

Civic-Recreational-Industrial Authority

Special Meeting Agenda
May 24, 2017
9:00 a.m.

Chairman Howard Lim
Board Member David Carmany
Board Member Larry Hartmann
Board Member Catherine Marcucci
Board Member Danny Molina

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Authority:

- ▶ **Agenda Items:** *Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.*

- ▶ **Public Comments (Agenda Items Only):** *During public comments, if you wish to address the Authority during this Special Meeting, under Government Code Section 54954.3(a), you may only address the Authority concerning any item that has been described in the notice for the Special Meeting.*

Americans with Disabilities Act:

- ▶ *In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

Agendas and other writings:

- ▶ *In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Friday 9:00 a.m. to 5:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.*
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1. Call to Order

2. Flag Salute

3. Roll Call

4. Public Comments

5. **EXPO CENTER MATTERS**

5.1 Presentation and update regarding the Expo Center.

RECOMMENDED ACTION: Receive and file.

5.2 Consideration of the Register of Demands submitted by the Industry Hills Expo Center for April 2017.

RECOMMENDED ACTION: Receive and file.

6. **BOARD MATTERS**

6.1 Consideration of the minutes of the September 7, 2016 regular meeting, December 7, 2016 regular meeting, and January 11, 2017 regular meeting.

RECOMMENDED ACTION: Approve as submitted.

6.2 Consideration of the Register of Demands submitted by the Finance Department for May 10, 2017.

RECOMMENDED ACTION: Ratify the Register of Demands for May 10, 2017.

6.3 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Reports for February 28, 2017 and March 31, 2017.

RECOMMENDED ACTION: Receive and file the reports.

6.4 Discussion and consideration of appointing Joseph Emmons as the Civic-Recreational-Industrial Authority's representative to serve on the Industry Property and Housing Management Authority

RECOMMENDED ACTION: Appoint Joseph Emmons to serve on the Industry Property and Housing Management Authority.

7. Adjournment. Next regular meeting: Wednesday, June 7, 2017 at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center - Check Register
APRIL

DATE	CHECK NUMBER	PAYEE	AMOUNT	DETAILS
04/03/17	11084	CNC EQUESTRIAN MANAGEMENT	24,637.14	PAYROLL SALARY-APRIL
04/03/17	11085	CNC EQUESTRIAN MANAGEMENT	5,000.00	MONTHLY MNGMT FEE
04/03/17	11086	CNC EQUESTRIAN MANAGEMENT	1,009.31	REIMBURSE SUPPLIES EXPENSES
04/03/17	11087	CNC EQUESTRIAN MANAGEMENT	5,888.38	P/R WEEKENDING 04/02/17
04/03/17	11088	XEROX FINANCIAL SERVICES	334.21	LEASE AND PROPERTY TAX PMT-0311-041017
04/03/17	11089	ProcureIT	988.97	COMPUTER EQUIPMENT PURCHASE
04/03/17	11090	CAMERA SECURITY SYSTEMS	17,095.53	LABOR AND EQUIPMENT-WIFI PROJECT
04/03/17	11091	AR-032517R ESMERALDA PALLARES	300.00	SECURITY DEPOSIT REFUND
04/03/17	11092	VOID CHECK	0.00	DATA ENTRY ERROR
04/03/17	11093	ProcureIT	13,435.44	NETWORK EQUIPMENT PURCHASE
04/06/17	11094	ALARMCO	700.00	PROGRESSIVE PMT-FIRE SYSTEM INSTALL
04/06/17	11095	CAPITAL PROTECTION INC.	5,060.00	EVENT SECURITY SERVICES
04/06/17	11096	CINTAS	480.64	MATS, MOPS AND UNIFORMS
04/06/17	11097	COCA-COLA ENTERPRISES	385.92	ALCOHOL INVENTORY
04/06/17	11098	HARBOR DISTRIBUTING,LLC	583.00	ALCOHOL INVENTORY
04/06/17	11099	VOID CHECK	0.00	PRINTER FEED ERROR
04/06/17	11100	KIKI'S INDUSTRIAL JANITORIAL SERVICE	3,375.00	FAC. CLEAN-APRIL & RR/TRASH ATT. MA-040117
04/06/17	11101	MAINTENANCE SHACK INC.	113.00	PROPERTY MAINTENANCE EXP.
04/06/17	11102	OFFICE DEPOT	70.17	OFFICE SUPPLIES EXP.
04/06/17	11103	ORBIT PRINTING	5,167.05	QRTLY NEWSLETTER PRINT & MAIL
04/06/17	11104	SPARKLETT'S	737.07	ALCOHOL INVENTORY
04/06/17	11105	PAV-032517 FERNANDO MARQUEZ	533.76	SECURITY DEPOSIT REFUND
04/06/17	11106	JUAN LOPEZ	686.25	IT SERVICES/ONLINE SUPPPORT,WIFI UPGRADE
04/11/17	11107	C.G. SMITH	1,235.33	ARENA EQUIPMENT PURCHASE
04/11/17	11108	CINTAS	1,004.36	MATS, MOPS AND UNIFORMS
04/11/17	11109	COLD STAR ICE	539.50	ICE FOR EVENT MA-040817 FERIA DEL CABALLOS
04/11/17	11110	CULLIGAN WATER CONDITIONING	76.95	MONTHLY WATER FILTER SERVICES
04/11/17	11111	dex MEDIA	234.15	FACILITY ADVERTISING
04/11/17	11112	FRONTIER COMMUNICATIONS	284.99	MONTHLY WIFI EXPENSE
04/11/17	11113	GB REPAIRS	916.90	VEHICLE MAINTENANCE-GOLF CARTS
04/11/17	11114	HARBOR DISTRIBUTING,LLC	1,613.50	ALCOHOL INVENTORY
04/11/17	11115	VOID	0.00	DATA ENTRY ERROR
04/11/17	11116	LOCKS PLUS	77.19	DUPLICATE KEYS
04/11/17	11117	MRC SMART TECHNOLOGY SOLUTIONS	1,071.80	FEB/MAR COPIES EXPENSE
04/11/17	11118	OFFICE DEPOT	470.34	OFFICE SUPPLIES EXP.
04/11/17	11119	RANCHO JANITORIAL SUPPLIES	1,615.45	FACILITY CLEANING SUPPLIES
04/11/17	11120	RIDING MAGAZINE	395.00	FACILITY ADVERTISING

