	3,500,000	3,460,000
7420	Traffic and Street Signs	7,601	10,466	-	50,000	20,000
7430	Curb Painting and Medians Maintenance	381,338	9,000	1,526	100,000	25,000
7450	Power Sweeping - Street	168,321	178,547	182,118	175,000	200,000
7450.01	Power Sweeping - Parking Lot	1,329	23,210	23,460	51,500	30,000
7455	Graffiti Removal	111,745	47,723	473	150,000	100,000
7520	Traffic Signal Energy	621,097	595,303	573,935	600,000	600,000
7810	Signals Lighting Maintenance	8,837	10,078	11,803	15,000	15,000
8510	Property Maintenance	-	23,468	1,436	-	-
	TOTALS:	\$1,697,991	\$897,795	\$794,751	\$4,864,375	\$4,960,000

Public Works/Engineering

Overview of Division

The Public Works/Engineering Division is tasked with the design of the City's capital improvements and maintenance activities, as well as compliance with numerous Federal, State and local regulations. The Division is responsible for coordination on design and construction with utility companies, construction contractors, and regulating authorities.

FY 2017-18 Accomplishments

1. Continued progress on the construction of the Industry Business Center.
2. Continued development of electronic based work order system that tracks and reports costs for field labor, material, and equipment.
3. Assisted with the implementation the City's One-Stop Shop, which consolidated its Permitting, Plan Checking, Building Code & Engineering support services to form a "One-Stop Shop" to perform these functions at one central location in City Hall.
4. Coordinated with Alameda Corridor East Construction Authority on the Fullerton, Fairway, Puente Grade, and Turnbull Canyon major grade separation projects.
5. Continued coordination with CalTrans and the 57/60 Confluence Project, in which the westbound Grand Avenue Off-Ramp and the westbound loop On-Ramp were completed, as well as the Lemon Avenue On- and Off-Ramps were completed.
6. Completed Resurfacing of Valley Boulevard between Hacienda and Turnbull Canyon.
7. Initiation of construction on the Grand Avenue freeway on and off ramps by Caltrans, and the Lemon Avenue freeway on and off ramps by the Alameda Corridor East Construction Authority.
8. Completion of the City's first pavement management system program.
9. Completed City wide Sign Retro-Reflectivity evaluation per Federal guidelines, with recommended sign replacement program.
10. Completed Speed Zone Survey Citywide, Phases 2 and 3.
11. Completed Stormwater Inspections to comply with mandated State MS4 permit regulations.
12. Initiated Citywide Catch Basin Retrofit Program.

Work Plan for FY 2018-19

1. Develop schedules, financial projections, and a ranking matrix for capital improvement plans.
2. Develop a 5 to 7 Year Capital Improvement Plan for Council approval which provides a strategic path for the construction of \$200 million in project construction.
3. Identify and design short term early action projects for construction in 2018 & 2019, as design and environmental commence for projects with a construction window between 2019 and 2020.

4. Continue performing services and support to the City's One-Stop Shop as it pertains to the City's engineering-related and plan check services.

Public Works/Engineering Division Personnel Summary

There are no FTE employees for the Engineering Division. The City of Industry contracts out its Engineering Services.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Engineering FTEs:	0.00	0.00	0.00
<u>City Contractor Support Services</u>			
CNC Engineering			
JMDiaz Engineering			
WKE, Inc.			
Kleinfelder Engineering			
Leighton Consulting			
RKA Consulting Group			
SCS Engineering			
Sage Environmental Group			
Kimley Horn and Associates			
Transportation & Energy Solutions			
Avant Garde, Inc.			

Public Works/Engineering (Division 622) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5068	Landscape Maintenance	\$12,140	\$ -	\$ -	\$ -	\$ -
5130	Planning, Survey and Design	26,109	7,249	-	-	-
5570	Printing & Photographs	-	-	44	-	-
5900	General Engineering	235,266	174,941	428,557	3,720,000	3,930,000
5905	Aerial Images and Photomapper	1,372	1,230	1,763	50,000	50,000
7050	Stormwater Compliance/NPDES	-	-	-	-	650,000
8510	Property Maintenance	30,547	11,089	700	40,000	-
TOTALS:		\$305,435	\$194,508	\$431,064	\$3,810,000	\$4,630,000

Engineering (Division 504) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$166,714	\$178,579	\$ -	\$ -	\$ -
5001.01	Salaries - Reimbursement From IUDA	(52,749)	(41,863)	-	-	-
5013	Telephone	946	782	-	5,720	-
5018	Office Supplies & Postage	638	765	-	1,000	-
5021	Dues and Subscriptions	6,865	395	-	2,500	-
5025	Miscellaneous	6	56	41	1,000	-
5120.01	Professional Services	-	-	25	-	-
5550	Repair & Maintenance Equipment	-	930	-	-	-
5560	Equipment Rental	3,769	3,933	7,849	5,000	-
5610	Travel and Meetings	12,514	701	-	8,000	-
5620	Vehicle Expenses	1,516	-	-	-	-
TOTALS:		\$140,219	\$144,278	\$7,914	\$23,220	\$ -

Public Works Administration (Division 509) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$111,685	\$77,475	\$ -	\$ -	\$ -
5001.01	Salaries - Reimbursement From IUDA	(44,433)	(31,145)	-	-	-
5018	Office Supplies	-	-	-	500	-
5021	Dues and Subscriptions	900	-	900	1,500	-
5065	Other Contracted Services	-	-	-	-	-
5260	Building Inspection Services	3,640	-	-	100,000	-
5795	Filing Fees	-	-	-	1,000	-
TOTALS:		\$71,792	\$46,330	\$900	\$102,500	\$ -

Planning

Overview of Division

The Planning Division is responsible for overseeing, administering and implementing the City's planning, development, land use and use permit programs. Planning is responsible for maintaining the City's General Plan and Development Code and Municipal Code as it relates to the development of the City. Planning administers development plans, parcel maps, zone changes, conditional use permits, zone exceptions and use permits (business licenses).

FY 2017-18 Accomplishments

1. Processed over 747 Use Permits (Business Licenses).
2. Processed and approved 10 Development Plans for new buildings and building remodels.
3. Processed and approved 233 Development Plans for remodels.
4. Approved and processed 8 Conditional Use Permits (CUP) applications.
5. Completed Zone Code Amendments for revisions to the Wireless and Landscaping ordinances.
6. Approved and processed 3 Zone Exceptions.

Work Plan for FY 2018-19

1. Administer and process entitlement applications and use permits.
2. Approve an Action Climate Plan.
3. Create a Housing Overlay Zone and Development Standards.
4. Simplify and enact a more "Business-Friendly" use permit (business license) process.
5. Start a Development Meeting Process for entitlement applications that will save time and be more productive for applicants.
6. Assist and participate in the City's User Fee & Charges Study and Full Cost Allocation Plan to capture all Planning related fees and cost recovery of performing such services.
7. Continue to work with developers to recover the full reimbursement of developer costs for private development projects in the City.

Planning Division Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Planning Division. In addition, the City contracts out its Planning Support Services for the division.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Commissioners</u>			
Planning Commissioners	5.00	5.00	5.00
Total Planning Commissioners:	5.00	5.00	5.00
<u>Division Full-Time Equivalent Employees</u>			
Planning Technician I	1.00	1.00	0.00
Planning Technician II	0.00	0.00	1.00
Planning & Safety Manager	1.00	0.00	1.00
Senior Planner	0.00	1.00	0.00
Total Planning FTEs:	2.00	2.00	2.00
<u>City Contractor Support Services</u>			
Annealta Group – Staff Augmentation Services			
CASC Engineering			
Michael Baker International, Inc.			
Placeworks			
Los Angeles County Department of Building and Safety			
Dapeer, Rosenblit, and Litvak LLP – Code Enforcement Legal Advisory Services			

Planning (Division 521) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$293,348	\$301,347	\$162,674	\$175,140	\$188,760
5016	CalPERS - Employer	-	-	60,578	98,435	18,420
5020	CalPERS - Employee	-	-	13,188	14,070	15,160
5039	PARS - Employer	-	-	3,234	3,920	12,270
5026	EPMC	-	-	-	14,010	15,100
5027	Medicare	-	-	2,703	4,950	5,070
5028	Life Insurance	-	-	9,250	7,780	7,780
5037	AD & D	-	-	48	175	175
5631	Workers Compensation	-	-	6,143	7,630	8,155
5029	Social Security	-	-	-	1,600	1,650
5040	PARS – ARS	-	-	1,523	1,260	1,260
5030	State Unemployment	-	-	2,492	-	-
5031	Disability – Long-Term	-	-	-	1,245	1,340
5031.02	Disability – Short-Term	-	-	-	845	915
5038	Long Term Care	-	-	7,052	7,265	7,265
5032	State Employment & Training Tax	-	-	49	35	35
5017	Medical Premiums	-	-	186,732	123,700	116,420
5017.02	Medical Reimbursements	-	-	17,728	28,000	28,000
5033	Dental Premiums	-	-	8,357	8,185	8,680
5034	Vision Premiums	-	-	2,530	2,130	2,130
5665	Tuition Reimbursement	-	-	15,982	18,000	18,000
5013	Telephone	838	428	-	1,680	1,730
5018	Office Supplies & Postage	21	44	174	1,000	1,000
5021	Dues and Subscriptions	5,025	425	9,373	6,100	6,000
5025	Miscellaneous	88	10	15	1,000	2,000
5120.01	Professional Services	217,110	59,931	321,293	1,275,061	715,000
5120.05	Professional Services - Reimbursable Developer's Environmental	-	288,551	201,145	(100,000)	-
5130	Planning, Survey & Design	-	-	13	-	-
5410	Planning Commission	38,500	36,430	40,204	42,525	44,225
5550	Repair & Maintenance Equipment	-	5	-	-	-
5560	Equipment Rental	6,340	6,616	6,595	6,700	6,850
5570	Printing & Photographs	-	66	126	-	500
5610	Travel and Meetings	2,523	65	-	2,000	4,000
5640	Advertising and Printing	238	5,414	3,945	10,000	10,000

Planning - Development Services Department

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5695.03	Computer – Licenses	-	-	-	-	25,000
5795	Filing Fees	26,763	20,756	13,542	30,000	30,000
	TOTALS	\$590,794	\$720,087	\$1,096,687	\$1,794,441	\$1,302,890

Public Safety

Overview of Division

The Public Safety Division is responsible for overseeing, and administering services that protect the public health and safety. These services include the Los Angeles County Sheriff's Department, the Los Angeles County Fire Department, the City's Code Enforcement section, the Los Angeles County Health Department and Los Angeles County Animal Control. Public Safety is also responsible for emergency preparedness.