04/11/17 11121 SOUTHERN WINE & SPIRITS
 04/11/17 11122 THE FLY GUY
 04/11/17 11123 AR-040117 MERCEDES VERDUZCO
 04/11/17 11124 PAV-040117 MELINA GARCIA
 04/11/17 11125 VOID CHECK
 04/12/17 11126 CNC EQUESTRIAN MANAGEMENT
 04/13/17 11127 YOUNG'S MARKET CO.
 04/13/17 11128 YOUNG'S MARKET CO.
 04/19/17 11129 CORD FINANCIAL SERVICES
 04/19/17 11130 CORD FINANCIAL SERVICES
 04/19/17 11131 MA-030117 AMERICAN SUPERCAMP
 04/21/17 11132 AR-040817 ERIKA JENKINS
 04/12/17 11133 BROWN & BROWN OF CALIFORNIA INC.
 04/12/17 11134 CAPITAL PROTECTION INC.
 04/19/17 11135 OFFICE DEPOT
 04/21/17 11136 ANDREA F MALDONADO
 04/21/17 11137 AT&T
 04/21/17 11138 CNC EQUESTRIAN MANAGEMENT
 04/21/17 11139 FERGUSON ENTERPRISES, INC.
 04/21/17 11140 FRONTIER COMMUNICATIONS
 04/21/17 11141 JANUS PEST MANAGEMENT, INC.
 04/21/17 11142 KIKI'S INDUSTRIAL JANITORIAL SERVICE
 04/21/17 11143 OFFICE DEPOT
 04/21/17 11144 RANCHO JANITORIAL SUPPLIES
 04/21/17 11145 SHAMROCK FOODS COMPANY
 04/21/17 11146 TAMIS
 04/21/17 11147 VOID CHECK
 04/21/17 11148 VOID CHECK
 04/21/17 11149 CNC EQUESTRIAN MANAGEMENT
 04/24/17 11150 BOARD OF EQUALIZATION
 04/24/17 11151 CINTAS
 04/24/17 11152 CITY OF INDUSTRY
 04/24/17 11153 MRC SMART TECHNOLOGY SOLUTIONS
 04/24/17 11154 OFFICE DEPOT
 04/24/17 11155 VOID CHECK
 04/24/17 11156 SAN GABRIEL VALLEY NEWSPAPER GROUP
 04/24/17 11157 SATSUMA LANDSCAPE
 04/24/17 11158 P & R PAPER SUPPLY COMPANY
 04/24/17 11159 MA-121616 LTAP S.C.VISLA/O.C. COCKER SP
 04/24/17 11160 MA-122816 LTAP SAMOYED/KEESHOUND CI
 04/25/17 11161 VOID CHECK
 04/25/17 11162 CNC EQUESTRIAN MANAGEMENT

3,187.40 ALCOHOL INVENTORY
 313.96 FLY ABATEMENT EXPENSE
 164.50 SECURITY DEPOSIT REFUND
 600.00 SECURITY DEPOSIT REFUND
 0.00 DATA ENTRY ERROR
 6,162.74 P/R WEEKENDING 04/09/17
 661.44 ALCOHOL INVENTORY
 2,146.10 ALCOHOL INVENTORY
 184.99 INSTALLATION CHG- WIRELESS ATM EQUIP.
 543.75 2 SYSTECH WIRELESS COMM. DEVICES
 56.25 REMAINING SEC. DEP. REFUND
 300.00 SECURITY DEPOSIT REFUND
 7,700.00 TULIP INS PREM. SEPT-FEB.
 4,466.00 EVENT SECURITY SERVICES
 16.08 OFFICE SUPPLIES EXP.
 975.00 DESIGN MAILERS, EMAIL, SOC MEDIA & MKTG
 865.14 MONTHLY WIRELESS CHGS. MAR/APRIL
 6,450.95 P/R WEEKENDING 04/16/17
 13.21 PROPERTY MAINTENANCE EXP.
 502.36 MONTHLY PHONE CHARGES
 880.00 PEST CONTROL
 1,190.00 RR & TRASH ATT. MA-040817
 82.69 OFFICE SUPPLIES EXP.
 6.50 DELIVERY CHARGE
 5,347.35 CONCESSION INVENTORY
 2,760.70 ARENA EQUIPMENT PURCHASE
 0.00 PRINTER FEED ERROR
 0.00 PRINTER FEED ERROR
 6,984.74 P/R WEEKENDING 04/23/17
 1,579.00 PRE PAY SALES TAX
 907.52 MATS, MOPS AND UNIFORMS
 3,294.26 ROLLOFF AND DUMP FEES MARCH
 570.29 COPIES 09/23-12/23/16 SKIPPED INV.
 95.44 OFFICE SUPPLIES EXP.
 0.00 DATA ENTRY ERROR
 2,812.00 FACILITY ADVERTISING
 8,837.47 MONTHLY LANDSCAPE CHARGES-MARCH
 1,963.62 PAPER AND BAR SUPPLIES
 500.00 SECURITY DEPOSIT REFUND
 500.00 SECURITY DEPOSIT REFUND
 0.00 DATA ENTRY ERROR
 774.83 REIMBURSE SUPPLIES EXPENSES

04/25/17	11163	HARBOR DISTRIBUTING, LLC	758.25	ALCOHOL INVENTORY
04/25/17	11164	KIKI'S INDUSTRIAL JANITORIAL SERVICE	1,100.00	RR & TRASH ATT. MA-041517 & MA-042017
04/25/17	11165	OFFICE DEPOT	217.51	OFFICE SUPPLIES EXP.
04/25/17	11166	ROBINSONS FLOWERS	85.57	SYMPATHY ARRANGEMENT-RADECKI FAMILY
04/25/17	11167	AR-042217 MARTHA SANDOVAL	300.00	SECURITY DEPOSIT REFUND
04/25/17	11168	AR-042117 YVONNE THOMPSON	300.00	SECURITY DEPOSIT REFUND
04/25/17	11169	ANHEUSER BUSCH SALES OF AMERICA	826.00	ALCOHOL INVENTORY
04/27/17	11170	PCR CASH	2,420.66	REPLENISH PETTY CASH-MARCH/APRIL REC.

TOTAL

176,520.57

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
SEPTEMBER 7, 2016
PAGE 1

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Howard Lim at 9:04 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Chairman Howard Lim.

ROLL CALL

PRESENT: Howard Lim, Chairman
David Carmany, Board Member
Catherine Marcucci, Board Member
Becky Simon, Board Member

ABSENT: Larry Hartmann, Board Member

STAFF PRESENT: Paul J. Philips, Executive Director; Bianca Sparks, Deputy General Counsel; Cecelia Dunlap, Assistant Secretary.

Chairman Lim introduced and welcomed new Board Member Catherine Marcucci.

PUBLIC COMMENTS

There were no public comments.

STATUS REPORT ON EXPO CENTER

This item was continued to the next regular scheduled meeting.

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER SIMON, TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
SEPTEMBER 7, 2016
PAGE 2

NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

PRESENTATION AND DISCUSSION REGARDING THE EXPO CENTER'S LICENSE AGREEMENTS WITH AMERICAN SUPERCAMP, LLC, AND LYNDA TJARKS AGILITY PRODUCTIONS, FOR USE OF THE GRAND ARENA

MOTION BY BOARD MEMBER SIMON, AND SECOND BY BOARD MEMBER CARMANY TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

CONSIDERATION OF THE MINUTES OF THE APRIL 13, 2016; MAY 11, 2016; JUNE 8, 2016; AND JULY 13, 2016 REGULAR MEETINGS

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER SIMON TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

Expo Center Manager Carol Perez arrived at 9:10 a.m.

CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER SIMON TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
SEPTEMBER 7, 2016
PAGE 3

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR JULY 2016

MOTION BY BOARD MEMBER SIMON, AND SECOND BY BOARD MEMBER CARMANY TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

STATUS REPORT ON EXPO CENTER

Expo Center Manager Perez informed the Board Members of the activities occurring at the Expo Center.

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER SIMON, TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, MARCUCCI, SIMON, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: HARTMANN
ABSTAIN: BOARD MEMBERS: NONE

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:16 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
SEPTEMBER 7, 2016
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Howard Lim, Chairman

Diane M. Schlichting
Assistant Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 7, 2016
PAGE 1

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Howard Lim at 9:00 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

Chairman Lim asked that prior to the Flag Salute that everyone rise and take a moment of silence in Memory of Carol Perez.

FLAG SALUTE

The flag salute was led by Chairman Howard Lim.

ROLL CALL

PRESENT: Howard Lim, Chairman
David Carmany, Board Member
Larry Hartman, Board Member
Catherine Marcucci, Board Member

STAFF PRESENT: Paul J. Philips, Executive Director; James M. Casso, General Counsel; Diane M. Schlichting, Assistant Secretary; Clem Calvillo, President of CNC Equestrian Management Services, Inc.

PUBLIC COMMENTS

There were no public comments.

STATUS REPORT ON EXPO CENTER

Mr. Clem Calvillo, President of CNC Equestrian Management Services, Inc., informed the Board Members of the activities occurring at the Expo Center.

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER FOR OCTOBER 2016

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER HARTMAN, TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 7, 2016
PAGE 2

AYES: BOARD MEMBERS: CARMANY, HARTMANN, MARCUCCI, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER FOR NOVEMBER OF 2016

MOTION BY BOARD MEMBER HARTMANN, AND SECOND BY BOARD MEMBER CARMANY, TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, HARTMANN, MARCUCCI, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

CONSIDERATION OF THE MINUTES OF THE AUGUST 10, 2016 REGULAR MEETING

MOTION BY BOARD MEMBER HARTMANN, AND SECOND BY BOARD MEMBER CARMANY TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, HARTMANN, MARCUCCI, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR OCTOBER 12, 2016 AND NOVEMBER 9, 2016

MOTION BY BOARD MEMBER HARTMANN, AND SECOND BY BOARD MEMBER CARMANY TO RATIFY THE REGISTER OF DEMANDS FOR OCTOBER 12, 2016 AND NOVEMBER 9, 2016. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, HARTMAN, MARCUCCI, LIM

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 7, 2016
PAGE 3

NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE
FINANCE DEPARTMENT FOR DECEMBER 7, 2016**

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, HARTMANN MARCUCCI, LIM
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:08 a.m.

Howard Lim, Chairman

Diane M. Schlichting
Assistant Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JANUARY 11, 2017
PAGE 1

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Howard Lim at 9:01 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Chairman Howard Lim.

ROLL CALL

PRESENT: Howard Lim, Chairman
David Carmany, Board Member
Larry Hartmann, Board Member
Catherine Marcucci, Board Member

STAFF PRESENT: Paul J. Philips, Executive Director; James M. Casso, General Counsel; Diane M. Schlichting, Assistant Secretary.

PUBLIC COMMENTS

There were no public comments.

STATUS REPORT ON EXPO CENTER

Executive Director Philips informed the Board Members of the activities occurring at the Expo Center.

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER HARTMANN, TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, HARTMANN, MARCUCCI, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
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MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER HARTMANN, TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, HARTMANN, MARCUCCI, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, HARTMANN, MARCUCCI, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR AUGUST 2016, SEPTEMBER 2016, AND OCTOBER 2016

MOTION BY BOARD MEMBER HARTMANN, AND SECOND BY BOARD MEMBER CARMANY TO RECEIVE AND FILE THE REPORTS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, HARTMANN, MARCUCCI, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

ADJOURNMENT

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JANUARY 11, 2017
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There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:06 a.m.

Howard Lim, Chairman

Diane M. Schlichting
Assistant Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting May 10, 2017

<u>FUND</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	132,626.01

<u>BANK</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	132,626.01

APPROVED PER CITY MANAGER

Civic-Recreational-Industrial Authority
Board Meeting
May 10, 2017

Check	Date	Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking			
10624	04/11/2017	SOCALGAS, THE	\$76.84
	Invoice		Amount
	2017-00001200	2/1-3/3/17 SVC-16200 TEMPLE AVE APT 202-BUNK	\$58.18
	2017-00001201	2/1-3/3/17 SVC-16200 TEMPLE AVE APT 100-EXPO	\$18.66
10625	04/14/2017	CRIA-EQUESTRIAN CENTER	\$31,519.94
	Invoice		Amount
	4/7/17-A	REIMBURSEMENT FOR CK #11089 TO PROCUREIT -	\$988.97
	4/7/17-B	REIMBURSEMENT FOR CK #11093 TO PROCUREIT -	\$13,435.44
	4/7/17-C	REIMBURSEMENT FOR CK #11090 TO CAMERA SEC	\$17,095.53
10626	04/19/2017	SOCALGAS	\$70.67
	Invoice		Amount
	2017-00001258	03/03-04/03/17 SVC - 16200 TEMPLE AVE APT 100-	\$18.24
	2017-00001259	03/03-04/03/17 SVC - 16200 TEMPLE AVE APT 202-	\$52.43
10627	04/25/2017	BANK OF AMERICA - VISA	\$600.00
	Invoice		Amount
	03/08/17	CONFERENCE REGISTRATION - C. MARCUCCI	\$600.00
10628	05/02/2017	ALL AMERICAN ELECTRIC	\$9,334.42
	Invoice		Amount
	5718	LED TRACK HEADS - EXPO CENTER-AVALON ROOM	\$1,454.53
	5739	LIGHTING REPAIRS - EXPO CENTER-AVALON ROOM	\$1,247.29
	5762	EMERGENCY ELECTRIC SVC - EXPO CENTER-BUNK	\$607.18
	5756	EMERGENCY ELECTRIC SVC - EXPO CENTER-BARN	\$515.05
	5777	EMERGENCY ELECTRIC SVC - EXPO CENTER-RV	\$1,480.06
	5768	LIGHTING SVC - EXPO CENTER-PATIO CAFE	\$4,030.31
10629	05/10/2017	AIR-BREE, INC	\$236.43
	Invoice		Amount
	1170322993	A/C REPAIR - EXPO CENTER-GUARD SHACK	\$236.43

Civic-Recreational-Industrial Authority
Board Meeting
May 10, 2017

Check	Date	Payee Name	Check Amount
CRIA-WF.CHK - CRIA Wells Fargo Checking			
10630	05/10/2017	CITY OF INDUSTRY	\$637.71
	Invoice		Amount
	2017-00000071	MARCH 2017 FUEL COSTS	\$637.71
10631	05/10/2017	CITY OF INDUSTRY-REFUSE	\$300.00
	Invoice		Amount
	2789507	DISPOSAL SVC - IH RODEO STORAGE BOXES	\$300.00
10632	05/10/2017	CRIA-EQUESTRIAN CENTER	\$74,000.00
	Invoice		Amount
	MAR-17	REIMBURSEMENT FOR MARCH 2017 OPERATING	\$74,000.00
10633	05/10/2017	CRIA-PAYROLL ACCOUNT	\$3,000.00
	Invoice		Amount
	APR-17	REIMBURSE PAYROLL - APRIL 2017	\$3,000.00
10634	05/10/2017	FRAZER, LLP	\$5,350.00
	Invoice		Amount
	148050	PROFESSIONAL SVC - MARCH 2017	\$5,350.00
10635	05/10/2017	MUSULMAN ROOFING CO., INC.	\$7,500.00
	Invoice		Amount
	AVALON ROOM	ROOFING SVC - EXPO CENTER-AVALON ROOM	\$7,500.00

Checks	Status	Count	Transaction Amount
Total		12	\$132,626.01

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.3



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

City of Industry

CRIA BOARD OF DIRECTORS

HOWARD, LIM, CHAIRMAN
DAVID CARMANY
LARRY HARTMANN
CATHERINE MARCUCCI
DANNY MOLINA

15625 EAST STAFFORD STREET
CITY OF INDUSTRY, CALIFORNIA 91744-3366
(626) 333-2211

STAFF REPORT

Date: April 5, 2017

To: Chairman and Members of the Board of Directors
Civic-Recreational-Industrial Authority

Prepared by: Dean Yamagata – Frazer, LLP

Via: Susan Paragas, Director of Finance

Subject: Civic-Recreational-Industrial Authority February 28, 2017 Financial Statements

RECOMMENDATION

Receive and file

EXECUTIVE SUMMARY

Expo Center:

For the month ended February 28, 2017, the Expo Center generated revenues of \$112,867 and incurred expenses of \$142,938.