FY 2017-18 Accomplishments

1. Completed Autism Training for Los Angeles County Sheriff's Department, California Highway Patrol, and local school district officers.
2. Added a motor officer and implemented a targeted Traffic Safety Program.
3. Hired a specialized Code Enforcement legal firm for staff support.
4. Purchased two (2) 15-20 person passenger vans for the YAL program, which is used to transport our youth to Camp Courage in Tonner Canyon.
5. Worked with local law enforcement authorities in our surrounding areas and provided use of Tonner Canyon for emergency preparedness training.

Work Plan for FY 2018-19

1. Enhance the Code Enforcement Department to keep up with workload demands by bringing three part-time Code Enforcement officers in house.
2. Continue to effectively locate businesses that do not have a use permit and do site inspections to help them gain compliance.
3. Continue to enhance the policing effectiveness of the Sheriff's Department.
4. Provide training opportunities for all deputies to promote and enhance "Mental Health Awareness" to improve policing in our communities and better handle mental health issues.
5. Continue to support the Industry Station's Youth Activities League "YAL" to assist in serving the troubled youth in disadvantaged communities to build team building skills, life skills, and offer alternatives to crime, gangs, and juvenile delinquency.
6. Implement full Traffic and Commercial Safety Enforcement Program.
7. Automate Citation Management System.
8. Develop code enforcement training and processes with the assistance of supplemental code enforcement legal counsel.

Public Safety Division Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Public Safety Division. The City of Industry contracts its Public Safety services with the Los Angeles County Sheriff’s Department, Los Angeles County Fire department, LA County Animal Control Services.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Code Enforcement Officer I (Part-Time)	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total Public Safety FTEs:	1.50	1.50	1.50
<u>City Contractor Support Services</u>			
Los Angeles County Sheriff’s Department			
Los Angeles County Fire Department			
Los Angeles County Department of Animal Care & Control			
Los Angeles County Superior Court			
Turbo Data Systems, Inc. – Parking Citation Processing Services			

Public Safety (Division 601) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001.02	Salaries – Part-Time	\$ -	\$ -	\$ -	\$101,070	\$115,860
5016	CalPERS - Employer	-	-	-	-	6,335
5020	CalPERS - Employee	-	-	-	-	6,635
5027	Medicare	-	-	-	1,470	1,685
5631	Workers Compensation	-	-	-	3,540	4,060
5040	PARS – ARS	-	-	-	3,795	4,345
5030	State Unemployment	-	-	-	540	540
5032	State Employment & Training Tax	-	-	-	-	15
5013	Telephone	3,796	3,664	-	-	9,000
5025	Miscellaneous	-	-	-	-	2,000
5062	Building Maintenance	-	-	26	-	-
5120.01	Professional Services	240	2,100	1,039	128,000	5,000
5120.02	Legal Services	-	-	94,932	-	125,000
5560	Equipment Rental	-	-	288	-	-
5562	Small Equipment & Supplies	-	-	-	-	6,000
5570	Printing and Photographs	2,016	172	1,824	2,000	4,000
5610	Travel and Meetings	2,862	575	1,308	-	3,000
5620	Vehicle Expenses	12,415	2,491	8,623	3,400	6,000
5785.01	Building Lease Payments	19,440	-	-	-	-
6005	Sheriff's Contract	7,974,292	8,284,535	9,231,590	9,605,000	9,866,500
6030	Other Law Enforcement	7,854	-	119,146	38,000	20,000
6040	Animal Control	38,864	30,230	48,749	38,000	40,000
6085	Parking Citations	-	-	-	-	60,000
6100	Prisoner Maintenance	475	-	1,085	-	-
6140	Special Security Expense	249,632	273,398	317,682	320,000	330,000
8510	Property Maintenance	-	-	14,013	-	5,000
9010	Furniture, Equipment & Fixtures	-	13,189	1,650	-	-
TOTALS:		\$8,311,886	\$8,610,354	\$9,841,956	\$10,244,815	\$10,620,975

Field Operations & Asset Management

Overview of Division

The Field Operations and Asset Management Division is tasked with coordinating the work of all contractors that maintain and improve the City's property assets and all activities in the public right of way. The Division is responsible for coordination with utility companies, construction contractors, and regulating authorities. As a result, the Division is responsible for the coordination of a wide range of required activities and directs Code Enforcement and Inspection activities citywide.

FY 2017-18 Accomplishments

1. Scope of work reviewed and assessed for all existing City operations and service contractors.
2. Continued development of work order system that tracks and reports costs for field labor, material, and equipment.
3. Reviewed all existing contractor invoices to determine nexus with field operations.

Work Plan for FY 2018-19

1. Investigate field operations and make recommendations to update existing contracts and/or procure new services.
2. Oversee the City's One-Stop Shop front counter's Building Operations, and provide direction and oversight to contracted in-house City staff as necessary.
3. Initiate, advertise, and procure on-call maintenance services contracts for core maintenance operations, including Building Maintenance, Plumbing, Electrical, and HVAC maintenance services to name a few.
4. Implement GIS based work order system to track contractor labor, materials, and equipment in the field.
5. Inspect all City owned properties to determine needed capital improvements, assist in developing 5-year capital plan.
6. Direct contractors to implement all required environmental and water conservation regulations, as well as any pertinent building and construction codes.
7. Monitor, inspect and direct contractor work product, with particular attention to compliance with contract terms, plans and specifications.
8. Monitor contractor safety practices, implement safety programs as needed to reduce City exposure.
9. Develop a coordinated Code Enforcement field strategy in partnership with the Planning Division and LASD.

Field Operations & Asset Management Personnel Summary

Below is a list of Full-Time Equivalent (FTE) positions in the Field Operations & Asset Management division. In addition, the City contracts out many of its field operations services.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>Division Full-Time Equivalent Employees</u>			
Building & Operations Manager	1.00	1.00	1.00
Project Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Field Operations & Asset Management FTEs:	2.00	2.00	2.00
<u>City Contractor Support Services</u>			
Los Angeles County Department of Public Works			
JAS – Project Management/Building Maintenance Services			
Square Root Landscape			
Satsuma Landscape			
San Gabriel Valley Conservation Corps – Landscape Maintenance of Open Space Areas			
Haddick’s Towing			
Muni-Environmental, LLC – Commercial Recycling Programs & Services			
Industry Security Services, Inc. (Asset Security & Patrol)			
Fuel Pros, Inc.			
SC Fuels			
Sage Environmental Group			
SCS Field Services			

Field Operations & Asset Management (Division 527) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ -	\$ -	\$130,915	\$204,600	\$223,560
5001.02	Salaries – IUDA Reimbursement	-	-	-	(19,175)	-
5016	CalPERS - Employer	-	-	9,488	14,805	17,025
5020	CalPERS - Employee	-	-	-	16,425	17,940
5039	PARS - Employer	-	-	7,699	13,300	14,530
5026	EPMC	-	-	-	15,045	16,510
5027	Medicare	-	-	2,137	3,540	3,785
5028	Life Insurance	-	-	2,446	2,240	2,240
5037	AD & D	-	-	27	50	50
5631	Workers Compensation	-	-	3,851	7,160	7,825
5030	State Unemployment	-	-	231	360	360
5031.01	Disability – Long-Term	-	-	-	1,450	1,590
5031.02	Disability – Short-Term	-	-	-	995	1,085
5038	Long Term Care	-	-	958	1,645	1,645
5032	State Employment & Training Tax	-	-	7	10	10
5017	Medical Premiums	-	-	39,654	39,515	37,190
5017.02	Medical Reimbursements	-	-	9,168	8,000	8,000
5033	Dental Premiums	-	-	1,872	3,250	2,620
5034	Vision Premiums	-	-	523	790	665
5013	Telephone	-	-	-	-	3,500
5021	Dues and Subscriptions	-	-	-	-	1,500
5025	Miscellaneous	-	-	-	-	1,030
5062	Building Maintenance	-	-	64	-	-
5120.01	Professional Services	-	-	27	700,000	360,000
5560	Equipment Rental	-	-	1,343	-	-
5565	Small Supplies & Equipment	-	-	3,456	-	2,000
5570	Printing and Photographs	-	-	121	-	1,000
5610	Travel and Meetings	-	-	-	-	2,000
5620	Vehicle Expenses	-	-	10	-	80,000
5695	Computer Supplies & Services	-	-	-	-	2,000
9010	Furniture, Equipment & Fixtures	-	-	17,300	-	-
TOTALS:		\$ -	\$ -	\$231,296	\$1,014,005	\$809,660

Civic Financial Center (Division 625) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5013	Telephone	\$19,702	\$16,450	\$14,766	\$15,600	\$15,950
5018	Office Supplies & Postage	-	-	-	200	-
5021	Dues and Subscriptions	1,281	1,289	1,550	1,300	1,300
5025	Miscellaneous	183	542	377	500	2,000
5062	Building Maintenance	50,117	43,528	68,140	100,000	150,000
5068	Landscape Maintenance	3,185,703	3,427,715	3,571,673	800,000	1,100,000
5120.01	Professional Services	183,553	572,597	690,657	853,000	350,000
5120.02	Legal Services	115,089	31,875	12,886	175,000	100,000
5130	Planning, Survey and Design	179,285	167,058	166,002	502,307	-
5220	Appraisal Fees	-	-	18,400	-	25,000
5550	Repair and Maintenance Equipment	9,416	14,917	17,306	7,000	35,000
5560	Equipment Rental	-	1,116	-	-	6,000
5562	Office Equipment & Furniture	-	-	-	65,000	20,000
5570	Printing & Photographs	-	-	-	2,000	2,000
5610	Travel and Meetings	-	3,610	18,045	-	-
5620	Vehicle Expenses	50,734	30	65,618	65,000	-
5640	Advertising & Printing	-	-	-	-	2,500
5695	Computer Supplies and Services	11,372	52,247	-	82,900	-
5695.01	Computer Services	80,231	220	1,368	-	-
5695.04	Computer Software	32,000	3,026	42,082	-	-
5730	Utilities	542,282	458,762	-	-	-
5730.01	Utilities - Gas	-	-	4,640	6,300	6,450
5730.02	Utilities - Water	-	-	389,999	328,700	400,000
5730.03	Utilities - Electric	-	-	146,199	165,000	165,000
5740	Property Taxes and Assessments	-	-	255,103	215,000	220,000
5785.01	Building Lease Payments	400	400	400	400	400
5792	Resource Planning	4,960	13,931	14,753	-	6,000
5900	General Engineering	1,501,648	1,341,597	1,984,941	1,900,000	450,000
6070.01	Refuse Disposal for the City Bus Stops	39,387	52,516	52,516	53,000	60,000
6120	Security	611,979	709,440	619,933	700,000	715,400
7020	Storm Drains	6,400	12,665	26,746	-	-
8510	Property Maintenance	522,092	394,711	462,743	476,500	400,000
8510.04	Property Maintenance Reimbursement From Successor Agency	(739,353)	(560,991)	(340,210)	(451,300)	-