For the year ended February 28, 2017, the Expo Center generated revenues of \$1,020,870 and incurred expenses of \$1,403,886. Transfers from the Capital Projects Fund amounted to \$90,138. Year to date revenue and expenses are in line with the annual budgeted amounts.

Capital Projects Fund:

Total expenses budgeted for the year ending June 30, 2017 amount to \$572,385 which the Fund has incurred \$61,910 of actual expenses for the eight months ending February 28, 2017.

Chairman and Members of the Board of Directors
April 5, 2017

DESCRIPTION OF REPORTS

The monthly financial statement is a comprehensive document reflecting the financial position of the Authority at February 28, 2017.

Fiscal Impact

There is no fiscal impact as result of this action.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

FEBRUARY 28, 2017

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

FEBRUARY 28, 2017

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
FEBRUARY 28, 2017

Expo Center Operations

During the month ended February 28, 2017, we held five events in the Pavilion and five events in the Avalon Room with contracts totaling \$34,827.

In the Grand Arena we held three events with contracts totaling \$47,932. These events were LTAP, LTAP, and FERIA.

During the month ended February 28, 2017, we held one event in the speedway. We had miscellaneous speedway income of \$27,563.

At February 28, 2017, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	<u>Month Ended</u> <u>2/28/2017</u>	<u>Year To Date</u> <u>2/28/2017</u>	<u>Annual Budget</u> <u>2016-2017</u>	<u>% of Annual</u> <u>Budget</u>	<u>Month Ended</u> <u>02/29/2016</u>	<u>Year To Date</u> <u>02/29/2016</u>
Total revenues	\$ 112,867	\$ 1,020,870	\$ 1,561,570	65%	\$ 87,447	\$ 922,581
Expenses:						
Direct Expo Center expenses	71,492	748,492	1,029,425	73%	90,798	665,670
General and administrative expenses	71,446	655,394	1,027,760	64%	80,507	677,600
Total direct Expo Center expenses	<u>142,938</u>	<u>1,403,886</u>	<u>2,057,185</u>	68%	<u>171,305</u>	<u>1,343,270</u>
Net income (loss) from operations	<u>(30,071)</u>	<u>(383,016)</u>	<u>(495,615)</u>	77%	<u>(83,858)</u>	<u>(420,689)</u>
Net loss	<u>\$ (30,071)</u>	<u>\$ (383,016)</u>	<u>\$ (495,615)</u>	77%	<u>\$ (83,858)</u>	<u>\$ (420,689)</u>

For March 2017, we have booked eleven future Banquet events with contracts totaling \$15,800. We also have booked two future Grand Arena events. For April 2017, we have booked eleven future Banquet events with contracts totaling \$15,400. We have also booked five future Grand Arena events. These amounts do not include any estimates of alcohol and food sales. Event concession sales will vary depending on facilities utilized.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
FEBRUARY 28, 2017

The following is our summarized financial statements by department at February 28, 2017 and February 29, 2016:

<u>Expo Center Operations</u>	Month Ended 2/28/2017	Month Ended 2/28/2017	Month Ended 2/28/2017	Month Ended 2/28/2017	Month Ended 2/28/2017
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 28,091	\$ 36,737	\$ 47,933	\$ 106	\$ 112,867
Expenses:					
Direct Expo Center expenses	10,949	33,152	27,391	-	71,492
General and administrative expenses	-	-	-	71,446	71,446
Total direct Expo Center expenses	<u>10,949</u>	<u>33,152</u>	<u>27,391</u>	<u>71,446</u>	<u>142,938</u>
Net income (loss) from operations	<u>17,142</u>	<u>3,585</u>	<u>20,542</u>	<u>(71,340)</u>	<u>(30,071)</u>
Net income (loss) for the month ended	<u>\$ 17,142</u>	<u>\$ 3,585</u>	<u>\$ 20,542</u>	<u>\$ (71,340)</u>	<u>\$ (30,071)</u>

<u>Expo Center Operations</u>	Month Ended 2/29/2016	Month Ended 2/29/2016	Month Ended 2/29/2016	Month Ended 2/29/2016	Month Ended 2/29/2016
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 28,635	\$ 40,955	\$ 17,574	\$ 283	\$ 87,447
Expenses:					
Direct Expo Center expenses	27,191	27,557	36,050	-	90,798
General and administrative expenses	-	-	-	80,507	80,507
Total direct Expo Center expenses	<u>27,191</u>	<u>27,557</u>	<u>36,050</u>	<u>80,507</u>	<u>171,305</u>
Net income (loss) from operations	<u>1,444</u>	<u>13,398</u>	<u>(18,476)</u>	<u>(80,224)</u>	<u>(83,858)</u>
Net income (loss) for the month ended	<u>\$ 1,444</u>	<u>\$ 13,398</u>	<u>\$ (18,476)</u>	<u>\$ (80,224)</u>	<u>\$ (83,858)</u>

<u>Expo Center Operations</u>	Year To Date 2/28/2017	Year To Date 2/28/2017	Year To Date 2/28/2017	Year To Date 2/28/2017	Year to Date 2/28/2017
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 183,550	\$ 443,487	\$ 388,218	\$ 5,615	\$ 1,020,870
Expenses:					
Direct Expo Center expenses	172,170	248,429	327,893	-	748,492
General and administrative expenses	-	-	-	655,394	655,394
Total direct Expo Center expenses	<u>172,170</u>	<u>248,429</u>	<u>327,893</u>	<u>655,394</u>	<u>1,403,886</u>
Net income (loss) from operations	<u>11,380</u>	<u>195,058</u>	<u>60,325</u>	<u>(649,779)</u>	<u>(383,016)</u>
Net income (loss) year to date	<u>\$ 11,380</u>	<u>\$ 195,058</u>	<u>\$ 60,325</u>	<u>\$ (649,779)</u>	<u>\$ (383,016)</u>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
FEBRUARY 28, 2017

<u>Expo Center Operations</u>	Year To Date 2/29/2016	Year To Date 2/29/2016	Year To Date 2/29/2016	Year To Date 2/29/2016	Year to Date 2/29/2016
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 181,352	\$ 347,215	\$ 389,638	\$ 4,376	\$ 922,581
Expenses:					
Direct Expo Center expenses	177,854	181,925	305,891		665,670
General and administrative expenses				677,600	677,600
Total direct Expo Center expenses	<u>177,854</u>	<u>181,925</u>	<u>305,891</u>	<u>677,600</u>	<u>1,343,270</u>
Net income (loss) from operations	<u>3,498</u>	<u>165,290</u>	<u>83,747</u>	<u>(673,224)</u>	<u>(420,689)</u>
Net income (loss) year to date	<u>\$ 3,498</u>	<u>\$ 165,290</u>	<u>\$ 83,747</u>	<u>\$ (673,224)</u>	<u>\$ (420,689)</u>

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at February 28, 2017 amounted to \$8,769,709. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended February 28, 2017. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2017 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At February 28, 2017, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	Month Ended 2/28/2017	Year To Date 2/28/2017	Annual Budget 2016-2017	% of Annual Budget
Total revenues	\$ -	\$ 672	\$ 510	132%
Expenditures				
General and administrative expenses	4,222	61,910	572,385	11%
Total expenses	<u>4,222</u>	<u>61,910</u>	<u>572,385</u>	11%
Net loss	<u>\$ (4,222)</u>	<u>\$ (61,238)</u>	<u>\$ (571,875)</u>	11%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