Field Operations & Asset Management - Development Services Department

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
8535	Landfill Gas/Tanks	-	-	2,105	-	-
9010	Furniture, Equipment & Fixtures	6,298	21,351	-	10,000	-
9020	Automobiles	63,001	12,453	-	-	-
9060	Reclaimed Water System	(26,368)	-	-	-	-
TOTALS:		\$6,339,162	\$6,843,923	\$8,308,737	\$6,073,407	\$4,233,000

Industry Hills Maintenance (Division 627) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5012	General Insurance & Bonding	\$ -	\$ -	\$2,935	\$ -	\$3,500
5013	Telephone	-	-	1,426	-	2,000
5025	Miscellaneous	\$6,808	\$ -	-	6,000	5,000
5060	Special Taxes and Fees - Fuel Storage Tank	-	1,984	1,148	2,400	2,500
5062	Building Maintenance	-	-	-	-	-
5062.01	Fuel Station Expenses	11,883	15,921	19,378	15,000	25,000
5065	Other Contracted Services	2,960	476	-	20,000	5,000
5068	Landscape Maintenance	-	-	-	-	-
5130	Planning, Survey and Design	-	-	-	-	-
5550	Repair and Maintenance Equipment	-	-	-	-	3,000
5565	Small Supplies & Equipment	-	-	-	-	5,000
5730	Utilities	4,296	184	-	6,000	-
5730.01	Utilities - Gas	-	-	192	-	1,000
5730.03	Utilities - Electric	-	-	6,372	-	-
5900	General Engineering	5,485	9,887	5,547	12,000	15,000
8510	Property Maintenance	11,247	2,791	17,249	53,300	50,000
8535	Landfill Gas/ Tanks	231,217	285,962	198,182	259,833	215,000
9060	Reclaimed Water System	34,244	35,363	-	38,000	40,000
TOTALS:		\$308,141	\$352,569	\$252,430	\$412,533	\$372,000

Open Space & Habitat (Division 628) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5013	Telephone	\$477	\$603	\$593	\$700	\$4,700
5021	Dues and Subscriptions	-	3,590	3,764	-	-
5068	Landscape Maintenance	-	-	-	380,000	100,000
5120.01	Professional Services	-	-	-	-	105,000
5620	Vehicle Expenses	-	1,432	8,041	7,800	5,000
5730	Utilities	4,407	6,376	-	-	-
5730.01	Utilities - Gas	-	-	744	840	900
5730.02	Utilities - Water	-	-	3,348	3,500	35,000
5730.03	Utilities - Electric	-	-	2,585	2,500	5,000
5740	Property Taxes & Assessments	-	-	127,556	250,000	200,000
5900	General Engineering	-	-	-	-	50,000
6120	Security	115,371	114,740	115,818	145,000	200,000
8510	Property Maintenance	21,591	4,204	4,291	315,000	305,000
8510.04	Property Maintenance Reimbursement From Successor Agency	(120,035)	(104,760)	(260,940)	(112,825)	-
	TOTALS:	\$21,811	\$26,185	\$5,800	\$992,515	\$1,010,600

Fleet Replacement Fund (Fund 320) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5130	Planning, Survey and Design	\$ -	\$ -	\$ -	\$ -	\$ -
5620	Vehicle Maintenance	-	-	-	-	-
9060	Automobiles	-	-	-	226,000	80,000
TOTALS		\$ -	\$ -	\$ -	\$226,000	\$80,000

Industry Property Housing Management Authority (IPHMA) – Fund 160

Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5011	Board Salaries	\$ -	\$ -	\$21,000	\$22,470	\$22,965
5027	Medicare	-	-	305	330	330
5631	Workers Compensation	-	-	-	780	810
5040	PARS - ARS	-	-	-	840	855
5030	State Unemployment	-	-	617	540	540
5031	Disability	-	-	1,302	-	-
5032	State Employment & Training Tax	-	-	21	15	15
5012	General Insurance and Bonding	6,031	4,225	14,852	6,000	6,130
5018	Office Supplies & Postage	134	1,203	498	1,000	1,000
5023	Conference Meetings & Luncheons	-	61	-	-	-
5036	Bank Fees	-	-	472	-	500
5068	Landscape Maintenance	880	-	-	150,000	155,000
5110	Accounting Fees	-	-	664	-	-
5120.02	Professional Services - Legal	-	-	7,938	90,000	35,000
5120.03	Professional Services - Accounting	9,627	-	-	-	-
5130	Planning, Survey and Design	4,021	47	-	6,000	-
5640	Advertising and Printing	1,379	-	584	-	1,000
5730	Utilities	983	5,601	(175)	2,000	-
5730.01	Utilities – Gas	-	-	192	-	1,000
5730.02	Utilities - Water	-	-	9,810	10,000	20,000
5730.03	Utilities – Electric	-	-	670	-	1,000
5740	Property Taxes and Assessments	48,727	46,608	57,665	60,000	65,000
5900	General Engineering	2,301	-	13,099	40,000	40,000
7420	Traffic & Street Signs	-	13	-	-	-
8510	Property Maintenance	209,195	466,059	264,182	200,000	150,000
8515	Housing Improvements	6,103	235,313	25,757	160,000	160,000
9010	Furniture, Equipment & Fixtures	2,485	-	-	-	-
TOTALS:		\$291,867	\$759,130	\$419,450	\$749,975	\$661,145

Streets & Special Revenues (Fund 101) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
7410	Miscellaneous Street Maintenance	<u>24,254</u>	<u>14,537</u>	<u>11,695</u>	-	<u>10,000</u>
TOTALS:		\$24,254	\$14,537	\$11,695	\$ -	\$10,000

Measure R (Fund 102) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
7200	Street Repairs	<u>4,809</u>	<u>4,921</u>	<u>4,996</u>	<u>5,000</u>	<u>5,000</u>
TOTALS:		\$4,809	\$4,921	\$4,996	\$5,000	\$5,000

Prop A (Fund 103) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5025	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
5068	Landscape Maintenance	490	-	-	-	-
5130	Planning, Survey and Design	394,613	4,678,688	202,594	1,400,000	1,000,000
5205	Construction Costs	-	-	-	-	-
5620	Vehicle Expenses	-	85	35	-	-
5730	Utilities	7,130	5,823	5,823	-	-
5730.01	Utilities - Water	-	-	3,432	-	4,000
5730.02	Utilities - Electric	-	-	3,020	-	3,600
5900	General Engineering	-	-	-	-	-
6120	Security	88,364	88,222	88,248	-	95,000
8510	Property Maintenance	44,263	2,166	5,891	-	10,000
TOTALS:		\$534,860	\$4,774,984	\$309,043	\$1,400,000	\$1,112,600

Prop C (Fund 104) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5130	Planning, Survey and Design	\$23,601	\$6,934	\$7,039	\$ -	\$10,000
5900	General Engineering	-	-	-	-	-
TOTALS:		\$23,601	\$6,934	\$7,039	\$ -	\$10,000

Air Quality (Fund 105) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5130	Planning, Survey and Design	\$ -	\$ -	\$ -	\$ -	\$ -
5900	General Engineering	15,472	1,333	(470.64)		
7002	Electric Vehicle Rebate Program	89,625	4,464	-	-	-
TOTALS		\$105,097	\$5,797	(\$470.64)	\$ -	\$ -

Measure M (Fund 106) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
7200	Street Repairs	-	-	-	-	5,000
TOTALS:		\$4,809	\$4,921	\$4,996	\$5,000	\$5,000

Grant Fund (Fund 110) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5900	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
5205	Construction Costs	-	-	-	-	5,261,490
	TOTALS:	\$4,809	\$4,921	\$4,996	\$5,000	\$5,261,490





Community Support & Regional Improvements Department

City of Industry | FY 2018/19 Adopted Budget



Community Support & Regional Improvements

Overview of Department:

The “Community Support & Regional Improvements” Department was a new department formed in FY 17 and will continue to expand in FY 18. The City is a contract city with a small resident population and nominal in-house staff. As such, the City regularly makes contributions to its surrounding cities & community programs, undertakes regional capital projects for the benefit of the region, and provides support to various non-profit organizations. In FY 18, the budget will reflect, consolidate, and formalize a general plan and guidelines to providing community support and regional improvements in our surrounding communities. The City regularly provides support to various organizations, such as:

- Industry Manufacturers Council
- Workman & Temple Homestead Museum
- El Encanto Healthcare and Habilitation Center
- Expo Center
- Los Angeles County Sheriff’s Youth Activities League
- Boy Scouts of America

Work Plan for FY 2018-19:

1. Continue support for the Los Angeles County Sheriff’s Industry Station Youth Activities League and Camp Courage, addressing deferred maintenance at existing facilities.
2. Continue support for the Boy Scouts of America, addressing deferred maintenance at existing facilities.
3. Work with the Industry Manufacturer’s Council to develop a strategic plan for the organization to achieve self-sufficiency in three years.
4. Work with the Homestead Museum to develop a strategic plan for marketing, advancement (donations and creation of an endowment) and development of the museum’s core mission.
5. Work with the El Encanto Healthcare Facility to develop a strategic plan for the organization to achieve self-sufficiency in three years.
6. Work with the Expo Center to develop a strategic plan for marketing and development of the center’s core mission of providing recreation and banquet facilities to the region in a manner that is efficient and effective.
7. Develop plans to improve Follows Camp for use as a group campground for non-profit organizations serving youth, and as an educational facility that highlights the camp’s historical significance and provides educational opportunities for youth field trips that stress environmental education and the protection of natural river systems.