BALANCE SHEET
AS OF FEBRUARY 28, 2017

		Capital Projects	Expo Center
ASSETS			
CURRENT ASSETS:			
Cash and cash equivalents	\$	21,986	\$ 126,670
Investments		147,337	-
Accounts receivable, net		-	32,880
Prepaid insurance		-	2,452
Prepaid expenses		3,376	-
Inventories		-	41,644
Deposits		-	3,000
Total current assets		172,699	206,646
CAPITAL ASSETS, net		72,075	8,769,709
Total assets	\$	244,774	\$ 8,976,355
LIABILITIES AND FUND EQUITY			
CURRENT LIABILITIES:			
Accounts payable	\$	-	\$ 29,108
Sales tax payable		-	5,067
Advance rental payments		-	130,020
Security deposits		-	44,085
Total current liabilities		-	208,280
FUND EQUITY:			
Fund balance		244,774	8,768,075
Total liabilities and fund equity	\$	244,774	\$ 8,976,355

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2017

	CAPITAL PROJECTS			EXPO CENTER				
	MONTH ENDED 2/28/2017	YEAR TO DATE 2/28/2017	2016-2017 ANNUAL BUDGET	% OF ANNUAL BUDGET	MONTH ENDED 2/28/2017	YEAR TO DATE 2/28/2017	2016-2017 ANNUAL BUDGET	% OF ANNUAL BUDGET
REVENUES:								
Expo center revenues	\$	\$			\$ 112,867	\$ 1,020,870	\$ 1,561,570	65%
Other revenues	-	672	510	132%				
Total revenues	-	672	510	132%	112,867	1,020,870	1,561,570	65%
EXPENDITURES:								
General and administrative expenses	4,222	61,910	572,385	11%	71,446	655,394	1,027,760	64%
Operating expenses	4,222	61,910	572,385	11%	71,492	748,492	1,029,425	73%
Total expenses	4,222	61,910	572,385	11%	142,938	1,403,886	2,057,185	68%
EXCESS OF EXPENDITURES OVER REVENUES	(4,222)	(61,238)	(571,875)	11%	(30,071)	(383,016)	(495,615)	77%
OTHER FINANCING SOURCES	5,000	106,862	572,385	19%	-	90,138	505,660	18%
(EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES)/EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES	778	45,624	510		(30,071)	(292,878)	\$ 10,045	
Fund balance, beginning	243,996	199,150			8,798,146	9,060,953		
Fund balance, ending	\$ 244,774	\$ 244,774			\$ 8,768,075	\$ 8,768,075		

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
STATEMENT OF CASH FLOWS
FOR THE SEVEN MONTHS ENDED FEBRUARY 28, 2017

		AMOUNT
CASH FLOWS FROM OPERATING ACTIVITIES		
	Net loss before transfers and other credits	\$ (383,016)
	Adjustments to reconcile net loss to net cash used in operating activities:	
	Change in operating assets and liabilities	
	Accounts receivable, net	24,237
	Prepaid insurance	9,810
	Inventories	2,059
	Accounts payable	(64,804)
	Sales tax payable	490
	Advance rental payments	(17,669)
	Security deposits	(4,485)
	Net cash used in operating activities	(433,378)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
	Other financing sources	90,138
	NET CHANGE IN CASH	(343,240)
	Cash at July 1, 2016	469,910
	Cash at February 28, 2017	\$ 126,670

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 1

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2017 AND 2016

	MONTH ENDED 2/28/2017	YEAR TO DATE 2/28/2017	ANNUAL BUDGET 2016-2017	% OF ANNUAL BUDGET	MONTH ENDED 02/29/2016	YEAR TO DATE 02/29/2016
Expo Center Operations						
Revenues						
Facilities rentals	\$ 13,426	\$ 199,681	\$ 280,100	71%	\$ 18,463	\$ 168,377
Facilities rentals - bar sales	15,443	188,515	255,460	74%	17,240	140,851
Facilities - security	3,724	38,537	44,340	87%	3,929	27,300
Facilities - food	1,534	4,638	1,680	276%	123	1,073
Facilities - insurance	700	10,000	20,400	49%	1,200	7,800
Facilities - other	1,910	2,116	1,710	124%	-	1,814
Grand Arena - special events rentals	7,700	54,500	91,300	60%	8,400	67,095
Grand Arena - outdoor arena rentals	-	1,600	4,620	35%	-	3,600
Grand Arena - show barn stall rentals	616	18,571	30,080	62%	-	15,676
Grand Arena - shaving sales	-	3,416	9,050	38%	-	7,494
Grand Arena - security	3,223	20,244	26,950	75%	-	13,025
Grand Arena - trailer parking	1,075	5,900	14,080	42%	800	9,740
Grand Arena - bar sales	24,502	159,783	216,320	74%	-	133,893
Grand Arena - food	4,425	61,656	103,350	60%	4,425	62,095
Grand Arena - feed sales	-	239	-	0%	-	-
Grand Arena - other	6,392	62,309	140,340	44%	3,949	77,020
Speedway - Merchandise	529	7,435	12,470	60%	737	7,083
Speedway - Bar	3,994	42,338	71,050	60%	4,772	42,369
Speedway - Prize Money	11,048	28,959	56,190	52%	9,407	30,902
Speedway - General Admission	3,494	40,716	74,180	55%	4,003	42,180
Speedway - Food	5,826	40,853	60,080	68%	7,798	39,489
Speedway - Parking	1,800	14,375	23,250	62%	1,050	13,935
Speedway - Other	1,400	8,874	17,540	51%	868	5,394
G&A- Other	106	5,615	7,030	80%	283	4,376
Total revenues	112,867	1,020,870	1,561,570	65%	87,447	922,581
Expo expenses						
Cost of sales	8,905	99,831	135,075	74%	7,119	78,184
Bar supplies	-	2,376	12,950	18%	277	8,041
Promotional banquet	494	14,662	19,420	75%	2,150	12,385
Feed	-	-	340	0%	-	315
Contract labor/wages	33,553	262,738	361,965	73%	33,993	237,864
Furniture/fixtures & equipment	-	7,133	28,260	25%	7,001	15,183
Facilities - insurance	-	4,301	-	0%	-	-
Miscellaneous	400	21,805	33,580	65%	7,463	27,302
Promotional	2,324	42,029	72,570	58%	7,161	45,494
Property maintenance	5,929	24,920	10,645	234%	525	5,956
Security - Grand Arena	-	28,368	43,200	66%	-	23,744
Security - Facilities	7,815	39,737	39,650	100%	2,268	23,916
Security - Speedway	3,894	20,358	14,900	137%	3,801	11,591
Shavings	140	4,182	4,780	87%	-	4,043
Supplies	2,624	27,837	30,115	92%	2,924	28,897
Equipment rental	-	822	1,060	78%	75	650
Special event concessions	1,783	35,347	39,935	89%	370	28,722
Bad debt	750	5,695	-	0%	1,292	2,587
Speedway- Concessions	-	-	25,060	0%	1	-
Speedway- Merchandise	-	5,245	14,040	37%	-	5,199
Speedway- Insurance	1,226	10,700	17,140	62%	2,425	22,990
Speedway - Prize money	150	36,155	58,180	62%	2,750	35,528
Speedway- Outside services	1,505	54,251	66,560	82%	9,203	47,079
Total Expo expenses	71,492	748,492	1,029,425	73%	90,798	665,670
Operating income before direct						
G & A and CRIA indirect expenses	41,375	272,378	532,145	51%	(3,351)	256,911