Summary of Community Partnerships

The City of Industry, as a contract city, partners with a number of contract vendors and non-profit organizations to achieve its goal of improving quality of life in the San Gabriel Valley. Vendors and non-profit organizations that assist in the provision of services under the Community Support and Regional Improvements Department include, but are not limited to:

- Los Angeles County Sheriff's Department Industry Station Youth Activities League locations supported by the City of Industry: Sunshine Park, La Puente; San Angelo Park, La Puente; Martin Park, La Puente; Basset Park, La Puente; Rimgrove Park, Valinda; Industry Station YAL Center, City of Industry; Martial Arts Dojo, City of Industry; and YAL Camp Courage in Tonner Canyon.
- Boy Scouts of America locations supported by the City of Industry: Firestone Scout Reservation in Tonner Canyon.
- El Encanto Healthcare and Habilitation Center: a nonprofit corporation that provides skilled nursing care and adult day health care to residents of the San Gabriel Valley.
- Homestead Museum program operations for a six-acre facility that contains two California State Historic Landmarks and one home listed on the National Register of Historic Places. The Museum contains: the Workman Family House, the Temple Family's "La Casa Nueva," and "El Campo Santo" which contains the remains of the Workman and Temple families, as well as the remains of Pío Pico, the last Governor of Mexican California.
- Industry Hills Expo Center program operations, a multi-purpose event facility serving surrounding communities.
- Industry Manufacturers Council: Economic development, marketing, and training for local businesses. The City of Industry also sponsors summer internships for high school students in partnership with local businesses and local school districts through the IMC.
- Autism Interaction Solutions: Autism awareness training for all Los Angeles County Sheriff's Deputies stationed at the Industry Station was fully sponsored by the City to improve field interactions and reduce the use of force in the area. The Industry Station serves the following communities: City of Industry, City of La Puente, City of La Habra Heights, and the Unincorporated Los Angeles communities of Avocado Heights, Basset, Hacienda Heights, Valinda, and North Whittier.
- The City of Industry supports a number of community organizations which directly request funding from the City Council: the Industry Hills Charity Pro Rodeo which through the Gabriel Foundation provides grants to local elementary schools and assistance to children with emotional and/or behavioral challenges; Meals on Wheels; the Land of the Free Foundation; the La Puente Old Town Association; the City of La Puente's Independence Day Celebration; the Veterans Benefit Ropers Foundation, and Veterans of Foreign Wars Post 1944 to name a few.

- The City of Industry is also committed to supporting lobbying activities to find infrastructure grant funding, or to directly fund critical regional infrastructure in the San Gabriel Valley such as: several rail grade separations in partnership with the Alameda Corridor East Construction Authority, the multi-phase 57/60 freeway confluence project in partnership with the City of Diamond Bar, refurbishment of the Azusa Avenue Bridge in partnership with the City of La Puente, extension of recycled water systems to surrounding communities through partnerships with the Rowland Water District and the La Puente Valley County Water District, and funding a construction loan for a sound wall and roadway improvements in the City of La Puente.
- City of Industry is committed to future projects that can improve quality of life for surrounding communities in the areas of recycled water, stormwater, habitat preservation, youth recreation, alternative energy, traffic circulation and mandatory waste recycling.

Community Promotions (Division 621) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5013	Telephone	\$318	\$238	\$ -	\$4,000	\$ -
5023	Conference Meetings & Luncheons	-	-	1,631	-	-
5120.01	Professional Services	-	-	-	240,000	255,000
5600	Community Promotion	1,369,749	1,246,741	886,573	1,356,405	985,000
5601	Community Promotion paid by City	165,956	194,931	286,850	426,200	410,000
5620	Vehicle Expenses	4,163	738	7,780	-	-
5640	Advertising and Printing	55,000	129,940	270,583	35,000	35,000
8517	Housing Grant	4,880	-	-	-	-
	TOTALS:	\$1,600,066	\$1,572,588	\$1,453,417	\$2,061,605	\$1,685,000

El Encanto Division (Division 620) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5068	Landscape Maintenance	\$226,032	\$196,816	\$85,175	\$115,000	\$120,000
5120.01	Professional Services	330	310	26,120	70,000	25,000
5130	Planning, Survey & Design	-	-	3,480	-	-
5550	Repair and Maintenance Equipment	31,014	40,648	37,054	41,000	41,900
5620	Vehicle Expenses	-	-	678	-	-
5730.02	Utilities - Water	-	-	810	328,700	2,400
5900	General Engineering	39	5,971	6,565	15,000	15,000
6120	Security	62,070	61,766	61,939	65,000	70,000
8510	Property Maintenance	3,327	9,478	22,283	40,000	60,000
9060	Reclaimed Water System	10,272	10,636	-	800	800
TOTALS:		\$333,085	\$325,624	\$244,104	\$346,800	\$335,100

Homestead Museum Division (Division 626) – Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5013	Telephone	\$ -	\$ -	\$ -	\$ -	\$12,000
5018	Office Supplies & Postage	-	-	10,418	-	30,000
5021	Dues & Subscriptions	-	-	2,608	-	4,500
5025	Miscellaneous	-	-	2,029	-	-
5068	Landscape Maintenance	370,982	307,815	239,149	385,000	285,000
5120.01	Professional Services	11,902	2,568	88,384	375,000	193,500
5550	Repair and Maintenance Equipment	-	-	-	500	-
5560	Equipment Rental	-	-	7,186	-	2,300
5565	Small Equipment & Supplies	-	-	-	-	6,900
5570	Printing & Photographs	-	-	1,053	-	-
5610	Travel & Meetings	-	-	5,052	-	10,500
5620	Vehicle Expenses	788	174	-	800	-
5631	Workers Compensation	-	-	1,702	-	-
5640	Advertising & Printing	-	-	60,104	-	89,000
5695	Computer Supplies	-	-	4,462	-	-
5695.01	Computer Services	-	-	19,398	-	25,000
5695.03	Computer - Licenses	-	-	540	-	-
5730	Utilities	35,021	32,033	-	38,000	-
5730.01	Utilities - Gas	-	-	1,356	-	2,500
5730.02	Utilities - Water	-	-	169	-	-
5730.03	Utilities - Electric	-	-	28,449	-	40,000
5900	General Engineering	9,167	17,629	567	6,000	6,000
6120	Security	84,231	82,802	84,703	91,000	100,000
8500	Museum Agreement	1,072,697	1,068,465	832,387	1,131,600	856,700
8510	Property Maintenance	194,437	58,780	39,259	125,000	100,000
8510.04	Property Maintenance Reimbursement from Successor Agency	(26,151)	-	-	-	-
8520	Janitorial Service	9,250	9,250	11,980	12,000	15,000
9010	Furniture, Equipment & Fixtures	7,974	18,335	3,627	11,000	-
	TOTALS:	\$1,770,298	\$1,597,851	\$1,444,582	\$2,175,900	\$1,778,900



Civic Recreational Industrial Authority (“CRIA”)

City of Industry | FY 2018/19 Adopted Budget



Civic Recreational Industrial Authority

Overview of Department

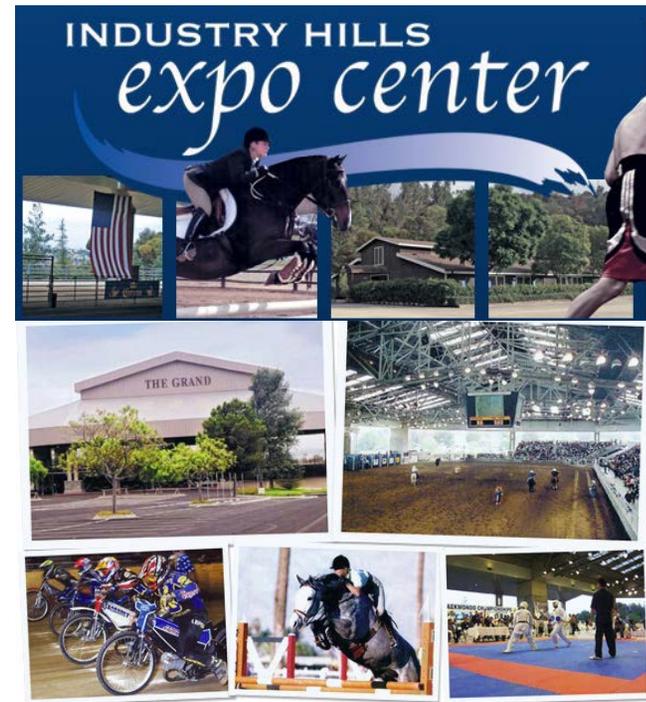
The Civic Recreational Industrial Authority, better known as CRIA, is the City's joint power authority that governs the City's Expo Center operations, manages its revenues, oversees recreational programming, and coordinates capital improvements to the Expo Center facility. The Expo Center is operated by CNC Equestrian and overseen by a 5-person governing board which contains representation from surrounding communities.

FY 2017-18 Accomplishments

1. Banquet facilities at Expo Center fully booked on all weekends during the year.
2. CRIA board approved pricing modifications on weekdays to increase facility use during the week.
3. Completed a revamp and update of the Expo Center's website in line with the City's website upgrade to improve its presence, visibility and marketing of all services and rentals.

Work Plan for FY 2018-19

1. Complete capital master plan.
2. Continue addressing deferred maintenance at all facilities.
3. Achieve a profit margin in FY 2018-19.
4. Explore potential leasing of facility advertising to sponsors for potential revenue generating opportunities.



CRIA Department Personnel Summary

CRIA is managed by the CRIA Board and contracts out the Expo Center’s operations and facilities management.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
<u>CRIA Full-Time Equivalent Employees</u>			
CRIA Board Members	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total CRIA Board Members:	5.00	5.00	5.00
<u>City Contractor Full-Time Equivalent Employees</u>			
CNC Equestrian			

Administration-CRIA Board (Fund 360) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5011	Board Salaries	\$24,530	\$29,300	\$29,982	\$42,525	\$34,760
5027	Medicare	-	-	435	625	500
5030	State Unemployment	-	-	-	900	900
5031	Disability	-	-	1,859	-	-
5032	State Employment & Training Tax	-	-	-	25	25
5040	PARS – ARS	-	-	-	1,600	1,300
5012	General Insurance and Bonding	44,473	43,268	34,799	45,000	45,000
5015	Payroll Taxes	1,877	2,242	-	1,500	-
5018	Office Supplies & Postage	-	-	253	-	-
5025	Miscellaneous	356	271	350	500	500
5068	Landscape Maintenance	-	-	-	-	240,000
5120.01	Professional Services	5,662	8,655	8,160	88,000	145,000
5120.02	Legal Services	46,111	(3,922)	525	5,000	5,000
5120.03	Professional Services - Accounting	12,100	-	-	-	-
5120.04	Accounting Services	20,729	27,804	25,031	16,000	-
5130	Planning, Survey and Design	40,546	-	-	10,000	-
5570	Printing and Photographs	-	340	-	-	-
5610	Travel and Meetings	-	-	600	-	-
5620	Vehicle Expenses	-	5,571	9,673	6,000	6,000
5640	Advertising and Printing	3,776	-	-	2,000	2,000
5730.01	Utilities – Gas	-	-	878	1,000	1,000
5900	General Engineering	29,396	67,210	-	30,000	30,000
8510	Property Maintenance	<u>115,900</u>	<u>97,213</u>	<u>6,129</u>	<u>160,000</u>	<u>80,000</u>
TOTALS:		\$345,456	\$277,951	\$118,674	\$410,675	\$591,985

Expo Center (Fund 361)

Speedway Division (Division 812) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Proposed Budget
5560	Equipment Rental	\$ -	\$150	\$ -	\$155	\$ -
5630	Insurance & Bond	4,027	19,363	15,641	13,470	14,900
5750	Supplies	11,138	7,621	15,334	5,920	19,490
5753	Concession Supplies	13,665	9,801	6,682	21,450	17,510
5756	Audio/Video	-	478	-	490	-
5757	Promotional Expenses	18,663	73,691	34,154	71,915	21,620
5761	Cost of Alcohol	9,580	15,586	14,890	16,570	10,590
5781	Merchandise	1,355	13,367	8,980	13,815	8,705
5790	Miscellaneous	-	524	144	270	100
5800	Contract Labor - Concessions	-	-	-	-	-
6140	Special Security Expense	11,830	17,387	27,193	26,060	14,725
6145	Rider Prize Money Payout	24,455	51,366	59,390	54,595	52,365
6220	Contract Labor	17,825	63,748	61,709	77,440	53,800
6225	Outside Service	6,080	15,448	12,262	16,625	9,205
9010	Furniture, Equipment & Fixtures	1,074	4,866	2,911	7,100	-
TOTALS:		\$119,692	\$293,398	\$259,290	\$325,875	\$223,010

Expo Center (Fund 361)

Banquet Division (Division 814) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5550	Repair & Maintenance Equipment	\$ -	\$ -	\$285	\$ -	\$2,000
5630	Insurance & Bond	11,800	11,500	12,501	10,600	-
5745	Sales Tax – Expo Center	-	-	432	-	445
5750	Supplies	10,747	10,046	15,501	15,050	14,080
5753	Concession Supplies	753	847	3,759	1,355	8,420
5754	Bar Supplies	2,665	4,452	1,129	1,670	8,060
5757	Promotional Expenses	9,973	19,059	22,175	23,680	18,760
5761	Cost of Alcohol	63,276	56,000	67,600	73,130	64,900
5780	Bad Debt Expense	-	-	4,250	-	-
5790	Miscellaneous	1,875	600	4,208	2,470	2,100
6140	Special Security Expense	38,388	39,218	50,088	49,490	42,350
6220	Contract Labor	140,867	127,254	169,272	199,500	269,140
8510	Property Maintenance	9,110	6,387	8,810	4,775	8,135
9010	Furniture, Equipment & Fixtures	12,694	10,014	5,038	10,695	3,940
	TOTALS:	\$302,148	\$285,377	\$365,047	\$392,415	\$442,330

Expo Center (Fund 361)

Grand Arena (Division 815) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5560	Equipment Rental	\$772	\$952	\$1,130	\$1,235	\$3,485
5750	Supplies	12,040	12,881	19,166	18,715	16,850
5753	Concession Supplies	36,886	55,490	51,993	41,510	40,530
5754	Bar Supplies	2,230	6,620	3,803	4,185	15,390
5756	Audio/Video	13,471	26,257	19,678	27,070	2,525
5757	Promotional Expenses	11,060	20,509	29,263	24,365	24,580
5761	Cost of Alcohol	32,073	58,843	59,433	65,100	88,000
5762	Cost of Shavings	10,789	4,191	5,167	4,315	5,390
5763	Cost of Feed	209	985	-	690	-
5780	Bad Debt Expense	-	10,579	4,445	-	-
5790	Miscellaneous	13,660	2,427	2,929	2,500	1,365
5800	Contract Labor - Concessions	60,087	64,691	58,890	56,760	61,000
6140	Special Security Expense	27,659	49,274	63,355	53,900	77,300
6220	Contract Labor	136,965	140,001	142,349	167,550	225,085
6225	Outside Service	12,490	26,234	30,020	31,850	38,550
8510	Property Maintenance	2,613	3,105	18,865	18,415	-
9010	Furniture, Equipment & Fixtures	13,090	15,403	6,663	12,315	4,710
	TOTALS:	\$386,095	\$498,442	\$517,149	\$530,475	\$604,760

Expo Center (Fund 361)

Administration (Division 816) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
4441.01	Cash Short/Over	\$ -	(\$597)	\$ -	\$ -	\$ -
5120	Outside Services	21,879	21,185	21,684	21,655	42,380
5530	Computer Software & Supplies	3,636	1,726	-	620	3,745
5550	Repair and Maintenance Equipment	17,569	38,349	43,401	40,020	24,905
5560	Equipment Rental	3,798	17,919	4,469	7,055	6,570
5610	Travel and Meetings	6,256	4,356	2,397	3,505	2,265
5640	Advertising and Printing	-	-	-	-	100
5680	Employee Training	-	-	1,941	1,960	1,000
5690	Dues, Subscriptions, Books	950	695	1,570	1,285	4,765
5720	Telephone	16,826	19,011	17,803	18,285	13,535
5731	Postage	6,878	6,436	9,127	9,005	4,170
5750	Supplies	24,146	30,053	34,405	35,635	29,740
5770	Bank Fees	8,320	12,434	13,502	16,345	13,465
5790	Miscellaneous	597	2,156	952	1,410	1,500
5791	Bad Debt Expense	7,858	-	-	-	-
5805	Legal & Accounting	145	-	-	-	-
6220	Contract Labor	314,296	313,278	248,773	281,320	281,110
9010	Furniture, Equipment & Fixtures	540	1,550	2,050	1,595	2,760
	TOTALS:	\$433,695	\$468,552	\$402,074	\$439,695	\$432,010

Expo Center (Fund 361)

General Account (Division 817) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5120	Outside Services	\$103,035	\$114,649	\$133,507	\$187,485	\$211,600
5550	Repair and Maintenance Equipment	705	-	1,441	1,075	3,130
5620	Vehicle Expenses	32,346	37,460	42,708	26,225	40,055
5630	Insurance & Bond	12,069	9,394	12,095	12,095	12,095
5720	Telephone	-	665	-	685	4,050
5750	Supplies	15,563	10,360	11,134	11,920	17,955
6220	Contract Labor	97,168	81,387	101,640	118,680	163,680
8040	Utilities	141,824	159,657	144,339	148,615	153,800
8510	Property Maintenance	285,731	149,918	152,445	168,395	138,285
9010	Furniture, Equipment & Fixtures	889	5,677	37,581	4,115	8,315
	TOTALS:	\$689,330	\$569,167	\$636,889	\$679,290	\$752,965



Industry Public Utilities Commission

City of Industry | FY 2018/19 Adopted Budget



Industry Public Utility Commission

Overview of Department

The Industry Public Utility Commission (“IPUC”) is the City’s governing authority that operates the City’s Electric Utility operations, the City’s potable water system known as the City of Industry Waterworks System (“CIWS”), and the City’s recycled water program. The CIWS potable water system is operated under contract by the La Puente Valley Water County District (“LPVWCD”) and serves sections of the City of Industry and the unincorporated Los Angeles County community of Avocado Heights. The City purchases reclaimed water from the Sanitation Districts of Los Angeles County and contracts with Rowland Water District for management of its reclaimed water distribution system. The Rowland Water District, Walnut Valley Water District, and the Upper San Gabriel Valley Municipal Water District all receive recycled water through the City of Industry recycled water system and benefit from the City of Industry’s agreement with the Sanitation Districts of Los Angeles County.

The City’s electric utility purchases power on the open market for distribution to customers, primarily serving industrial and commercial customers in the eastern end of the City of Industry. The City is committed to developing alternative sources of energy that can provide incentives to increase employment in the San Gabriel Valley while reducing carbon emissions.

FY 2017-18 Accomplishments

1. Initiated review of electric utility operations.
2. Investigated opportunities to develop regional stormwater capture and treatment projects.

Work Plan for FY 2018-19

1. Expand recycled water system to Civic Center property in partnership with the La Puente Valley County Water District.
2. Procure a firm to analyze opportunities with the City’s electric utility related to the development of Community Choice Aggregation, as well as the feasibility of a municipal data utility.
3. Continue to secure resources and develop utility infrastructure at IBC substation.
4. Establish partnerships with the Sanitation Districts of Los Angeles County to take advantage of recently enacted stormwater legislation.
5. Explore opportunities to develop alternative energy sources.

IPUC Personnel Summary

Below is a summary of the City’s FTE staff in its Electric Utility. The City of Industry contracts out its utility services management, as well as to other utility companies and providers.

Position Title	FY 17/18 Adopted	FY 17/18 Amended	FY 18/19 Adopted
IPUC Appointed Commissioners			
Commissioners	5.00	5.00	5.00
Total City Commissioners:	5.00	5.00	5.00
Division Full-Time Equivalent Employees			
Management Analyst III	0.25	0.25	0.25
Total Electric Utility FTEs:	0.25	0.25	0.25
City Contractor Support Services			
La Puente Valley Water County District (“LPVWCD”)			
Rowland Water District			
Sanitation Districts of Los Angeles County			
San Gabriel Valley Water Company			
CNC Engineering			
Calpine Energy Solutions			
Shell Energy			
Southern California Edison (SCE)			
ENCO Utility Services			
Applied Metering Technologies			
Pacific Utility Installation, Inc			
SST Construction, LLC			
Butsko Utility Design			

Recycled Water (Fund 560) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5011	Board Salaries	\$15,969	\$14,495	\$14,740	\$16,640	\$17,305
5027	Medicare	-	-	214	10,275	250
5031	Disability	-	-	914	-	950
5012	General Insurance and Bonding	14,854	15,659	3,304	15,300	15,000
5015	Payroll Taxes	1,221	1,109	-	1,455	-
5018	Office Supplies & Postage	125	832	373	800	1,500
5023	Conference Meetings & Luncheons	-	-	-	-	-
5025	Miscellaneous	-	122	80	500	1,000
5110	Accounting Fees	674	56	607	600	-
5120.01	Professional Services	-	-	-	-	10,000
5120.02	Legal Services	-	-	504	-	50,000
5120.03	Professional Services - Accounting	8,498	624	-	10,000	-
5130	Planning, Survey and Design	2,461	6,325	814	9,000	-
5550	Repair and Maintenance Equipment	-	24,893	-	250,000	50,000
5610	Travel & Meetings	-	-	114	5,000	500
5730	Utilities	298,078	237,748	-	318,000	-
5730.02	Utilities – Water	-	-	13,984	-	-
5730.03	Utilities – Electric	-	-	215,533	-	180,000
5740	Property Taxes and Assessments	6,368	6,714	7,231	7,000	10,000
5900	General Engineering	-	-	-	-	15,000
6200	Contract Labor - Professional and Technical Services	128,205	96,903	147,890	190,000	190,000
9060	Reclaimed Water System	281,506	313,552	299,827	320,000	330,000
	TOTALS:	\$757,958	\$719,030	\$706,127	\$1,139,295	\$871,505