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 1

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2017 AND 2016

	MONTH ENDED	YEAR TO DATE	ANNUAL	% OF	MONTH ENDED	YEAR TO DATE
Expo Center Operations	2/28/2017	2/28/2017	BUDGET	ANNUAL	02/29/2016	02/29/2016
			2016-2017	BUDGET		
Direct general and administrative expenses						
Office supplies	-	-	1,510	0%	-	1,126
Travel and meetings	36	1,610	5,300	30%	274	2,799
Dues, subscriptions, books, etc.	-	975	930	105%	-	420
Equipment rental/lease	340	2,837	5,620	50%	1,953	15,520
Employee training	-	1,901	-	0%	-	-
Furniture/fixtures & equipment	-	-	11,210	0%	-	1,680
Telephone	1,344	11,990	20,185	59%	1,490	13,393
Postage	603	6,407	7,490	86%	534	4,032
Miscellaneous	362	9,251	14,000	66%	862	7,715
Professional services	9,945	101,163	127,730	79%	11,640	89,553
Repairs and equipment	2,274	24,170	28,010	86%	1,948	22,298
Vehicle expenses	5,741	22,939	34,930	66%	2,196	30,632
Insurance and bonds	-	-	9,400	0%	-	(2,700)
Supplies	1,451	30,542	39,965	76%	2,224	25,557
Contract labor/administrative wages	37,677	245,415	402,990	61%	36,123	262,900
Property maintenance	1,220	97,540	145,980	67%	11,542	89,383
Utilities	10,453	98,654	172,510	57%	9,721	113,292
Total direct general and administrative expenses	71,446	655,394	1,027,760	64%	80,507	677,600
Expo Center operating income (loss)	\$ (30,071)	\$ (383,016)	\$ (495,615)	77%	\$ (83,858)	\$ (420,689)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2017

	MONTH ENDED	YEAR TO DATE	ANNUAL	
REVENUES	2/28/2017	2/28/2017	BUDGET	% OF ANNUAL
			2016-2017	BUDGET
Other revenues	\$ -	\$ 672	\$ 510	132%
GENERAL AND ADMINISTRATIVE EXPENSES				
Salaries - board	2,044	19,079	40,875	47%
Payroll taxes	-	-	3,975	0%
Miscellaneous	26	245	500	49%
Life insurance, state comp, and LTC	-	-	11,835	0%
Group medical/dental	157	1,460	229,800	0%
Professional services	1,500	6,660	10,000	67%
Accounting	43	8,610	30,000	29%
Planning, Survey and Design	-	-	30,000	0%
Vehicle expenses	243	2,979	6,000	50%
Advertising and Printing	-	-	10,000	0%
General engineering	-	6,979	50,000	14%
Property maintenance	-	15,194	100,000	15%
Insurance and bonds	-	-	45,600	0%
Office expenses	135	135	-	0%
Utilities	74	541	-	0%
Other	-	28	3,800	1%
Total general and administrative expenses	4,222	61,910	572,385	11%
EXCESS OF EXPENDITURES OVER				
REVENUES	\$ (4,222)	\$ (61,238)	\$ (571,875)	11%



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

City of Industry

CRIA BOARD OF DIRECTORS

HOWARD, LIM, CHAIRMAN
DAVID CARMANY
LARRY HARTMANN
CATHERINE MARCUCCI
DANNY MOLINA

15625 EAST STAFFORD STREET
CITY OF INDUSTRY, CALIFORNIA 91744-3366
(626) 333-2211

STAFF REPORT

Date: April 27, 2017

To: Chairman and Members of the Board of Directors
Civic-Recreational-Industrial Authority

Prepared by: Dean Yamagata – Frazer, LLP

Via: Susan Paragas, Director of Finance

Subject: Civic-Recreational-Industrial Authority March 31, 2017 Financial Statements

RECOMMENDATION

Receive and file

EXECUTIVE SUMMARY

Expo Center:

For the month ended March 31, 2017, the Expo Center generated revenues of \$57,986 and incurred expenses of \$158,869.

For the year ended March 31, 2017, the Expo Center generated revenues of \$1,079,743 and incurred expenses of \$1,563,643. Transfers from the Capital Projects Fund amounted to \$90,138. Year to date revenue and expenses are in line with the annual budgeted amounts.

Capital Projects Fund:

Total expenses budgeted for the year ending June 30, 2017 amount to \$572,385 which the Fund has incurred \$87,008 of actual expenses for the nine months ending March 31, 2017.

DESCRIPTION OF REPORTS

The monthly financial statement is a comprehensive document reflecting the financial position of the Authority at March 31, 2017.

Fiscal Impact

There is no fiscal impact as result of this action.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

MARCH 31, 2017

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

MARCH 31, 2017

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
MARCH 31, 2017

Expo Center Operations

During the month ended March 31, 2017, we held five events in the Pavilion and seven events in the Avalon Room with contracts totaling \$36,020.

In the Grand Arena we held five events with contracts totaling \$16,927. These events were American Supercamp, Carnaval San Baltazar, Sheriff Posse Training, and two Lynda Tjarks events.

During the month ended March 31, 2017, we received pre-season revenue in the Speedway totaling \$4,630.

At March 31, 2017, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	Month Ended 3/31/2017	Year To Date 3/31/2017	Annual Budget 2016-2017	% of Annual Budget	Month Ended 03/31/2016	Year To Date 03/31/2016
Total revenues	\$ 57,986	\$ 1,079,743	\$ 1,561,570	69%	\$ 78,056	\$ 1,000,639
Expenses:						
Direct Expo Center expenses	69,477	817,969	1,029,425	79%	65,116	730,788
General and administrative expenses	89,392	745,674	1,027,760	73%	91,829	769,429
Total direct Expo Center expenses	158,869	1,563,643	2,057,185	76%	156,945	1,500,217
Net income (loss) from operations	(100,883)	(483,900)	(495,615)	98%	(78,889)	(499,578)
Net loss	\$ (100,883)	\$ (483,900)	\$ (495,615)	98%	\$ (78,889)	\$ (499,578)

The following is our summarized financial statements by department at March 31, 2017 and March 31, 2016:

<u>Expo Center Operations</u>	Month Ended 3/31/2017				
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ 4,630	\$ 36,020	\$ 16,927	\$ 409	\$ 57,986
Expenses:					
Direct Expo Center expenses	12,933	27,757	28,787	-	69,477
General and administrative expenses	-	-	-	89,392	89,392
Total direct Expo Center expenses	12,933	27,757	28,787	89,392	158,869
Net income (loss) from operations	(8,303)	8,263	(11,860)	(88,983)	(100,883)
Net income (loss) for the month ended	\$ (8,303)	\$ 8,263	\$ (11,860)	\$ (88,983)	\$ (100,883)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
MARCH 31, 2017

<u>Expo Center Operations</u>	Month Ended 3/31/2016	Month Ended 3/31/2016	Month Ended 3/31/2016	Month Ended 3/31/2016	Month Ended 3/31/2016
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 891	\$ 43,831	\$ 33,076	\$ 258	\$ 78,056
Expenses:					
Direct Expo Center expenses	11,475	24,787	28,854		65,116
General and administrative expenses				91,829	91,829
Total direct Expo Center expenses	<u>11,475</u>	<u>24,787</u>	<u>28,854</u>	<u>91,829</u>	<u>156,945</u>
Net income (loss) from operations	<u>(10,584)</u>	<u>19,044</u>	<u>4,222</u>	<u>(91,571)</u>	<u>(78,889)</u>
Net income (loss) for the month ended	<u>\$ (10,584)</u>	<u>\$ 19,044</u>	<u>\$ 4,222</u>	<u>\$ (91,571)</u>	<u>\$ (78,889)</u>

<u>Expo Center Operations</u>	Year To Date 3/31/2017	Year To Date 3/31/2017	Year To Date 3/31/2017	Year To Date 3/31/2017	Year to Date 3/31/2017
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 188,180	\$ 479,507	\$ 405,145	\$ 6,911	\$ 1,079,743
Expenses:					
Direct Expo Center expenses	185,103	276,186	356,680	-	817,969
General and administrative expenses	-	-	-	745,674	745,674
Total direct Expo Center expenses	<u>185,103</u>	<u>276,186</u>	<u>356,680</u>	<u>745,674</u>	<u>1,563,643</u>
Net income (loss) from operations	<u>3,077</u>	<u>203,321</u>	<u>48,465</u>	<u>(738,763)</u>	<u>(483,900)</u>
Net income (loss) year to date	<u>\$ 3,077</u>	<u>\$ 203,321</u>	<u>\$ 48,465</u>	<u>\$ (738,763)</u>	<u>\$ (483,900)</u>

<u>Expo Center Operations</u>	Year To Date 3/31/2016	Year To Date 3/31/2016	Year To Date 3/31/2016	Year To Date 3/31/2016	Year to Date 3/31/2016
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 182,243	\$ 391,046	\$ 422,716	\$ 4,634	\$ 1,000,639
Expenses:					
Direct Expo Center expenses	189,329	206,712	334,747		730,788
General and administrative expenses				769,429	769,429
Total direct Expo Center expenses	<u>189,329</u>	<u>206,712</u>	<u>334,747</u>	<u>769,429</u>	<u>1,500,217</u>
Net income (loss) from operations	<u>(7,086)</u>	<u>184,334</u>	<u>87,969</u>	<u>(764,795)</u>	<u>(499,578)</u>
Net income (loss) year to date	<u>\$ (7,086)</u>	<u>\$ 184,334</u>	<u>\$ 87,969</u>	<u>\$ (764,795)</u>	<u>\$ (499,578)</u>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
MARCH 31, 2017

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at March 31, 2017 amounted to \$8,769,709. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended March 31, 2017. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2017 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At March 31, 2017, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	<u>Month Ended</u> <u>3/31/2017</u>	<u>Year To Date</u> <u>3/31/2017</u>	<u>Annual Budget</u> <u>2016-2017</u>	<u>% of Annual</u> <u>Budget</u>
Total revenues	\$ -	\$ 672	\$ 510	132%
Expenditures				
General and administrative expenses	25,099	87,008	572,385	15%
Total expenses	25,099	87,008	572,385	15%
Net loss	\$ (25,099)	\$ (86,336)	\$ (571,875)	15%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

BALANCE SHEET
AS OF MARCH 31, 2017

		Capital Projects	Expo Center
ASSETS			
CURRENT ASSETS:			
Cash and cash equivalents	\$	21,889	\$ 129,123
Investments		147,337	-
Accounts receivable, net		-	18,012
Prepaid insurance		-	1,226
Prepaid expenses		3,376	31,520
Inventories		-	37,103
Deposits		-	3,000
Total current assets		172,602	219,984
CAPITAL ASSETS, net		72,075	8,769,709
Total assets	\$	244,677	\$ 8,989,693
LIABILITIES AND FUND EQUITY			
CURRENT LIABILITIES:			
Accounts payable	\$	-	\$ 57,058
Sales tax payable		-	1,765
Advance rental payments		-	140,704
Security deposits		-	49,975
Total current liabilities		-	249,502
FUND EQUITY:			
Fund balance		244,677	8,740,191
Total liabilities and fund equity	\$	244,677	\$ 8,989,693

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED MARCH 31, 2017

	CAPITAL PROJECTS			EXPO CENTER				
	MONTH ENDED 3/31/2017	YEAR TO DATE 3/31/2017	2016-2017 ANNUAL BUDGET	% OF ANNUAL BUDGET	MONTH ENDED 3/31/2017	YEAR TO DATE 3/31/2017	2016-2017 ANNUAL BUDGET	% OF ANNUAL BUDGET
REVENUES:								
Expo center revenues	\$	\$	\$		\$ 57,986	\$ 1,079,743	\$ 1,561,570	69%
Other revenues	-	672	510	132%				
Total revenues	-	672	510	132%	57,986	1,079,743	1,561,570	69%
EXPENDITURES:								
General and administrative expenses	25,097	87,007	572,385	15%	89,392	745,674	1,027,760	73%
Operating expenses					69,477	817,969	1,029,425	79%
Total expenses	25,097	87,007	572,385	15%	158,869	1,563,643	2,057,185	76%
EXCESS OF EXPENDITURES OVER REVENUES	(25,097)	(86,335)	(571,875)	15%	(100,883)	(483,900)	(495,615)	98%
OTHER FINANCING SOURCES	25,000	131,862	572,385	23%	75,000	163,138	505,660	32%
(EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES)/EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES	(97)	45,527	510		(27,883)	(320,762)	10,045	
Fund balance, beginning	244,774	199,150			8,768,074	9,060,953		
Fund balance, ending	\$ 244,677	\$ 244,677			\$ 8,740,191	\$ 8,740,191		

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
STATEMENT OF CASH FLOWS
FOR THE NINE MONTHS ENDED MARCH 31, 2017

		AMOUNT
CASH FLOWS FROM OPERATING ACTIVITIES		
	Net loss before transfers and other credits	\$ (483,900)
	Adjustments to reconcile net loss to net cash used	
	in operating activities:	
	Change in operating assets and liabilities	
	Accounts receivable, net	39,105
	Prepaid insurance	11,036
	Prepaid expenses	(31,520)
	Inventories	6,600
	Accounts payable	(36,854)
	Sales tax payable	(2,812)
	Advance rental payments	(6,985)
	Security deposits	1,405
	Net cash used in operating activities	(503,925)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
	Other financing sources	163,138
	NET CHANGE IN CASH	(340,787)
	Cash at July 1, 2016	469,910
	Cash at March 31, 2017	\$ 129,123