Potable Water (Fund 561) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ 317,929	\$373,971	\$390,792	\$403,100	\$424,800
5012	General Insurance and Bonding	24,535	23,288	12,323	25,300	15,000
5015	Payroll Taxes	22,863	29,122	27,928	29,000	30,370
5017	Group Medical/Dental	120,547	124,639	139,630	139,000	149,000
5018	Office Supplies & Postage	24,022	20,015	22,806	22,500	23,000
5019	Retirement Program	38,095	46,051	49,805	51,600	57,440
5120.01	Professional Services	13,882	14,480	4,739	45,000	85,000
5301	Purchase Water	323,163	25,085	515,619	382,290	395,105
5302	Purchase Power	120,759	109,709	107,347	125,000	120,000
5303	Assessments	73,418	67,007	91,367	132,770	184,750
5430	Transmission & Distribution - LA Puente Valley Water	52,559	53,479	67,558	60,000	64,000
5460	Other Expenses - Field Support	16,945	19,793	26,761	27,000	35,000
5470	Regulatory Compliance	39,235	43,842	35,146	30,000	30,000
5509	Billing Expense	16,980	17,464	20,507	16,000	16,000
5550	Repair and Maintenance Equipment	3,503	-	8,434	174,500	159,200
5620	Vehicle Expenses	28,049	34,708	31,515	30,000	32,000
5631	Life Insurance and Workers Compensation	4,355	6,354	-	7,000	7,000
5640	Advertising and Printing	3,267	22,260	4,688	25,000	15,000
5730	Utilities	14,284	17,930	5,313	-	-
5900	General Engineering	-	-	-	29,000	25,000
5999	O and M Fees	175,000	176,750	180,285	183,890	187,570
8104	Service Line Replacements	-	36,953	71,893	30,000	30,000
8105	FH Laterals	-	-	-	9,000	6,300
8106	Valve Replacements	-	-	-	25,000	19,500
8510	Property Maintenance	2,031	50,836	60,713	-	-
TOTALS:		\$1,435,421	\$1,313,735	\$1,875,166	\$2,001,950	\$2,111,035

Electric Utility (Fund 161) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5001	Salaries	\$ -	\$ -	\$63,274	\$21,315	\$25,770
5016	CalPERS - Employer	-	-	4,195	2,035	2,560
5020	CalPERS - Employee	-	-	-	1,735	2,090
5039	PARS – Employer	-	-	3,792	1,385	1,675
5026	EPMC	-	-	-	1,490	1,805
5027	Medicare	-	-	917	390	450
5028	Life Insurance	-	-	-	280	280
5037	AD & D	-	-	8	5	5
5631	Workers Compensation	-	-	-	745	900
5030	State Unemployment	-	-	182	180	180
5031.01	Disability – Long Term	-	-	-	150	185
5031.02	Disability – Short-Term	-	-	-	105	125
5038	Long Term Care	-	-	720	330	330
5032	State Employment & Training Tax	-	-	7	5	5
5017	Medical Premiums	-	-	5,801	5,585	5,255
5017.02	Medical Reimbursements	-	-	-	1,000	1,000
5033	Dental Premiums	-	-	213	405	430
5034	Vision Premiums	-	-	45	100	100
5012	General Insurance and Bonding	2,475	1,734	6,083	3,500	3,500
5013	Telephone	24,839	25,867	27,133	37,000	12,000
5018	Office Supplies & Postage	-	-	173	-	-
5021	Dues and Subscriptions	3,050	3,900	3,200	4,680	4,000
5025	Miscellaneous	-	-	-	1,000	1,000
5062	Building Maintenance	-	-	3,630	-	-
5120.01	Professional Services	80,506	298,513	1,316,079	2,913,000	170,000
5120.02	Legal Services	5,155	75,506	208,429	25,000	200,000
5130	Planning, Survey and Design	-	-	-	151,000	200,000
5550	Repair and Maintenance Equipment	48,404	-	-	200,000	50,000
5560	Equipment Rental	-	-	302	-	-
5562	Office Equipment & Furniture	-	-	308	-	-
5570	Printing and Photographs	-	-	44	-	-
5610	Travel and Meetings	-	-	354	-	-
5640	Advertising and Printing	-	418	10,509	-	5,000
5695.01	Computer Services	-	14,910	7,412	-	-

Industry Public Utility Commission - IPUC

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5730	Utilities	373,485	384,986	-	467,000	-
5730.01	Utilities – Gas	-	-	691	-	1,200
5730.03	Utilities – Electric	-	-	431,289	-	385,000
5900	General Engineering	369	419	1,342	2,500	60,000
6200	Contract Labor - Professional and Technical	114,385	58,453	102,758	50,000	70,000
6325	Depreciation	83,247	92,753	92,753	80,000	80,000
6414	Electric Purchased Power	2,631,985	2,457,690	2,533,273	3,010,000	2,800,000
6415	Energy Rebate	516,402	-	-	-	-
8510	Property Maintenance	-	-	25,221	-	5,000
TOTALS:		\$3,884,302	\$3,400,238	\$4,850,137	\$6,981,920	\$4,089,845

Electric Utility, Metrolink Division 350 (Fund 161) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
5013	Telephone	\$7,775	\$7,412	\$9,978	\$12,600	\$45,000
5021	Dues and Subscriptions	1,500	775	728	2,000	1,000
5025	Miscellaneous	-	-	-	1,000	1,000
5065	Other Contracted Services	35,831	45,929	36,001	35,000	65,000
5120.01	Professional Services	103,723	107,293	480	135,000	-
5130	Planning, Survey and Design	-	495	-	-	-
5550	Repair and Maintenance Equipment	-	790	2,514	-	15,000
5695	Computer Supplies and Services	17,156	20,714	3,352	25,000	-
5695.01	Computer Services	-	9,308	27,584	-	3,000
5695.03	Computer Licenses	-	1,796	1,949	29,200	-
5730	Utilities	21,900	33,586	-	37,500	-
5730.03	Utilities – Electric	-	-	33,496	-	50,000
5900	General Engineering	4,972	38,536	7,583	3,000	5,000
8510	Property Maintenance	-	-	-	-	25,000
	TOTALS:	\$192,859	\$264,837	\$123,664	\$250,100	\$210,000





Successor Agency to the IUDA

City of Industry | FY 2018/19 Adopted Budget



Successor Agency (“SA”)

Overview of Department

In February 2012, ABx1 26 and AB 1484 legislation were enacted into State law and all redevelopment agencies in California were dissolved and ceased to function. Successor Agencies were created to wind down all affairs of redevelopment agencies in California. The Successor Agency to the Industry Urban-Development Agency (“SA”) is the entity with authority to wind down the affairs of the City of Industry’s former redevelopment agency.

The Successor Agency (“SA”) is responsible for:

- Winding down all the affairs and making all enforceable obligation payments in accordance with the Recognized Obligation Payment Schedule (“ROPS”); and
- Pay down all debt service in accordance to debt service schedules associated with all bonds issued by the former IUDA; and
- Maintain and sell all Successor Agency properties in accordance with the SA to IUDA’s Long Range Property Management Plan (“LRPMP”); and
- Receive all Redevelopment Property Tax Trust Fund (“RPTTF”), bond proceeds, lease income, and property sale revenues to pay down enforceable obligations, administrative allowances, and debt service; and
- Prepare and submit annual ROPS document to the State Department of Finance.

The SA’s FY 19 Adopted Budget was developed in accordance to the State DOF-approved FY 2018-19 ROPS document. The FY 18-19 ROPS was approved by the Successor Agency, Oversight Board Committee, and State DOF.

Work Plan for FY 2018-19

1. Wind down the affairs of the City’s former redevelopment agency.
2. Continue to manage and sell properties associated with the SA’s LRPMP.
3. Prepare annual ROPS document.
4. Continue to manage and see the completion of the following major projects for the SA: Industry Business Center (East and West), Diamond Bar Creek Habitat Restoration, Baker Slopes, and 57/60 Confluence regional improvement projects.

Division 220 (Administration) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800	Transfers Out	\$15,053,717	\$12,446,777	\$15,813,487	\$ -	\$ -
9800.45	Transfer Out - General Fund	-	-	-	-	-
5001	Salaries	380,587	398,344	227,675	593,730	-
5012	General Insurance and Bonding	118,748	101,776	48,282	49,000	-
5015	Payroll Taxes	4,038	4,309	-	-	-
5016	Cal-PERS	107,137	68,466	-	-	-
5017	Group Medical/Dental	132,403	149,162	41,085	-	-
5018	Office Supplies & Postage	4,425	455	675	-	-
5021	Dues and Subscriptions	922	280	284	-	-
5023	Conference Meetings and Luncheons	4,491	520	-	-	-
5025	Miscellaneous	35	107	30	4,000	-
5120.01	Professional Services	296,246	241,179	117,116	279,270	-
5120.02	Legal Services	845,745	45,974	316,456	696,000	-
5120.03	Professional Services - Accounting	277,645	3,840	-	-	-
5120.04	Accounting Services	305,274	336,615	119,680	-	-
5220	Appraisal Fees	-	9,549	12,000	9,000	-
5432	SA IUDA Administration Expenses	-	-	494,534	-	1,622,740
5620	Vehicle Expenses	386	365	2,009	-	-
5631	Life Insurance and Workers Compensation	2,180	6,329	-	-	-
5740	Property Taxes and Assessments	159,133	159,943	142,531	159,000	-
8510	Property Maintenance	-	-	-	65,100	-
8510.01	Property Maintenance - Civic Financial Center	739,353	539,641	349,554	509,600	564,100
8510.02	Property Maintenance - Homestead	-	-	-	-	-
8510.03	Property Maintenance - Tres' Hermanos	146,187	128,758	139,184	127,400	-
	GRAND TOTAL	\$18,578,651	\$14,642,388	\$17,824,581	\$2,492,100	\$2,186,840

Division 221 (Project Area #1) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800	Transfers Out	\$4,850,478	\$ -	\$ -	\$ -	\$ -
GRAND TOTALS:		\$4,850,478	\$ -	\$ -	\$ -	\$ -

Division 222 (Project Area #2) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800	Transfers Out	\$218,993	\$37,000	\$ -	\$ -	\$ -
9800.52	Transfers Out - IUDA Administration	18,489,476	9,988,934	11,135,301	-	-
5012	General Insurance & Bonding	-	-	-	25,000	-
5025	Miscellaneous	21,500	1,500	-	-	-
5100	Administrative Costs	3,000	2,000	2,000	412,520	-
5120.01	Professional Services	310,920	277,480	249,901	682,000	-
5130	Planning, Survey and Design	7,691,806	6,430,500	3,954,802	11,155,390	-
5200	Project Improvement Costs	36,431,063	21,029,021	18,851,111	82,280,055	103,457,400
5640	Advertising and Printing	1,224	-	-	34,300	-
5900	General Engineering	206,496	328,788	371,748	399,000	-
8510	Property Maintenance	-	-	-	470,000	-
GRAND TOTALS:		\$63,374,479	\$38,095,222	\$34,564,863	\$95,458,265	\$103,457,400

Division 241 (Debt Services/Area #1) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800.46	Transfer Out - IUDA Project #1	\$136,149	\$ -	\$ -	\$ -	\$ -
5120.01	Professional Services	5,000	-	-	-	-
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	11,260,000	-	-	-	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	1,621,369	-	-	-	-
9450.10	IUDA - 2003 Tax Allocation Bond Series "B" (Principal)	2,110,000	-	-	-	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	5,375,000	-	-	-	-
9450.12	IUDA - 2005 Subordinate Bond (Principal)	2,920,000	-	-	-	-
9450.13	IUDA - 2007 Subordinate Bond (Principal)	1,235,000	-	-	-	-
9450.14	IUDA - 2008 Subordinate Bond (Principal)	1,810,000	-	-	-	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	4,874,450	-	-	-	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	1,166,963	-	-	-	-
9451.10	IUDA - 2003 Tax Allocation Bond Series "B" (Interest)	831,250	-	-	-	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	2,550,250	-	-	-	-
9451.12	IUDA - 2005 Subordinate Bond (Interest)	1,689,661	-	-	-	-
9451.13	IUDA - 2007 Subordinate Bond (Interest)	525,400	-	-	-	-
9451.14	IUDA - 2008 Subordinate Bond (Interest)	1,094,651	-	-	-	-
9470.01	2015A Project #1 Tax Allocation Revenue Refunding Bond (Principal)	-	-	29,086,936	36,180,000	36,945,000
9471.01	2015A Project #1 Tax Allocation Revenue Refunding Bond (Interest)	-	-	10,848,023	6,667,535	5,870,490
9750	Fiscal Agent Fees	10,390	-	2,000	2,000	4,000
GRAND TOTALS:		\$39,215,533	\$ -	\$39,936,959	\$42,849,535	\$42,819,490

Division 242 (Debt Services/Area #2) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800.48	Transfer Out - IUDA Project #2	\$66,192	\$ -	\$ -	\$ -	\$ -
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	795,000	-	-	-	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	1,865,000	-	-	-	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	-	-	-	-	-
9450.12	IUDA - 2005 Subordinate Bond (Principal)	-	-	-	-	-
9450.14	IUDA - 2008 Subordinate Bond (Principal)	-	-	-	-	-
9450.15	IUDA - 2010 Subordinate Bond (Principal)	-	-	-	-	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	450,518	-	-	-	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	1,454,520	-	-	-	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	5,043,992	-	-	-	-
9451.12	IUDA - 2005 Subordinate Bond (Interest)	-	-	-	-	-
9451.14	IUDA - 2008 Subordinate Bond (Interest)	-	-	-	-	-
9470.02	2015A Project #2 Tax Allocation Revenue Refunding Bond Tax Exempt (Principal)	-	-	-	700,000	735,000
9470.03	2015B Project #2 Tax Allocation Revenue Refunding Bond Tax Exempt (Principal)	-	-	-	16,040,000	16,420,000
9470.04	2015A Project #2 Subordinate Allocation Revenue Refunding Bond (Principal)	-	-	-	3,255,000	-
9471.02	2015A Project #2 Tax Allocation Revenue Refunding Bond Tax Exempt (Interest)	-	-	357,000	332,250	297,250
9471.03	2015B Project #2 Tax Allocation Revenue Refunding Bond Tax Exempt (Interest)	-	-	7,699,504	10,336,065	9,135,565
9471.04	2015A Project #2 Subordinate Tax Allocation Revenue Refunding Bond (Interest)	-	-	1,911,863	597,715	-
9750	Fiscal Agent Fees	7,150	-	5,000	2,000	4,000
GRAND TOTALS:		\$9,682,371	\$ -	\$9,973,366	\$31,263,030	\$26,591,815

Division 243 (Debt Services/Area #3) - Summary of Expenditures & Account Detail

Object #	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	2019 Adopted Budget
9800	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
9800.50	Transfer Out - IUDA Project #3	1,055,798	-	-	-	-
5100	Administrative Costs	-	-	-	-	-
9450.08	IUDA - 2002 Tax Allocation Bond (Principal)	241,585	-	-	-	-
9450.09	IUDA - 2003 Tax Allocation Bond (Principal)	2,090,000	-	-	-	-
9450.11	IUDA - 2003 Subordinate Bond (Principal)	800,000	-	-	-	-
9451.08	IUDA - 2002 Tax Allocation Bond (Interest)	230,143	-	-	-	-
9451.09	IUDA - 2003 Tax Allocation Bond (Interest)	1,631,490	-	-	-	-
9451.11	IUDA - 2003 Subordinate Bond (Interest)	243,250	-	-	-	-
9470.05	2015A Project #3 Allocation Revenue Refunding Bond Tax Exempt (Principal)	-	-	505,000	710,000	740,000
9470.06	2015B Project #3 Tax Allocation Revenue Refunding Bond Tax Exempt (Principal)	-	-	2,595,000	3,110,000	3,325,000
9471.05	2015A Project #3 Allocation Revenue Refunding Bond Tax Exempt (Interest)	-	-	542,250	336,250	300,750
9471.06	2015A Project #3 Tax Allocation Revenue Refunding Bond Tax Exempt (Interest)	-	-	2,360,783	1,524,185	1,461,990
9750	Fiscal Agent Fees	7,150	-	2,000	2,000	4,000
	GRAND TOTALS:	\$6,299,416	\$ -	\$6,005,033	\$5,682,435	\$5,831,740



Capital Improvement Program (CIPs)

City of Industry | FY 2018/19 Adopted Budget



Capital Improvement Program

Overview of Department

The Capital Improvement Program (CIP) is the City's operating document and financial investment plan of all existing City infrastructure project improvements and new capital outlay projects. The City operates its CIP Program on a "3-Year Plan", ensuring projects are properly planned and completed in accordance with the City's major infrastructure needs, Council priorities, and in line with current-year budget objectives.

The City organizes its capital projects into the following public infrastructure categories:

1. Grade Separation Projects
2. Street Widening Reconstruction, Resurfacing, And Slurry Seals
3. Bridge Widening, Seismic Retrofit, And Maintenance Improvements
4. Traffic Signal Improvements
5. Storm Drain Improvements
6. IPUC - Potable Water System
7. IPUC – Electric Utility
8. Metrolink / Commuter Rail Station
9. Expo Center at Industry Hills
10. Industry Hills Golf & Convention Facilities
11. Open Space Properties
12. Industry Housing & Property Management Authority
13. Civic Center Improvements

14. Facilities Improvements

The City's CIP Program is primarily funded by the City's General Fund, bond proceeds and grant funds. The CIPs are also supported by re-appropriating unused project balances from previously approved projects from the prior fiscal year. In FY 18, The City will be endeavoring to develop a "5-Year" Capital Improvement Plan. The project details and budgets for FY 18 will be presented in the FY 18 Proposed CIP Budget document.

Work Plan for FY 2018-19

1. Develop 5-Year Capital Improvement Project Plan.
2. Organize and classify all capital projects in accordance to priority levels, with Tier 1 being "High Priority" and Tier 3 being "Low Priority".
3. Develop annual capital project finance policy for General Fund support.
4. Where possible, seek Federal, State and/or any grant opportunities to support capital projects.
5. Create capital project plan from available bond proceeds.

CIP Program - Summary of Project Budget by Category

Project Description By Category	FY 2017/18 Adopted	FY 2017/18 Amended	FY 2018/19 Adopted Budget
1. Grade Separation Projects	\$6,050,000	\$6,050,000	\$5,540,000
2. Street Widening Reconstruction, Resurfacing, And Slurry Seal	17,894,724	18,808,965	19,339,000
3. Bridge Widening, Seismic Retrofit, And Maintenance Improvements	1,519,000	1,519,000	8,470,000
4. Traffic Signal Improvements	3,570,000	3,570,000	2,950,000
5. Storm Drain Improvements	2,960,000	4,540,445	4,030,000
6. IPUC - Potable Water System	58,000	58,000	1,801,000
7. IPUC – Electric Utility	3,340,000	3,340,000	4,098,000
8. Metrolink/Commuter Rail Station	-	-	-
9. Expo Center At Industry Hills	6,592,500	6,592,500	9,335,000
10. Industry Hills Golf And Convention Facilities	600,000	600,000	750,000
11. Open Space Properties	1,025,000	1,025,000	1,365,000
12. IPHMA Properties	-	-	-
13. Civic Center Facilities Improvements	2,012,500	2,141,350	865,000
14. Facilities Improvements	-	34,440	1,357,000
GRAND TOTAL	\$45,621,724	\$48,279,700	\$59,900,000