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 1

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED MARCH 31, 2017 AND 2016

	MONTH ENDED	YEAR TO DATE	ANNUAL	% OF	MONTH ENDED	YEAR TO DATE
Expo Center Operations	3/31/2017	3/31/2017	BUDGET	ANNUAL	03/31/2016	03/31/2016
			2016-2017	BUDGET		
Revenues						
Facilities rentals	\$ 15,385	\$ 215,066	\$ 280,100	77%	\$ 17,509	\$ 185,886
Facilities rentals - bar sales	15,947	204,462	255,460	80%	21,874	162,725
Facilities - security	3,531	42,068	44,340	95%	3,364	30,664
Facilities - food	257	4,895	1,680	291%	184	1,257
Facilities - insurance	900	10,900	20,400	53%	900	8,700
Facilities - other	-	2,116	1,710	124%	-	1,814
Grand Arena - special events rentals	7,900	62,400	91,300	68%	3,335	70,430
Grand Arena - outdoor arena rentals	-	1,600	4,620	35%	-	3,600
Grand Arena - show barn stall rentals	1,700	20,271	30,080	67%	270	15,946
Grand Arena - shaving sales	299	3,715	9,050	41%	542	8,036
Grand Arena - security	1,375	21,619	26,950	80%	3,890	16,915
Grand Arena - trailer parking	-	5,900	14,080	42%	-	9,740
Grand Arena - bar sales	3,569	163,352	216,320	76%	7,038	140,931
Grand Arena - food	-	61,656	103,350	60%	2,463	64,560
Grand Arena - feed sales	-	239	-	0%	-	-
Grand Arena - other	2,084	64,393	140,340	46%	15,538	92,558
Speedway - Merchandise	-	7,435	12,470	60%	-	7,083
Speedway - Bar	-	42,338	71,050	60%	-	42,369
Speedway - Prize Money	330	29,289	56,190	52%	220	31,122
Speedway - General Admission	-	40,716	74,180	55%	(28)	42,152
Speedway - Food	-	40,853	60,080	68%	-	39,489
Speedway - Parking	-	14,375	23,250	62%	-	13,935
Speedway - Other	4,300	13,174	17,540	75%	699	6,093
G&A- Other	409	6,911	7,030	98%	258	4,634
Total revenues	57,986	1,079,743	1,561,570	69%	78,056	1,000,639
Expo expenses						
Cost of sales	6,168	105,999	135,075	78%	8,574	86,758
Bar supplies	241.00	2,617	12,950	20%	120	8,161
Promotional banquet	1,863	16,525	19,420	85%	1,512	13,897
Feed	-	-	340	0%	-	315
Contract labor/wages	27,861	290,599	361,965	80%	18,443	256,307
Furniture/fixtures & equipment	4,250.00	11,383	28,260	40%	4,726	19,909
Facilities - insurance	-	4,301	-	0%	-	-
Miscellaneous	2,072	23,876	33,580	71%	1,668	28,970
Promotional	3,175	45,204	72,570	62%	9,711	55,205
Property maintenance	874	25,794	10,645	242%	1,768	7,724
Repairs and maintenance	285	285	-	0%	-	-
Sales tax	432	432	-	0%	-	-
Security - Grand Arena	2,640	31,008	43,200	72%	5,565	29,309
Security - Facilities	1,782	41,519	39,650	105%	3,570	27,486
Security - Speedway	-	20,358	14,900	137%	-	11,591
Shavings	177	4,359	4,780	91%	272	4,315
Supplies	3,788	31,683	30,115	105%	2,760	31,657
Equipment rental	77.00	899	1,060	85%	225	875
Special event concessions	1,168	36,515	39,935	91%	1,811	20,829
Bad debt	750	6,445	-	0%	1,291	3,880
Speedway- Concessions	775	718	25,060	0%	-	9,704
Speedway- Merchandise	-	5,245	14,040	37%	1,100	6,299
Speedway- Insurance	1,227	11,927	17,140	70%	2,000	24,990
Speedway - Prize money	-	36,155	58,180	62%	-	35,528
Speedway- Outside services	9,872	64,123	66,560	96%	-	47,079
Total Expo expenses	69,477	817,969	1,029,425	79%	65,116	730,788
Operating income before direct						
G & A and CRIA indirect expenses	(11,491)	261,774	532,145	49%	12,940	269,851

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 2

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED MARCH 31, 2017 AND 2016

	MONTH ENDED	YEAR TO DATE	ANNUAL	% OF	MONTH ENDED	YEAR TO DATE
Expo Center Operations	3/31/2017	3/31/2017	BUDGET	ANNUAL	03/31/2016	03/31/2016
			2016-2017	BUDGET		
Direct general and administrative expenses						
Office supplies	-	-	1,510	0%	-	1,126
Travel and meetings	721	2,331	5,300	44%	439	3,238
Dues, subscriptions, books, etc.	60	1,035	930	111%	-	420
Equipment rental/lease	472	3,309	5,620	59%	1,092	16,612
Employee training	-	1,901	-	0%	-	-
Furniture/fixtures & equipment	-	-	11,210	0%	-	1,680
Telephone	1,472	13,462	20,185	67%	2,135	15,528
Postage	1,322	7,729	7,490	103%	1,559	5,591
Miscellaneous	1,344	11,483	14,000	82%	3,242	10,957
Professional services	10,194	111,357	127,730	87%	10,150	99,703
Repairs and equipment	5,494	29,664	28,010	106%	3,993	26,291
Vehicle expenses	-	22,939	34,930	66%	499	31,131
Insurance and bonds	12,095.00	12,095	9,400	0%	12,094	9,394
Supplies	2,468	33,010	39,965	83%	3,493	29,050
Contract labor/administrative wages	28,713	274,128	402,990	68%	29,938	292,838
Property maintenance	14,190	111,730	145,980	77%	11,886	101,269
Utilities	10,847	109,501	172,510	63%	11,309	124,601
Total direct general and administrative expenses	89,392	745,674	1,027,760	73%	91,829	769,429
Expo Center operating income (loss)	\$ (100,883)	\$ (483,900)	\$ (495,615)	98%	\$ (78,889)	\$ (499,578)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE MONTH AND YEAR TO DATE ENDED MARCH 31, 2017

	MONTH ENDED 3/31/2017	YEAR TO DATE 3/31/2017	ANNUAL BUDGET 2016-2017	% OF ANNUAL BUDGET
REVENUES				
Other revenues	\$ -	\$ 672	\$ 510	132%
GENERAL AND ADMINISTRATIVE EXPENSES				
Salaries - board	3,407	22,486	40,875	55%
Payroll taxes	-	-	3,450	0%
Miscellaneous	26	271	500	54%
Life insurance, state comp, and LTC	-	-	9,440	0%
Medicare/disability	260	1,720	3,820	45%
Group medical/dental			229,800	0%
Professional services		6,660	10,000	67%
Accounting	2,749	11,359	30,000	38%
Planning, Survey and Design	-	-	30,000	0%
Vehicle expenses	567	3,546	6,000	59%
Advertising and Printing	-	-	10,000	0%
General engineering	2,876	9,855	50,000	20%
Property maintenance	15,212	30,406	100,000	30%
Insurance and bonds	-	-	45,600	0%
Office expenses	-	135	-	0%
Utilities		541	-	0%
Other	-	28	2,900	1%
Total general and administrative expenses	25,097	87,007	572,385	15%
EXCESS OF EXPENDITURES OVER REVENUES	\$ (25,097)	\$ (86,335)	\$ (571,875)	15%

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.4



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

City of Industry

15625 EAST STAFFORD STREET
CITY OF INDUSTRY, CALIFORNIA 91744-3366
(626) 333-2211

MEMORANDUM

TO: The Honorable Chair and Members of the Civic-Recreational-Industrial Authority ("CRIA") Board

FROM: Paul J. Philips, Executive Director *Paul J. Philips*

DATE: May 24, 2017

SUBJECT: One Vacant Position on the Industry Property and Housing Management Authority

Joseph Emmons, Chairman of the City of Industry Property and Housing Management Authority, Term of Office expired on May 8, 2017. This position is appointed by CRIA.

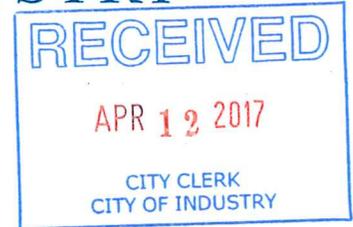
A recent recruitment, with a deadline of May 1, 2017, resulted in the receipt of one application that was submitted by Joseph Emmons. A copy of the application is attached.

IT IS RECOMMENDED that the CRIA Board take action to fill the vacant seat by appointing Joseph Emmons.



CITY OF INDUSTRY

Incorporated June 18, 1957



CITY OF INDUSTRY

APPLICATION FOR CITY COMMISSION OR AUTHORITY

To: The Honorable Mayor and Members of the City Council

Please accept this correspondence as my formal interest in serving on the City of Industry Property and Housing Management Authority

I very much appreciate your consideration.

Sincerely,

Joseph G. Emmons

Print your name

Address

Phone Number

Email Address

Joseph G. Emmons

Signature

April 12, 2017

Date