CIP Program – Project Detail By Category

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
1. Grade Separations				
A	Nogales Street Grade Separation (near Gale Avenue/Walnut Drive North)	\$ 225,000	\$ 300,000	75,000
B	Fullerton Road Grade Separation (near Railroad Street and Gale Avenue)	1,900,000	1,900,000	1,760,000
C	Fairway Drive Grade Separation (near Walnut Drive North)	3,500,000	3,500,000	3,460,000
D	Puente Avenue Grade Separation at UPRR's Alhambra Subdivision Tracks (near Valley Boulevard)	150,000	200,000	75,000
E	Fairway Drive Grade Separation at UPRR's Alhambra Subdivision Tracks (near Valley Boulevard)	20,000	20,000	20,000
F	Turnbull Canyon Road Grade Separation at UPRR's L.A. Subdivision Tracks (near Salt Lake Avenue)	50,000	130,000	150,000
Subtotal:		\$ 5,845,000	\$ 6,050,000	\$ 5,540,000
2. Street Widening, Reconstruction, Resurfacing, and Slurry Seal				
A	Workman Mill Road Resurfacing and Street Lighting - Oakman Drive to Valley Boulevard (co-op project with L.A. County)	\$ -	\$ 690,000	\$ 694,000
B	Colima Road Widening and Intersection Modifications from Stoner Creek Road to Azusa Avenue (co-op project with L.A. County)	250,000	300,000	10,000
C	Walnut Drive South Street Widening and Storm Drain Improvements	1,500,000	1,500,000	1,980,000
D	Annual Slurry Seal Project FY 19	400,000	400,000	300,000
E	Valley Boulevard resurfacing, Azusa Way to 500' east of Hambleton Avenue	250,000	250,000	685,000
F	Crossroads Parkway South Reconstruction or Replacement with PCC Pavement (from the north side of the bridge over the Pomona Freeway to Crossroads Parkway North)	700,000	700,000	100,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
G	Bonelli Street Reconstruction and Resurfacing	540,000	540,000	530,000
H	Don Julian Road & Unruh Ave. Resurfacing, 6th Avenue to 7th Avenue & Don Julian/6th Avenue Traffic Signal	500,000	500,000	1,000,000
I	San Jose Avenue Reconstruction (500' west of Nogales Street to 400' west of Charlie Road)	1,600,000	1,600,000	1,750,000
J	Arenth Avenue Reconstruction from Fullerton Road to Nogales Street	7,000,000	7,000,000	3,990,000
K	Reconstruct Portions of Bixby Drive and Chestnut Street (near the Peaker Plant)	600,000	600,000	685,000
L	Coiner Court Reconstruction and Resurfacing	162,000	162,000	185,000
M	6th Avenue Reconstruction from Lomitas Avenue to Valley Boulevard (co-op with L.A. County)	225,000	225,000	630,000
N	Pellissier Place Reconstruction and Resurfacing, Peck Road to Workman Mill Road	100,000	100,000	10,000
O	Louden Lane Resurfacing	133,000	133,000	135,000
P	Stafford Street Resurfacing from Unruh Avenue to Hudson Avenue	383,000	383,000	-
Q	Stoner Creek Road Reconstruction (from Gale Avenue to Castleton Street, and Gale Avenue)	260,000	260,000	-
R	Rowland Avenue Reconstruction, Lawson Avenue to 800' west of Ajax Avenue	900,000	900,000	1,000,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
S	Lemon Avenue Improvements	951,724	951,724	1,000,000
T	Clark Avenue & 9th Avenue	100,000	100,000	105,000
U	Citywide Street Curb & Median Re-Painting	600,000	600,000	15,000
	Valley Boulevard PCC Pavement, Hacienda Boulevard to Turnbull Canyon Road	-	709,509	-
	Baldwin Park Blvd. & Amar Road Guardrail & Intersection Improvements	-	204,733	-
V	Valley Blvd - Old Valley to Azusa	-	-	200,000
W	Walnut Drive North Widening, Fairway to Nogales	-	-	600,000
X	East Gale Avenue (Auto Mall)	-	-	75,000
Y	Annual Bustop ADA Improvements	-	-	525,000
Z	Fullerton Road PCC, north of Rowland to Valley	-	-	400,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
AA	Business Parkway Reconstruction	-	-	200,000
AB	Annual Pavement Rehabilitation FY 19	-	-	1,300,000
AC	Citywide Sign Replacement	-	-	695,000
AD	Gale Avenue Realignment	-	-	300,000
AE	Fairway Grade Separation Streetlight Project	-	-	160,000
AF	Auto Mall Car Dealership Alley Improvements	-	-	80,000
Subtotal:		\$ 17,154,724	\$ 18,808,966	\$ 19,339,000
3. Bridge Widening, Seismic Retrofit, and Preventative Maintenance				
A	Azusa Avenue Bridge Painting (bridge spans over Valley Boulevard, UPRR R/W, San Jose Creek and Chestnut Street)	\$ 600,000	\$ 600,000	\$ 7,360,000
B	Grand Avenue Bridge Widening at San Jose Creek	250,000	250,000	320,000
C	Seismic Retrofit Anaheim-Puente Over San Jose Creek	250,000	250,000	370,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
D	Nelson Avenue Over Puente Creek	419,000	419,000	420,000
Subtotal:		\$ 1,519,000	\$ 1,519,000	\$ 8,470,000
4. Traffic Signal and Traffic Related Improvements				
	Don Julian Road and 6th Avenue Traffic Signal and Intersection Modifications (new signal; includes R/W)	\$ 570,000	\$ 570,000	\$ -
A	Traffic Signal and Intersection Modifications at Nelson Avenue and Sunset Avenue (to add left turn pockets on Nelson Avenue; shared with La Puente)	1,000,000	1,000,000	1,000,000
B	Traffic Signal and Intersection Modifications at Nelson Avenue and Puente Avenue (to add left turn pockets on Nelson Avenue; shared with La Puente and L.A. County)	1,000,000	1,000,000	1,000,000
C	Azusa Avenue and Temple Avenue Intersection Modifications (for dual right turn lanes for eastbound Temple Avenue to southbound Azusa Avenue)	1,000,000	1,000,000	950,000
Subtotal:		\$ 3,570,000	\$ 3,570,000	\$ 2,950,000
5. Storm Drain & Stormwater Improvements				
A	Ajax Avenue Storm Drain	\$ 560,000	\$ 560,000	\$ 325,000.0
	Grade Separation Pump House Upgrades	450,000	450,000	-

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
B	Regional Infiltration Basin - MS4 Requirement (San Angelo Park)	1,400,000	1,400,000	150,000
C	Catch Basin Retrofits Phase I - MS4 Requirement	550,000	550,000	200,000
D	Multi-Benefit Stormwater Capture Projects for USGR EWMP (30% design)	-	680,000	175,000
	City of Industry Stormwater Capture Project	-	650,000	-
E	Four Grade Separation Pump House Upgrades	-	250,444	1,730,000
F	Catch Basin Retrofits Phase II - MS4 Requirement	-	-	1,300,000
G	Kella Avenue Storm Drain	-	-	150,000
Subtotal:		\$ 2,960,000	\$ 4,540,444	\$ 4,030,000
6. IPUC - Water Utility				
A	Starhill Lane & 3rd Avenue Waterline Improvements	\$ 58,000	\$ 58,000	\$ 545,000
B	4th Avenue & Trailside Waterline Improvements	-	-	648,000
C	Don Julian & basetdale Waterline Improvements	-	-	270,000
D	Lomitas Generator	-	-	338,000
Subtotal:		\$ 58,000	\$ 58,000	\$ 1,801,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
7. IPUC - Electric Utility				
A	Electric Vehicle ("EV") Pay for Use Charging Stations at the Metrolink	\$ 301,500	\$ 310,000	\$ 385,000
B	Azusa-Chestnut Development (Distribution lines & service connections)	75,000	150,000	30,000
C	City Streelights Purchase & LED upgrade	1,280,000	2,880,000	3,230,000
D	IBC East Side Street Light, Cabling, & Fiber Optic Substructure Plan (PUI)	-	-	155,000
E	Grand Crossing Substation - Phase 1,2,3 Substructure & Cabling (PUI)	-	-	-
F	Metrolink Station Video Security System, Installation & Commission Services	-	-	98,000
G	Expansion of Solar Energy System at Metrolink Station	-	-	200,000
Subtotal:		\$ 1,656,500	\$ 3,340,000	\$ 4,098,000
8. Expo Center at Industry Hills				
A	Sewer Design - Expo Center Sewer Main Replacement	\$ 440,000	\$ 440,000	\$ 640,000
B	Painting the Grand Arena	760,000	760,000	1,200,000
C	Parking Lot Improvements	1,520,000	1,520,000	1,580,000
D	Pavillion Building Upgrades	670,000	750,000	-

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
E	Avalon Room	610,000	610,000	1,600,000
F	Patio Café Improvements	-	-	2,625,000
G	Expo Center Gate Entrance Improvements	220,000	220,000	295,000
H	Grand Arena Building Improvements	600,000	600,000	-
	Design Build Services for Solar Carport Canopy Power Generation System at City Hall	1,642,500	1,692,500	-
I	Expo Barn Facilities Lighting Design & Specification Services	-	-	155,000
J	Industry Hills Trail Grading Improvements Design	-	-	440,000
K	Industry Hills Trail Lighting Design	-	-	800,000
Subtotal:		\$ 6,462,500	\$ 6,592,500	\$ 9,335,000
9. Industry Hills Golf & Convention Facilities				
A	Repair settlement damage at the parking structure and adjacent employee parking area, including repairs of the perimeter parking lot lighting	\$ 300,000	\$ 300,000	\$ 375,000
B	Repair settlement damage at the laundry building	300,000	300,000	375,000
Subtotal:		\$ 600,000	\$ 600,000	\$ 750,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
10. Open Space Properties				
A	Replacement of Steel Waterline Crossing over Brea Creek (\$175,000) and Upgrades of the Booster Pump Station at Brea Canyon Road (\$40,000) (Just East of the 57 Fwy)	\$ 325,000	\$ 325,000	\$ 325,000
B	Replacement of Water Lines and Valves	700,000	700,000	340,000
C	Follows Camp	-	-	350,000
D	Arnold Reservoir Rip Rap	-	-	350,000
Subtotal:		\$ 1,025,000	\$ 1,025,000	\$ 1,365,000
11. Civic Center Facilities				
A	City Hall Emergency Standby Power Generator	\$ 300,000	\$ 414,316	\$ 305,000
B	Design Build Services for Solar Carport Canopy Power Generation System at City Hall	1,642,500	1,692,500	430,000
C	LED Lighting Upgrade & Water Closet Replacement	-	14,535	-
D	City Hall Signage & Painting	-	-	130,000
Subtotal:		\$ 1,942,500	\$ 2,121,351	\$ 865,000
12. Facilities Improvements				
A	El Encanto Convalescent Hospital Roof Repair	\$ -	\$ 34,440	\$ 100,000
B	El Encanto Underground Electrical (Parking Lot Lighting)	-	-	82,000

Capital Improvement Program

#	Project Name	FY 17-18 Adopted Budget	FY 17-18 Amended Budget	FY 18-19 Proposed Budget
C	Hudson Building Design, Phase 1	-	-	185,000
D	Hatcher Warehouse Upgrades	-	-	100,000
E	El Encanto - carpet, molding, wall covering & Hand Rails	-	-	465,000
F	El Encanto - Sub Acute Dialysis Center	-	-	280,000
G	Hudson Building, Phase 2	-	-	100,000
H	Hatcher Yard Facility Demolition	-	-	45,000
Subtotal:		\$ -	\$ 34,440	\$ 1,357,000
GRAND TOTALS		\$ 42,793,224	\$ 48,259,701	\$ 59,900,000